

## COLLINSVILLE TOWNSHIP BOARD MEETING

November 27, 2018 - 7:00 p.m.

The regular meeting of the Board of Trustees was held on the above date at the Collinsville Senior Center, 420 E. Main St, Collinsville, IL. The meeting was called to order by Supervisor Terry Allan at 7:00 pm. Following the Pledge of Allegiance, roll call was taken with the following members answering present: Trustee Cox, Trustee Royer, Trustee Hopkins, Trustee Foley and Supervisor Allan, Clerk Dowling was absent. Deputy clerk Vicky Jackson acted as clerk for this meeting. Also present at the meeting were Township Highway Commissioner Larry Trucano and Attorney Jack Daugherty. Guests present were: James Ferris, C.P.A., Al Woolen, Ryan Gess, Rob Milan, David Keough, Kathleen Hoelscher, Cinda Mc Grew, Andrea Fox, Mark Achenbach, Phil Astrauskas, Carrie Stauffer, Kelly Sullivan, Larry Gullede, Mary Drumm.

### APPROVAL OF MINUTES

Trustee Hopkins made a motion to approve the minutes of the October 23, 2018 and the Special Meeting of November 5, 2018. Trustee Foley seconded the motion. Roll call found the vote to be unanimous

### Public comments

Trustee Cox made a motion to move the by-laws concerning public comments to first. Trustee Royer seconded the motion. Roll call found the vote to be 4-1 with Trustee Foley voting no. Trustee Cox made motion to amend the by-law stating citizens give their name and city or township. Trustee Hopkins seconded the motion. Roll call found the vote 4-1 with Trustee Foley voting no.

Mark Auchenbach stated the electors do not have to give their name and address, stating the law number. He stated that the Levy is not on the Website. He discussed the number of employees in the Assessor's office vs the Edwardsville Assessor's office. He discussed laying off versus attrition in the assessor's office, stating no one likes to lay anyone off. The Board has the right to set the Levy. The Assessor can choose to dispense it among as many employees as he wishes. Mr. Auchenbach also discussed getting the Levy reserve reduced according to the law. Trustee Hopkins advised an insurance Levy was reduced to zero last meeting. Trustee Royer gave comparisons of Jarvis, Edwardsville, Collinsville, Alton and Wood River Township Assessors offices. All are in line other than Edwardsville. Mr. Phil Astrauskas said he agrees with everything that has been said. He stated it would have been nice if Mr. Poletti would have attended the meeting. Mr. Astrauskas also wants the salaries set now for the next elected board. Mr. Dave Keough stated his concern is the levy and then the entire board. The minutes are atrocious. He stated some of his previous remarks were not correctly stated. He stated employees should have job reviews. Mr. Keough has a question for each board member. He ask Trustee Foley how many meetings a member can miss and not lose pay? Trustee Hopkins, how much getting done on Levy, how much is left to do? Mr. Daugherty, how legal are we, what's the dollar amount? Trustee Cox, you sometimes come across sarcastic, you need to be more professional. Are we going to raise the bar?

### REPORTS BY OFFICERS

Trustee Cox started by asking who is in charge of the money in the office. He addressed fact that some of our monies were not protected for a given time. Office manager, Vicky Jackson explained it is just a matter of timing between two institutions, it was adventually covered. He does not want to see that remark on any more of our statements. Mr. Cox gave a report about the City of Collinsville vs C.A.R.D. lawsuit. Trustee Hopkins stated this does not concern township business. Trustee Cox declared it does, stated he's almost finished and proceeded. Mr. Cox advised Mr Keough that he(Mr. Cox) is a

nice guy. It's just his personality. He'll attempt to do better. Attorney Daugherty advised he was not the attorney who advised Brandon he could attend a Union contract meeting. Trustee Hopkins said Trustee Royer apologized for his mistake. Trustee Hopkins advised he has made many calls and done a lot of numeric figures concerning the levy. He does not make a big announcement or publicize everything he does. If someone has any questions, give him a call and he'll discuss it. Trustee Foley advised he has only missed two meetings. One he was ill the other he had workers at his home and could not leave. Both were excused. He is not in favor of raising the levy. Trustee Royer advised he is new to the board and just learning so he doesn't have a lot to say. He was raised to listen before you speak. Most of the time it's been nothing but bickering anyway. Attorney Daugherty explained the law governing the excessive money the township has. The law states anything over 2 ½ times the average expenses for the last three years is over. So by having a zero levy you will eventually be legal. That is one way of reducing the excess. Then a discussion about a refund followed.

### **Treasurer's Report and Approval of bills**

The General assistance bills for \$13,428.67 were read. A motion to approve the bills as read was made by Trustee Foley and seconded by Trustee Cox. Roll call found the vote to be unanimous.

The Road & Bridge bills for \$113.93.33 were read. A motion to approve the bills as read was made by Trustee Foley and seconded by Trustee Cox. Roll call found the vote unanimous.

The equipment fund bills for \$26,624.00 were read. A motion to approve the bills was made by Trustee Hopkins and seconded by Trustee Royer. Roll call found the vote unanimous. Motion carried.

The townfund bills for \$77,903.86 were read. A motion to approve the bills was made by Trustee Foley and seconded by Trustee Hopkins. Roll call found the vote unanimous. Motion carried.

### **CORRESPONDENCE**

Collinsville Food Pantry having a Trivia night and looking for teams to participate. Thank you notes from SOS Food Kitchen and HHH. The city needs to know what the township is doing in the Collinsville Christmas Parade.

### **UNFINISHED BUSINESS**

- 1.) Trustee Hopkins made motion to move Union Contract to last item on the agenda. Trustee Foley seconded the motion. Roll call found the vote unanimous. Motion carried.
- 2.) 2018 Tax Levy. Jim Ferris, C.P.A., gave explanation of all fund amounts and balances. Trustee Cox claims there is a difference in amounts between the County and what we have. The reason was explained and there was a long discussion about the upcoming Levy. It was agreed the board will reduce the audit, G.A., insurance and R&B insurance levy will all be reduced to zero. Mr. Cox stated he would like to address Assessor Pete Poletti just as the entire board would. Our Assessor's office cost Collinsville double what Edwardsville's Township cost them. A very in depth discussion followed on how to reduce to cost of our Assessor's Office. Trustee Hopkins stated we need to speak with Mr. Poletti before doing anything.
- 3.) Bids for the Senior Center and Main office repairs. Randy Mitchell of AAIC, advised the board that WWCS was the low bid @ \$297,276.00. The next lowest bid was \$33,000.00 higher. He went over what work was to take place and advised once the contract is signed and all papers are in order they should be able to start after the first of the year. Trustee Hopkins advised that all work is 100% union. Trustee Cox ask about the grease trap and the status with the lot next to the Senior Center. Office manager, Jackson advised the

Trustee's they could possibly qualify for a grant to help with the Center cost. Trustee Hopkins said he will write the grant. Trustee Hopkins made a motion to approve WWCS as the contractor for the Senior Center repairs. Trustee Cox seconded the motion. Roll call found the vote to be unanimous. Motion carried

### **NEW BUSINESS**

- 1.) Mr. Foppe of TOIRMA gave his presentation of what it would cost for TOIRMA to insure us. He explained the coverage under each item.
- 2.) Mr. Kai Redman and Jeff Weber of Redmon Insurance Agency presented their bids and amounts of coverage and what exactly was covered. Following a discussion and agreeing to an increase in Cyber Liability Trustee Cox made a motion to accept the Redmon Agency Bid with the discussed increases. Motion was seconded by Trustee Royer. Roll call found the vote to be 4-1, with Trustee Hopkins no because we didn't have three bids. Motion carried.
- 3.) A motion was made by Trustee Hopkins to purchase a ½ page ad in the program for Miner's Theatre @ \$110.00. Trustee Foley seconded the motion. Roll call found the vote to be 4-1, with Trustee Royer voting no due to the fact the board has previously insisted requests for donations were made face to face.
- 4.) Only one bid was received for pest control. Pesto-x bid \$840.00 annually. Trustee Hopkins made the motion to accept the bid from Pesto-x for \$840.00 this year. Trustee Cox seconded the motion. Roll call found the vote to be unanimous. Motion carried.
- 5.) Trustee Hopkins recommends the board have a forensic audit and Trustee Cox agrees. Trustee Hopkins said he could get two bids. Trustee Cox said he will get one. Mr. Hall requested to speak and advised the trustee's they want everything else advertised in the newspaper. Now they want to get these bids themselves. It sure sounds like a set-up. It was agreed to advertise for bids.
- 6.) Supervisor Allan advised we have two open positions in the Town Office. One has been on the website and in the newspaper. Cinda Mc Grew, Senior Center Cook, advised they need to get someone who can back-up in the kitchen. She is having knee surgery in March and is also going to have to have some time off prior to that. Trustee Hopkins made a motion to advertise in the newspaper for two administrative assistants. Applications must be in by 4:00 P.M. December 10, 2018. Trustee Cox seconded the motion. Roll call found the vote to be unanimous.
- 7.) A motion was made by Trustee

### **ASSESSORS COMMENTS**

### **ROAD COMMISSIONERS COMMENT**

It was agreed to table the Union Contract due to the clerk being absent.

### **ADJOURNMENT**

There being no further business to come before the Board a motion to adjourn was made by Trustee Hopkins and seconded by Trustee Cox. Vote unanimous. Motion carried

---

Terry Allan, Township Supervisor

---

Gailyn Dowling, Township Clerk