

EPSILON SIGMA ALPHA INTERNATIONAL  
CALIFORNIA STATE COUNCIL

**FORMAL CONVENTION BID**

Formal Convention Bids shall be filed with the President as quickly as possible. It shall be done prior to the Formal Bid presentation to the membership at CSC Annual State Convention. In addition to the information requested, please attach the following:

1. Proposed Budget
2. Hotel and/or Convention Center floor plan including meeting room capacity
3. Letter of Confirmation / Contract from hotel

Are more than one Regional Councils hosting the event YES \_\_\_\_\_ NO \_\_\_\_\_

***If more than one are hosting, both must sign the Bid form***

***List name of both Regional Councils***

NAME OF REGIONAL COUNCIL BIDDING \_\_\_\_\_

NAME OF REGIONAL COUNCIL BIDDING \_\_\_\_\_

YEAR REGIONAL COUNCIL IS BIDDING FOR \_\_\_\_\_

ANTICIPATED DATE OF CONVENTION \_\_\_\_\_

For information regarding this bid, please contact the following

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone / Email \_\_\_\_\_

Information regarding proposed Convention site

Hotel \_\_\_\_\_

Address \_\_\_\_\_

Catering Manager \_\_\_\_\_

Room Rates \_\_\_\_\_ Double \_\_\_\_\_ Triple \_\_\_\_\_

Tax \_\_\_\_\_ Hotel Tax \_\_\_\_\_ Parking Fees \_\_\_\_\_

Amenities \_\_\_\_\_

If meetings are to be held outside the hotel, please specify where

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REGIONAL COUNCIL PRESIDENT SIGNATURE \_\_\_\_\_

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