

**TOWN OF MAPLE CREEK**  
February 10, 2020  
Town Board Meeting Minutes

**Call to order and Pledge of Allegiance**

Chairman Korth called the February 10, 2020 Maple Creek Town Board meeting to order at 6:30 pm. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards on Friday, February 7, 2020.

Elected Officers present: Dalton Korth, Mike Bruette, Jim Young, Tory Much and Steven Janke.

Appointed Officer present: Lynette Gitter

Others present: none

**Approval of January 13, 2020 monthly meeting minutes**

Young made a motion, seconded by Bruette, to approve the January 13, 2020 Town Board meeting minutes. All Ayes. MOTION CARRIED.

**Treasurer – Discussion and possible action:**

**A. Monthly Report**

The balances for all accounts as of January 31, 2020, are as follows: Checking - \$2,775.39; Investment Savings - \$510,170.36; and Town CD's - \$ 157,466.69. Total town funds--\$640,985.44. Stands as read subject to an audit with the clerk.

**Outagamie County Sheriff's officer report (if in attendance)**

None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

Supervisor Bruette received a call from County Zoning Administrator Steve Swanson about our Lot ordinance.

**Specific matters for discussion and possible action:**

**A. CSM updates**

The CSM for Spencer Main has been recorded with the Register of Deeds and the property has sold. The CSM for Paul Ziemer is still not finalized.

**B. WTA District Meetings/County Unit WTA meeting/attendees? Review?**

All the board members were in attendance at the WTA district meeting in Kimberly. There was Board of Review training/certification in the morning and Cyber Security training in the afternoon.

**C. Semi-Annual Bear Creek Fire Department Meeting, Thursday, March 5<sup>th</sup> at 7pm**

Supervisor Young will be in attendance.

**D. Wisconsin Asphalt Pavement Assoc Seminar, Thursday, March 5<sup>th</sup> starting at 12:30pm**

Supervisor Young will attend. The clerk will send in the reservation request.

**E. Letter from Outagamie County regarding withdrawal from ECWRPC**

We received a letter from the Outagamie County Board Chairman, Jeff Nooyen, regarding a vote by the Finance Committee, along with a draft resolution, to withdraw from the East Central Wisconsin Regional Planning Commission. The letter states that Outagamie County is committed to providing the necessary local funding to match state & federal funds to continue core regional planning services in the areas of transportation, sewer

service, economic development and NR135 non-metallic mining. Outagamie County's 2019 levy contributions to the ECWRPC were \$236,437, and have increased to \$240,904 for 2020.

**F. Star Communications billing and Harter's billing**

Star Communications will be paid for the whole year starting Feb 1, 2020.

The Harter's billing increased by \$.53 per unit times 244 units for a monthly increase of \$129.32 per month. Andrew Gayhart from Harters sent a letter stating that the increase is due to the Outagamie County Landfill increasing their tonnage charges as of January 2020. These charges were passed on to the Municipality.

**G. Set Open Book and Board of Review dates**

The clerk did not receive a response from Associated regarding the dates. This should go on next month's agenda.

**H. Roads:**

**1. WISLR pavement ratings**

Chairman Korth has not heard back from the County Highway Department on this. The ratings were due on December 15, 2019. The clerk will call the State.

**2. Schweitzer Road guardrail update**

Chairman Korth tried to get a hold of the County Highway Department before they replaced the guardrail, but it has been replaced on the north side. The south side still needs replacing. Bridge signs are needed also.

**I. County 1/2% revenue sharing agreement**

Chairman Korth will check with Attorney Richard Carlson about whether we should sign this contract and participate in the revenue sharing. The clerk will also continue to try and get more information on the subject.

**J. TH Maintenance/Stilen Road posting board**

The clerk requested replacing the paper towel holder in the kitchen. Also, the posting board on Stilen Road is in ruff shape. The clerk will research new boards. There was much discussion about a new location for the board. No decisions were made.

**K. Census Bureau Maps**

The Board and others reviewed the large maps sent from the Census Board and determined that the legal boundaries were correct. The clerk will send in the report.

**Report of officers**

**Clerk:** Reported on the Election training for the Inspectors on Feb 5<sup>th</sup>. Received a letter from the DOT stating that the 2020 transportation aids for 2020 will be \$50,710.88.

**Constable:** None

**Cemetery:** None

**Raft:** None

**Plan Commission:** None

**Building Inspector:** None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

One resident discussed adapting the voting booths to accommodate the Express Vote machine.

**Complaints and/or Correspondence/No action taken**

- Received a letter from Brian Boeckman with Family Insurance Center regarding a quote for the Town's insurance needs.
- Received a folder of materials from the Construction Business Group summarizing both state and federal wage and labor laws that may affect any upcoming construction projects. They are a non-profit,

joint labor-management organization that monitors construction projects to ensure compliance with these laws.

**Review and payment of vouchers**

Vouchers for checks numbering 11270 to 11301 were submitted for review and payment. Additional payments will be made by direct debit from checking for the February 2020 IRS withholding tax and the Bank Security Boxes rent.

**Future Agenda Items: Discussion/Action?**

- Set Open Book and Board of Review Dates
- Minimum Lot Ordinance

**Adjournment/Calendar: February 8<sup>th</sup> Public Test/Voting Equip-Town Hall-10am  
February 18<sup>th</sup> Spring Primary-Town Hall-7am to 8pm; March 9<sup>th</sup> Town Board meeting-Town Hall  
6:30pm**

Young made a motion, seconded by Bruette, to adjourn at 7:55 p.m. All Ayes. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 10<sup>th</sup> day of February 2020, and were entered in this record book by:

\_\_\_\_\_ Clerk,

and were approved this 9<sup>th</sup> day of March 2020 by:

\_\_\_\_\_, Chairman Korth

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Young