



Attendance

Members Present: Tom Rudolph –Lumberjack RC&D, Cathy Higley – Vilas County L&W, Michele Sadauskas – Oneida County L&W, Justin Bourneville - USFS, Jamie Remme – WI DNR
Staff: Rosie Page-Coordinator

1. The meeting was called to order at 9:06 by Michele Sadauskas.
2. Introductions were made by those present.
3. Two additions to the agenda – Highway Department Right-of-Way update, and “Other Discussion” were added. Motion by Justin B. and Tom R. to approve the amended agenda. Motion Carried. In future the financial report should have its own agenda item to be approved. The current report will be approved at the June meeting.
4. There was a request to clarify the wording in the minutes which should say “mustard **powder for field work** was paid for”. Motion by Tom R. / Jamie R. to approve the minutes from the 4/15/2016 Meeting. Motion Carried.
5. Chairperson Announcements – Meeting will conclude by 11am to allow Rosie to travel to Phelps for a high school presentation, Michele S. reported that the AIS Coordinator job is posted.
6. Action Team updates:
 - **1. Annual WorkPlan**—Action Team had determined that a table is the best most visual way to assign tasks. Rosie created a first draft and circulated. Committee liked the structure, and color for easy visual identification of goals. The word “annual” was removed. Discussion over having Partner groups as a column and concluded not needed. Rosie will make small edits and circulate to Committee for comments ASAP and will vote to adopt in June.
 - **2. Invasive Species Management Plan**—Also a deliverable with the Strategic Plan grant. Rosie created a first draft for the Committee, with Partner input on the priority species lists. Discussion on various species occurred (e.g., Garden Yellow Loosestrife), definitions discussed. Committee liked document/headings/lists. Rosie will edit and redistribute for comments ASAP.
7. Garlic Mustard Grant Update—Indian Lake site was treated for a 2nd time by Lee Schambeau in early May, Justin Meier will do site visit. Invoice was less than expected so ideas were discussed on remaining funds. A sign was suggested for a Phelps area trail. Rosie will check with Mike Putnam (DNR) on flexibility of this grant. Also a 2nd Garlic Mustard Pull will occur May 23, with Phelps school. Rosie, Cathy, Rod to attend. Rosie will present to students on Friday May 20 to prepare them. Cathy will contact Phelps Town Board members to offer outreach.
8. Citizen Monitoring—Committee agreed with pursuing this funding source and Rosie will prepare drafts of 2 applications (Project WOW and Worm fieldwork) and circulate for comment.
9. Discussion of WHIP membership in MIPN and IPAW was tabled until June meeting.
10. Next meetings: June 17, July 15, August 19. It was decided in future this should be a separate agenda topic, and that “topics for the next meeting” should also be a separate topic. **OTHER DISCUSSION:**
 - Rosie reported Kelly Kearns offered more funds for Wild Chervil; Rosie will check on the site.
 - Rosie will help at the Oneida location for Invasive Species ID Day, Cathy and Rod and Quita S. will be doing the Eagle River location.
 - Carly Lapin emailed to ask why WHIP hadn’t been managing the Rhinelander Garlic Mustard site, Michele will check where this location is, and Rosie will discuss ideas with Carly.
 - Cathy H. shared a Train the Trainer for Boatwash Stations in Watersmeet Aug. 18
 - Cathy H. will be checking a landowner site on Tues. May 24 for possible NRCS funding, Rosie will not accompany this time to save on mileage funds.
11. Cathy H. is working on the Highway Dept. right-of-way survey project and researching funding ideas.
12. Motion to adjourn by Michele S./ Tom R. Motion carried.