

2009 Council Meeting Minutes

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**City of Clark Council Meeting
January 5, 2009
7:00 PM**

Call to order: The Clark City Council met in session on January 5, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens (arriving at 7:15 pm), Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley Terry Binger and Bill Krikac.

Council President Dreher called the meeting to order at 7:00 pm.

Motion # 1-2009

Adopt Agenda

Motion by Pollock and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Public Input

Compliments were given to the streets department for snow removal and cleanup.

Department Updates

Department updates given by Collins, Altfillisch, Stanley and Luttrell. 17 tons of salt sand has already been put down on the streets. Altfillisch and Binger explained a sewer issue at the house next to the Pheasant Motel. Binger asked Council to pay two bills for cleaning out the lines that ending up being a plug in the main line. Fuller, Reidburn and Heim will work with Luttrell and First District to update the Zoning Manual. Council reviewed the police report submitted by Sheriff McGraw. Mayor Stevens arrived.

Motion # 2-2009

Sewer Plug Bills

Motion by Dreher and seconded by Pollock to pay two bills submitted by Terry Binger from Elite Drain & Sewer totaling \$500.21. All members voting yes. Motion carried.

Motion # 3-2009

Department Updates

Motion by Pollock and seconded by Heim to approve the department updates. All members voting yes. Motion carried.

Motion # 4-2009

Approve Minutes

Motion by Dreher and seconded by Streff to approve the Council Meeting Minutes from December 29, 2008 and the Board of Adjustment meeting minutes from December 29, 2008. All members voting yes. Motion carried.

Motion # 5-2009

Approve Financial Statements

Motion by Reidburn and seconded by Pollock to approve the financial statements. All members voting yes. Motion carried.

Motion # 6-2009

Approve Library Financial Statements

Motion by Pollock and seconded by Heim to approve the 4th Quarter Library Financial Statement. All members voting yes. Motion carried.

Motion # 7-2009

Approve Claims

Motion by Streff and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Additional December Claims

Check #	To	For	Amount
17287-17292	Water Dept.	payroll	\$810.70
	Sewer Dept.	payroll	\$810.71
	Streets Dept.	payroll	\$2,421.33
	Finance Office	payroll	\$1,008.99
	Sanitation	payroll	\$328.89
	Parks Dept.	payroll	\$328.90
17293	AFLAC	insurance	\$228.90
17294	American Family Insur.	insurance	\$8.10
17295	Dacotah Bank	941 taxes	\$1,765.90
17296	SD Retirement Systems	retirement	\$1,924.10
17297	The US Life Insur. Co.	insurance	\$14.00
17298	Wellmark	insurance	\$2,810.59
17299-17309	Water Dept.	payroll	\$80.81
	Sewer Dept.	payroll	\$80.81
	Mayor	payroll	\$354.92
	Govt. Bldg.	payroll	\$183.93
	Library	payroll	\$766.35
	Transit	payroll	\$1,249.06
	Parks Dept.	payroll	\$289.87
	Dacotah Bank	941 taxes	\$676.95
17310	Dacotah Bank	941 taxes	\$676.95
17311	Account Mngt	garnish	\$15.00

New January Claims

To	For	Amount	To	For	Amount
Baker & Taylor	books	\$20.59	Porter Distributing	liquor	\$3,311.35
Clark Co. Historical Society	subsidies	\$560.00	SD Assoc. of Code Enforcement	prof. fees	\$40.00
Clark Co. Treasurer	police protection	\$8,165.00	SD DENR	prof. fees	\$1,500.00
Cook's Wastepaper	utilities	\$38.58	SD Govt. Finance		
Cross Country Vets	boarding	\$36.25	Officers Assoc.	prof. fees	\$70.00
			SD HR Assoc.	prof. fees	\$25.00
			SD Library		
Dacotah Bank	loans	\$3,655.42	Association	prof. fees	\$100.00

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To	For	Amount	To	For	Amount
Dacotah Bank	prof. fees	\$9.10	SD Municipal League	prof. fees	\$894.79
Dakota Beverage	liquor	\$940.60	SD Municipal Liquor Control Assoc.	prof. fees	\$25.00
Dakota Pump	prof. fees	\$900.00	SD Municipal Street Maintenance Assoc.	prof. fees	\$35.00
First District Assoc. of Local Govt.	prof. fees	\$1,062.36	SDML Work Comp Fund	work comp insurance	\$9,265.00
First National Bank	SRF loan	\$6,940.29	SD Dept. of Revenue	sales tax	\$80.10
ITC	utilities	\$372.96	SD Rural Development	sewer bond	\$787.00
ITC Rural Economic Dev.	loans	\$2,813.54	SD Rural Development	water bond	\$908.00
Literary Guild	books	\$23.68	Star Laundry	maintenance	\$52.07
Mack's	supplies	\$178.15	Superior Lamp	supplies	\$216.02
Pioneer Bank & Trust	copier	\$314.00	Westside Implement	maintenance	\$1,569.16

Motion # 8-2009

2009 Election

Motion by Heim and seconded by Fuller to set the 2009 municipal election date to April 14, 2009. All members voting yes. Motion carried.

Motion # 9-2009

Policy & Procedure Manual

Motion by Dreher and seconded by Reidburn to approve the City of Clark Policy & Procedure Manual with the addition of liquor invoices as a pre-approval of monthly claims item. All members voting yes. Motion carried.

Municipal Government Day

Luttrell stated the Municipal Government Day is February 3-4, 2009 in Pierre.

Motion # 10-2009

Resolution # 781

Motion by Fuller and seconded by Streff to approve Resolution #781 as follows. All members voting yes. Motion carried.

RESOLUTION # 781

A RESOLUTION TO AUTHORIZE THE GRANTING OF AN ENCROACHMENT EASEMENT UPON CERTAIN REAL ESTATE OWNED AND MAINTAINED BY THE CITY OF CLARK TO TRAVIS WERDEL AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE GRANTING OF SAID EASEMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns and maintains real estate legally described as follows:

Third Avenue South;

WHEREAS, Travis Werdel owns real estate legally described as follows:

Lot Ten, Block 5 Subdivision of Outlot “D”, Second Railway Addition to the City of Clark;

WHEREAS, an easement is desired to allow Travis Werdel to maintain an encroachment on City’s property as above-described;

WHEREAS, that portion of Third Avenue South upon which said easement is sought is not now and has never been used as a true public right-of-way and it appears in the best interest of the City of Clark and the citizens of the City of Clark to grant said easement;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith grant an easement across its above-described real estate, upon those terms and conditions, and for the consideration of \$1.00, all as contained in the Easement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that Eric Stevens, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other actions he may deem necessary to consummate the Easement.

Eric Stevens, Mayor
City of Clark, South Dakota

ATTEST:
Jackie Luttrell, City Finance Officer

Motion # 11-2009

Executive Session

Motion by Dreher and seconded by Reidburn to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 7:33 pm and ended at 7:40 pm.

Motion # 12-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:50 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell

(seal)

**City of Clark Council Meeting
February 4, 2009
7:00 PM**

Call to order: The Clark City Council met in session on February 4, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.
Absent: Larry Dreher and Paul Fuller.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Bill Krikac and Gene Bethke.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 13-2009

Adopt Agenda

Motion by Pollock and seconded by Reidburn to adopt the agenda. All members voting yes.
Motion carried.

Public Input

Gene Bethke appeared before council regarding a claim made against the City in April of 2008 when his son, Jordan, hit a post on 5th Ave. NE. City's insurance denied the claim as no liability was found on the City's part as the post was brought up by the frost. Bethke appeared asking for reconsideration. No action taken on the part of the Council.

Motion # 14-2009

Approve Minutes

Motion by Heim and seconded by Streff to approve the Council Meeting Minutes from January 5, 2009. All members voting yes. Motion carried.

Motion # 15-2009

Approve Financial Statements

Motion by Pollock and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 16-2009

Approve Claims

Motion by Reidburn and seconded by Heim to approve the following claims. All members voting yes. Motion carried.

Additional January Claims

Check #	To	For	Amount
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City Council Meeting – February 4, 2009

Check #	To	For	Amount
227	City of Clark	utilities	\$ 52.25
17341	Republic	liquor	\$ 11,577.58
17342	Johnson Brothers	liquor	\$ 9,378.65
17343	Ellwein	liquor	\$ 14,098.35
17344	Cook's Wastepaper	garbage collection	\$ 5,147.75
17345	Clark Rural Water	water supplies	\$ 10,022.30
17346-17352	Water Dept.	payroll	\$ 859.24
	Sewer Dept.	payroll	\$ 859.25
	Streets Dept.	payroll	\$ 2,613.05
	Finance Office	payroll	\$ 1,053.86
	Sanitation Dept.	payroll	\$ 348.14
	Parks Dept.	payroll	\$ 623.99
17353	Dacotah Bank	941 taxes	\$ 1,951.85
17354	Alltel	utilities	\$ 87.54
17355-17361	Water Dept.	payroll	\$ 901.06
	Sewer Dept.	payroll	\$ 906.06
	Streets Dept.	payroll	\$ 2,215.02
	Finance Office	payroll	\$ 1,054.49
	Sanitation Dept.	payroll	\$ 319.51
	Parks Dept.	payroll	\$ 512.77
17362	Dacotah Bank	941 taxes	\$ 1,790.46
17363	AFLAC	insurance	\$ 228.90
17364	Wellmark BCBS	insurance	\$ 3,161.92
17365	SD Retirement Systems	retirement	\$ 2,037.74
17366	The US Life Insur. Co.	insurance	\$ 14.00
17367	Account Mngt.	garnishment	\$ 30.00
17368-17376	Water Dept.	payroll	\$ 103.69
	Sewer Dept.	payroll	\$ 103.69
	Mayor	payroll	\$ 354.92
	Govt. Bldg.	payroll	\$ 200.09
	Library	payroll	\$ 760.68
	Transit	payroll	\$ 1,382.16
17377	Dacotah Bank	941 taxes	\$ 607.82
22592	Bank of the West	loan	\$ 930.00

New February Claims

To	For	Amount
SD Rural Development	loan payment	\$ 908.00
SD Rural Development	loan payment	\$ 787.00
A&B Business Inc.	maintenance	\$ 58.01
A-OX Welding	supplies	\$ 30.46

City Council Meeting – February 4, 2009

To	For	Amount
Baker & Taylor	books	\$ 41.39
Banyon Data Systems	professional fees	\$ 195.00
Book of the Month Club	books	\$ 79.94
City of Clark	utilities	\$ 53.75
Clark Co. Courier	advertising	\$ 315.61
Clark Community Oil	supplies	\$ 1,642.91
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Treasurer	police protection	\$ 8,165.00
Clark Co. Weed Board	maintenance	\$ 119.23
Consumer Reports	subscription	\$ 26.00
Cross Country Vets	boarding	\$ 61.50
D&D Holiday Delites	repairs	\$ 75.00
Dacotah Bank	loan payment	\$ 3,655.42
Dacotah Bank	professional fees	\$ 30.34
Desnoyers Hardware	supplies	\$ 185.54
Ellwein Brothers.	liquor	\$ 8,274.25
Expetec	maintenance	\$ 4,788.00
Florey's Plumbing	repairs	\$ 86.73
Fjelland Attorney at Law	legal fees	\$ 610.40
Forest Excavating	repairs	\$ 4,642.02
ITC Rural Economic Dev.	loan payment	\$ 2,813.54
ITC	utilities	\$ 375.29
J & J Heating	repairs	\$ 239.94
Johnson Brothers	liquor	\$ 5,571.67
Ken's	supplies	\$ 81.74
Literary Guild	books	\$ 18.59
Mack's Standard	supplies	\$ 206.20
Michael Todd & Co.	supplies	\$ 273.85
Midwest Alarm Co.	professional fees	\$ 261.25
Moeller Sheet Metal	repairs	\$ 129.59
Moritz Publishing	supplies	\$ 261.00
NAPA Auto Parts	supplies	\$ 178.25
National Geographic	subscription	\$ 34.00
Northwestern Energy	utilities	\$ 9,253.77
Olson's Auto Parts	supplies	\$ 11.20
One Call Systems	professional fees	\$ 9.00
Oscar's Machine Shop	supplies	\$ 1,689.65
Pitney Bowes	supplies	\$ 518.99
Porter Distributing	liquor	\$ 3,555.45
Pro-Build	supplies	\$ 24.76
Quill	supplies	\$ 229.53
Reader's Digest	subscription	\$ 29.98

City Council Meeting – February 4, 2009

To	For	Amount
Republic	liquor	\$ 5,471.34
ITC Rural Economic Dev.	professional fees	\$ 200.00
SD Public Assurance Alliance	insurance	\$ 22,890.43
SD Water & Wastewater Assn.	professional fees	\$ 10.00
SD Department of Revenue	sales tax	\$ 4.27
Star Laundry	maintenance	\$ 52.07
Teresa's Home Design	embroideries	\$ 27.00
The Library Store	supplies	\$ 35.44
Time	subscription	\$ 29.95

Department Updates

Department updates given by Stanley, Luttrell and Collins. Altfillisch was absent. Collins presented a Snow & Ice Control Policy, discussed snow removal complaints, First Aid & CPR classes being provided by the County and street sweepers. Luttrell discussed Finance Office activities and the need to surplus two old library computers.

Motion # 17-2009

Street Sweeper Bid

Motion by Streff and seconded by Heim to accept bids for a replacement used street sweeper, 2002 model or newer, and to open bids at the March 2, 2009 meeting. All members voting yes. Motion carried.

Motion # 18-2009

First Aid & CPR Classes

Motion by Pollock and seconded by Heim to approve all employees to attend a First Aid and CPR class. All members voting yes. Motion carried.

Motion # 19-2009

Surplus & Dispose Computers

Motion by Reidburn and seconded by Pollock to surplus the two old library computers, appoint three real property owners (Roger Collins, Loren Stanley and Dianna Overby) to appraise the value of such computers, and assuming value is less than \$500, dispose of such computers through an environmental method with Expetec. All members voting yes. Motion carried.

Motion # 20-2009

Department Updates

Motion by Streff and seconded by Reidburn to approve the department updates. All members voting yes. Motion carried.

Motion # 21-2009

Sheriff's Report

Motion by Pollock and seconded by Heim to approve the Sheriff's Report. All members voting yes. Motion carried.

Group Health Insurance

Reidburn wants to seek other health insurance quotes to have the writing agent in Clark. City will advertise for proposals for the July 1st renewal.

Motion # 22-2009

Pay Cycle & Hourly Wages

Motion by Reidburn and seconded by Heim to change the payroll pay cycle to biweekly and to set payment to the appropriate hourly wage for all employees and Mayor effective March 1, 2009. In addition, update section 6.B & 6.D of the Personnel Manual accordingly. All members voting yes. Motion carried.

Job Descriptions

Council reviewed job descriptions for additional revisions.

Silver Star Banner Day

Council decided to not hold any festivities in connection with the Mayor Proclamation of Silver Star Banner Day.

Motion # 23-2009

Uncollectible Water Bills

Motion by Streff and seconded by Reidburn to write off the following uncollectible water bills: #1050 for \$251.35 and #4916 for \$223.50. All members voting yes. Motion carried.

Stimulus Plan Projects

Luttrell presented a request from First District to identify ready to go projects that may be eligible for the stimulus plan.

Motion # 24-2009

Equalization Meeting

Motion by Heim and seconded by Pollock to set the Equalization Meeting to March 16, 2009 at 7:00 pm. All members voting yes. Motion carried.

Motion # 25-2009

Automatic Doors

Motion by Reidburn and seconded by Heim to purchase and install automatic doors at the Clinic at a cost of approximately \$4,550. All members voting yes. Motion carried.

Motion # 26-2009

Lifeguards

Motion by Pollock and seconded by Reidburn to advertise for six lifeguards for the pool season. All members voting yes. Motion carried.

Motion # 27-2009

Executive Session

Motion by Reidburn and seconded by Streff to enter into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 8:15 pm and ended at 8:33 pm.

Motion # 28-2009

Med Van Driver

Motion by Pollock and seconded by Reidburn to hire Joan Furness as a part time med van driver at the current pay. All members voting yes. Motion carried.

Motion # 29-2009

Adjourn

Motion by Heim and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:34 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell

(seal)

City of Clark Council Meeting
March 2, 2009
7:00 PM

Call to order: The Clark City Council met in session on March 2, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Bill Krikac, Al Walford from Environmental Equipment and Michael Cook from Cook's Wastepaper & Recycling.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 30-2009

Adopt Agenda

Motion by Pollock and seconded by Fuller to adopt the agenda. All members voting yes. Motion carried.

Public Input

None.

Motion # 31-2009

Approve Minutes

Motion by Heim and seconded by Pollock to approve the Council Meeting Minutes from February 4, 2009. All members voting yes. Motion carried.

Motion # 32-2009

Approve Financial Statements

Motion by Reidburn and seconded by Fuller to approve the financial statements. All members voting yes. Motion carried.

Motion # 33-2009

Approve Claims

Motion by Streff and seconded by Dreher to approve the following claims. All members voting yes. Motion carried.

February Paid Claims

Check #	To	For	Amount
232	American Family Insurance	insurance	\$8.00
17429	Forest Excavating	reissue voided check	\$4,336.02
17430	Cook's Wastepaper	garbage collection	\$5,121.04
17431	Cook's Wastepaper	utilities	\$38.58

City Council Meeting – March 2, 2009

Check #	To	For	Amount
17432	Clark Rural Water	January 09 water	\$10,723.80
17433-17438	Water Dept.	payroll	\$870.09
	Sewer Dept.	payroll	\$870.10
	Streets Dept.	payroll	\$2,082.83
	Finance Office	payroll	\$1,054.49
	Sanitation Dept.	payroll	\$314.24
	Parks Dept.	payroll	\$314.25
17439	Dacotah Bank	941 taxes	\$1,687.88
17440	Pioneer Bank & Trust	copier loan	\$471.00
17441	Alltel	utilities	\$87.54
17442	SD Municipal St. Maint. Assoc.	registration	\$25.00
17443	Dacotah Bank	TIF 1 loan payment	\$4,551.68
17444-17452	Water Dept.	payroll	\$92.35
	Sewer Dept.	payroll	\$92.35
	Mayor	payroll	\$373.25
	Govt. Bldg	payroll	\$183.29
	Library	payroll	\$706.34
	Transit	payroll	\$1,103.37
17453-17459	Water Dept.	payroll	\$860.26
	Sewer Dept.	payroll	\$860.27
	Streets Dept.	payroll	\$2,180.24
	Finance Office	payroll	\$1,097.55
	Sanitation Dept.	payroll	\$327.13
	Parks Dept.	payroll	\$592.07
17460	Dacotah Bank	941 taxes	\$2,043.34
17461	AFLAC	insurance	\$228.90
17462	Wellmark BCBS	insurance	\$3,161.92
17463	SD Retirement Systems	retirement	\$1,898.10
17464	The US Life Insur. Co.	insurance	\$14.00
17465	Account Mngt.	garnishment	\$30.00
17466	Petty Cash	supplies	\$39.30
22593	Bank of the West	sludge tank loan	\$930.00

March Claims

To	For	Amount
A&B Business Solutions	maintenance	\$54.18
Book of the Month Club	books	\$8.98
Cardmember Services	supplies	\$85.45
Clark County Courier	advertising	\$386.10
Clark County Historical Society	subsidies	\$560.00
Clark County Treasurer	sheriff protection	\$8,165.00
Clark Community Oil Co.	supplies	\$3,012.06

City Council Meeting – March 2, 2009

To	For	Amount
Clark Schools	books	\$35.00
Dacotah Bank	loan payment	\$3,655.42
Desnoyers Hardware	supplies	\$235.01
Double Day Large Print	books	\$46.46
Ecolab	maintenance	\$77.00
Fjelland Attorney at Law	legal fees	\$244.00
Forest Excavating	water repairs	\$938.66
Gruenwald Electric	repairs	\$83.45
ITC	utilities	\$388.06
ITC Rural Economic Dev.	loan payment	\$2,813.54
Johnson Bro. Famous Brands	liquor	\$5,744.17
Ken's Food Fair	supplies	\$20.70
Leroy Woods	repairs	\$137.50
Literary Guild	books	\$66.85
Mack's	supplies	\$220.25
Michael Todd & Co.	supplies	\$696.80
Milbank Communications	supplies	\$220.57
NAPA Auto Parts	supplies	\$135.05
NW Energy	utilities	\$8,714.51
Olson Auto Parts	supplies	\$94.23
Olson Motor Co.	repairs	\$176.02
One Call Systems	professional fees	\$1.10
Oscar's Machine Shop	repairs	\$72.29
Overhead Door	repairs	\$697.85
Pitney Bowes	supplies	\$105.00
Quill	supplies	\$615.27
Republic National	liquor	\$3,934.43
SD Dept. of Revenue	professional fees	\$200.00
Star Laundry	rug cleaning	\$52.07
USA Blue Book	supplies	\$663.68
Westside Implement	supplies	\$18.27
Woodring Plumbing	repairs	\$72.42

Department Updates

Roger Collins reported on the snow removal. Darin Altfillisch reported on the Water and Sewer department reports due to the state. Loren Stanley built a bench for the parks and is monitoring the dump. Jackie Luttrell gave a Finance Office update on the Annual Report to the State, Rural Development 2008 report, DENR report for the SRF loan, payroll cycle change, request by Brock Greenfield to use Dickinson Park for high school baseball program and presented the Sheriff's report for February. Also, no election will be held in 2009 as the open candidates were the only ones filing petitions for the open offices. City Attorney Fjelland will write a hold harmless agreement for the high school baseball program.

Motion # 34-2009

Approve Department Updates

Motion by Dreher and seconded by Reidburn to approve the department updates. All members voting yes. Motion carried.

Motion # 35-2009

Dump Rates for 2009

Motion by Streff and seconded by Heim to approve the 2009 dump rates as follows. Luttrell states the rates will be sent out with water bills once an opening date has been determined. All members voting yes. Motion carried.

Pickup load	\$7	Mattress & box spring	\$4
Pickup load – trees	\$5	Washer or Dryer	\$4
Truck load – trees	\$10	Hot water heater	\$4
Truck load – woodchips	\$10	Furnace	\$4
Grass clippings, leaves	Free	Fridge, Freezer, A/C Units:	
Pickup load – shingles	\$15	Freon removed	\$7
Truckload – shingles	\$25	Freon NOT removed	\$25
Truckload – wood	\$20	Bathtub, sink, shower, toilet (porcelain)	\$4
Cement, bricks (first load weighed)	\$5/ton	Bike, exercise equipment, metal lawn chairs, metal lawn decorations	\$2/unit
Asphalt (first load weighed)	\$5/ton		
Riding lawn mowers	\$5		
Push Mowers, weed-eaters, root tillers	\$1/unit		
Car fenders, hood, truck lids or sheet metal	\$1/unit		
Car or truck motor with no oil	\$5		
Transmission with no oil	\$5		
Car bodies without frame	\$5		
Trailer load of scrap metal (scraps less than 3 feet long)	\$5		

Will Not Accept

- No farm equipment (tractors, field equipment, etc.)
- No plastic, paper, styrofoam or cardboard
- No fuel barrels of any kind of size
- No raw food products or animal carcass
- No grain or feed produce
- No batteries
- No tires
- No whole trees or parts of trees longer than 20 feet

Motion # 36-2009

2008 Annual Report

Motion by Reidburn and seconded by Dreher to approve the 2008 Annual Report as presented by Finance Officer Luttrell. Report has been sent to the state and statement will be published in Clark Courier on 3/4/09. All members voting yes. Motion carried.

2008 Highlights

City Council Meeting – March 2, 2009

Finance Officer presented some 2008 highlights: Sales tax revenue increased 3.2% or \$10,184.18 from 2007. New fixed assets were med van building costing \$102,250 and two updated pieces of equipment by trade – Gehl skid steer and John Deere lawn mower. Revenue exceeded expenses by \$55,486.45. Review of long term debt and monies in bank at end of year.

Motion # 37-2009

District 1 Meeting

Motion by Dreher and seconded by Reidburn to approve the cost of the meals of interested council, employees and their spouses for the District 1 Meeting to be held in Webster on April 2, 2009. All members voting yes. Motion carried.

TIF #1 Update

Luttrell gave an update on the TIF #1 loan. The property tax revenue is falling short of the loan payments. Dacotah Bank has changed the loan's due dates to December to allow the property tax revenue to be received prior to the loan due date and also approved an interest only payment for 2009. Additional development is necessary to keep the revenue ahead of the loan payments.

Summer Recreation

Council discussed coaching and rates for the summer programs. Coaching positions will be advertised.

Street Sweeper Bid

This being the advertised time and place for the opening of bids for a street sweeper, Luttrell opened the following bids:

Sanitation Products	1999 Elgin Pelican P	\$49,000.00
Environmental Equipment	a) 2002 Elgin Pelican P	\$58,500.00
	b) 2005 Tymco 600 BAH	\$68,500.00
	c) 2002 Tymco 600 BAH	\$64,500.00
	d) 2008 Tymco 435 Demo Unit	\$95,000.00

Motion # 38-2009

Tabled Bids

Motion by Streff and seconded by Heim to table the bids until the March 16, 2009 meeting. All members voting yes. Motion carried.

Residential Solid Waste Collection Bid

This being the advertised time and place to open bids for residential solid waste collection, Luttrell opened the following bid:

Cook's Wastepaper & Recycling, Inc.	\$10 per household, \$5 additional cart, plus tax
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In addition, the city is compensated \$.30 per household for the billing procedures.

Motion # 39-2009

Accept Bid

Motion by Pollock and seconded by Reidburn to accept the bid from Cook's Wastepaper & Recycling for the residential solid waste collection. All members voting yes. Motion carried.

Backhoe Operator Bid

This being the advertised time and place to open bids for backhoe operator for water and sewer repairs, Luttrell opened the following bid:

Forest Excavating

\$90/hour backhoe & operator, plus \$45/hour extra person

Motion # 40-2009

Accept Bid

Motion by Dreher and seconded by Streff to accept the bid from Forest Excavating for the backhoe operator for water and sewer repairs. All members voting yes. Motion carried.

Health Insurance Quotes

Luttrell gave an update on the City health insurance renewal.

Thank You Award

Council revisited the Thank You Award and decided to change it to two times a year.

Motion # 41-2009

Executive Session

Motion by Dreher and seconded by Pollock to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 8:19 pm and ended at 9:20 pm.

Motion # 42-2009

Pool Employees

Motion by Dreher and seconded by Pollock to hire the following employees for the 2009 pool season: Renae Mudgett at a pay of \$8.25/hour; Heather Borns, Carly DesLauriers, Haley DesLauriers and Emily LaBrie at a pay of \$7.50/hour; Tara DesLauriers, Levi Petersen and Emma Adam at a pay of \$7.25/hour. All members voting yes. Motion carried.

Motion # 43-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:21 pm.

Mayor Eric Stevens
(seal)

Attest: Finance Officer Jackie Luttrell

City of Clark Equalization Meeting
March 16, 2009
7:00 PM

Call to order: The Clark City Council, sitting as the Equalization Board, met in session on March 16, 2009 at 7:00 pm in the City Hall Council Room to hold the Equalization meeting.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Janelle Paschen representing the school board, Bill Krikac and Roger Fleshman.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 44-2009

Adopt Agenda

Motion by Fuller and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

The board reviewed the assessment role and heard from one citizen, Roger Fleshman, regarding the assessed value of his property. Two other appeals from Ruth Schweiger and Keith Tarbox were also reviewed.

Motion # 45-2009

Fleshman Appeal

Motion by Dreher and seconded by Reidburn to deny Roger Fleshman's assessment appeal for the property at Lots 2 – 3 & S 100' of Lot 7 Block 4, Conklin Addition and keep the assessed values as is. All members voting yes. Motion carried.

Motion # 46-2009

Schweiger Appeal

Motion by Dreher and seconded by Heim to deny Ruth Schweiger's assessment appeal for the property at S 50' of N 110' of W 175' of OL 51 and to keep the assessed values as is. All members voting yes. Motion carried.

Motion # 47-2009

Tarbox Appeal

Motion by Dreher and seconded by Reidburn to deny Keith Tarbox's assessment appeal for the property at E ½ of Lot 12 & all of Lot 13 & N 50' & W 5' of S 100' of Lot 14 Block 4 Conklin's Addition and to keep the assessed values as is. All members voting yes. Motion carried.

Motion # 48-2009

Assessment Role

Motion by Pollock and seconded by Streff to approve the remaining assessment role. All members voting yes. Motion carried.

Motion # 49-2008

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:33 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

**City of Clark Council Meeting
March 16, 2009
7:00 PM**

Call to order: The Clark City Council met in session on March 16, 2009 at 7:30 pm following the Equalization Meeting in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac

Mayor Stevens called the meeting to order at 7:34 pm

Motion # 50-2009 **Adopt Agenda**
Motion by Heim and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

Motion # 51-2009 **Approve Minutes**
Motion by Pollock and seconded by Reidburn to approve the Council Meeting Minutes from March 2, 2009. All members voting yes. Motion carried.

Motion # 52-2009 **Approve Claims**
Motion by Fuller and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

Additional Paid March Bills

Check #	To	For	Amount
233	SD Dept of Revenue	sales tax	\$20.88
234	Dacotah Bank	professional fees	\$20.99
235	American Family Insur.	insurance	\$8.00
236	SD Rural Development	sewer revenue bond	\$787.00
237	SD Rural Development	water revenue bond	\$908.00
238	City of Clark	utilities	\$65.70
17506	Cook's Wastepaper	garbage collection	\$5,057.38
17507-17518	Water Dept.	payroll	\$855.91
	Sewer Dept.	payroll	\$855.91
	Govt. Bldg.	payroll	\$90.85

City Council Meeting – March 16, 2009

Check #	To	For	Amount
	Streets Dept.	payroll	\$2,309.81
	Finance Office	payroll	\$982.94
	Sanitation Dept.	payroll	\$300.55
	Library Dept.	payroll	\$343.67
	Transit	payroll	\$511.23
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$300.56
17519	Dacotah Bank	941 taxes	\$1,782.36
22594	Bank of the West	sludge tank loan	\$930.00

New March Claims

To	For	Amount
A&B Business Inc.	maintenance	\$83.63
A-OX Welding Supply	supplies	\$150.23
CAT Financial Services	loan payment	\$24,265.45
Clark Rural Water	supplies	\$9,924.70
Cook's Wastepaper	utilities	\$38.58
Electric Motors & Moore	repairs	\$100.00
Ellwein Brothers	liquor	\$7,472.10
Itron	maintenance	\$558.11
K&P Pump Repairs	repairs	\$2,792.80
Ken's	supplies	\$27.48
M&T Fire Safety	supplies	\$109.44
Moritz Publishing	supplies	\$77.40
Republic National	liquor	\$3,615.21
SD Solid Waste Mngt Assoc	conference	\$145.00
Share Corp.	supplies	\$319.83
Star Laundry	maintenance	\$52.07

Motion # 53-2009

Street Sweeper

Motion by Dreher and seconded by Heim to reject the previously tabled street sweeper bids. All members voting yes. Motion carried.

Motion # 54-2009

Rebid Street Sweeper

Motion by Heim and seconded by Reidburn to re-advertise for a street sweeper. All members voting yes. Motion carried.

Council reviewed the water disconnect list. Water is to be turned off for delinquent accounts after 15th of the following month.

Motion # 55-2009

State Water Plan – Outfall Line

Motion by Pollock and seconded by Fuller to give retroactive approval to the Mayor for signing the State Water Plan application to replace/repair the wastewater outfall line. All members voting yes. Motion carried.

Motion # 56-2009

State Water Plan – Meters

Motion by Streff and seconded by Heim to authorize the Mayor to sign the State Water Plan application and apply for Rural Development funding to replace approximately 300 water meters in an effort to control the water loss. All members voting yes. Motion carried.

Motion # 57-2009

Dickinson Park Concession Stand

Motion by Streff and seconded by Pollock to advertise for bids to operate the Dickinson Park Concession stand during the 2009 baseball season. All members voting yes. Motion carried.

Council discussed the use of time clocks.

Motion # 58-2009

Executive Session

Motion by Dreher and seconded by Heim to enter into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 7:55 pm and ended at 8:03 pm.

Motion # 59-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:03 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

City of Clark Council Meeting
April 6, 2009
7:00 PM

Call to order: The Clark City Council met in session on April 6, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff (arriving at 7:06 pm during department updates), Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Bill Krikac and Randy from Sanitation Products. Absent - Mayor Eric Stevens.

Council President Larry Dreher called the meeting to order at 7:00 pm.

Motion # 60-2009

Adopt Agenda

Motion by Pollock and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Public Input

Automatic doors will be installed at the clinic tomorrow.

Thank You Award postponed to next month.

Department Updates

Collins reported that the CPR/First Aid class is scheduled for April 16 at a price of \$18/person. Collins reported on the road projects planned for this summer. Altfillisch reported a water break last month, the need to paint the water tower and a commercial business owner who wishes to hook back up to city sewer. Stanley presented an option for wood chips for the parks. Luttrell advised the City was awarded a grant from DENR for \$31,500 for sludge tank insulation to be completed this summer.

Motion # 61-2009

Paint Water Tower

Motion by Pollock and seconded by Heim to accept a quote from Maguire Iron, Inc. to sandblast, clean and paint the water tower later this summer at the quoted price of \$23,980 to be paid out of the water capital outlay reserve. All members voting yes. Motion carried.

Motion # 62-2009 **Approve Department Updates**
 Motion by Streff and seconded by Fuller to accept the department updates. All members voting yes. Motion carried.

Motion # 63-2009 **Sheriff's Report**
 Motion by Heim and seconded by Pollock to approve the Sheriff's report. All members voting yes. Motion carried.

Motion # 64-2009 **Meeting Minutes**
 Motion by Pollock and seconded by Fuller to approve the council meeting minutes and equalization meeting minutes from March 16, 2009. All members voting yes. Motion carried.

Motion # 65-2009 **Approve Financial Statements**
 Motion by Heim and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

Motion # 66-2009 **Approve Library 1st Quarter Financial Statement**
 Motion by Reidburn and seconded by Pollock to approve the library's financial statements. All members

Motion # 67-2009 **Approve Claims**
 Motion by Heim and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

March Paid Claims

Check #	To	For	Amount
242	Harland Checks	supplies	\$22.05
17536	Alltel	utilities	\$147.95
17537	SDML	conference	\$182.00
17538	SDWWA	conference	\$65.00
17539	Jackie Luttrell	mileage	\$134.06
17540-17551	Water Dept.	payroll	\$847.22
	Sewer Dept.	payroll	\$847.23
	Streets Dept.	payroll	\$2,107.03
	Finance Office	payroll	\$1,009.87
	Sanitation Dept.	payroll	\$313.92
	Library	payroll	\$343.67
	Transit	payroll	\$663.61
	Mayor	payroll	\$172.27
	Parks	payroll	\$313.93
17552	Dacotah Bank	payroll taxes	\$1,704.48

City Council Meeting – April 6, 2009

17553	Account Mngt.	garnish	\$30.00
17554	The US Life Insur. Co.	insurance	\$17.00
17555	Wellmark BCBS	insurance	\$3,161.92
17556	SD Retirement Systems	retirement	\$1,837.38

New April Claims

To	For	Amount
Rural Development	bond	\$787.00
Rural Development	bond	\$908.00
A&B Business	maintenance	\$72.15
American Family Insur.	insurance	\$8.00
A-OX Welding	supplies	\$10.23
Banyon Data Systems	professional fees	\$1,540.00
Book of the Month Club	books	\$20.48
Cardmember Services	repairs	\$207.72
City of Clark	utilities	\$53.75
Clark Chamber of Commerce	subsidies	\$3,000.00
Clark Community Oil	supplies	\$1,271.98
Clark County Courier	advertising	\$529.44
Clark Co. Historical Society	subsidies	\$560.00
Clark Co. Treasurer	police protection	\$8,165.00
Cook's Wastepaper	utilities	\$38.58
Credit Bureau of Wtn.	professional fees	\$40.00
Dacotah Bank	loan	\$3,655.42
Dacotah Bank	professional fees	\$26.05
Dakota Electronics	repairs	\$79.60
Dakota Pump & Control	repairs	\$1,078.22
Desnoyers Hardware	supplies	\$128.13
Ellwein Brothers	liquor	\$11,145.15
Fjelland Attorney at Law	legal fees	\$618.40
ITC	utilities	\$404.29
ITC Rural Economic Dev.	loan	\$2,813.54
Johnson Brothers	liquor	\$7,592.70
Literary Guild	books	\$37.48
Loren Stanley	meals	\$52.00
Lyle Signs	supplies	\$269.56
Mack's Standard	supplies	\$438.00
Midwest Alarm Co.	professional fees	\$261.25
Moritz Publishing	supplies	\$121.40
NAPA Auto Parts	supplies	\$34.26
Northwestern Energy	utilities	\$6,669.85
Olson Auto Parts	repairs	\$1,154.77

City Council Meeting – April 6, 2009

To	For	Amount
Olson Motor Co.	repairs	\$344.74
One Call Systems	locate	\$1.10
Oscar's	repairs	\$227.86
Petty Cash	supplies	\$60.73
Pitney Bowes	postage	\$1,018.99
Porter Distributing	liquor	\$7,208.00
ProBuild	supplies	\$5.00
Quill	supplies	\$105.24
Republic National	liquor	\$7,166.77
SD Dept. of Revenue	professional fees	\$200.00
Star Laundry	maintenance	\$52.07
Ulverscroft Large Print Books	books	\$199.73

Motion # 68-2009

Clark Engineering Facility Plan

Motion by Streff and seconded by Reidburn to approve the final wastewater facility plan claim from Clark Engineering for \$5,750.00. All members voting yes. Motion carried.

Street Sweeper Bid

This being the advertised time and place to open bids for the street sweeper bid, Luttrell opened two bids as follows:

Environmental Equipment – 1998 Elgin Pelican SE	\$44,950
(less trade)	<u>(\$5,000)</u>
Total	\$39,950

Sanitation Products – 1999 Elgin Pelican P	\$49,000
(less trade)	<u>(\$1,000)</u>
Total	\$48,000

Motion # 69-2009

Accept Street Sweeper Bid

Motion by Fuller and seconded by Heim to accept the lowest bid by Environmental Equipment for the 1998 Elgin Pelican SE street sweeper at a price of \$44,950. All members voting yes. Motion carried.

This being the advertised time and place to open bids for an operator for the Dickinson Park concession stand, Luttrell opened one bid as follows:

Lonna DesLauriers	\$150 rent
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Motion # 70-2009 **Accept Concession Operator Bid**

Motion by Streff and seconded by Reidburn to accept Lonna DesLauriers' bid to operator the Dickinson Park concession stand for the 2009 baseball season. All members voting yes. Motion carried.

Motion # 71-2009 **Identify Theft Prevention Program**

Motion by Heim and seconded by Streff to approve the Identity Theft Prevention Program guide. All members voting yes. Motion carried.

Motion # 72-2009 **Hold Harmless Baseball Agreement**

Motion by Streff and seconded by Reidburn to authorize the Mayor to sign a hold harmless agreement with Brock Greenfield to operate the Clark Area High School Baseball program at Dickinson Park. All members voting yes. Motion carried.

Motion # 73-2009 **Summer Rec Rates**

Motion by Pollock and seconded by Fuller to accept the 2009 summer recreation program rates as follows. All members voting yes. Motion carried.

Softball & Baseball Programs – T-Ball to Teeners \$25/person

Family Pool Pass with lessons – \$100	Adult daily pass	\$3
Family Pass without lessons – \$75	Student daily pass	\$2
Individual Pass with one lesson - \$50	5 & under free	
Individual Lesson - \$20		

Motion # 74-2009 **Arbor Day**

Motion by Pollock and seconded by Reidburn to declare April 24, 2009 as Arbor Day. All members voting yes. Motion carried.

Teener Baseball

Luttrell was advised that the City received their last donation from the VFW for the Teener program as the VFW will be disbanding.

Motion # 75-2009 **Time Out Operator Agreement**

Motion by Fuller and seconded by Streff to approve a one year operating agreement with The Time Out. All members voting yes. Motion carried.

Motion # 76-2009 **Sportsman Operating Agreement**

Motion by Pollock and seconded by Heim to approve a one year operating agreement with the Sportsman Bar & Grill. All members voting yes. Motion carried.

Motion # 77-2009

Executive Session

Motion by Reidburn and seconded by Fuller to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 7:50 pm and ended at 8:02 pm.

Motion # 78-2009

Summer Rec Coach

Motion by Streff and seconded by Fuller to hire Brandon Varilek as the summer rec coach for the softball and baseball programs at a pay of \$7.50/hour, plus mileage to away games. All members voting yes. Motion carried.

Motion # 79-2009

Teener Coach

Motion by Pollock and seconded by Reidburn to hire Dave Adam as the Teener baseball coach at a salary of \$2,000, plus mileage to away games. All members voting yes. Motion carried.

Motion # 80-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:03 pm.

Mayor Eric Stevens
(seal)

Attest: Finance Officer Jackie Luttrell

**City of Clark Council Meeting
May 4, 2009
7:00 PM**

Call to order: The Clark City Council met in session on May 4, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn. Absent Paul Fuller.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Bill Krikac, Greg Maag and Brian Cook.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 81-2009

Adopt Agenda

Motion by Streff and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Oaths of Office

Oaths of Office were read by Roberta Heim (Ward I), Louann Streff (Ward II) and John Pollock (Ward III) for 3 year terms on council.

No public input.

Department Updates

Department updates given by Altfillisch, Collins, Stanley and Luttrell. Sidewalk replacement project will be researched. Street repairs projects were discussed.

Motion # 82-2009

Camping Rates

Motion by Streff and seconded by Heim to set the rate for camping at Dickinson Park to \$15/night during the camping season, remove the night limitation and no longer offer free nights. All members voting yes. Motion carried.

Motion # 83-2009

Municipal Clerk Certification School

Motion by Pollock and seconded by Reidburn to authorize Luttrell to attend the Municipal Clerk Certification program in July at USD. All members voting yes. Motion carried.

Motion # 84-2009 **Finance Officer School**
Motion by Dreher and seconded by Heim to authorize Luttrell and Flora to attend Finance Officer School in June in Pierre. All members voting yes. Motion carried.

Motion # 85-2009 **Restricted Cash**
Motion by Streff and seconded by Reidburn to use all the Street Department restricted cash toward the street sweeper purchase. All members voting yes. Motion carried.

Motion # 86-2009 **2007 Audit Report**
Motion by Reidburn and seconded by Heim to approve the 2007 Audit report prepared by William Neale & Co. All members voting yes. Motion carried.

This being the published date and time of 7:30 pm to hear a special exception permit, the City Council closed regular session and entered the Board of Adjustment meeting.

Motion # 87-2009 **Board of Adjustment Hearing**
Motion by Dreher and seconded by Pollock to enter the Board of Adjustment meeting at 7:30 pm to hear a special exception permit request from Tara Thomas to operate a home daycare.

The Board of Adjustment meeting began at 7:30 pm and ended at 7:32 pm.

Motion # 88-2009 **Wellmark Insurance**
Motion by Reidburn and seconded by Pollock to renew the city employee's Wellmark Insurance effective July 1, 2009. All members voting yes. Motion carried.

Luttrell gave an update on the progress of updating the Zoning Ordinance and handed out the Sheriff's Report.

Motion # 89-2009 **Department Updates**
Motion by Pollock and seconded by Heim to approve the department updates. All members voting yes. Motion carried.

Motion # 90-2009 **Approve Minutes**
Motion by Dreher and seconded by Reidburn to approve the Council Meeting Minutes from April 6, 2009. All members voting yes. Motion carried.

Motion # 91-2009 **Approve Financial Statements**
Motion by Dreher and seconded by Heim to approve the financial statements. All members voting yes. Motion carried.

Motion # 92-2009 **Approve Claims**

City Council Meeting – April 6, 2009

Motion by Reidburn and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

Check #	To	For	Amount
245	SD Dept of Revenue	sales tax	\$4.77
17600	First National Bank	SRF loan	\$6,940.29
17601	Cook's Wastepaper	garbage collection	\$5,120.97
17602-17616	Water Dept	payroll	\$931.95
	Sewer Dept.	payroll	\$931.95
	Govt. Bldg	payroll	\$191.69
	Streets Dept.	payroll	\$2,212.18
	Finance Office	payroll	\$982.94
	Sanitation	payroll	\$460.12
	Library	payroll	\$509.90
	Transit	payroll	\$467.51
	Mayor	payroll	\$334.85
	Parks Dept.	payroll	\$311.26
17617	Dacotah Bank	941 taxes	\$1,930.29
17618	Environmental Equipment	street sweeper	\$39,950.00
17619-17633	Water Dept	payroll	\$937.90
	Sewer Dept.	payroll	\$937.91
	Govt. Bldg	payroll	\$74.04
	Streets Dept.	payroll	\$2,061.76
	Finance Office	payroll	\$982.94
	Sanitation	payroll	\$709.85
	Library	payroll	\$667.75
	Transit	payroll	\$671.51
	Parks Dept.	payroll	\$295.20
17634	Dacotah Bank	941 taxes	\$1,960.52
17635	Account Mngt	garnish	\$30.00
17636	SD Retirement Systems	retirement	\$1,886.26
17637	Wellmark BCBS	insurance	\$3,161.92
17638	AFLAC	insurance	\$457.80
17639	The US Life Insurance Co.	insurance	\$17.00
17640	Petty Cash	supplies	\$60.37
22595	Bank of the West	loan	\$930.00

To	For	Amount
3D Specialties	supplies	\$961.14
alltel	utilities	\$105.15
American Family Insur.	insurance	\$8.00
A-OX Welding	supplies	\$10.23

City Council Meeting – April 6, 2009

To	For	Amount
A-Tech Sewer	repairs	\$2,925.00
Banyon Data Systems	supplies	\$595.00
Brock White Construction	supplies	\$1,416.25
Butler Machine	repairs	\$308.00
Cardmember Services	supplies	\$303.52
Clark County Courier	advertising	\$316.44
Clark Co. Farmers Elevator	supplies	\$150.00
Clark Co. Highway Dept.	supplies	\$908.68
Clark County Historical Society	subsidies	\$560.00
Clark County Treasurer	police protection	\$8,165.00
Clark Engineering	professional fees	\$6,250.00
Clark Rural Water	supplies	\$16,628.60
Colonial Research	supplies	\$552.83
Dacotah Bank	loan	\$3,655.42
Dakota Electronics	supplies	\$126.00
DesLauriers Oil	supplies	\$54.00
Desnoyers Hardware	supplies	\$262.04
Ellwein Brothers	liquor	\$10,686.00
Emily LaBrie	mileage	\$75.48
Emma Adam	supplies	\$143.44
Expetec	professional fees	\$528.40
First Rate Tree Service	tree removal	\$425.00
Fjelland Attorney at Law	professional fees	\$244.00
Florey's Plumbing	maintenance	\$86.73
Glass Products	equipment	\$4,643.10
Govt. Finance Officer Assoc.	conference	\$209.00
Gruenwald Electric	equipment	\$357.14
Insurance Facilities	insurance	\$635.49
ITC Rural Economic	loan	\$2,813.54
ITC	utilities	\$398.41
Jackie Luttrell	mileage	\$35.52
Johnson Brothers	liquor	\$7,096.96
Levi Petersen	mileage	\$75.48
Literary Guild	books	\$36.58
Mack's	supp	\$662.17
Milbank Winwater	supplies	\$149.06
NAPA	supplies	\$675.51
Northwestern Energy	utilities	\$7,233.83
Office Systems	supplies	\$118.77
Oscar's Machine Shop	repairs	\$1,059.76
Quill	supplies	\$141.04

City Council Meeting – April 6, 2009

To	For	Amount
Renae Mudgett	mileage	\$25.16
Roger Collins	conference	\$23.00
SD Assoc of Rural Water Systems	professional fees	\$410.00
SD Dept of Revenue	professional fees	\$200.00
SD Dept of Revenue	sales tax	\$17.43
SD Govt. Finance Officer	conference	\$150.00
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
Share Corp.	supplies	\$4,628.53
Star Laundry	rug cleaning	\$52.07
Tara DesLauriers	mileage	\$150.96
The Tree Farm	supplies	\$113.80
William Neale & Co.	audit	\$13,650.00

Motion # 93-2009

Mayor Appointments

Motion by Pollock and seconded by Reidburn to approve the Mayor Appointments as follows. All members voting yes. Motion carried.

Year 2009

Mayor Eric Stevens Appointments

Streets, Alleys, Sidewalks	Larry Dreher
American Disabilities Act.....	Roberta Heim
Pool.....	Larry Dreher
Rubble Site	Louann Streff
City Parks.....	Louann Streff
Water & Sewer	John Pollock
Fire Dept. & Emergency Management	Roberta Heim
Zoning Officer.....	Lon Reidburn
Finance Dept.....	Paul Fuller
Liquor Officer.....	Paul Fuller
Med Van.....	Roberta Heim
Recreation Director, Softball & Baseball Complex.....	Lon Reidburn
City Attorney	Chad Fjelland
Health Officer	Jason Coenen
Finance Officer.....	Jackie Luttrell

Library Board

Joyce Warren – 1 yrs
 Bev Kluess – 1 yrs
 Carolyn Harding – 3 yrs (renew)

Park Board

Carmen Kloster
 Dorcas Protexter
 Rae Jean Flora

Marlys Moritz – 2 yrs
Patti Lamb – 2 yrs

Clark Housing & Redevelopment Board

Bruce Brekke – 5 yrs (renew)
Bill Krikac – 4 yrs
Sandy Altfillisch – 3 yrs
Bob Schlueter – 2 yrs
Jerry Jacobson – 1 yrs
Teresa Kaufman - Secretary

Motion # 94-2009

Council President

Motion by Reidburn and seconded by Heim to re-elect Larry Dreher as council president. All members voting yes. Motion carried.

Motion # 95-2009

Council Vice President

Motion by Pollock and seconded by Dreher to elect Lon Reidburn as council vice president. All members voting yes. Motion carried.

Motion # 96-2009

Engineering Agreement

Motion by Streff and seconded by Dreher to authorize Mayor Stevens to sign the sludge tank improvements engineering report with Clark Engineering for the sludge tank improvements. All members voting yes. Motion carried.

Motion # 97-2009

Legion Baseball

Motion by Pollock and seconded by Reidburn to pay the Clark American Legion \$1,500 to support the Clark American Legion Baseball program. All members voting yes. Motion carried.

This being the published date and time of 7:45 pm, a public hearing was held for the USDA Rural Development application for loan and grant money for the wastewater system outfall line.

Greg Maag, First District, was present to discuss the funding associated with this project. Wastewater superintendent, Darin Altfillisch, answered questions pertaining to the need for this project. No residents were in attendance for the hearing.

Motion # 98-2009

Resolution #782

Motion by Dreher and seconded by Reidburn to pass Resolution #782. All members voting yes. Motion carried.

RESOLUTION # 782

WHEREAS, the City of Clark has identified the need to construct improvements to the City's wastewater outfall line; and

WHEREAS, the City of Clark proposes to undertake the necessary improvements;

THEREFORE, BE IT RESOLVED that the Clark City Council duly authorizes the Mayor to execute and submit a Rural Development full application requesting Rural Development funds for the proposed project.

This resolution is effective immediately upon passage.

Adopted this 4th day of May, 2009.

Eric Stevens, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

Motion # 99-2009

Med Van Rates

Motion by Dreher and seconded by Reidburn to set the following rates for the med van effective June 1, 2009: Watertown \$7.50; Redfield \$12.50; Sioux Falls \$75.00. All members voting yes. Motion carried.

Flat Iron Park

Brian Cook addressed the council on some repairs needed to the park and putting the time capsule back in.

Motion # 100-2009

Free Dump Day

Motion by Dreher and seconded by Pollock to approve free dump day on May 9th in conjunction with the Rotary Citywide Cleanup. All members voting yes. Motion carried.

Motion # 101-2009

Transient Permit

Motion by Streff and seconded by Heim to approve a one day transient merchants permit to Tap Enterprises to hold a tool show at the Legion on May 18, 2009. All members voting yes. Motion carried.

Water Rates

Notice was received by Clark Rural Water System of a rate increase of \$0.30/1,000 gallons of water to take effect on the October 15, 2009 water billing. Council had a first reading of Ordinance #482 to pass the rate increase on to city water customers for September usage, billed in October. New rates will be \$4.00 per 1,000 gallons, up to

5,000 and then \$3.85 per 1,000 gallons over 5,000. Base rate fee will remain at \$13.00/month.

Motion # 102-2009

July Meeting Date Change

Motion by Heim and seconded by Reidburn to change the July council meeting to July 15, 2009 at 7:00 pm. All members voting yes. Motion carried.

Motion # 103-2009

Adjourn

Motion by Heim and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:10 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell

(seal)

City of Clark Board of Adjustment Meeting
May 4, 2009
7:30 PM

Call to order: The Clark City Council, meeting as the Board of Adjustment, met in session on May 4, 2009 at 7:30 pm in the City Hall Council Room to hear a request for a special exception permit.

Council Members Present: Larry Dreher, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn. Absent Paul Fuller.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Tara Thomas.

Mayor Stevens called the meeting to order at 7:30 pm.

Finance Officer Luttrell introduced the special exception permit filed by Tara Thomas to operate a home occupation – daycare from her home located at 325 S. Commercial Street. Thomas paid the applicable fee and has gotten the necessary signatures from the surrounding property owners and notice has been published in the papers and mailed to adjoining property owners.

Thomas spoke on her behalf. No residents appeared, nor were any statements given to Luttrell to voice for the public hearing.

Motion by Pollock and seconded by Reidburn to approve the special exception permit and to find compliance with the provisions as stated in City Code 11.17.01.1.4.i-vii. All members voting yes. Motion carried.

Motion by Heim and seconded by Streff to adjourn the Board of Adjustment meeting and reenter the city council meeting. All members voting yes. Motion carried.

Board of Adjustment meeting adjourned at 7:32 pm.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

City of Clark Council Meeting
June 1, 2009
7:00 PM

Call to order: The Clark City Council met in session on June 1, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Bill Krikac, Ryan Claussen.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 104-2009

Adopt Agenda

Motion by Fuller and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

Public Input

Pollock addressed a drainage issue by Jaben Circle. Ryan Claussen addressed the Council about the Potato Day activities. No action taken on either issue.

Department Updates

Department updates given by Collins, Altfillisch, Stanley & Luttrell. Sheriff report read by Luttrell.

Motion # 105-2009

Approve Updates

Motion by Heim and seconded by Streff to approve the department updates. All members voting yes. Motion carried.

Motion # 106-2009

Approve Council Minutes

Motion by Pollock and seconded by Reidburn to approve the Council Meeting Minutes from May 4, 2009. All members voting yes. Motion carried.

Motion # 107-2009

Approve Board of Adjustment Minutes

Motion by Heim and seconded by Pollock to approve the Board of Adjustment Meeting Minutes from May 4, 2009. All members voting yes. Motion carried.

Motion # 108-2009

Approve Financial Statements

Motion by Reidburn and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

Motion # 109-2009

Approve Forest Excavating Claim

Motion by Pollock and seconded by Reidburn to approve to pay \$26,649.29 of the \$33,839.40 Forest Excavating claim out of the sewer restricted deprecation fund (\$19,945.70 from 604-25326 and \$6,703.59 from 604-25329) and the balance from the general water and sewer cash. This voucher was from water and sewer repairs. All members voting yes. Motion carried.

Motion # 110-2009

Approve Claims

Motion by Streff and seconded by Heim to approve to pay the following claims. All members voting yes. Motion carried.

Additional May Claims

Check #	To	For	Amount
251	Dacotah Bank	professional fees	\$ 25.42
252	City of Clark	utilities	\$ 53.75
22596	Bank of the West	loan	\$ 930.00
17694	Clark American Legion	subsidies	\$ 1,500.00
17695	Porter Distributing	liquor	\$ 4,192.15
17696	Cook's Wastepaper	utilities	\$ 38.58
17697	Cook's Wastepaper	garbage	\$ 5,150.48
17698	A&B Business	maintenance	\$ 83.75
17699-17716	Water Dept.	payroll	\$ 993.59
	Sewer Dept.	payroll	\$ 993.60
	Govt. Bldg.	payroll	\$ 99.25
	Streets Dept.	payroll	\$ 2,114.86
	Finance Office	payroll	\$ 982.94
	Sanitation	payroll	\$ 694.93
	Library	payroll	\$ 667.75
	Transit	payroll	\$ 570.50
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 295.20
	Teeners	payroll	\$ 263.86
17717	Dacotah Bank	941 taxes	\$ 2,058.89
17718	Republic National	liquor	\$ 11,105.01
17719	Alltel	utilities	\$ 86.59
17720	Francis L. Dean & Assoc.	insurance	\$ 303.33
17721-17739	Water Dept.	payroll	\$ 923.25
	Sewer Dept.	payroll	\$ 923.26
	Govt. Bldg.	payroll	\$ 90.85

City Council Meeting – June 1, 2009

Check #	To	For	Amount
	Pool	payroll	\$ 76.18
	Streets Dept.	payroll	\$ 2,061.76
	Finance Office	payroll	\$ 982.94
	Sanitation	payroll	\$ 745.64
	Library	payroll	\$ 667.75
	Transit	payroll	\$ 622.01
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 340.22
	Teeners	payroll	\$ 263.86
17740	Dacotah Bank	941 taxes	\$ 1,985.35
17741	AFLAC	insurance	\$ 228.90
17742	Wellmark BCBS	insurance	\$ 3,161.92
17743	SD Retirement Systems	retirement	\$ 1,873.56
17744	The US Life Insurance Co.	insurance	\$ 17.00
17745	Account Management	garnish	\$ 30.00
17746	Petty Cash	supplies	\$ 97.79
17747 - 17752	Council payroll	payroll	\$ 2,818.04
17753	Dacotah Bank	payroll taxes	\$ 523.92

New June Claims

To	For	Amount
Adolph Kiefer & Assoc.	swimsuits	\$ 479.11
American Family Insur. Co.	insurance	\$ 8.00
Asphalt Paving & Materials	supplies	\$ 18,003.24
A-Tech Sewer	repairs	\$ 1,720.00
Avera Queen of Peace	professional fees	\$ 357.50
Brock White Construction Materials	supplies	\$ 1,333.75
Carly DesLauriers	travel	\$ 48.10
Charlene Hamann	maintenance	\$ 30.00
Clark Community Oil	supplies	\$ 899.77
Clark County Courier	advertising	\$ 66.93
Clark County Highway	supplies	\$ 285.60
Clark County Historical Society	subsidies	\$ 560.00
Clark Co. Register of Deeds	supplies	\$ 8.60
Clark County Treasurer	police protection	\$ 8,165.00
Clark Rural Water	supplies	\$ 10,662.80
Clark Sales	advertising	\$ 30.00
Clark-Doland Concrete	repairs	\$ 465.00
Codington Clark Equipment	repairs	\$ 14.49
Dacotah Bank	loan	\$ 3,655.42
Desnoyers Hardware	supplies	\$ 278.44
Doug Paulson	refund	\$ 25.00

City Council Meeting – June 1, 2009

To	For	Amount
Ecolab Pest Elimination	maintenance	\$ 77.00
Emma Adam	mileage	\$ 142.08
Fjelland Attorney at Law	legal fees	\$ 287.20
Forest Excavating	repairs	\$ 33,839.40
Hawkins	supplies	\$ 8,119.63
Huron Culvert	supplies	\$ 485.85
ITC	utilities	\$ 393.96
ITC Rural Econ. Dev.	loan	\$ 2,813.54
Johnson Brothers Famous Bro.	liquor	\$ 5,404.31
Ken's Food Fair	supplies	\$ 20.97
Literary Guild	books	\$ 73.45
Mack's	supplies	\$ 389.51
Michael Todd & Co.	repairs	\$ 597.13
Moeller Sheet Metal	repairs	\$ 115.15
Moritz Publishing	supplies	\$ 285.10
NAPA Auto Parts	supplies	\$ 87.53
NE Glacial Lakes Red Cross	conference	\$ 51.95
Northwestern Energy	utilities	\$ 4,944.63
Olson Auto Parts	supplies	\$ 43.09
One Call Systems	professional fees	\$ 12.10
Pioneer Bank & Trust	loan	\$ 471.00
Pitney Bowes	supplies	\$ 214.98
Pro Build	supplies	\$ 35.46
Quill	supplies	\$ 95.67
Ritter's Repair	repairs	\$ 457.32
Roy's Sports Shop	supplies	\$ 365.95
Sanford Clinic	professional fees	\$ 270.00
SD DENR	professional fees	\$ 600.00
SD Dept of Revenue	professional fees	\$ 200.00
SD Rural Development	sewer utility bond	\$ 787.00
SD Rural Development	water utility bond	\$ 908.00
Sioux Falls Two Way Radio Service	supplies	\$ 372.99
Star Laundry	maintenance	\$ 52.07
State of SD VFW	professional fees	\$ 50.00
Watertown Community Rec Ctr.	professional fees	\$ 964.60
Werdel Construction	repairs	\$ 1,750.00
Westside Implement	repairs	\$ 267.71

Motion # 111-2009

Ordinance #482

City Council Meeting – June 1, 2009

Motion by Pollock and seconded by Reidburn to approve Ordinance #482 Water Rates.
All members voting yes. Motion carried.

ORDINANCE # 482

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City” be amended to read as follows:

Section

“10.2402 WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$13.00 per month; plus,

\$4.00 per every 1,000 gallons -- up to 5,000 gallons

\$3.85 per every 1,000 gallons for any gallons in excess of 5,000.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$13.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no line service fee for any vacant lot where no building is situated on the property.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK
Eric Stevens, Mayor

ATTEST:

Jackie Luttrell, City Finance Officer
(S E A L)

FIRST READING: May 4, 2009

SECOND READING: June 1, 2009

City Council Meeting – June 1, 2009

ADOPTED: June 1, 2009

PUBLISHED: June 10, 2009

EFFECTIVE DATE: October 1, 2009

Motion # 112-2009

Building Official

Motion by Pollock and seconded by Heim to define the City “Building Official” as the council person assigned to Zoning. All members voting yes. Motion carried.

Motion # 113-2009

Malt Beverage License

Motion by Pollock and seconded by Fuller to renew the malt beverage licenses for Clark Lanes and Clark American Legion. All members voting yes. Motion carried.

Motion # 114-2009

2008 Audit Proposal

Motion by Heim and seconded by Reidburn to accept the 2008 Audit proposal by William Neale & Assoc. All members voting yes. Motion carried.

Motion # 115-2009

Executive Session

Motion by Reidburn and seconded by Streff to enter into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 7:38 pm and ended at 8:19 pm.

Motion # 116-2009

PT City Maintenance Worker

Motion by Heim and seconded by Pollock to advertise for a part-time city maintenance worker. All members voting yes. Motion carried.

Motion # 117-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:10 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

City of Clark Council Meeting
June 15, 2009
7:00 PM

Call to order: The Clark City Council met in session on June 15, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Bill Krikac, Tracy Aguayo and Tika Sendelweck.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 118-2009

Adopt Agenda

Motion by Pollock and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

Motion # 119-2009

Approve Minutes

Motion by Fuller and seconded by Streff to approve the Council Meeting Minutes from June 1, 2009. All members voting yes. Motion carried.

Motion # 120-2009

Approve Claims

Motion by Reidburn and seconded by Pollock to approve the following claims. All members voting yes. Motion carried.

Additional Paid Bills

Number	To	For	Amount
256	SD Dept of Revenue	sales tax	\$360.27
257	Dacotah Bank	professional fees	\$33.98
258	City of Clark	utilities	\$53.75
17809	City of Clark	applied deposit	\$100.00
17810	Cook's Wastepaper	utilities	\$38.58
17811-17836	Water Dept.	payroll	\$873.48
	Sewer Dept.	payroll	\$873.48
	Govt. Bldg.	payroll	\$82.44
	Pool	payroll	\$1,015.14
	Street Dept.	payroll	\$1,845.84

City Council Meeting – June 15, 2009

Number	To	For	Amount
	Finance Office	payroll	\$957.60
	Sanitation Dept.	payroll	\$691.41
	Library	payroll	\$509.90
	Transit	payroll	\$587.00
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$529.12
	Teeners	payroll	\$263.86
17837	Dacotah Bank	941 taxes	\$2,023.65
17838	Dacotah Bank	TIF loan	\$2,771.10

New June Claims

To	For	Amount
A&B Business	maintenance	\$73.40
A-OX Welding Supplies	supplies	\$10.23
Bank of the West	sludge tank	\$930.00
Bendix	supplies	\$94.99
Best Western	hotel	\$316.00
Butler Machine	repairs	\$732.00
City of Clark	applied deposit	\$200.00
City of Clark	applied deposit	\$100.00
Clark Community Oil	supplies	\$1,258.23
Clark Co. Farmers Elevator	maintenance	\$52.75
Clark-Doland Concrete	repairs	\$1,606.50
Clark Fire Dept.	repairs reimbursements	\$1,561.84
Clark Hometown Variety Store	supplies	\$95.57
Cole Papers	supplies	\$188.10
Cook's Wastepaper	garbage collection	\$5,437.22
Credit Bureau of Wtn	professional fees	\$12.36
Ellwein Brothers	liquor	\$11,992.05
ESRI	professional fees	\$400.00
Foley Masonry Construction	planters	\$890.00
Grunewald Electric	repairs	\$858.53
Jackie Luttrell	meals	\$30.00
Jason Coenen	professional fees	\$101.48
Ken's Food Fair	supplies	\$12.17
Olson's Auto Parts	supplies	\$314.07
One Call Systems	locate tickets	\$15.40
Oscar's Machine Shop	repairs	\$645.92
Porter Distributing	liquor	\$4,217.70

City Council Meeting – June 15, 2009

To	For	Amount
ProBuild	supplies	\$483.53
Quill	supplies	\$333.93
Rae Jean Flora	meals	\$30.00
Republic National	liquor	\$5,986.68
Reane Mudgett	supplies	\$131.65
Share Corp.	supplies	\$167.57
Star Laundry	maintenance	\$52.07
Werdel Construction	repairs	\$2,235.00
Woodring Plumbing	repairs	\$66.30

Sidewalk Appeals

Property owners, Tika Sendelweck and Tracy Aguayo, addressed the Council regarding the sidewalk repairs letters they recently received. Council accepted their intent to perform the necessary repairs and answered their general questions. No motions were made.

Motion # 121-2009

Tear Down Request

Motion by Pollock and seconded by Reidburn to reject the tear down request by Jon Moeller to tear down the back half of the Corner Antique store that he recently purchased. All members voting yes. Motion carried.

Ordinance #483

First reading was had on Ordinance #483 Sidewalk Repairs and Maintenance.

Motion # 122-2009

Supplement Parks Budget

Motion by Streff and seconded by Dreher to approve to supplement the Parks budget by \$890 from the Rotary donation for the flower pots placed on Commercial Street. All members voting yes. Motion carried.

Motion # 123-2009

Clark Traders Donation

Motion by Streff and seconded by Dreher to give the annual donation of \$500, plus an additional \$150 for the batting cage, to the Clark Traders. All members voting yes. Motion carried.

Motion # 124-2009

Med Van Rates

Motion by Dreher and seconded by Heim to adjust the med van rates as follows: Watertown \$8.00, Redfield \$12.00 and Aberdeen \$50.00. All members voting yes. Motion carried.

RevTrak

Luttrell presented a program that accepts customer payments through the internet. Further research needed and will be revisited at the July meeting.

Drainage Issues

Collins and Dreher explained a drainage issue on the south west side of Highway 212. City Attorney Fjelland will contact the landowner and tenant to gain access to the problem area.

Motion # 125-2009

Executive Session

Motion by Dreher and seconded by Reidburn to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 7:49 pm and ended at 8:19 pm.

Motion # 126-2009

Part Time Seasonal Worker

Motion by Fuller and seconded by Dreher to authorize the mayor to extend an offer of employment for a part time/seasonal city maintenance worker at a pay of \$10.00/hour. All members voting yes. Motion carried.

Motion # 127-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:20 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

City of Clark Council Meeting
July 15, 2009
7:00 PM

Call to order: The Clark City Council met in session on July 15, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Loren Stanley and Rotarians Bob Schlueter, Dave Paulson, Jim Forest, Keith Warren and Dave Haugland.

Mayor Stevens called the meeting to order at 7:04 pm.

Motion # 128-2009

Adopt Agenda

Motion by Pollock and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Public Input

Rotarians addressed the Council on their concerns of abandoned vehicles, tall grass, dilapidated buildings and general clean up around town. They presented pictures of specific situations on property north of Highway 212. Councilman Reidburn has assisted them already in a few situations and was presented with all the pictures. Council thanked them for the concerns and the assistance they have offered. Repairs are needed on the bleachers at Dickinson Park.

Department Updates

Department updates given by Collins, Stanley and Luttrell. Altfillisch was absent.

Motion # 129-2009

Updates

Motion by Heim and seconded by Dreher to approve the department updates. All members voting yes. Motion carried.

Motion # 130-2009

Approve Minutes

Motion by Pollock and seconded by Reidburn to approve the Council Meeting Minutes from June 15, 2009. All members voting yes. Motion carried.

Motion # 131-2009

Approve Financial Statements

Motion by Fuller and seconded by Heim to approve the financial statements. All members voting yes. Motion carried.

Motion # 132-2009

Clark Engineering Fees

Motion by Dreher and seconded by Reidburn to approve the Clark Engineering bill for \$2,500 for the sludge tank improvement project. All members voting yes. Motion carried.

Motion # 133-2009

Approve Claims

Motion by Dreher and seconded by Pollock to approve the following claims. All members voting yes. Motion carried.

Paid June Claims

Check #	To	For	Amount
259	City of Clark	utilities	\$ 48.80
17874	Clark Traders	donation	\$ 650.00
17875	SD Dept of Revenue	malt beverage licenses	\$ 250.00
17876	Randy Stevens	water deposit refund	\$ 100.00
17877	alltel	utilities	\$ 95.29
17878	Clark Rural Water	supplies	\$ 14,469.20
17879	Humane Society	dog	\$ 25.00
17880	Cardmember Services	supplies	\$ 35.00
17881 -17905	Water dept.	payroll	\$ 818.58
	Sewer dept.	payroll	\$ 818.58
	Govt Bldg.	payroll	\$ 82.44
	Pool	payroll	\$ 1,253.34
	Streets dept.	payroll	\$ 2,010.91
	Finance Office	payroll	\$ 1,197.30
	Sanitation	payroll	\$ 752.36
	Library	payroll	\$ 343.67
	Transit	payroll	\$ 580.40
	Mayor	payroll	\$ 172.27
	Parks	payroll	\$ 664.35
	Teeners	payroll	\$ 263.86
17906	Dacotah Bank	941 taxes	\$ 2,240.23
17907	Wellmark BCBS	insurance	\$ 3,768.32
17908	Account Mngt.	garnish	\$ 30.00
17909	SD Retirement System	retirement contributions	\$ 1,799.08
17910	The US Life Insur. Co.	insurance	\$ 17.00
17911	Jackie Luttrell	mileage	\$ 134.06
17912	Petty Cash	supplies	\$ 73.66

City Council Meeting – July 15, 2009

Paid July Claims

Check #	To	For	Amount
260	SD Rural Development	sewer revenue bond	\$ 787.00
261	SD Rural Development	water revenue bond	\$ 908.00
262	American Family Insur.	insurance	\$ 8.00
263	SD Dept. of Revenue	sales tax	\$ 264.01
264	City of Clark	utilities	\$ 356.76
265	Dacotah Bank	professional fees	\$ 22.60
17913	Northwestern Energy	utilities	\$ 4,351.14
17914	Pitney Bowes	postage	\$ 1,018.99
17915	Dacotah Bank	loan	\$ 3,655.42
17916	ITC Rural Economic Dev.	loan	\$ 2,813.54
17917	Renae Mudgett	supplies	\$ 39.81
17918	SD Dept. of Revenue	May sales tax	\$ 365.27
17919 - 17941	Water Dept	payroll	\$ 855.09
	Sewer Dept.	payroll	\$ 855.10
	Govt. Bldg	payroll	\$ 90.85
	Pool	payroll	\$ 3,632.99
	Streets Dept.	payroll	\$ 2,121.51
	Finance Office	payroll	\$ 955.22
	Sanitation Dept.	payroll	\$ 688.01
	Library Dept.	payroll	\$ 343.67
	Transit Dept.	payroll	\$ 581.66
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 696.92
	Teener's Dept.	payroll	\$ 263.86
17942	Dacotah Bank	941 taxes	\$ 2,662.33
17943	Cook's Wastepaper	garbage collection	\$ 5,479.70
22597	Bank of the West	sludge tank loan	\$ 930.00

New July Claims

To	For	Amount
A&B Business	maintenance	\$ 71.23
AFLAC	insurance	\$ 228.90
A-OX Welding Supply	supplies	\$ 10.23
Banyon Data Systems	professional fees	\$ 195.00
Brandon Varilek	mileage	\$ 205.47
Brenda Jenkins	umpire	\$ 38.00
Carrot Top	flags	\$ 209.26
Clark Co. Courier	advertising	\$ 384.33

City Council Meeting – July 15, 2009

To	For	Amount
Clark Co. Farmers Elevator	supplies	\$ 91.00
Clark Community Oil	supplies	\$ 1,152.92
Clark County Historical Society	subsidies	\$ 560.00
Clark County Treasurer	police protection	\$ 8,165.00
Clark Flower & Gift	supplies	\$ 53.95
Clark-Doland Concrete	supplies	\$ 4,686.55
Clayton Guffin	umpire	\$ 45.00
Codington Clark Equipment	parts	\$ 12.50
Cole Papers	supplies	\$ 138.70
Colin LaBrie	umpire	\$ 63.00
Colonial Research	supplies	\$ 935.59
Cook's Wastepaper	garbage collection	\$ 38.58
Credit Bureau of Wtn.	collection fees	\$ 12.19
Cross Country Vets	boarding	\$ 31.50
Desnoyers Hardware	supplies	\$ 667.64
Ellwein Brothers	liquor	\$ 13,455.65
First National Bank	SRF loan	\$ 6,940.29
Florey's Plumbing	repairs	\$ 619.06
Forest Excavating	repairs	\$ 1,030.20
Hawkins	supplies	\$ 6,435.39
ITC	utilities	\$ 430.91
Jackie Luttrell	meals	\$ 75.00
Johnson Brothers	liquor	\$ 9,434.94
Ken's	supplies	\$ 949.14
Literary Guild	books	\$ 112.28
Lyle Signs	supplies	\$ 307.31
Mack's	supplies	\$ 473.12
Midwest Alarm	professional fees	\$ 261.25
Moritz Publishing	supplies	\$ 60.10
NAPA Auto Parts	supplies	\$ 450.27
Olson's Auto Parts	supplies	\$ 63.39
One Call Systems	locates	\$ 25.30
Oscar's	repairs	\$ 184.34
Porter Distributing	liquor	\$ 4,654.45
Pro Build	supplies	\$ 115.49
Quill	supplies	\$ 414.96
Renae Mudgett	mileage	\$ 28.86
Rhett Florey	umpire	\$ 14.00
Roy's Sport Shop	supplies	\$ 155.98
SD Dept. of Revenue	professional fees	\$ 200.00

To	For	Amount
Skylar Flatten	umpire	\$ 10.00
Star Laundry	maintenance	\$ 104.14
Thomson West	supplies	\$ 170.00
USA Blue Book	supplies	\$ 121.24
Werdel Construction	sidewalk	\$ 1,262.00
Westside Implement	equipment	\$ 1,525.00
Woodring Plumbing	repairs	\$ 48.00
Young's	teener supplies	\$ 830.92

Motion # 134-2009

Funding Agreement for Outfall Line

Motion by Pollock and seconded by Reidburn to authorize the Mayor to sign the Outfall Line Funding Agreement for the Consolidated Water Facilities Construction Program Grant. All members voting yes. Motion carried.

Motion # 135-2009

Sludge Tank Improvements

Motion by Dreher and seconded by Streff to authorize advertising for the sludge tank improvements upon approval by the State. All members voting yes. Motion carried.

Motion # 136-2009

Ordinance #483 Sidewalks

Motion by Heim and seconded by Reidburn to approve Ordinance #483 as follows. All members voting yes. Motion carried.

ORDINANCE # 483

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 6 – STREETS AND PUBLIC WAYS, CHAPTER 6.10 SIDEWALK REPAIR AND MAINTENANCE” OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 6 – Streets and Public Ways, Chapter 6.10 Sidewalk Repair and Maintenance” to be added to read as follows:

“6.1002 Supervision of Sidewalk Construction

The building and construction of all sidewalks upon or along any streets shall be under the direct supervision of the Streets Superintendent, who shall see that said sidewalk conforms to the specifications referred to in this chapter.

6.1004 Specifications

The construction of all sidewalks, whether by direct contract with the city or by contracts with the abutting property owner, shall be strictly in accordance with the specifications

for sidewalks adopted by the commission and on file in the Finance Office. The Streets Superintendent has full power to condemn work and materials not in accordance with the requirements of such specifications. The sidewalk must be constructed with a gravel base, poured cement of not less than 4 inches thick and not less than 4 feet wide, level, and match up with any existing sidewalks.

6.1006 Repair of Sidewalks

The Streets Superintendent has full power to condemn existing sidewalks which need repairs and to serve the abutting owner of the property written notice requiring such repairs to be made within thirty days or such longer time as the Streets Superintendents shall specify in the notice.

6.1008 Special Assessments

Upon failure of the property owner to make repairs as required in Section 6.1006, the city council shall cause the repairs to be made in accordance with SDCL 9-46.

6.1010 Notice to Adjoining Property Owners to Construct or Repair Sidewalk

Whenever the city shall deem it necessary to construct, rebuild, or repair any sidewalk, it shall notify all owners of lots adjoining such sidewalk to construct, rebuild or repair the same at their own expense. Such notice shall be in writing and either be served personally by certified mail return receipt required on such owner of record or by publication once each week for two consecutive weeks in the legal newspaper. The notice shall set forth the character of the work and the time within which it is to be completed. Such notice may be general as to the owners but must be specific as to the description of such lots.

6.1012 Municipal Construction or Repair on Failure by Adjoining Owner

If such sidewalk is not constructed, reconstructed or repaired in the manner and within the time specified pursuant to the notice required in Section 6.1012 of this chapter, the city by resolution may cause the same to be done by day labor or by job. If the amount of the contract is less than five hundred (\$500.00), it shall not be necessary to advertise for bids.

6.1014 Inspection

It shall be a policy of the city of Clark that the Streets Superintendent or his or her designee shall canvas the city no later than June 30th of each year to determine whether or not any sidewalks or driveway sidewalks are in a hazardous or unsafe condition. If the Streets Superintendent or his or her designee determines that a sidewalk or driveway sidewalk is in a hazardous or unsafe condition, the Streets Superintendent shall send notice to the owner of the record pursuant to 6.1010 of this chapter of an unsafe or

hazardous condition and the need for immediate repair or reconstruction of any sidewalk or driveway sidewalk.

Notwithstanding any other time frame provided herein, any time a sidewalk's condition is noted by the Streets Superintendent or his or her designee as presenting a safety hazard to pedestrians, the city shall notify the property owner that repairs are required and follow-up to ensure the repairs are completed.

6.1016 Costs

Costs of constructing, reconstructing and/or repair of sidewalks shall be pursuant to SDCL 9-46-5 through 9-46-9 and acts amendatory thereto.

6.1099 Penalty

Any person found guilty of violation of this chapter shall be punished under the general penal provisions of Chapter 6.9902 of this code.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK
Eric Stevens, Mayor

ATTEST:

Jackie Luttrell, City Finance Officer
(SEAL)

FIRST READING: June 15, 2009
SECOND READING: July 15, 2009
ADOPTED: June 15, 2009
PUBLISHED: July 22, 2009
EFFECTIVE DATE: August 11, 2009

Motion # 137-2009

Library 2nd Quarter Financial Report

Motion by Pollock and seconded by Fuller to approve the Library's 2nd Quarter Financial Report. All members voting yes. Motion carried.

Motion # 138-2009

Library 2008 Fiscal Year Report

Motion by Dreher and seconded by Heim to approve the 2008 Library's Fiscal Year Report. All members voting yes. Motion carried.

RevTrak/Credit Card Fees

Council discussed the option of charging fees for credit card processing. RevTrak is in the process of revising their pricing so no decision will be made until new pricing is available. Item will be revisited at the August meeting.

First District Picnic

Council is invited to the First District picnic on July 23, 2009 at Memorial Park.

Motion # 139-2009

Sheriff's Report

Motion by Pollock and seconded by Heim to approve the Sheriff's Report. All members voting yes. Motion carried.

Motion # 140-2009

September Council Meeting

Motion by Dreher and seconded by Louann to approve changing the September council meeting to September 9, 2009 at 7:00 pm due to the Labor Day holiday. All members voting yes. Motion carried.

Motion # 141-2009

Executive Session

Motion by Dreher and seconded by Reidburn to enter into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 8:05 pm and ended at 8:17 pm.

Motion # 142-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:18 pm.

This institution is an equal opportunity provider and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
August 10, 2009
7:00 PM

Call to order: The Clark City Council met in session on August 10, 2009 at 7:00 pm in the City Hall Council Room. This was a rescheduled meeting from August 3, 2009 due to lack of quorum.

Council Members Present: Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn. Absent: Larry Dreher.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Darin Altfillisch, Loren Stanley, Kimberly Harrington and Ed Babcock.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 143-2009

Adopt Agenda

Motion by Pollock and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

Public Input

Councilwoman Heim wanted to thank the city employees and council for their work in preparing the City and parks for Potato Day.

Department Updates

Updates given by Luttrell, Collins, Altfillisch and Stanley. Sheriff's report reviewed.

Motion # 144-2009

Approve Updates

Motion by Fuller and seconded by Pollock to approve the department updates. All members voting yes. Motion carried.

Motion # 145-2009

Approve Minutes

Motion by Pollock and seconded by Streff to approve the Council Meeting Minutes from July 15, 2009. All members voting yes. Motion carried.

Motion # 146-2009

Approve Financial Statements

Motion by Heim and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 147-2009

Approve Claims

Motion by Fuller and seconded by Pollock to approve the following claims. All members voting yes. Motion carried.

Additional Paid July Claims			
Check #	To	For	Amount
18001-18027	Water Dept.	payroll	\$811.77
	Sewer Dept.	payroll	\$811.76
	Govt. Bldg.	payroll	\$90.85
	Pool	payroll	\$2,830.64
	Street Dept.	payroll	\$2,140.28
	Finance Office	payroll	\$970.92
	Sanitation Dept.	payroll	\$728.38
	Library	payroll	\$399.08
	Transit	payroll	\$625.96
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$680.78
	Teeners	payroll	\$263.86
	18028	Dacotah Bank	941 taxes
18029	Wellmark BCBS	insurance	\$3,768.32
18030	SD Retirement System	retirement	\$1,923.10
18031	The US Life Insur. Co.	Insurance	\$17.00
18032	Account Mngt.	garnish	\$30.00
18033	Alltel	utilities	\$86.88
18034	Jason Johnson	refund	\$121.00
18035 - 18058	Water Dept.	payroll	\$872.33
	Sewer Dept.	payroll	\$872.33
	Govt. Bldg.	payroll	\$90.85
	Pool	payroll	\$2,557.62
	Streets Dept.	payroll	\$2,253.51
	Finance Office	payroll	\$955.22
	Sanitation	payroll	\$727.04
	Library	payroll	\$343.67
	Transit	payroll	\$572.49
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$319.28
	Teeners	payroll	\$363.88
	18059	Dacotah Bank	payroll taxes
18060	Dacotah Bank	loans	\$3,655.42
18061	ITC Rural Economic Dev.	loans	\$2,813.54
18062	Cardmember Services	travel	\$232.90
18063	Petty Cash	supplies	\$100.74

City Council Meeting – August 10, 2009

New August Claims		
To	For	Amount
A&B Business Inc.	supplies	\$64.86
Adolph Kiefer & Assoc.	supplies	\$9.95
AFLAC	insurance	\$228.90
American Family Insur.	insurance	\$8.00
A-OX Welding	supplies	\$10.23
Bank of the West	loan	\$930.00
Banyon Data Systems	professional fees	\$395.00
Book of the Month Club	books	\$18.98
Brandon Varilek	umpire	\$120.00
Brock Greenfield	umpire	\$40.00
Bryce DesLauriers	umpire	\$40.00
City of Clark	utilities	\$1,830.00
City of Clark	utilities	\$6.10
City of Clark	utilities	\$836.24
Clark Chamber of Commerce	promotions	\$500.00
Clark Co. Courier	advertising	\$151.11
Clark Co. Farmers Elevator	supplies	\$73.45
Clark Co. Historical Society	subsidies	\$560.00
Clark Co. Treasurer	police protection	\$8,165.00
Clark Co. Weed Board	maintenance	\$305.67
Clark Community Oil	supplies	\$1,162.79
Clark Doland Concrete	supplies	\$576.00
Clark Engineering	professional fees	\$1,500.00
Clark Rural Water	supplies	\$13,731.10
Colonial Research	supplies	\$435.92
Cook's Wastepaper	utilities	\$38.58
Dakota Bank	professional fees	\$81.35
Dakota Electronics	repairs	\$65.50
Dakota Style	concessions	\$52.68
Dave Adam	mileage	\$227.18
DesLauriers Oil	supplies	\$324.60
Desnoyers Hardware	supplies	\$225.36
Ellwein Brothers	liquor	\$18,861.55
Fjelland Attorney	legal fees	\$668.00
Florey's Plumbing	repairs	\$196.10
Fred Obermeier	umpire	\$60.00
Girton Adams Co.	repairs	\$152.72
Harold Reidburn	rental	\$95.40
Harve's Sport Shop	supplies	\$67.95

City Council Meeting – August 10, 2009

To	For	Amount
Hawkins	supplies	\$6,358.12
Heiman	maintenance	\$241.00
ITC	utilities	\$411.03
Johnson Brothers	liquor	\$7,016.58
K&P Pump	repairs	\$238.71
Ken's	supplies	\$603.53
Literary Guild	books	\$47.07
Lyle Signs	supplies	\$106.26
Mack's	supplies	\$505.38
Moritz Publishing	supplies	\$166.80
NAPA Auto Parts	supplies	\$348.04
N.E. Glacial Lakes Red Cross	professional fees	\$72.00
Northwestern Energy	utilities	\$6,500.76
Olson Auto Parts	supplies	\$99.44
Olson Motors	repairs	\$128.62
One Call Systems	locates	\$22.00
Oscar's Machine Shop	repairs	\$57.24
Porter Distributing	liquor	\$7,951.00
Pro Build	supplies	\$139.02
Quill	supplies	\$285.43
Republic National	liquor	\$15,125.61
SD Dept. of Revenue	professional fees	\$284.00
SD Dept. of Revenue	July sales tax	\$352.40
SD Rural Development	revenue bond	\$908.00
SD Rural Development	revenue bond	\$787.00
Share Corp.	supplies	\$982.66
Star Laundry	maintenance	\$52.07
Ty Fuller	umpire	\$180.00
Watertown Community Rec	supplies	\$40.00
Westside Implement	parts	\$6.78

Motion # 148-2009

Encroachment Agreement

Motion by Heim and seconded by Reidburn to authorize the Mayor to sign the SD Department of Transportation Encroachment Agreement. All members voting yes.
Motion carried.

Motion # 149-2009

Transient Permit

Motion by Reidburn and seconded by Streff to approve the Transient Permit from Tap Enterprises for a tool auction on August 28, 2009 at the Clark American Legion building. All members voting yes. Motion carried.

Motion # 150-2009

Resolution # 783

Motion by Fuller and seconded by Heim to approve Resolution # 783, as follows, authorizing the Mayor to sign all necessary paperwork for the Wastewater Outfall Line Improvements Project. All members voting yes. Motion carried.

RESOLUTION # 783

WHEREAS, the City of Clark expects to be the recipient of a Consolidated Water Facilities Construction Program Grant from the State of South Dakota Department of Environment and Natural Resources to assist with the Wastewater Outfall Line Improvements Project, and

WHEREAS, the City of Clark is required to designate a certifying officer for the purpose of signing required documents pertaining to this grant;

NOW, THEREFORE BE IT RESOLVED, that the Mayor of the City of Clark be hereby designated as the city's official for the purposes of signing the Consolidated Water Facilities Construction Grant agreements and contracts, correspondence, pay requests and other required documents; and

WHEREAS, the City of Clark is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the City of Clark be hereby designated as the city's environmental certifying officer for the purpose of signing environmental correspondence and other required documents and forms.

This resolution is effective upon passage.

Dated this 10th day of August, 2009.

Eric Stevens, Mayor
City of Clark, South Dakota

Attest:
Jackie Luttrell
City Finance Officer
(SEAL)

2010 Budget

Luttrell reviewed the preliminary 2010 budget.

Drive Inn Water Issue

Clark Drive Inn owner, Ed Babcock, addressed the council on a water issue at his property on West Highway 212. Discussion surrounded on what has already been done and what can be done to assist the water flow and backup problems. Street Superintendent Collins has met with Clark Engineering and they have a plan for additional changes to what Forest Excavating has already made. Council agreed to pursue the additional modifications to the inlet.

RevTrak

Luttrell shared additional information about the online payment application, RevTrak. After reviewing the costs and legalities, Luttrell feels this is not an application that is cost effective at this time. In addition, no fees will be charged when paying by credit card.

Motion # 151-2009

Playhouse Operating Agreement

Motion by Fuller and seconded by Reidburn to authorize the Mayor to sign a one year operating agreement with the Playhouse, effective back to August 4, 2009. All members voting yes. Motion carried.

Motion # 152-2009

SDML Annual Conference

Motion by Reidburn and seconded by Streff to approve conference and travel expenses to interested employees and council members to attend the SDML Annual Conference to be held in Watertown on October 6-9, 2009. All members voting yes. Motion carried.

Motion # 153-2009

Executive Session

Motion by Streff and seconded by Heim to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 8:00 pm and ended at 8:18 pm.

Motion # 154-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:19 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
September 9, 2009
7:00 PM**

Call to order: The Clark City Council met in session on September 9, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Roberta Heim, John Pollock and Lon Reidburn. Absent Louann Streff.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, Bill Krikac, Darin Altfillisch, Roger Collins, Loren Stanley and Kendra Fuller.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 155-2009

Adopt Agenda

Motion by Fuller and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

Public Input

No public input.

Department Updates

Department updates given by Altfillisch, Collins, Stanley and Luttrell.

Motion # 156-2009

Approve Department Updates

Motion by Pollock and seconded by Dreher to approve the department updates. All members voting yes. Motion carried.

Motion # 157-2009

Approve Minutes

Motion by Pollock and seconded by Reidburn to approve the Council Meeting Minutes from August 10, 2009. All members voting yes. Motion carried.

Motion # 158-2009

Approve Financial Statements

Motion by Heim and seconded by Dreher to approve the financial statements. All members voting yes. Motion carried.

Motion # 159-2009

Approve Claims

Motion by Reidburn and seconded by Dreher to approve the following claims. All members voting yes. Motion carried.

City Council Meeting – September 9, 2009

Paid August Claims

Check #	To	For	Amount
18127	Pioneer Bank & Trust	copier	\$628.00
18128-18151	Water Dept.	payroll	\$867.36
	Sewer Dept.	payroll	\$867.37
	Govt. Bldg.	payroll	\$90.85
	Pool	payroll	\$2,038.20
	Streets Dept.	payroll	\$2,031.31
	Finance Office	payroll	\$955.22
	Sanitation	payroll	\$740.37
	Library	payroll	\$399.08
	Transit Dept.	payroll	\$568.55
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$300.48
18152	Dacotah Bank	941 taxes	\$2,279.34
18153	Midwest Credits	garnish	\$124.74
18154	Account Mngt.	garnish	\$30.00
18155	Wellmark BCBS	insurance	\$3,768.32
18156	Clark Rural Water	water supplies	\$12,144.60
18157	Alltel	utilities	\$103.34
18158	SD Municipal League	registration	\$200.00
18159	SD Dept. of Labor	professional fees	\$5.00
18160	Cook's Wastepaper	garbage collection	\$5,463.78
18161-18182	Water Dept.	payroll	\$794.74
	Sewer Dept.	payroll	\$794.75
	Govt. Bldg.	payroll	\$90.85
	Pool	payroll	\$560.14
	Streets Dept.	payroll	\$2,074.81
	Finance Office	payroll	\$1,162.19
	Sanitation	payroll	\$711.95
	Library	payroll	\$343.67
	Transit Dept.	payroll	\$645.79
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$304.19
18183	Dacotah Bank	941 taxes	\$2,010.43
18184	Voided check		
18185	SD Retirement Systems	retirement	\$2,871.98
18186	Voided check		
18187	Account Mngt.	garnish	\$15.00
18188	Midwest Credits	garnish	\$62.07

City Council Meeting – September 9, 2009

Check #	To	For	Amount
18189	Petty Cash	supplies	\$49.85
Paid September Claims			
18190	Northwestern Energy	utilities	\$5,707.61
18191	Dacotah Bank	loans	\$3,655.42
18192	ITC Rural Economic Development	loan	\$2,813.54
18193	Cook's Wastepaper	utilities	\$38.58

September Claims

To	For	Amount
A&B Business	maintenance	\$68.15
American Family Insurance	insurance	\$8.00
A-OX Welding Supply	supplies	\$10.23
Automatic Systems	repairs	\$977.05
Baker & Taylor	books	\$23.97
Banyon Data Systems	professional fees	\$770.00
Butler Machine	repairs	\$99.87
City of Clark	applied water deposit	\$25.00
City of Clark	utilities	\$732.47
Clark Co. Courier	advertising	\$255.16
Clark Co. Historical Society	subsidies	\$560.00
Clark Co. Treasurer	police protection	\$8,165.00
Clark Engineering	professional fees	\$205.50
Clark Flower & Gift	flowers	\$41.44
Clausen Construction	gravel	\$1,470.00
Cook's Wastepaper	garbage collections	\$5,500.94
Credit Bureau of Wtn.	professional fees	\$12.50
Dacotah Bank	professional fees	\$21.13
Dakota Style	concessions	\$129.12
Desnoyers Hardware	supplies	\$561.16
Ecolab Pest	spraying	\$77.00
Ellwein Brothers	liquor	\$12,581.35
First District	professional fees	\$12,000.00
First Response Emergency	supplies	\$725.93
Florey's Plumbing	repairs	\$81.40
Forest Excavating	repairs	\$137.70
Gaylord Brothers.	supplies	\$43.43
Gruenwald Electric	repairs	\$241.76
Hawkins	supplies	\$1,274.00
Huron Culvert & Tank	supplies	\$536.40
ITC	utilities	\$410.05

City Council Meeting – September 9, 2009

To	For	Amount
Johnson Brothers	liquor	\$8,965.78
Literary Guild	books	\$71.94
Mack's	supplies	\$329.55
Milbank Communications	repairs	\$199.69
Moritz Publishing	supplies	\$186.40
NAPA Auto	supplies	\$50.61
Office Systems	supplies	\$31.89
Olson Auto Parts	repairs	\$39.57
One Call Systems	locates	\$18.70
Oscar's Machine Shop	repairs	\$114.98
Pitney Bowes	meter rental	\$105.00
Porter Distributing	liquor	\$5,165.75
Quill	supplies	\$51.32
Republic National	liquor	\$11,118.29
SD Dept of Transportation	advertising	\$16.00
SD Dept. of Revenue	water testing	\$320.00
SD Dept of Revenue	sales tax	\$217.37
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
Service Master	maintenance	\$298.00
Significant Digits	professional fees	\$550.00
Star Laundry	maintenance	\$52.07

Motion # 160-2009

Approve Maguire Iron Claim

Motion by Pollock and seconded by Reidburn to approve the Maguire Iron claim of \$23,980 for painting the outside of the water tower, and to pay it out of the water restricted fund. All members voting yes. Motion carried.

Motion # 161-2009

Approve Clark Engineering

Motion by Dreher and seconded by Heim to approve the professional fees of \$1,000.00 from Clark Engineering for the final phase of the sludge tank improvement project. All members voting yes. Motion carried.

Sludge Tank Improvements Bid Opening

Luttrell stated that the bid opening for the Sludge Tank Improvement Project to insulate the sludge tank was done at 11:00 am on August 26, 2009 as specified in the bid. Lonnie Anderson, Clark Engineering, and Jackie Luttrell, City Finance Officer, were present for the bid opening. There was only one bid submitted from Engineering America for \$44,800.00. This project is coming in under budget. Luttrell also advised that it appears

the DENR may modify the grant agreement to remove the 50% match, and allow the full \$31,500 consolidated grant.

Motion # 162-2009

Approve Sludge Tank Improvement Bid

Motion by Reidburn and seconded by Fuller to approve the bid from Engineering America for \$44,800.00 to insulate the sludge tank. All members voting yes. Motion carried.

Paint Inside of Water Tower Bid Opening

When the outside of the water tower was being painted, the contractor inspected the inside of the tower and noted repairs needed. Painting the inside the tower with a zinc epoxy blend paint could extend the life of the tower by 25 years. A decision was made to get bids to paint the inside of the tower. Bid opening was done earlier in the day in City Hall. Only one bid was received by Maguire Iron for \$29,700. During the paint project, the tower will need to be emptied which will cause low water pressure. Work expected to be performed in October.

Approve Bid to Paint Inside of Water Tower

Motion by Dreher and seconded by Reidburn to approve the bid from Maguire Iron for \$29,700 to sandblast the inside of the tower to near white metal, apply a zinc primer and epoxy paint. All members voting yes. Motion carried.

Motion # 163-2009

Approve Sheriff's Report

Motion by Pollock and seconded by Heim to approve the Sheriff's report. All members voting yes. Motion carried.

Ordinance #484 2010 Appropriations Ordinance

Luttrell presented the 2010 Appropriations Ordinance and a first reading was done.

Motion # 164-2009

Contingency Transfer

Motion by Heim and seconded by Reidburn to approve contingency transfer to the Health department (44100) for \$579 and Teener's department (45111) for \$687. All members voting yes. Motion carried.

Motion # 165-2009

Enter Board of Adjustment Meeting

Motion by Dreher and seconded by Heim to close the regular meeting to enter the Board of Adjustment meeting to hear a special exception request from Paul and Kendra Fuller to operate a home business from their home at 210 N. Cloud Street. All members voting yes. Motion carried.

The Board of Adjustment hearing began at 7:30 pm as was the published time.

Luttrell stated all requirements of the application have been met. There were no residents in attendance for the hearing. Kendra Fuller spoke on behalf of the request. Council found compliance with rules governing special exceptions as stated in Zoning Ordinance 11.17.01.

Motion # 166-2009

Approve Special Exception Permit

Motion by Dreher and seconded by Reidburn to approve the special exception permit from Paul and Kendra Fuller to operate a home business at their residence, 210 N. Cloud St. Members voting yes include Dreher, Reidburn, Heim and Pollock. Fuller abstained.

Motion # 167-2009

Adjourn Board of Adjustment

Motion by Dreher and seconded by Reidburn to close the Board of Adjustment meeting and re-enter the council meeting. All members voting yes. Motion carried.

Board of Adjustment meeting closed at 7:32 pm.

The public hearing for assessments on unpaid bills and sidewalk improvements was had. No residents were in attendance. Council reviewed the assessment roll.

Motion # 168-2009

Approve Resolution # 784

Motion by Fuller and seconded by Pollock to approve Resolution # 784 as shown below. All members voting yes. Motion carried.

RESOLUTION # 784

A RESOLUTION LEVYING ASSESSMENTS FOR THE 2009 UNPAID BILLS.

BE IT RESOLVED, by the Common Council of the City of Clark South Dakota, as follows:

1. The Common Council has made all investigation which it deems necessary and has found and determined that the amount which each lot or tract has benefited by the above billings heretofore designated as 2009 Unpaid Bills is the amount stated for each such lot or tract in the proposed assessment roll.
2. The assessment roll for the 2009 Unpaid Bills is hereby approved and the assessments thereby specified are levied against each and every lot, piece, parcel or tract of land described therein.
3. Such assessment, mentioned in the Assessment Roll for the 2009 Unpaid Bills shall be collected by the County Treasurer in accordance with the procedures for Plan One in SDCL 9-43-29 in two (2) equal annual installments beginning on January 1, 2010, together with interest on unpaid installments at the rate of five

(5) percent per annum but that any such assessment, or any number of installments thereof may be paid without interest to the Finance Officer at any time within thirty (30) days after the filing of the Assessment Roll up to and including October 12, 2009, in the office of said Finance Officer. Installment payment will be credited in inverse order, last installment first.

Dated this 9th day of September 2009.

CITY OF CLARK

BY: _____
Eric Stevens, Mayor

ATTEST:

BY: _____
Jackie Luttrell, Finance Officer

Publish: 9/16/09

Effective: 10/6/09

Motion # 169-2009

Approve Resolution # 785

Motion by Dreher and seconded by Reidburn to approve Resolution # 785 as follows. All members voting yes. Motion carried.

RESOLUTION # 785

A RESOLUTION LEVYING ASSESSMENTS FOR THE 2009 SIDEWALK REPAIRS.

BE IT RESOLVED, by the Common Council of the City of Clark South Dakota, as follows:

1. The Common Council has made all investigation which it deems necessary and has found and determined that the amount which each lot or tract has benefited by the above billings heretofore designated as 2009 Sidewalk Repairs is the amount stated for each such lot or tract in the proposed assessment roll.
2. The assessment roll for the 2009 Sidewalk Repairs is hereby approved and the assessments thereby specified are levied against each and every lot, piece, parcel or tract of land described therein.
3. Such assessment, mentioned in the Assessment Roll for the 2009 Sidewalk Repairs shall be collected by the County Treasurer in accordance with the procedures for Plan One in SDCL 9-43-29 in five (5) equal annual installments beginning on January 1, 2010, together with interest on unpaid installments at the

rate of five (5) percent per annum but that any such assessment, or any number of installments thereof may be paid without interest to the Finance Officer at any time within thirty (30) days after the filing of the Assessment Roll up to and including October 12, 2009, in the office of said Finance Officer. Installment payment will be credited in inverse order, last installment first.

Dated this 9th day of September 2009.

CITY OF CLARK

BY: _____
Eric Stevens, Mayor

ATTEST:

BY: _____
Jackie Luttrell, Finance Officer

Publish: 9/16/09
Effective: 10/6/09

3rd Penny Sales Tax

The SD Municipal League has contacted the city to see if we would be interested in attending a forum to learn more about a proposed bill to allow for a 3rd penny sales tax. Luttrell will respond that a representative will attend. More information to come.

H1N1 Meeting

Jason Coenen, Clark County Emergency Manager, has invited council to attend an informational meeting on the H1N1 virus. The majority of the council wishes to attend. Luttrell will post a notice of the meeting to abide by the open meeting laws that a quorum may be in attendance at this information meeting.

Motion # 170-2009

Executive Session

Motion by Dreher and seconded by Reidburn to enter into executive session for contractual and personnel issues. All members voting yes. Motion carried.

Executive session began at 7:40 pm and ended at 8:03 pm.

Motion # 171-2009

Adjourn

Motion by Fuller and seconded by Reidburn to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:04 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
October 5, 2009
7:00 PM

Call to order: The Clark City Council met in session on October 5, 2009 at 7:00 pm in the City Hall Community Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Bill Krikac, Luke Muller and Kyle Gaikowski.

Mayor Stevens called the meeting to order at 7:01 pm.

Motion # 172-2009

Adopt Agenda

Motion by Pollock and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

No Public Input.

Department Updates

Updates given by Luttrell, Collins and Stanley. Altfillisch was absent. Sheriff's report was reviewed.

Kyle Gaikowski and Councilman Reidburn presented a proposal for a Trekker at a cost of \$12,950. Motion was made by Reidburn to accept the quote from Westside Implement for \$12,950 for a Trekker. No second. Motion failed.

Luttrell stated that the current skid steer is now valued over the bid limit of \$25,000 so we will need to rebid replacements. The City will discontinue the practice of trading in the skid steer after 200-300 hours, but instead replace the skid steer every few years using the bid process.

Motion # 173-2009

Approve Department Updates

Motion by Dreher and seconded by Reidburn to approve the department updates. All members voting yes. Motion carried.

Motion # 174-2009

Approve Minutes

Motion by Pollock and seconded by Heim to approve the Council Meeting Minutes from September 9, 2009. All members voting yes. Motion carried.

Motion # 175-2009

Approve Financial Statements

Motion by Reidburn and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

Motion # 176-2009

Approve Claims

Motion by Streff and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Additional September Claims

Check #	To	For	Amount
18242-18255	Water Dept.	payroll	\$ 893.23
	Sewer Dept.	payroll	\$ 893.23
	Govt. Bldg.	payroll	\$ 74.04
	Streets Dept.	payroll	\$ 2,024.22
	Finance Office	payroll	\$ 955.22
	Sanitation	payroll	\$ 710.00
	Library	payroll	\$ 343.67
	Transit	payroll	\$ 475.43
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 302.24
18256	Dacotah Bank	941 taxes	\$ 1,799.05
18257	AFLAC	insurance	\$ 228.90
18258	The US Life Insur. Co.	insurance	\$ 17.00
18259	Bank of the West	sludge tank loan	\$ 930.00
18260	Rich Mangelsen	refund	\$ 25.00
18261	Dacotah Bank	fire dept. insurance	\$ 6,579.00
18262	Wellmark BCBS	insurance	\$ 3,768.32
18263	Alltel	utilities	\$ 87.44
18264	The US Life Insur. Co.	insurance	\$ 17.00
18265-18279	Water Dept.	payroll	\$ 853.54
	Sewer Dept.	payroll	\$ 853.54
	Govt. Bldg.	payroll	\$ 90.85
	Streets Dept.	payroll	\$ 1,999.49
	Finance Office	payroll	\$ 955.22
	Sanitation	payroll	\$ 735.09
	Library	payroll	\$ 343.67

City Council Meeting – October 5, 2009

	Transit	payroll	\$ 600.23
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 295.20
18280	Account Mngt.	garnish	\$ 30.00
18281	Midwest Credits	garnish	\$ 124.54
18282	Dacotah Bank	941 taxes	\$ 1,720.86
18283	SD Retirement Systems	retirement contributions	\$ 1,763.14
18284	Humane Society	donation	\$ 25.00

New October Claims

To	For	Amount
1st Rate Tree Service	tree and stump removal	\$ 455.00
AFLAC	insurance	\$ 228.90
American Family Insurance	insurance	\$ 8.00
A-OX Welding	supplies	\$ 10.23
A-Tech Sewer	sewer jetting & televising	\$ 20,625.00
Clark Co. Courier	advertising	\$ 406.35
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Treasurer	October police protection	\$ 8,165.00
Clark Community Oil	supplies	\$ 1,079.59
Clark Rural Water	materials	\$ 11,053.20
Codington Clark Equipment	supplies	\$ 5.19
Cook's Wastepaper	utilities	\$ 38.58
Credit Bureau of Wtn.	professional fees	\$ 12.50
Cross Country Vets	boarding	\$ 51.25
Dacotah Bank	industrial development loans	\$ 3,655.42
Desnoyers Hardware	supplies	\$ 442.21
Ellwein Brothers	liquor	\$ 10,933.50
First National Bank	SRF loan	\$ 6,940.29
Fjelland Attorney at Law	legal fees	\$ 524.80
Florey's Plumbing	repairs	\$ 86.73
Gruenwald Electric	repairs	\$ 90.59
Hawkins	supplies	\$ 60.35
Huron Culvert	supplies	\$ 474.00
ITC	utilities	\$ 379.77
ITC Rural Economic	industrial development loans	\$ 2,813.54
Johnson Brothers	liquor	\$ 8,225.46
K&P Pump Repairs	repairs	\$ 1,772.40
Ken's	supplies	\$ 72.10
Literary Guild	books	\$ 48.56

City Council Meeting – October 5, 2009

To	For	Amount
M&T Fire Safety	supplies	\$ 79.50
Mack's	supplies	\$ 332.11
Midwest Masonry	repairs	\$ 780.30
NAPA Auto Parts	supplies	\$ 100.04
Northwestern Energy	utilities	\$ 5,240.06
Olson Auto Parts	parts	\$ 25.65
Oscar's Machine Shop	parts	\$ 370.05
Petty Cash	supplies	\$ 53.20
Pitney Bowes	postage	\$ 1,018.99
Porter Distributing	liquor	\$ 3,349.25
Pro Build	supplies	\$ 18.99
SD Dept of Revenue	water testing	\$ 224.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
Share Corp.	supplies	\$ 276.46
Star Laundry	rug cleaning	\$ 52.07
USA Blue Book	supplies	\$ 88.78
Vernon Peterson	repairs	\$ 30.00
Westside Implement	supplies	\$ 2.09

Motion # 177-2009

Library 3rd Qtr. Financials

Motion by Pollock and seconded by Heim to approve the revised Library's 3rd Quarter Financial Statement. All members voting yes. Motion carried.

Motion # 178-2009

Ordinance #484 2010 Appropriations

Motion by Dreher and seconded by Reidburn to approve Ordinance #484 2010 Appropriations. All members voting yes. Motion carried.

**Ordinance # 484
2010 Appropriations Ordinance**

Part One:

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>	<u>TIF District No. 2</u>
410 General Government				
411 Council	\$ 14,530	\$ -	\$ -	\$ -
411.5 Contingency	\$ 30,849			
412 Mayor	\$ 5,825	\$ -	\$ -	\$ -
413 Elections	\$ -	\$ -	\$ -	\$ -
414.1 Legal Services	\$ 4,300	\$ -	\$ -	\$ -

City Council Meeting – October 5, 2009

414.2 Finance Office	\$ 92,370	\$ -	\$ -	\$ -
419 Government Bldgs	\$ 15,775	\$ -	\$ -	\$ -
Total General Government	\$ 163,649	\$ -	\$ -	\$ -
420 Public Safety				
421 Police	\$ 97,980	\$ -	\$ -	\$ -
422 Fire Department	\$ 26,150	\$ -	\$ -	\$ -
Total Public Safety	\$ 124,130	\$ -	\$ -	\$ -
430 Public Works				
431 Highway & Streets	\$ 200,830	\$ -	\$ -	\$ -
431.6 Street Lighting	\$ 26,900	\$ -	\$ -	\$ -
432.1 Sanitation	\$ 89,520	\$ -	\$ -	\$ -
439 Transit	\$ 41,415	\$ -	\$ -	\$ -
Total Public Works	\$ 358,665	\$ -	\$ -	\$ -
441 Health and Welfare				
441 Health - Medical Building	\$ 12,081	\$ -	\$ -	\$ -
441.3 West Nile	\$ 13,800	\$ -	\$ -	\$ -
Total Health and Welfare	\$ 25,881	\$ -	\$ -	\$ -
450 Culture & Recreation				
451.1 Teener's	\$ 3,703	\$ -	\$ -	\$ -
451.2 Swimming Pool	\$ 91,900	\$ -	\$ -	\$ -
452 Parks	\$ 59,050	\$ -	\$ -	\$ -
455 Library	\$ 17,599	\$ 150	\$ -	\$ -
Total Culture & Recreation	\$ 172,252	\$ 150	\$ -	\$ -
465 Economic Development				
465.1 Industrial Development	\$ 77,615	\$ -	\$ -	\$ -
465.3 Promoting the City	\$ 3,750	\$ -	\$ -	\$ -
Total Economic Development	\$ 81,365	\$ -	\$ -	\$ -
470 Debt Services	\$ 24,266	\$ -	\$ 8,546	\$ 5,543
490 Miscellaneous				
499 Liquor	\$ 384,430	\$ -	\$ -	\$ -
Total Miscellaneous	\$ 384,430	\$ -	\$ -	\$ -
Total Appropriations	\$ 1,334,638	\$ 150	\$ 8,546	\$ 5,543

REVENUES

Part Two:

The following designates the fund or funds that money derived from the following sources is applied to.

Revenue	Governmental	Special Revenue	Debt Service	Debt Service
	General Fund	Library Fund	TIF District No. 1	TIF District No. 2
310 Taxes	\$ 708,005	\$ -	\$ 7,814	\$ 11,049
320 Licenses & Permits	\$ 450	\$ -	\$ -	\$ -

City Council Meeting – October 5, 2009

330 Intergovernmental Revenue	\$ 52,967	\$ -	\$ -	\$ -
340 Charges for Goods & Svcs	\$ 101,000	\$ 50	\$ -	\$ -
350 Fines & Forfeits	\$ -	\$ 100	\$ -	\$ -
360 Miscellaneous Revenue	\$ 55,195	\$ -	\$ 50	\$ 150
380 Liquor	\$ 414,021	\$ -	\$ -	\$ -
390 Other Sources	\$ 3,000	\$ -	\$ 682	\$ -
Total Means of Finance	\$ 1,334,638	\$ 150	\$ 8,546	\$ 11,199

PROPRIETARY FUNDS

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$ 136,350	\$ 23,500
Estimated Revenue	\$ 262,400	\$ 605,900
Total Available	\$ 398,750	\$ 629,400
Less Appropriations	\$ (262,400)	\$ (615,900)
Estimated Surplus	\$ 136,350	\$ 13,500

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

CITY OF CLARK

Eric Stevens, Mayor

Attest:

Jackie Luttrell, Finance Officer

(seal)

First Reading:	9-Sep-09
Second Reading:	5-Oct-09
Adopted:	5-Oct-09
Published:	14-Oct-09
Effective Date:	3-Nov-10

Motion # 179-2009

Election Workshop

Motion by Heim and seconded by Dreher to approve Luttrell to attend the Election Workshop for either Nov. 5 in Sioux Falls or Nov. 6 in Aberdeen. All members voting yes. Motion carried.

Motion # 180-2009

Contingency Transfers

Motion by Dreher and seconded by Reidburn to approve the following contingency transfers: \$121 to Health (44100) and \$20,000 to Streets (43110). All members voting yes. Motion carried.

Motion # 181-2009 Joint Council and Planning Commission Public Hearing

Motion by Dreher and seconded by Streff to enter into a joint City Council and Planning Commission meeting for the public hearing on the Zoning Ordinance. Joint meeting started at the advertising time of 7:30 pm. All members voting yes. Motion carried.

First District Planner, Luke Muller, went over the updates to the zoning ordinance to comply with South Dakota law and showed the official zoning map, existing land use map and comprehensive land use plan map. No public was in attendance for the public hearing. One amendment to the zoning map was to leave the S 210.75' OF OL 55 Clark in the AG zoning district.

Motion # 182-2009 Recommend Approval of Land Use Map

Motion by Dreher and seconded by Reidburn to recommend adoption as the Planning Commission of the Future Land Use Map. All members voting yes. Motion carried.

Motion # 183-2009 Approve Zoning Ordinance

Motion by Heim and seconded by Dreher to recommend adoption as the Planning Commission of the zoning ordinance with the amendment as stated above. All members voting yes. Motion carried.

Motion # 184-2009 Adjourn Joint Meeting

Motion by Dreher and seconded by Reidburn to adjourn the joint meeting and re-enter the city council meeting at 8:00 pm. All members voting yes. Motion carried.

Motion # 185-2009 Adopt Land Use Map

Motion by Reidburn and seconded by Streff to approve the Future Land Use Plan. All members voting yes. Motion carried.

The First Reading of the Comprehensive Land Use Plan and Ordinance #485, An Ordinance Amending Ordinance #400 Establishing Zoning Regulations for the city of Clark was had. The second reading has been set for November 2, 2009. Publication for Notice of Adoption will be published October 14, 2009 in the official newspaper.

Motion # 186-2009 2010 Census

Motion by Dreher and seconded by Reidburn to authorize Luttrell to organize a Complete Count Committee to encourage participation in the 2010 census. All members voting yes. Motion carried.

Motion # 187-2009 Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:04 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
November 2, 2009
7:00 PM

Call to order: The Clark City Council met in session on November 2, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Bill Krikac and Luke Muller.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 188-2009

Adopt Agenda

Motion by Pollock and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

No Public Input

Department Updates

Department updates given by Collins, Stanley and Luttrell. Altfillisch was absent. Sheriff's report was reviewed.

Motion # 189-2009

Approve Department Updates

Motion by Fuller and seconded by Dreher to approve the department updates. All members voting yes. Motion carried.

Motion # 190-2009

Approve Minutes

Motion by Pollock and seconded by Reidburn to approve the Council Meeting Minutes from October 5, 2009. All members voting yes. Motion carried.

Motion # 191-2009

Approve Financial Statements

Motion by Dreher and seconded by Heim to approve the financial statements. All members voting yes. Motion carried.

Motion # 192-2009

Approve Claims

Motion by Streff and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

City Council Meeting – November 2, 2009

Additional October Claims

Check #	To	For	Amount
281	City of Clark	utilities	\$ 131.41
282	Dacotah Bank	professional fees	\$ 37.08
283	SD Dept. of Revenue	Sept. sales tax	\$ 110.51
18330	SD Municipal League	workshop	\$ 15.00
18331-18346	Water Dept.	payroll	\$ 836.78
	Sewer Dept.	payroll	\$ 836.79
	Govt. Bldg.	payroll	\$ 90.85
	Streets Dept.	payroll	\$ 2,015.32
	Finance Office	payroll	\$ 1,055.82
	Sanitation	payroll	\$ 685.59
	Library	payroll	\$ 343.67
	Transit	payroll	\$ 566.54
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 311.03
18347	Dacotah Bank	941 taxes	\$ 1,823.13
18348	Jackie Luttrell	mileage	\$ 44.40
18349	Bank of the West	sludge tank loan	\$ 930.00
18350	Sanford	drug screening	\$ 44.00
18351	Republic National	liquor	\$ 8,313.10
18352	Cook's Wastepaper	October garbage	\$ 4,087.48
18353	Watertown Humane Society	dog donation	\$ 25.00
18354	Clark Vet Service	supplies	\$ 90.00
18355	Alltel	utilities	\$ 87.25
18356	Clark Rural Water	supplies	\$ 10,030.00
18357	Dallas Sikkink	water deposit refund	\$ 53.58
18358	City of Clark	applied water deposit	\$ 46.42
18359-18373	Water Dept.	payroll	\$ 825.79
	Sewer Dept.	payroll	\$ 825.79
	Govt. Bldg.	payroll	\$ 82.44
	Streets Dept.	payroll	\$ 2,012.04
	Finance Office	payroll	\$ 955.22
	Sanitation	payroll	\$ 702.96
	Library	payroll	\$ 343.67
	Transit	payroll	\$ 534.85
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 295.20
18274	Dacotah Bank	941 taxes	\$ 1,741.33
18375	Wellmark BCBS	health insurance	\$ 3,768.32

City Council Meeting – November 2, 2009

Check #	To	For	Amount
18376	SD Retirement Systems	retirement	\$ 1,800.62
18377	Account Mngt.	garnish	\$ 30.00
18378	Midwest Credit	garnish	\$ 124.54

New November Claims

To	For	Amount
A&B Business Inc.	maintenance	\$75.56
American Family Insurance	insurance	\$8.00
A-OX Welding	supplies	\$10.23
Avera Queen of Peace	drug screening	\$258.50
Baker & Taylor	library books	\$22.62
Book of the Month Club	library books	\$67.46
Clark Community Oil	supplies	\$863.52
Clark County Courier	advertising	\$233.10
Clark County Historical Society	subsidies	\$560.00
Clark County Treasurer	police protection	\$8,165.00
Clark County Weed Board	spraying	\$115.20
Clark Rural Water	supplies	\$6.60
Dacotah Bank	industrial development loans	\$3,655.42
Dacotah Insurance	fire dept. insurance	\$74.00
Desnoyers Hardware	supplies	\$218.07
Fjelland Attorney at Law	legal fees	\$100.00
ITC	utilities	\$393.79
ITC Rural Economic Dev.	industrial development loans	\$2,813.54
Jason Coenen	professional fees	\$202.96
Johnson Brother Famous Brands	liquor	\$7,919.80
K&P Pump	repairs	\$4,566.42
Literary Guild	library books	\$43.47
Mack's	supplies	\$397.95
Maguire Iron	maintenance	\$29,700.00
Midwest Alarm	professional fees	\$261.25
Moritz Publishing	supplies	\$74.50
NAPA Auto Parts	supplies	\$135.99
Northwestern Energy	utilities	\$4,335.50
One Call Systems	professional fees	\$12.10
Petty Cash	supplies	\$69.68
Quill	supplies	\$123.99
Sanford	professional fees	\$168.00
SD Dept of Revenue	water testing	\$200.00

City Council Meeting – November 2, 2009

SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
Star Laundry	maintenance	\$104.14
Van Diest Supply Co.	supplies	\$3,429.25

Clark Drive Inn Drainage

Babcocks were not in attendance. Councilwoman Heim read a letter and showed pictures on their behalf. They continue to feel the drainage issue is unacceptable. Council discussed what the city has already put into the project. No action taken.

Motion # 193-2009

Insurance Claim

Collins addressed the council about a denied insurance claim from an incident where Collins personal pickup was damaged at the City Shop. Collins asked the city to split the \$578.16 repair bill. Council will accept the insurance denial and no further action taken.

Luke Muller from First District was present to answer any additional questions on the revised zoning ordinance.

Motion # 194-2009

Ordinance # 485 Zoning Regulations

Motion by Streff and seconded by Reidburn to approve Ordinance #485 – An ordinance amending Ordinance #400 that established zoning regulations for the City of Clark. All members voting yes. Motion carried.

Motion # 195-2009

Resolution # 786 County Signing Project

Motion by Fuller and seconded by Heim to approve Resolution # 786 as follows. All members voting yes. Motion carried.

**Resolution # 786 - Federal Aid Surface Transportation Program
Resolution for County and Urban Projects**

WHEREAS, City of Clark desires the construction and improvement of the road and/or bridge as hereinafter described:

LOCATION, LENGTH, STRUCTURE NUMBER:

City Wide Project to be Included with the Clark County Signing Project

TYPE OF CONSTRUCTION:

Traffic Control Signing

Major Collector Route Number (if applicable)

 N/A

AND WHEREAS, City of Clark is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the “Secondary Road Plan” and the State’s “Standard Specifications for Roads and Bridges,” the project described.

Estimated Cost of Project Including Engineering:	\$ <u>30,000</u>
STP Funds:	\$ <u>N/A</u>
Local Funds (if needed to meet construction year):	\$ <u>N/A</u>

Proposed Year of Construction: 2015

Vote of Commissioners/Council: Yes 6 No 0

Dated at Clark, South Dakota, this 2nd day of November, 2009.

ATTEST:

Jackie Luttrell, City Finance Officer

Eric Stevens, Mayor

Motion # 196-2009

Renew Liquor Licenses

Motion by Dreher and seconded by Reidburn to approve renewing the liquor licenses for Clark Liquors, Clark Golf Course, Playhouse, Time Out and Sportsman. All members voting yes. Motion carried.

Motion # 197-2009

Renew Operating Agreement

Motion by Dreher and seconded by Fuller to approve renewing the operating agreement for Clark Liquors. All members voting yes. Motion carried.

DOE Energy Efficiency Grant

Council discussed projects for the DOE Energy Efficiency Grant.

Motion # 198-2009

Ice Skating Rink

Motion by Fuller and seconded by Reidburn to offer the ice skating rink attendant position to Pam Ambrose at \$7.25/hour. All members voting yes. Motion carried.

Motion # 199-2009

Thanksgiving Holiday

Motion by Heim and seconded by Fuller to approve the day after Thanksgiving, November 27, 2009, as a paid holiday for full-time city employees. All members voting yes. Motion carried.

City Christmas Party

Council discussed places and times for the city Christmas party.

Motion # 200-2009

Board of Adjustment Meeting

Motion by Dreher and seconded by Streff to close regular session and proceed into the scheduled Board of Adjustment meeting to hear a variance request by Roger Lee. All members voting yes. Motion carried.

Board the Adjustment meeting began at 7:30 pm and ended at 7:35 pm, at which time the city council meeting continued.

Motion # 201-2009

End of Year Meeting

Motion by Heim and seconded by Dreher to set the end of year meeting for December 28, 2009 at 6:00 pm. All members voting yes. Motion carried.

A first reading was heard on Ordinance #487 – 2009 Supplementing Appropriations.

A first reading was heard on Ordinance #486 – 2010 Salaries.

Motion # 202-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:47 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Board of Adjustment Meeting
November 2, 2009
7:30 PM

Call to order: The City of Clark Board of Adjustment met in session on November 2, 2009 at 7:30 pm in the City Hall Council Room to hear a variance request by Roger Lee.

Board Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Roger Lee.

Mayor Stevens called the meeting to order at 7:30 pm.

Luttrell stated all application requirements have been met. Mr. Lee addressed the council for the purpose of his variance request to rebuild his garage closer than five feet from the alley at his property at Lot 12 & S 25' of Lot 13 Block 10 Albert's Keep 1st Addition Clark.

Motion by Heim and seconded by Fuller to approve the variance request by Roger Lee to allow his garage to be rebuilt within 5' of the alley and that all requirements have been considered and met according to Clark Zoning rule 11.17.02.1.e. All members voting yes. Motion carried.

Motion by Dreher and seconded by Reidburn to adjourn the Board of Adjustment meeting and reopen the regular city council meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:35 pm.

This institution is an equal opportunity provider, and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 7, 2009
7:00 PM**

Call to order: The Clark City Council met in session on December 7, 2009 at 7:00 pm in the City Hall Council Room.

Council Members Present: Larry Dreher, Paul Fuller, Louann Streff, Roberta Heim and Lon Reidburn. Absent John Pollock.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Loren Stanley, Darin Altfillisch and Roger Collins.

Mayor Stevens called the meeting to order at 7:00 pm.

Motion # 203-2009

Adopt Agenda

Motion by Streff and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

Public Input

Streff stated that there will be a free H1N1 clinic at the field house on December 14 from 3 – 7 pm. Shots will be available for ages 6 months – 24 years and ages 24 – 64 years with chronic health problems, pregnant women or health care workers.

Department Updates

Updates given by Stanley, Luttrell, Collins and Altfillisch. Altfillisch gave an update on the sewer problems at 101 N. Commercial Street. When the lines along Highway 212 were redone, this line was reconnected to an abandoned line. Altfillisch is working with the Clark Elevator, owners of the building, Forest Excavating and the State DOT to get the line connected to the main on the south side of the highway.

Motion # 204-2009

Sewer Repairs

Motion by Fuller and seconded by Reidburn to contract the repairs through Forest Excavating for the repairs at 101 N. Commercial Street. Voting yes Fuller, Heim, Streff and Reidburn. Dreher abstained.

Motion # 205-2009

Approve Department Updates

Motion by Dreher and seconded by Reidburn to approve the department updates. All members voting yes. Motion carried.

Motion # 206-2009

Approve Minutes

Motion by Fuller and seconded by Heim to approve the Council meeting minutes and Board of Adjustment meeting minutes from November 2, 2009. All members voting yes. Motion carried.

Motion # 207-2009

Approve Financial Statements

Motion by Streff and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 208-2009

Approve Claims

Motion by Heim and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Paid Claims

Check #	To	For	Amount
287	Dacotah Bank	credit card fees	\$18.12
288	SD Dept. of Revenue	October sales tax	\$47.40
289	City of Clark	utilities	\$68.51
290	American Family Insur.	insurance	\$8.00
18413	Ellwein Brothers	liquor	\$12,481.95
18414	Porter Distributing	liquor	\$5,198.20
18415	Cross Country Vets	boarding	\$26.25
18416	Cook's Wastepaper	November garbage	\$5,304.46
18417	Jackie Luttrell	travel	\$61.42
18418 - 18432	Water Dept.	payroll	\$917.87
	Sewer Dept.	payroll	\$917.88
	Govt. Bldg.	payroll	\$90.85
	Street Dept.	payroll	\$2,112.36
	Finance Office	payroll	\$955.22
	Sanitation	payroll	\$709.39
	Library	payroll	\$343.67
	Transit	payroll	\$564.58
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$295.20
18433	Dacotah Bank	941 taxes	\$1,867.92
18434	AFLAC	insurance	\$228.90
18435	Midwest Credit	garnish	\$24.74
18436	Bank of the West	sludge tank loan	\$930.00
18437	City of Clark	apply deposit	\$100.00
18438	Cook's Wastepaper	utilities	\$38.58

City Council Meeting – December 7, 2009

Check #	To	For	Amount
18439	The US Life Insur. Co.	insurance	\$17.00
18440	Republic National	liquor	\$10,296.06
18441	Alltel	utilities	\$87.47
18442 - 18457	Water Dept.	payroll	\$888.30
	Sewer Dept.	payroll	\$888.31
	Govt. Bldg.	payroll	\$82.44
	Street Dept.	payroll	\$2,052.36
	Finance Office	payroll	\$955.22
	Sanitation Dept.	payroll	\$735.09
	Library	payroll	\$343.67
	Transit	payroll	\$546.75
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$295.20
18458	Dacotah Bank	payroll taxes	\$1,804.33
18459	Wellmark BCBS	insurance	\$3,768.32
18460	Account Mngt.	garnish	\$30.00
18461	Credit Collections Bureau	garnish	\$9.40
18462	SD Retirement Systems	retirement	\$1,835.96
18463	The US Life Insur. Co.	insurance	\$17.00
18464	Petty Cash	supplies	\$79.80
18465-18400	Council Payroll	payroll	\$1,763.94
18471	Dacotah Bank	payroll taxes	\$432.12
18472	Woods & Gifts	supplies	\$60.50
18473-18489	Water Dept.	payroll	\$843.25
	Sewer Dept.	payroll	\$843.26
	Govt. Bldg.	payroll	\$90.85
	Street Dept.	payroll	\$2,052.36
	Finance Office	payroll	\$955.22
	Sanitation	payroll	\$518.49
	Library	payroll	\$343.67
	Transit	payroll	\$532.68
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$295.20
18490	Dacotah Bank	941 taxes	\$1,704.03
18491	AFLAC	insurance	\$228.90

New Claims

To	For	Amount
A&B Business	maintenance	\$122.80

City Council Meeting – December 7, 2009

To	For	Amount
A-OX Welding	supplies	\$10.23
A-Tech Sewer	repairs	\$860.00
Avera Queen of Peace	drug testing	\$187.00
Book of the Month Club	books	\$55.45
Cardmember Services	supplies	\$60.39
Carrot Top Industries	supplies	\$184.85
Chief	supplies	\$2,199.65
City of Clark	utilities	\$431.20
City of Clark	Dickinson Park utilities	\$80.30
City of Clark	utilities	\$65.70
Clark Community Oil	supplies	\$958.58
Clark County Courier	advertising	\$269.55
Clark Co. Historical Society	subsidies	\$560.00
Clark County Treasurer	police protection	\$8,165.00
Clark-Doland Concrete	repairs	\$3,529.00
Clark Fire Dept.	professional fees	\$3,305.00
Clark Hometown Variety	supplies	\$58.64
Clark Rural Water	supplies	\$12,178.80
Cook's Wastepaper	utilities	\$38.58
Credit Bureau of Watertown	professional fees	\$12.50
Dacotah Bank	loans	\$3,655.42
Dacotah Bank	professional fees	\$9.73
Dakota Electronics	supplies	\$2,859.00
Dakota Pump & Control	repairs	\$800.00
Desnoyers Hardware	supplies	\$225.75
DSR, Inc.	repairs	\$3,677.18
Ecolab	maintenance	\$77.00
Electric Motors & Moore	repairs	\$190.00
Ellwein Brothers	liquor	\$10,343.90
Fjelland Attorney at Law	legal fees	\$128.80
ITC	utilities	\$388.73
ITC Rural Economic Dev.	loans	\$2,813.54
Johnson Brothers	liquor	\$5,788.53
K & P Pump	repairs	\$357.45
Ken's	supplies	\$10.99
Light & Siren	repairs	\$172.58
Literary Guild	books	\$30.47
Mack's Standard	supplies	\$379.10
Milbank Communications	supplies	\$84.20
Moeller Sheet Metal	repairs	\$199.48

City Council Meeting – December 7, 2009

To	For	Amount
Moritz Publishing	supplies	\$120.20
Northwestern Energy	utilities	\$5,160.08
Olson's Auto Parts	fire dept supplies	\$294.21
Olson's Auto Parts	supplies	\$87.32
Olson Motor Co.	repairs	\$45.00
One Call Systems	locates	\$14.30
Oscar's	supplies	\$243.73
Pitney Bowes	postage	\$629.67
Playhouse	meals	\$303.95
Porter Distributing	liquor	\$4,232.60
Pro Build	supplies	\$139.09
Quill	supplies	\$125.66
Sanford Clinic - Watertown	drug testing	\$82.00
Sanford Clinic	drug testing	\$56.00
SD Dept of Revenue	water testing	\$534.00
SD Dept of Revenue	sales tax	\$47.50
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
SD Water & Wastewater Assoc.	professional fees	\$10.00
Star Laundry	maintenance	\$52.07
Thomas West	supplies	\$30.50
Watertown Ford	repairs	\$87.74
Werdel Construction	repairs	\$2,250.00
Westside Implement	supplies	\$18.53
Woods & Gifts	supplies	\$60.50

Motion # 209-2009

Approve Engineering America Claim

Motion by Streff and seconded by Heim to approve paying the Engineering America claim for sludge tank improvements for \$44,800 upon receipt of the \$31,500 Consolidated Grant money and pay the city share of the project, \$18,329.90, from the sewer restricted fund. All members voting yes. Motion carried.

Motion # 210-2009

Contingency Transfer

Motion by Fuller and seconded by Dreher to approve the following contingency transfers: \$3,000 Sanitation and \$200 Health. All members voting yes Motion carried.

2010 Salaries

Reidburn requested his opinion be noted that he approves a cost of living raise for all employees, but his lack of support for one individual getting a larger raise than the rest.

Motion # 211-2009

Ordinance #486 2010 Salaries

Motion by Dreher and seconded by Fuller to approve Ordinance # 486 2010 Salaries. Voting in favor: Dreher, Fuller and Streff. Voting against Reidburn and Heim. Motion failed for lack of majority vote (4 votes needed).

Motion # 212-2009

Ordinance #487 Supplementing Appropriations

Motion by Dreher and seconded by Heim to approve Ordinance #487 2009 Supplementing Appropriations as follows. All members voting yes. Motion carried.

Ordinance # 487

“An ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota, for the year 2009.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2009 Budget:

101 – General Fund		
43110	Highway & Streets Administration.....	\$15,000
49900	Liquor.....	\$30,000

Means of Finance will be Cash on Hand.

That this ordinance is necessary for the immediate support of the public peace, health, and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

Attest: Finance Officer Jackie Luttrell

Mayor Eric Stevens

- 1st Reading: November 2, 2009
- 2nd Reading: December 7, 2009
- Adopted: December 7, 2009
- Published: December 9, 2009
- Effective: December 29, 2009

2010 Municipal Government Day

The 2010 Municipal Government Day will be held in Pierre on February 3, 2010.

Motion # 213-2009

Clark Co. Hazard Mitigation Plan

Motion by Fuller and seconded by Reidburn to authorize the Mayor to sign the letter of commitment for the Clark County Hazard Mitigation Plan. All members voting yes. Motion carried.

Motion # 214-2009

Christmas Eve Holiday

Motion by Streff and seconded by Reidburn to declare Christmas Eve, December 24, 2009, as a holiday. All members voting yes. Motion carried.

Motion # 215-2009

Adjourn

Motion by Fuller and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:07 pm.

This institution is an equal opportunity provider and employer.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 28, 2009
6:00 PM**

Call to order: The Clark City Council met in session on December 28, 2009 at 6:00 pm in the City Hall Council Room for the end of year meeting.

Council Members Present: Larry Dreher, Louann Streff, Roberta Heim, John Pollock and Lon Reidburn. Absent: Paul Fuller.

Others Present: Mayor Eric Stevens, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Roger Collins.

Mayor Stevens called the meeting to order at 6:01 pm.

Motion # 216-2009

Adopt Agenda

Motion by Pollock and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Public Input

Streff stated they are looking into a surge protector for the clinic for preventing damage to the equipment during power outages.

Motion # 217-2009

Approve Minutes

Motion by Heim and seconded by Streff to approve the Council Meeting Minutes from December 7, 2009. All members voting yes. Motion carried.

Motion # 218-2009

Approve Forest Excavating Claim

Motion by Pollock and seconded by Reidburn to approve the Forest Excavating bill of \$1,718.70 and paying the Clark Drive Inn inlet portion of \$1,538.70 out of the council department budget. All members voting yes. Motion carried.

Motion # 219-2009

Operating Transfer

Motion by Dreher and seconded by Heim to approve at \$25,000 operating transfer from the general fund to the sewer fund to cover sewer repair bills. All members voting yes. Motion carried.

Motion # 220-2009

Approve Forest Excavating Claim

Motion by Pollock and seconded by Reidburn to approve to pay the Forest Excavating bills of \$4,647.73 for the collapsed line at the sewer plant and \$16,630.64 for the sewer

repairs at Clark Elevator’s building. Voting in favor: Pollock, Reidburn, Streff and Heim. Dreher abstained. Motion carried.

Motion # 221-2009 **Certificate of Final Completion**

Motion by Reidburn and seconded by Heim to authorize the Mayor to sign the Certificate of Final Completion from Clark Engineering for the sludge tank insulation project. All members voting yes. Motion carried.

Motion # 222-2009 **Approve Clark Engineering Claim**

Motion by Streff and seconded by Dreher to approve to pay the Clark Engineering claim of \$3,000 from the sewer restricted funds upon receipt of the final consolidated grant payment. All members voting yes. Motion carried.

Motion # 223-2009 **Approve Claims**

Motion by Dreher and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

Additional Paid December Claims

#	To	For	Amount
269	Dacotah Bank	professional fees	\$ 20.00
18550	Dacotah Bank	TIF 2 loan payment	\$ 2,771.10
18551	Cook's Wastepaper	December garbage	\$ 5,246.06
18552	Republic National	liquor	\$ 7,586.96
18553	VOID		
18554	Bank of the West	sludge tank loan	\$ 1,121.06
18555	Cardmember Services	professional fees	\$ 81.00
18556	Alltel	utilities	\$ 91.50
18557-18572	Water Dept.	payroll	\$ 806.95
	Sewer Dept.	payroll	\$ 806.94
	Govt. Bldg.	payroll	\$ 90.85
	Streets Dept.	payroll	\$ 2,207.73
	Finance Office	payroll	\$ 955.22
	Sanitation Dept.	payroll	\$ 311.02
	Library	payroll	\$ 343.67
	Transit	payroll	\$ 679.48
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 311.03
18573	Dacotah Bank	941 taxes	\$ 1,734.20
18574	Wellmark BCBS	insurance	\$ 3,768.32
18575	The US Life Insur. Co.	insurance	\$ 17.40
18576	Engineering America	improvements	\$ 44,800.00

City Council Meeting – December 28, 2009

New December Claims

To	For	Amount
Amos Wipf	water deposit refund	\$ 100.00
Andrew Zemlicka	water deposit refund	\$ 100.00
A-Tech Sewer	repairs	\$ 355.00
Brad Berg	water deposit refund	\$ 100.00
Brad Rasmussen	water deposit refund	\$ 100.00
Bryan Rahn	water deposit refund	\$ 100.00
Byron Turner	water deposit refund	\$ 100.00
Carmen Muessigmann	water deposit refund	\$ 100.00
Christa Blom	water deposit refund	\$ 100.00
City of Clark	applied water deposits	\$ 508.00
Clark Community Oil	supplies	\$ 1,394.71
Clark Rural Water	materials	\$ 10,213.60
Craig Wolf	water deposit refund	\$ 100.00
Dacotah Insurance	insurance	\$ 50.00
Desnoyers Hardware	supplies	\$ 420.57
Dustin Weber	water deposit refund	\$ 42.00
Jackie Luttrell	mileage	\$ 7.77
Jeremy VanGorp	water deposit refund	\$ 100.00
Karen Bell	water deposit refund	\$ 100.00
Kenneth Marotz	water deposit refund	\$ 100.00
Kevin Robling	water deposit refund	\$ 100.00
Kimberly Olson	water deposit refund	\$ 100.00
Lois Ortberg	water deposit refund	\$ 100.00
Mark Buffington	water deposit refund	\$ 100.00
Michael Gravning	water deposit refund	\$ 100.00
Mildred Olson	water deposit refund	\$ 100.00
Northwestern Public Service	utilities	\$ 6,044.58
Oscar Wenholtz	water deposit refund	\$ 100.00
Rachel Hunt	water deposit refund	\$ 100.00
SD Dept of Revenue	water testing	\$ 372.00
SD Secretary of State	professional fees	\$ 30.00
Shawna Maynard	water deposit refund	\$ 100.00
Star Laundry	rug cleaning	\$ 52.07
Thomas Wheeler	water deposit refund	\$ 100.00
Tyler Lamb	water deposit refund	\$ 100.00
USA Blue Book	supplies	\$ 378.51

New January 2010 Claims

City Council Meeting – December 28, 2009

To	For	Amount
SD Assoc. of Code Enforcement	membership	\$ 40.00
SD DENR	prof. fees	\$ 24.00
SD DENR	wastewater fee	\$ 1,500.00
SD Govt Finance Office Assoc.	membership	\$ 70.00
SD Govt Human Resource Assoc.	membership	\$ 25.00
SD Library Assoc.	dues	\$ 100.00
SD Municipal League	membership	\$ 921.98
SD Municipal Liquor Control Assoc.	membership	\$ 25.00
SD Municipal Street Maint. Assoc.	membership	\$ 35.00
SD Public Assurance Alliance	insurance	\$ 10,779.00
First District Assoc. of Local Govt.	membership	\$ 1,115.48
American Family Insurance	insurance	\$ 8.00
ITC Rural Economic Development	loan	\$ 2,813.54
Dacotah Bank	loan	\$ 3,655.42
Clark Co. Treasurer	police protection	\$ 8,165.00
Clark Co. Historical Society	subsidies	\$ 560.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 787.00

Motion # 224-2009

Contingency Transfer

Motion by Pollock and seconded by Reidburn to approve the final contingency transfer of \$1,068.00: \$468.00 to Streets, \$400 to Sanitation and \$200 to Library. All members voting yes. Motion carried.

Motion # 225-2009

Ordinance # 486 - 2010 Salaries

Motion by Dreher and seconded by Pollock to approve Ordinance #486 for the 2010 Salaries. Discussion surrounded getting job descriptions and evaluations for all employees. Voting in favor: Dreher, Pollock and Streff. Voting against: Heim and Reidburn. Motion failed for lack of majority vote.

Motion # 226-2009

Ordinance # 486 - 2010 Salaries Amended

Motion by Pollock and seconded by Streff to approve an amended version of Ordinance #486 – 2010 Salaries. Voting in favor: Pollock, Streff, Reidburn and Heim. Voting against: Dreher. Motion carried with four votes.

Ordinance # 486

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

City Council Meeting – December 28, 2009

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after January 1, 2010 shall be as follows:

Mayor	\$ 4,850.00	annual salary
City Council Members	\$ 60.00	per meeting
Finance Officer - Jackie Luttrell	\$30,400.00	annual salary
Special Meeting attended - Jackie Luttrell	\$ 35.00	per meeting
Deputy Finance Officer - Rae Jean Flora	\$27,100.00	annual salary
Finance Office Assistant	\$ 8.50	per hour
Street Superintendent - Roger Collins	\$37,557.00	annual salary
Parks & Landfill Superintendent - Loren Stanley	\$31,767.00	annual salary
Water & Sewer Superintendent - Darin Altfillisch	\$38,680.00	annual salary
FT City Maintenance Worker – John Pickrel	\$22,720.00	annual salary
Librarian - Dorcas Protexter	\$ 9.00	per hour
Librarian Assistant (sub only)	\$ 7.50	per hour
Landfill Attendant, primary	\$ 8.31	per hour
Landfill Attendant, assistant	\$ 8.05	per hour
Water & Sewer PT Attendant - John Howardson	\$ 50.00	per weekend
City Janitor - Eileen Dunbar	\$ 9.35	per hour
Med Van Drivers	\$ 8.83	per hour

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

First Reading: November 2, 2009

Second Reading: December 28, 2009

Adopted: December 28, 2009

Published: January 6, 2010

Effective Date: January 26, 2010

Motion # 227-2009

Pay Raises

Motion by Streff and seconded by Pollock to allow the pay increases as shown in Ordinance #486 to go into effect as of January 1, 2010. All members voting yes. Motion carried.

December Vacations

Discussion on how to handle snow removal during the month of December when vacation requests are at their highest. City Attorney Fjelland will draw up some guidelines to be reviewed at a later meeting.

Motion # 228-2009

January Meeting

Motion by Heim and seconded by Reidburn to change the January 2010 meeting to January 11, 2010 at 7:00 pm. All members voting yes. Motion carried.

Motion # 229-2009

Adjourn

Motion by Heim and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 6:55 pm.

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Mayor Eric Stevens

Attest: Finance Officer Jackie Luttrell
(seal)

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