

APPROVED

Arrowbear Park County Water District

Regular Meeting

July 20, 2017

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held July 20, 2017 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Pat Oberlies
Director Rick Weber
Director Mark Bunyea
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Isaiah Hall

Visitors who were present:

Antoinette Weber Grace McKean Mike Scullin
Ouida Rendelman Laura Emfinger Erica Emfinger
Randy Ballinger Herb Montano

Open Session

President Bonito called the meeting to order. Battalion Chief James Ozias led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of June, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 23 maintenance issues for the month of June. There were 11 customer requests to turn off/on water, 2 District initiated shut-offs, 1 District equipment repairs, 10 meters replaced, 2 meter reads/re-reads, 1 main repairs, 3 service line repairs, 3 customer inquiry requiring investigation, and 0 sewer issue/repair. There were also 5 new owners, 0 liens filed, 1 liens released, 55 shut-off notices, 16 non-payment shut offs, and 12 turn-ons after water shut off. Supervisor Miller reported that the Richmond Project was completed, that the Technicians installed 2 new fire hydrants, and that the Technicians were preparing for the videoing of the sewer lines and were going to begin the Truman Project in the next week.
- B) Chief Hall reported on the Fire Department calls for the month of June. There were a total of 10 calls, 7 were in-District and 3 were out-of-District. Chief Hall reported that the Water Tender had been used in 4 recent fires and that the paperwork for payment on these fires had been submitted to CalOES. Chief Hall thanked the community for their participation and support at the Volunteer Fire Fighter Association's annual picnic and Association President

Patricia Perry for organizing the event and all the help provided by volunteers and friends of the department. Chief Hall reported on the accident and damage done June 30, 2017 to the new fire engine and the station and that he was obtaining quotes to submit to the insurance company.

- C) General Manager Huff reported on his attendance at the LAFCO Countywide Service Review for Water, mountain areas meeting and that there was a Countywide Service Review for Sanitation coming up. General Manager Huff also reported that State Water Resources Control Board brought a group of individuals, including our assigned District Engineer and intern to do a sanitary survey inspection. General Manager Huff reported on the outcome of the meeting/inspection and the suggestions the SWRCB team made. General Manager Huff reported that SWRCB was also going to consider amending our permit so the District would not have to continue individual treatment plant vessel testing, which would save the District the costs for the individual tests. Overall, SWRCB was very impressed with the District's monitoring, record keeping, organization, facilities, maintenance, and master plan.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Chief Hall

1. There was a discussion and a motion to approve the Employment Agreement for Part-Time Battalion Chief James Ozias. Motion made by Director Wymer, seconded by Director Bunyea, and passed by unanimous vote.

B) Secretary Rimmer

1. There was a discussion and a motion to approve Secretary Rimmer's attendance at the CSDA Board Secretary/Clerk Conference in Anaheim on October 23, 2017 to October 24, 2017, for completion of Secretary Rimmer's certificate program. Motion made by President Bonito, seconded by Director Wymer, and passed by unanimous vote.

C) General Manager Huff

1. There was a discussion and a motion to approve acceptance of a 6" water main extension from Hwy 18, 830' up Conifer Camp Road and an installation of a fire hydrant at the entrance to Camp Conifer to provide fire suppression capability. The cost for the project is estimated to be \$75,745.33 and the customer, Roland Heights Korean Baptist Church would pay for District labor, equipment, and materials for the project. Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.

D) Board

1. There was a report from Committee Chairperson Wymer regarding the Fire Department Resource Assessment & Scope of Services Ad-hoc Committee. President Bonito outlined her reasoning for why she felt the committee was no longer needed and then made a motion to disband the Fire Department Resource Assessment Scope of Services Ad-hoc Committee. Director Bunyea seconded the motion. There was some further discussion regarding the cost of the committee, proceedings of the last committee meeting, and if disbanded, the inability of the committee to complete research as well as draft and present a final report. A vote was then taken with a unanimous decision being made to disband the Fire Department Resource Assessment Scope of Services Ad-hoc Committee. In light of this development, General Manager Huff requested general direction from the Board regarding how to proceed, assuming the Board would want to continue with the status quo as far as the Fire Department was

concerned. The Board and the General Manager discussed the hiring process for a new Fire Chief and specific qualities they wanted and concerns they had.

Adjournment of Open Meeting:

President Bonito adjourned the Open Meeting at 8:10 PM.

Closed Session

Closed session was held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of consultation with District Legal Counsel regarding possible and/or anticipated litigation and/or significant exposure to litigation. One possible case.

There being no further business in the Closed Session, President Bonito adjourned the Closed Session at 8:45 PM.

Open Meeting

The Open Meeting re-convened at 8:46 PM.

President Bonito announced that in the Closed Session, the Board agreed to have the letter drafted by the District's legal counsel sent to the Running Springs Water District, which outlined Arrowbear Park County Water District's position on Ordinance 47 and the District's intention to continue to pay wastewater treatment costs based on the terms and conditions of the now expired agreement until a new agreement could be reached between the Districts.

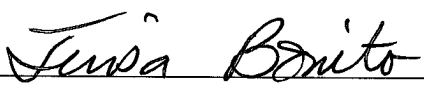
Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) General Manager Huff reminded the Board of his annual review at the August meeting. Secretary Rimmer said she would have a brief Board training at the August Board meeting.


The next board meeting was to be August 17, 2017 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:50 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary