JD Co-Ordination & Support Services

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NDIS Plan Management - Financial Intermediary

JD Co-Ordination & Support Services is a registered provider of Plan Management under the NDIS.

When you attend your NDIS Planning Meeting, you will be asked how you would like to manage the payments in your plan. There are 3 options:

1. Plan Managed- You can request that Plan Management (Financial Intermediary) be included in your Plan. This is a separately funded support under the category 'Improved Life Choices', that does not affect your other NDIS Funding
2. Self Managed– You are responsible for processing all invoices, claiming them from NDIA and paying Providers
3. NDIA Managed– Service Providers invoice NDIA directly for services provided

* You may also choose a combination of these options, further information about this can be found in the document "**Plan Management vs Support Coordination**"

If your Plan Management request is approved, you will be able to nominate JD Co-Ordination & Support Services for Plan Management.
By choosing to have your NDIS Plan, Plan Managed, you will be able to select registered and non-registered Service Providers for services and support.

How can we help?

JD Co-Ordination & Support Services is dedicated to providing open and transparent services. If you choose us as your Plan Manager, we will:

♦ Ensure prompt payment of your invoices from Service Providers - we aim to pay all invoices within 7 days of receiving them
♦ Provide you with a Monthly Statement, outlining what payments have been made and the remaining budget for each support category
♦ Arrange for reimbursement of services you have paid for out of pocket. *Services must be eligible for claims from NDIS Funding
♦ Break down the funding in your plan to assist you with ensuring the funding lasts the life of the plan
♦ Keep records of your invoices and payments and provide these records to NDIA if audited
♦ Provide you with documents and assistance with how to self-manage your plan, if this is something you would like to do in the future

Steps to accessing JD Co-Ordination & Support Services:

Step 1
• Request Plan Management (Financial Intermediary) at your planning meeting
• Plan Management is approved in your plan

Step 2
• Contact JD Co-Ordination & Support Services by email at intake@jdsupportservices.com or on 0404 058 816, to let us know you have selected us for Plan Management

Step 3
• JD Co-Ordination & Support Services will provide you with Intake documents and go through their Intake Process

Step 4
• When Intake is completed JD Co-Ordination & Support Services will arrange a time to meet with you, via phone or in person to set up your NDIS Financial Plan.

NDIS Provider Registration Number: 4050003661