

# Langdon Community Association



Langdon Community Association  
Box 134  
Langdon, AB T0J 1X0  
www.goodlucktown.ca

LCA Meeting – April 17, 2016  
Location: Langdon Fieldhouse  
Time: 7:00 pm

## **In Attendance:**

Andrew Kucy - President  
Shaunna Dashney – Treasurer  
Jessica Smythe - Events  
Heather Meger– Communications  
Scott Pike – Sports  
Chrissy Craig – Grants, Langdon Days Coordinator  
Nicole Porquet-Seitz - Secretary  
Zena McKinley - Fieldhouse Coordinator  
Renee Durieux - Beautification Coordinator  
Chris Haggith – Fieldhouse Maintenance  
Shawna Weir-Murphy – Membership, Garage sale  
Directors-At-Large: Kristina Shields  
Joyce Baker  
Members-at-Large: Corrie Carobourgh, Primary Care Network  
Rolly Ashdown, RVC Councillor

Meeting called to order at 7:06 pm

### **1. Approval of Agenda:**

- a. Motion: to Approve the Agenda for April 17, 2016: Joyce and Jessica

### **2. Approval of Minutes:**

- a. Motion: to Approve the Minutes from March 13, 2016: Joyce and Chrissy.

### **3. Treasurer Report:**

- a. Donation with advantage receipt to be issued to event tent purchaser based on 80% on their value

### **4. Fieldhouse:**

- a. Axia has questions regarding internet and telephone in fieldhouse with renovations as to length of power outage, if contractor to provide temporary power and if renovations will effect location of cabinet. LCA meeting with contractor in next 2 weeks and then will be better able to answer above questions
- b. Discuss keyless entry system for fieldhouse – tabled
- c. New carpet runner looks good. Fieldhouse cleaner has requested to take old carpet and this was approved

- d. Enmax contract renewal is due by April 25/16. Currently we are on EasyMax with \$6.59/kwh for 3 year fixed term. **Andrew to research other options and email board with information** as contract needs to be renewed before next meeting
- e. Not-for-profit rental fee for non-prime time at fieldhouse as other buildings in town are offering discounts and not-for-profits cannot afford rental fees
  - I. Application to be completed to request discounted rate – **Zena & Chris to modify existing rental agreement to include society number, purpose of event and what funds are going towards**
  - II. Once application received a minimal of 3 board members need to approve via email to Zena
  - III. To be offered on a trial basis over next 6 months and then be reviewed by board
  - IV. To be offered to Langdon not-for-profit groups only with no maximum hours for booking and advanced notice of 3 months
  - V. **Chrissy will announce rate change at LCC meeting**
  - VI. New non-for-profit rate during non-prime time is \$15/hour

**5. Grants:**

- a. CFEP grant was received for \$125000 which needs to be used within 2 years and will be going towards renovations, garage, keyless entry, security
- b. RVC application has been preapproved but awaiting final approval for \$53000
- c. No new grant applications
- d. FCSS has additional funding available before end of June for social programming

**6. Communication / Newsletter:**

- a. Spring newsletter hopefully to be published in next month with ideas to add photo contest, safety article(**Andrew to write**), bio profiles of board members, chamber of commerce/local business future
- b. Parade of garage sales May 7/16

**7. Sports:**

- a. Portapotties – LSA AGM vote was to return responsibility of porta-potties to LCA at an increase cost of baseball fees to LSA of \$3000. **Chrissy to give information to Curtis regarding contract information and potential for lower rental rate. Curtis to arrange contract**
- b. Shale – to be delivered to ball fields April 22<sup>nd</sup>. Facebook message has been posted for volunteers to spread April 24<sup>th</sup> 0900h. \$700 saved from original quote
- c. LRC application for bleachers at outdoor rink – tabled
- d. Vandalism at skate shakes –
  - i. There is new graffiti that needs to be cleaned – **Joyce to contact company to clean shakes**
  - ii. Heather to get quote for security system around shakes
- e. Liability sign for skate park, playground – ready for install hopefully during community clean up day – Chrissy has signs
- f. Spinorama repairs required
  - i. Repair work required to secure base
  - ii. Concrete work is required
  - iii. This needs to be fixed THIS YEAR; safety concern – **Kristina to look into coordinating repairs**
- g. LSA and LLL contracts are done but not signed. LSA AGM in 2 weeks
- h. LCA sports facility rentals – due to no calender currently on website all ball diamonds outside of league games are first come, first serve

**8. Park:**

- a. Spring Clean-Up – April 23/24, 2016-**Tanya has coordinated and to email board with additional information**
- b. RVC county supporting clean-up with free garbage bags and dump fees (one time only support)

**9. Membership:**

- a. Idea discussed about not printing membership cards next year to save money as cards are not needed to purchase event tickets and were only printed for discounts at local business which is no longer occurring

#### **10. Website**

- a. Email Jason to initiate LCA specific emails for each specific position and give him password
- b. Calender is needed on website to manage bookings – **Andrew to speak with Jason about available calenders via GoDaddy that will meet our needs for events and bookings**

#### **11. Beautification / Community Garden:**

- a. Planting will be done earlier but no date set yet
- b. Adapt a planter has only 5 volunteers for the available 29 planters – advertise via facebook that plants are supplied so just need to water and competition with prizes at end of season
- c. Approach local landscaping businesses to adapt large planter
- d. Community garden work has been ongoing for several weeks and continuing

#### **12. Langdon Days:**

- a. Budget approval – motion made by Chrissy to approve non sponsored budget for Langdon Days of \$29785.00. Budget approved by Shauna and seconded by Jessica
- b. Committee meeting monthly and coordinators in place for all positions
- c. T shirts to be made for coordinators so more visible
- d. Camping for Langdon Days (trial) is being discussed with RVC with all liability to LCA
- e. Chestermere Food bank requesting to use 2 of our 10x10 tents for upcoming May 28<sup>th</sup> event. Board agreeable and **Chrissy to arrange \$100 damage deposit**

#### **13. Events:**

- a. Movie Day – unsuccessful at both show times and AV problems
- b. Paint night – decreased attendees (adult), good attendance to first parent & child paint which will be organized again
- c. Potentially new event – Chase the Ace involving raffle tickets & cards – **Jessica researching AGLC rules**

#### **14. Other:**

- a. FCSS in Chestermere wanting to host Telus Wise information session in Langdon – board approved free rental during non-prime time for potential 3 events – **Andrew to coordinate with FCSS**
- b. Advertising
  - i. Newsy neighbour has requested permanent advertising on rink & diamonds
  - ii. Discussed maximum size of 4 ft x 8 ft
  - iii. Will need contract with specifics to who is responsible for graffiti and replacement
  - iv. Monthly rate? **Renee to look into and email group with information**

#### **15. Voting:**

- a. Nominations for secretary, field house director and beautification
- b. Motion - Interim secretary Nicole Porquet-Seitz, interim field house director Zena McKinley, and interim beautification Renee Durieux change to permanantly occupy their positions. All were in favour – motion passed

#### **16. Adjourned:**

- a. Meeting Adjourned @ 7:45 PM

**Next Meeting: May 15 @ 7 pm**

**June 19 @ 7 pm**

**September 18 @ 7 pm**

**October 16 @ 7 pm**

**November 20 @ 7 pm**

**January 15, 2017 @ 7 pm**

**February 19, 2017 @ 7 pm**

**AGM – March 2, 2017 @ 7 pm**

Action Item	In Charge	Initiated	Target	Completed
Insurance Appraisal of Fieldhouse	Board			
Deadline for Newsletter Submissions	Sarah		15 <sup>th</sup> of Every Month	
FH Garage Expansion pending planning department recommendations.	Shauna/Expansion Committee	March 2015	May 2015	
Fire Inspection Report review	Tanya	March 2015		
Grant Approvals & Preparation	Chrissy	ongoing	Ongoing	
Build Skate Shacks	Curtis	Sept 2015	December 2015	yes
Telephone and Internet hook up	Chris	October 2015	February 2016	
Get Insurance Confirmation from Renters	Shauna/Tanya/ Joyce	October 2015	November 2015	
Post between Fieldhouse and Dumpster	Jason	October 2015	April 2016	
Email address activated	Jason	October 2015	April 2016	
Extension on the Use of Gaming Proceeds	Joyce	October 2015	February 2016	
Life Cycle Plan	Board of Directors	January 2016	September 2016	
Fieldhouse Renovation Committee	Chrissy, Shauna, Jessica S., Jess G, Tanya	November 2015	August 2016	
Spring Clean Up	Parks	April 23 & 24 2016	April 23 & 24 2016	
Liability Signs for Outdoor Rink and Skatepark	Board	February 2016	March 2016	