College Application Checklist NAME MM/DD/YYYY

Applications	**College 1**	**College 2**	**College 3**	**College 4**	**College 5**	**College 6**	**College 7**	**College 8**	**College 9**	**College 10**
College Name										
College CEEB										
Type (Common App, SUNY, CUNY, Coalition, College Specific)										
Application deadline										
Submission goal date										
Major choice at school										
Applicant Portal Username										
Applicant Portal Password										
Visit										
Visit - (Yes/No/Drive Thru) - Date										
High School Transcript (Sent)										
Transcript request weighted avg. ___ Unweighted avg. ___										
arrived										
Test Scores (Sent/Needed)										
SAT June Total ____ EBW ____ Math _____										
ACT June Total ____										
SAT Oct Total ____ EBW ____ Math _____										
ACT Oct Total										
Test scores available DATE										
Averages from collegescorecard.ed.gov SAT										
Averages from collegescorecard.ed.gov ACT										
Letters of Recommendation										
Confirm 3 recommendations to school (personally & via Naviance)										
NAME Invite and accept										
NAME Done										
NAME Invite and accept										
NAME Done										
NAME Invite and accept										
NAME Done										
Meet with Counselor										
Counselor Report										
Send thank you notes to recommenders										
Essays/ Activity Sheet/ Resume										
Proof for spelling & grammar										
Have 2 people read your essay										
Essay required? submit date										
Resume required? submit date										
Require Supplement? (Y/N) If yes, Add Date Completed										
Supplemental Description (what needed)										
Interviews										
Interview Required or Optional?										
Interview date & location										
Send thank you note/email to interviewer										
Send and Track Your Application										
Make copies of all application materials										
Application Fee										
Submitted										
Confirm receipt of application materials										
Send supplemental materials, if needed										
Financial Aid Forms										

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Request FAFSA PIN										
Priority Financial Aid deadline										
Regular Financial Aid deadline										
Submit FAFSA online										
Submit CSS Profile, if needed School CEEB										
Cost $25/$16										
Submitted										
Excelsior App if eligible										
TAP application										
After You Send Your Application										
Decision (accept, deny, defer, waitlist)										
Response Date										
Deposit Deadline/ Date Submitted										
Financial Aid Award Letter										
Send deposit by May 1 & Update College Attending on Naviance										
AP scores to chosen college										
College Course work to Chosen College										
Final HS transcript with Graduation Date for Chosen College										