

Township of Hampshire



County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

February 12, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 12th day of February 2019 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. Mrs. Remakel noted that the Highway Commissioner report will be given as the first report.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from January 8, 2019. After reviewing the minutes, a motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Bicknese seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. Mrs. Remakel reviewed the treasurer's report with all. After reviewing the treasurer's report, a motion was made by Trustee Paddock to approve the Treasurer's report as presented. Trustee Feld seconded the motion and it was approved by all those present. Roll call vote was taken.
Trustee Bicknese Aye Trustee Feld Aye Trustee Paddock Aye Supervisor Remakel Aye
Trustee Gustafson Aye

4) Reports:

Highway Commissioner. Mr. Walker reported that since we last met, they have been out 18 times. All the equipment ran great except for a broken hose and wipers popping off. They were both easily fixed. Before all this snow and cold weather started, they were able to trim trees. They recently had 400 tons of salt delivered and used it up. Mr. Walker has requested another 100 tons and is hoping to get it in the next day or 2. Mr. Walker is able to go 120% over what he requested if needed. For the year, it was budgeted for 800-900 tons of salt and will be right around there. Mrs. Remakel inquired on how much they go through each time they go out. The 3 trucks will use 21 tons and a semi can hold 25 tons. At this time, Mr. Walker left the meeting because poor weather was expected again.

Assessor. Mrs. Letheby is waiting to hear what the multiplier will be. The state gave her a 1 for her books. Mrs. Letheby is just keeping busy with office work.

Supervisor. Mrs. Remakel reported that there will be a meeting on Thursday with the Pace Dial-A-Ride, the Plato Township Supervisor, and a few of our Trustees to discuss the program and possible expansion. At this time, the Village of Hampshire has not paid us for the Pace Dial-A-Ride program. After speaking with Stan, it was decided not to do an electric recycling this spring. Mrs. Remakel reported that Burlington paid for the intergovernmental agreement. The Township building will now be the early and regular voting place. There was a nice Facebook post from a new senior and since then, we have had a few new seniors join the activities. We have a temporary cleaning lady while Mary is off and we are looking for a building maintenance person.

5) Public Comment. There were no comments.

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6) Old Business. There was none at this time.

7) New Business.

Discussion and Approval of Sexton Recommend Raise. At the January meeting, Mr. Rackow reported that after reviewing the sexton duties, the cemetery board is recommending a 6% raise. A motion was made by Trustee Feld to approve a new salary of \$235 a month for the Sexton effective the new budget year. The motion was seconded by Trustee Paddock. A roll call vote was taken.

Trustee Paddock Aye Trustee Gustafson Abstain Trustee Bicknese Aye Trustee Feld Aye
Supervisor Remakel Aye

Approval of Fixed Asset Report. The report is not ready.

Zoning Request. The Board reviewed the 2 zoning requests. Clerk Marwig will send a response regarding the zoning requests.

Annual Town Meeting Agenda add-ons. After reviewing the agenda, the only addition to the agenda would be the request to purchase real estate. Mrs. Marwig will contact TOI to see if this needs to be approved at the Annual Town Meeting even though a special meeting of electors was held. A motion was made by Mr. Paddock to approve the Annual Town Meeting agenda pending the TOI answer. Mr. Gustafson seconded the motion and it was approved unanimously.

8) Correspondence. Mrs. Remakel read a thank you letter from the Hampshire/Burlington Food Pantry for the \$300 donation. The TOI topics day is April 3rd if anyone is interested in attending.

9) Board of Trustee Comments. The Board reviewed the sections 5, 6, 7, and 8. Section 5 we are a casual employee only. Section 6, no changes, contact TOI to see what order of protection status is. Section 7, there are no changes. Sections 8, we will use our policy and encompass other forms of harassment. Mrs. Marwig will email the adopted harassment policy out to the trustees to review. Next month, continue working on section 8 and new sections 9 and 11. The TOI Rockford training session will be held in March. There are 5 that will be attending. A motion was made by Trustee Gustafson to approve a payment in the amount of \$250 for the registration. The motion was seconded by Supervisor Remakel and approved unanimously by all those present.

10) Hampshire Township Development. There was none at this time.

11) Approval of Current bills. Mrs. Remakel reported that we just received a payment that needs to be forwarded to Sycamore Monuments and she would like to have them paid before the end of the fiscal year to clear the liability. Trustee Gustafson moved to approve a payment be made to Sycamore Monuments before the end of the fiscal year. Mr. Paddock seconded the motion and it was approved unanimously. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Bicknese to pay the February bills. Trustee Feld seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). It was noted that there was an expense report from the Assessor, Highway Commissioner, and Supervisor. For Mrs. Letheby, there was a mileage reimbursement of \$46.40 and a reimbursement for a conference registration, stamps, and gift certificate of \$270.00. For Mr. Walker, there was a mileage reimbursement in the amount of \$264.48 and a petty cash reimbursement of \$354.00. For Mrs. Remakel, there was a petty cash reimbursement of \$21.98. Concern was brought up by Trustee Gustafson regarding the amount of mileage reimbursement every month for Highway Commissioner. He feels that the Highway Commissioner should be using the township truck more to check the roads and not a personal vehicle. A motion was made by Trustee Paddock to approve the expense report. Trustee Feld seconded the motion. A roll call vote was taken and it was approved by all.

Mr. Paddock Aye Mr. Gustafson Aye Mr. Feld Aye Mrs. Remakel Aye Ms. Bicknese Aye

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Supervisor Remakel, and then carried unanimously. The meeting was adjourned at 8:31 p.m.



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Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk