Councillors attended a meeting of Brimpsfield Parish Council at the Village Hall on TUESDAY the 22nd January 2019 at 7.30pm for the purpose of transacting the following business.

*2 Members of the public were welcomed and invited to address the council at item 6 on the agenda. District Councillor N Parsons joined the meeting at item 12*

**DRAFT MINUTES**

1. **Attendance recorded as Councillors’ Roger Lock, Heather Eaton, Tom Overbury (Chair), Jane Parsons, Emma Ryan and Heather Eaton. Apologies were accepted from Councillor Archie Larthe . Councillor Hayley Harrison did not attend**
2. **There were no Declarations of Interest on items on the Agenda. (Localism Act 2011).**
3. **Council approved the minutes of a Parish Council Meeting held on the 16th October 2018, which were then duly signed by Chair of Council.**
4. **Matters arising from previous minutes.**
* Cllr Overbury reported back on ownership of land at Buckholt Wood- to be carried forward.
* Councillor Lock gave update on overhanging hedge, reporting some work has been done. Some vegetation is growing on verge which needs removing.
* Map of Parish Boundary has been looked at by Chair and he will provide a copy for the records and website.
* Water leak at Climperwell has been reported and repaired
1. **Members of the public were invited to speak to the Council. An interest in item 8 was highlighted by members of the public who are also representatives of the Village Hall Committee**
2. **Council discussed a quote for the repair/restoration of the village noticeboard (Cllr Eaton). A quotation has been received from Dicken Roberts Joinery to construct a glazed notice board in oak with an alternative figure for a notice board in tropical hardwood. A second quotation will be sought and the matter brought forward to the next meeting.**
3. **Council discussed quotation for salt bins from Viatec Grit Bins. It was agreed that the matter was not to be carried forward.**
4. **Council discussed village hall refurbishment - It was noted that the Village Hall is a Parish Council asset and the project may be delegated to the Trustees of the Village Hall Committee. The Village Hall Committee currently insure the building/contents and the Parish Council may seek a quotation to include the building in its assets at the time of renewal. The Council has delegated management duties to the VH Committee and the Council may delegate future project fund raising to the Committee, to act on the Council’s behalf. It was discussed if a formal lease may be needed. It was noted that funding routes may be affected by who the lead body is. It was suggested by the VH Committee representative that the Council may wish to include provisions in future precept planning. It was agreed to invite the Village Hall Committee to speak at the Parish Forum meeting.**
5. **Council noted GAPTC newsletter dated 23rd October as distributed via email, including training opportunities and information regarding appointing internal auditor. Council wish to appoint to GAPTC as internal auditor.**
6. **Council noted correspondence from Stroud and District Motor Club regarding Climperwell Farm event on 3rd February 2019**
7. **Highways and PROW updates- Bridle path 11 near the quarry is in a bad state and should be reported to the PROW/Glos Highways by Clerk (detailed location information to be supplied by Councillor Lock)**
8. **Council noted planning applications summary**

|  |  |  |
| --- | --- | --- |
| Application number | address | details |
| 18/01950/FUL18/01951/LBC | Old malt house, the Knapp, Brimpsfield | Replacement modern roof structure, installation of conversation rooflights and internal alterations |
| 18/04242/TCONR | The old forge, Climperwell Road | Prune holly tree, larch & silver birch. Remove cherry tree |
| 18/03777/FUL | 4 Newcombe, Climperwell Road,  | Single storey side and rear extension |
| 18/04503/FUL18/04504/LBC | Woodfield HouseCaudle green | External alterations and refurbishment |
| 18/04650 | Muzzards, Climperwell road, | Timber livestock barn |

**Enforcement Actions. – Hermit’s Corner- Update by District Councillor. Enforcement action has been closed under the “2016 appeal decision” with the District Council having been informed that the landowner has indicated that a planning application would be submitted.**

1. **Council approved financial reports as submitted.**
2. **Items for information only***.* **Date of next meeting 19th March 2019.**

**Process for emails for Councillors discussed . Clerk to continuing forwarding emails in present form.**

**Council agreed meeting date in May due to local elections on 2nd May as 14/5/19 & date of Parish assembly as 23/4/19. Focus on Village Hall Progress.**

**Election timetable distributed via email. Nomination papers must be delivered by 4pm on 3rd April.**

**Councillor Parsons- Common green at Caudle Green has an Ash tree which has a branch causing damage to a wall. The owners of which would like permission to cut the branch. The owners would be advised to seek appropriate permissions from the District Council.**

**Meeting closed at 20.40pm**

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