

7:30 pm, Wednesday, March 18, 2020, the meeting of the Rolla City Council was called to order by Mayor John Hardy.

Council Members Present: Leonard Lange, Blake Gottbreht, Hovi Mitchell, Rebecca Albert, Kyle Hardy and Paula Wilkie.

Others present: Sandra Olson, Paul Munro, Jason Nordmark-TM Star, Cliff Rush-Public Works Director, Daryl Cameron-Police Chief and Carolyn Orey-City Auditor.

Consent Agenda

Council Member Gottbreht moved, Council Member Lange seconded, to approve the Consent Agenda. All members on roll call voted "yes". None voted "no". Motion carried.

- Minutes: February 19, 2020 City council council meeting
- Financial Report – February 2020
- Transfer of Funds per 2020 Budget
 - \$5,000.00 – 100 General to 830 Rolla Community Center (2020 Building Maintenance)
 - \$17,000.00 – 230 Contingency to 105 Police Reserve
 - \$30,100.00 – 601 Water to 100 General
 - \$2,850.00 – 230 Contingency to 208 Cemetery (if needed)
 - \$5,000.00 – 230 Contingency to 603 Garbage (if needed)
 - \$101,000.00 – 230 Contingency to 515 Street Improvement 2015-1 Special Assessment
 - \$99,552.50 – 515 Street Imp. 2015-1 Special Assess. To 614 Street Imp. 2015-1 Debt Service*
 - \$111,600.00 – 601 Water to 605 Water Project Fund
 - \$15,063.00 – 230 Contingency to 613 Water Main Improvement 2013-1 Reserve
 - \$116,750.00 – 604 Infrastructure to 610 Storm/Sewer Line Replacement 2012-2 Debt Service
 - \$49,500.00 – 604 Infrastructure to 611 Water Main Improvement 2013-1 Debt Service
 - \$3,150.00– 230 Contingency to 501 Special Assess. City Lots (due to shortfall)
 - \$47,500.00– 230 Contingency to 611 Water Main Improvement 2013-1 Debt Service
 - \$115,000.00 – 230 Contingency to 616 Street Improvement 2017-1 Chip Seal Coat Debt Service
 - \$9,000.00 – 808 Public Rec to Rolla Park Board
 - \$5,200.00 – 100 General to Rolla Park Board (2020 Revenue Sharing)
- Transfer of Funds – Recommended by Attorney to Close out Fund #836
 - \$3,189.18 – 836 Horizons Program to 100 General
- 2020 Census – Census Day is April 1, 2020.
- June 2020 City Election – The deadline for petitions is 4:00 p.m. on April 6, 2020. Positions to be on the June ballot are City Council Members (3 positions) (4 year term); and City Park Board Member (3 positions) (4 year term). Publishing minutes measure to be on the June ballot. Petitions need 28 signatures and the forms may be picked up at city hall or obtained online at vote.nd.gov.
- April 15th, 2020 City Council meeting will be held at the Mount Pleasant School in Rolla at 1pm.

Building Permit – Paul Munro: Building Permit was tabled due to incomplete building permit application.

Reading of the Bills

STARION BANK \$512.00; ND CHILD SUPPORT DIVISION \$381.60;ND PUB. EMPLOYEE RET. DEF. COM \$62.50; INTERNAL REVENUE SERVICE \$5,281.88; VERIZON WIRELESS \$394.26; AFLAC \$255.74; INTERNAL REVENUE SERVICE \$4,771.54; ND PUB. EMPLOYEE RET. DEF. COM \$62.50; ND PUBLIC EMPLOYEES RETIREMENT \$6,368.67; ND CHILD SUPPORT DIVISION \$381.60; BANK OF NORTH DAKOTA \$15,875.00;NORTHERN PLAINS ELECTRIC \$145.86; DACOTAH BANK \$595.27;DACOTAH BANK \$720.78; PAYMENT SERVICE NETWORK \$126.20; STARION BANK \$4.00;ND PUBLIC EMPLOYEES RETIREMENT \$5,629.96; ND PUBLIC EMPLOYEES Ret. Insur \$9,820.14;ND PUB. EMPLOYEE RET. DEF. COM \$62.50; ND CHILD SUPPORT DIVISION \$381.60;INTERNAL REVENUE SERVICE \$4,771.54;STARION BANK \$7.80; CLIFF RUSH \$650.00;US POSTAL SERVICE \$142.50;VISA \$64.33; TURTLE MT. COMMUNICATIONS \$629.14; Clerk of District Court \$500.00;ADVANCED ENGINEERING & ENVIRON \$10,678.76; BANK OF NORTH DAKOTA \$1,933.40;BLUE TARP FINANCIAL, INC \$39.99; CDW GOVERNMENT \$1,537.39; CLIFF RUSH \$975.00; CLOTHING CONNECTION \$139.99;CNH INDUSTRIAL CAPITAL-R.IMP\$86.95;GIBBENS LAW OFFICE \$670.00; GRAND FORKS UTILITY BILLING \$67.00; GUSTAFSON OIL \$2,790.85;HACH \$155.60; HAWKINS INC \$5,458.66 INFORMATION TECHNOLOGY DEPT- P \$100.65; J -N-F TOWING \$250.00; LEGACY COOPERATIVE \$71.08; MUNRO ACE HARDWARE \$132.95; ND STATE LIBRARY \$78.00; NORTH DAKOTA ONE CALL \$1.20;

NORTHERN PLAINS ELECTRIC COOP \$77.34; OTTERTAIL POWER CO \$7,285.90; POWER PLAN OIB \$207.06; PREBLE MEDICAL SERVICES, INC. \$100.00; ROLETTE COUNTY \$150.00; ROLETTE COUNTY JAIL \$630.00; ROLLA DRUG \$4.89; SLATER, JAYDE \$230.05; STARION BANK \$26.77; THEEL MOTORS \$128.40; TM STAR \$411.38; TUOMALA PLUMBING & HEATING \$754.31; VERIZON WIRELESS \$242.84; VISA \$29.99; WESTSIDE CSTORE \$70.00; WM CORPORATE SERVICES, INC \$18,551.78; Mears Auto Parts \$143.40; Olympic Sales \$62.19; Fire Extinguisher Systems Inc \$224.90; Staples \$600.99; Cenex Fleet Card \$761.87; Semi Month-Hourly ACH \$5,114.85; Semi-Monthly- Salary ACH \$8,600.07; Semi Month-Hourly ACH \$892.94; Semi-Monthly- Salary ACH \$9,483.93

Council Member Lange moved, Council Member Albert seconded, to omit check #57933 Paul Weigand and pay remaining bills as submitted. All members on roll call voted "yes". None voted "no". Motion carried.

Engineer Report:

Mayor Hardy stated that the Public Hearing for the Street Improvement project will be held on April 1, 2020 at 5:00 p.m. at Rolla City Hall. Changes may occur given the current circumstances.

Old Business

Trailer and Ford Pickup on City Lot Purchased from Rolette County

Mayor Hardy stated that the Ford Pickup has been removed and towed from the City Lot. Administrative Committee will create an advertisement for bids on the sale of the trailer. Discussion was tabled until the April 15, 2020 City Council meeting.

Second/Final Reading of Ordinance No. 424

Ordinance No. 424- Preventing arrest or Discharge of other duties

BE IT ORDAINED by the City Council of The City of Rolla, Rolette County, North Dakota:

SECTION 1: Preventing arrest or Discharge of other duties. A person with the intent to prevent a public servant from effecting an arrest of himself or another for a misdemeanor or infraction, or from discharging any other official duty, he creates a substantial risk of bodily injury to the public servant or to anyone except himself, of employs means justifying or requiring substantial force to overcome resistance to effecting the arrest of the discharge of the duty in violation of Chapter 12.1-08-02 of the North Dakota Century Code, and all subsequent amendments thereto.

SECTION 2: Penalty. Any person violating this ordinance is guilty of a class B misdemeanor.

SECTION 3: Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

SECTION 4: Effective Date of Ordinance. This ordinance is in force and takes effect from and after its passage and publication as provided by law.

Carolynn Orey, Auditor

John Hardy, Mayor

First Reading: February 19, 2020
Second/Final Reading: March 18, 2020

Council Member Albert moved, Council Member Mitchell seconded, to approve the final reading of Ordinance No.424. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Administrative

Discussion was held regarding oil changes and washing of police vehicles. In an effort to cut back on expenses, the Public Works Department will provide scheduled regular oil changes on police vehicles. Police

Chief Daryl Cameron will ask his department to wash police vehicles using the pressure washer in the City Shop during the summer. Discussion will be revisited at the end of the summer.

Police Committee

Six month employee evaluation was presented for Paul Weigand. Committee recommended a 5% wage increase. Council Member Gottbreht moved to approve a 5% wage increase for Paul Weigand, seconded by Council Member Lange. All members on roll call voted "yes". None voted "no". Motion carried.

Police Chief Daryl Cameron presented Paul Weigand's resignation. He stated that Police Officer Paul Weigand is available to work part time during this transition and in the future.

Council Member Lange accepted the presented resignation for Paul Weigand as full time Police Officer, Council Member Albert seconded. All members on roll call voted "yes". None voted "no". Motion carried.

Mayor Hardy stated that Police Officer Paul Weigand's resignation is a breach of a signed 2-year contract stating he will remain working for the Rolla City Police Department for a minimum of 2 years following completion from the Police Academy or will reimburse the City for wages received during training. Council Member Wilkie and City AuditorCarolynn Orey will present information on steps to move forward at the April 15th City Council meeting.

Public Works Committee

Mayor Hardy report the Public Works Committee requested to hire Rich Patton for the Water Treatment Plant Operator position. Council Member Gottbreht moved, Council Member Lange seconded to hire Rich Patton for the Water Treatment Plant Operator position and offer \$17 per hour with benefits as defined in the Rolla City Employee Policy Manual. All members on roll call voted "yes". None voted "no". Motion carried.

After discussion regarding Rich Patton's IT salary, Council Member Gottbreht rescinded the motion to hire Rich Patton for the Water Treatment Plant Operator position and offer \$17 per hour with benefits as defined in the Rolla City Employee Policy Manual, Council Member Lange seconded. All members on roll call voted "yes". None voted "no". Council Member Gottbreht made a motion to hire Rich Patton as Water Treatment Plant Operator and IT specialist for 40 hours a week at \$18 per hour with benefits as defined in the Rolla City Employee Policy Manual. The current IT specialist salary will be prorated to March 18, 2020. All members on roll call voted "yes". None voted "no".

Cemetery Committee

Advertisement for bids for Cemetery Caretaker services will be published in the Turtle Mountain Star. The deadline for bids is April 15th, 2020 at 2:00 p.m.

New Business

Paul Munro – Special Assessments

Council Member Albert moved, Council Member Wilkie seconded, to deny special assessment request by Paul Munro. All members on roll call voted "yes". None voted "no". Motion carried.

Liquor License Fee

Liquor License Fees were discussed. City Auditor Carolynn Orey presented information to City Council comparing other cities to Rolla. Discussion was tabled until the April 15, 2020 City Council Meeting.

Doug's Custom Gun-Firearm Dealer's License

Council Member Hardy moved, Council Member Gottbreht seconded, to approve the firearm dealer's license renewal for Doug's Custom Gun. All members on roll call voted "yes". None voted "no". Motion carried.

There being no further business, Mayor Hardy adjourned the meeting at 9:25 p.m.

The next scheduled meeting of the City Council is Wednesday, April 15, 2020 at 1:00 p.m. at Mt. Pleasant School in Rolla.

John Hardy, Mayor

ATTEST:

Carolynn Orey, City Auditor
Dated 03/20/2020