



April 1, 2019

Dear Panther Parent(s):

We will be administering the LEAP test on **Monday, April 8, 2019 – Friday, April 12, 2019**. You play an important part in helping students give their best performance on this important test. As you know, we have been busy preparing and reinforcing the skills necessary for students to demonstrate their learning, it is important that our students have every advantage to do their very best. We don't want to cause test anxiety, rather we want our students to be as prepared as possible. There are many ways in which you can help your child put his/her best foot forward. The following guidelines can help set our students up for success:

**Basic to Do's:**

1. Please make sure your scholar is at school and on time (7:45 am is tardy) each day.
2. Please do not check your scholar out early during testing days.
3. If your scholar is absent due to illness during both testing and makeups, please send the student with a doctor's note upon his or her return to school.

**The night before the test:**

1. Make sure your child goes to bed on time so he or she is well-rested.
2. Keep your routine as normal as possible. Upsetting natural routines may make children feel insecure.
3. Be positive and confident in the fact that you know your child will do his/her best.
4. Plan ahead to avoid conflicts on the morning of the test.

**The morning of the test:**

1. Get up a few minutes early to avoid rushing and make sure your child arrives at school on time.
2. We will provide breakfast each morning. There is a strong correlation between eating breakfast and memory and cognitive functioning.
3. Be positive and communicate that this is your scholar's chance to show what he/she knows. The most important thing you can do right before the test is to build confidence about doing his/her very best.

**After the test:**

1. Talk to your scholar about his/her feelings about the test.
2. Explain that performance on a test does not define him or her as a person. It is just one opportunity to demonstrate learning.

Thank you for your continued support and involvement in your child's education. Together we can make a difference!

Best Regards,

Eric B. Lewis  
Executive Director