

CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

I hereby certify that the attached minutes were reviewed and approved at the October 10, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 10<sup>th</sup> day of October, 2023.



Notary Public for Illinois



**MINUTES OF THE SEPTEMBER 26, 2023 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, September 26, 2023  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Blvd., Ste. R-1,  
Blackberry Township, Kane County, IL

**RELOCATED WITH NOTICE TO:** Mill Creek Water Reclamation District Treatment  
Facility: 39W889 Wellington Way, Geneva, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Ben D’Andrea and Mark  
Hammond  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the District’s Treatment Facility Mill Creek Water Reclamation District Treatment Facility at 39W889 Wellington Way, Geneva, IL. Trustees Dougherty, Hammond and D’Andrea were present in person.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** President Dougherty announced that the meeting was relocated to the Mill Creek Water Reclamation District treatment facility due the SSA office not being available at the last minute. Trustee Dougherty advised that the meeting is available to attend telephonically as noticed in the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present, on the phone line or in person.

**3. LONG RANGE PLANNING.** No Comments.

**4. OLD BUSINESS.**

**a. Approval of the minutes of the August 22, 2023 Board of Trustees' meeting.**

Motion by Trustee D'Andrea to approve the minutes of minutes of the August 22, 2023 Board of Trustees'; seconded by Trustee Hammond;

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**5. NEW BUSINESS**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee D'Andrea to approve the financial reports, Treasurer's Report, financial statements and accounts payable, including additional accounts payable in the sum of \$5,496.14; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**i. Direction to Make Bond Principal Payment.**

Motion by Trustee De'Andrea to make the bond principal payment; second my Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**b. Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report.

Motion by Trustee Hammond to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**i. Consideration of Proposals to Clean the Ground Storage Tank.**

Motion by Trustee D'Andrea to accept the proposal of National Soft Wash in the sum of \$4,945 unless the last anticipated bid comes in and does not to exceed the National Soft Wash proposal amount; second by Trustee Hamond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

ii. **Consideration of Proposals to Replace Failed Wastewater Flow Meter.** No action taken.

d. **Consideration of Draft Budget for Calendar Year 2024 and Establishment of Public Hearing on the 2024 Budget for 7:00 p.m., November 28, 2023.**

Motion by Trustee D'Andrea to establish the Public Hearing on the 2024 Budget for 7:00 p.m. on November 28, 2023; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

6. **Closed Session.** No closed session


7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of October 10, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:50p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

  
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James Dougherty, District President

