

Natascha F. Saunders

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Certified Career Coach - Facilitator - Consultant - Faculty

Collaborative leader, entrepreneur, mentor, speaker, and certified career coach with progressively responsible experience holding various permanent and interim leadership roles in financial services, higher education and retail sectors. At ease with building relationships with students, educators, community members, policy leaders, and administrators by identifying commonalities. Able to develop curriculum, deliver call-to-action workshops, teach all demographics of learners and lead teams. Awareness of interpersonal and professional skill sets such as cultural adaptability and industry trends; always executing a high caliber of deliverables with a pleasant personality and integrity.

Core Competencies:

- **Project Management** experience in various roles having been exposed to: Six Sigma, Quality, Timelines, Budget and Scope
 - **Consulting / Teaching:** Career Development, Human Resources, Leadership, Ethics, Negotiation, Mediation, Team Building, Decision Making, Organizational Change, Communication, Customer Service, Public Speaking, Management, Entrepreneurship, Experiential Education, Marketing, Branding, Talent Development, Leading Change, Women & Leadership
 - **Speaker:** Asian Alliance Students, National Urban League Conference sponsored by Black Enterprise Magazine, Latino Parent Association, TJX, PricewaterhouseCoopers, KPMG, Federal Reserve Bank, FDIC, BNY Mellon, NAACP, Brown University, Harvard University, Roxbury Community College, TRIO Community College Programs
 - **Supervisory experience:** Managing staff, interns, teacher assistants, and employees in various environments
 - **Past seasonal opportunities:** Harvard Pilgrim Health Care (Claims Processing), Beth Israel Medical (Radiology Admin)
 - **Adaptability to modes of information technology** sample applications include: (*Microsoft Office Suite: 365*, Outlook, Word, PowerPoint, Excel, Paint, SharePoint); Adobe, XP/Vista, **WebCT, Sakai, Blackboard, Banner, Moodle, SAP, CareerBridge**, NACE, MiTrac, Symplicity, Career Link, GovDelivery, Salesforce, GWork, DataMarts; *additional:* Video Conferencing, Social Networking, Presentation Software (FreeConference, Any Meeting, GoToMeeting, etc.
 - **Social Media:** Twitter (15K+), LinkedIn, (4K+ connections, 4K+ followers), BlackPlanet (300K +), MySpace (2K+), Facebook (7K+), YouTube, Blogger (44K+ page views), Skype, Google+ (49K+ page views), Pinterest, Instagram (1K+), Slideshare
 - **Features:** InsideJobs, **Career Builder**, Gen Y Radio, Working Mother Magazine, Providence Journal, Fall River Herald, Boston University SMGazette Magazine, JWU Alumni Magazine, Color Magazine USA, **COX**, Bay State Banner, **Globe**, METRO (MA, NY, PA, Canada), **Scholastic Choices** and Bridges Career Exploration, **WCVB, ABC, CKNW**
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EDUCATION

Northeastern University; Boston, MA (Ed.D.) Doctor of Education in Organizational Leadership and Communication, ABD	In progress <i>est. completion 2016</i>
Stanford Graduate School of Business; Stanford, CA (Certification) NovoEd Scaling Up Your Venture	October 2014
MIT Sloan School of Management; Cambridge, MA (Executive Education) Entrepreneurship Development Program	February 2013
Harvard Law School; Cambridge, MA (Mediation Certification) <i>under the auspices of the</i> Harvard Negotiation & Mediation Clinical Program	September 2012
Harvard University John F. Kennedy School of Government; Cambridge, MA (Executive Certification) Leadership, Organizing and Action	May 2012
Northeastern University; Boston, MA (MS) Master of Science in Leadership	August 2009
Johnson & Wales University; Providence, RI (MBA) Master of Business Administration in Global Business Organizational Leadership	May 2007
University of Massachusetts; Amherst, MA (BA) with an Individual Concentration Independent mage Consulting BDIC Program <i>*Self Designed Major</i>	May 2001

CERTIFICATIONS

The Plan Sponsor University; Jupiter, FL 401(k) Fiduciary Introductory Training Program	September 2015
The National Institutes of Health (NH) Office of Extra mural Research; Bethesda, MD NIH Training Protecting Human Research Participants: Certification Number: 1614992	November 2014
e-Certified Online Distance Learning Northeastern University Instructor; Boston, MA	May 2011
PARW/CC Certification in Professional Career Coaching; St. Petersburg, FL	May 2009

VOLUNTEER

Veterans Career Coach, U.S. Chamber of Commerce, Hiring Our Heroes	March 2015
Garden Tour Security for South Lawn, The White House, Security Clearance	October 2014
Goodwill Ambassador, The Gambia, West Africa	2006 - 2008

CONTINUING EDUCATION | TRAININGS

TEDx Tips and Social Media , Seminar Training, Ragan Communications	
Grow with Inbound Marketing , Seminar, HubSpot	
The Principles and Practice of Effective Classroom Discussions , (Hosler, Arend Cognitive), Dr. Douglas Harrison, Trinity	
Q & A Session, Open Topic , U.S. Secretary of Education, Arne Duncan, U.S. Department of Education	
Education Policy Briefing , OVAE Asst. Sec. Brenda Dann-Messier, Career Readiness, U.S. Department of Education	
Sales / Body Language Training , Linda Clemons – Certified in Analytical Interviewing, CEO Sisterpreneur	
CV Techniques , Dr. Marilyn Wilson, Associate Director, MIT GECD	
Legal Issues in the Admissions Process , Mark DiVincenzo, JD, Deputy General Counsel, MIT Sloan	
Minimizing Unconscious Bias Diversity Dialogue , Dr. Robbin Chapman, MIT Sloan	
Helping International Students Achieve Academic Success , Northeastern Global Faculty Development	
Government/Political Layout , Commonwealth of Massachusetts Seminar (masscs.org)	
Cultural Awareness Training , Facilitated by: Culture Coach International	
Financial Education: Money Smart Training , Federal Deposit Insurance Corporation (FDIC) w/Eastern Bank	
Burnham Rosen Group: Superior Leadership Based on the research of David H. Burnham, and Dr. David C. McClelland	
Constitutional Leadership Seminar series sponsored by The Fund for American Studies and hosted by the Heritage Foundation	

EXPERIENCE

TRINITY WASHINGTON UNIVERSITY; Washington, DC MBA Adjunct Faculty, The School of Business and Graduate Studies INT 504 Professional Development for Graduate Students <i>and</i> BADM 603 Corporate Communications for Managers	10/10/14 - Present
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THE MBA EXCHANGE; Washington, DC Senior MBA Admissions Consultant Provide virtual support for applicants to optimize academic profiles to ensure a more competitive and compelling candidacy.	2/1/2013 – Present
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NORTHEASTERN UNIVERSITY; Boston, MA Leadership Lecturer, CPS Global International & Accelerated Degree LDR 1003: Learning Leadership, LDR 1203: Assessing Leadership, LDR 1103: Lead Teams. LDR 2720: Decision Making	5/11/2011 - Present
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GWU GRADUATE SCHOOL OF POLITICAL MANAGEMENT; Washington, DC Interim Senior Recruitment & Employment Specialist Served as part of the marketing recruitment team as primary contact for qualified prospective students, turning initial leads into contacts and then nurtured the contact's interest to initiate and complete an application, leading to enrollment and matriculation. In addition, the right hand for the Marketing Manager in establishing, creating, and supporting recruiting events.	4/16/2013 – 4/2/2015 1/21/2015 – 4/2/2015
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Interim Manager in the role of Director of Academic Administration Interim Manager, Student Services, Academic Affairs, Administrative Projects Direct contact with current and potential students on a wide array of academic and administrative issues. Liaison to admissions department, registrar's office, international services, etc. Manager of student records in Banner System. Tracked students' progress toward graduation. Worked with program directors to provide academic advising. Served as a resource to faculty.	2/3/2014 - 10/6/2014
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GWU Career Services: Employer Developer Consultant Identified and developed a target list of employers to introduce the GW brand. Built relationships with employers within the Non-Profit sector for the recruitment of GW students. Helped to increase the number of employer accounts and activities.	4/16/2013 – 8/15/2013
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EXPERIENCE cont.

UNIVERSITY OF RHODE ISLAND; Kingston, RI

7/19/2009 – 7/17/2014

Faculty, Gender & Women's Studies Department (Teaching Fellow 2013)

GWS 301: Women's Professional Development & Leadership

- Course examines the theory and practice of women's professional development and leadership in a variety of organizational contexts. Topics: mentoring, negotiation, communication, values/ethics, resonant leader, authority/power, and gender issues.
- Some authors used included: Babcock & Laschever, Kouzes & Posner, Kellerman & Rhode, Manning-Curtis; along with HBS Case Studies, and Peer-Review Journal Articles.
- Assignments included: Essays, Professional Development Leadership Plan, Informational Interview, Event, Final Paper, and weekly cited discussion board posts, etc.

CLARENDON REAL ESTATE; Cleveland, OH

11/1/2012 – 1/6/2014

Human Resource Manager (*Virtual/Remote*)

Recruited, staffed and managed employee on-boarding. Researched international hiring agencies to hire employees in South East Asia. Conducted domestic hire reference checks and investigated background check companies and software for international hires. Wrote and posted job descriptions, vacancy announcements, and answered all HR related questions while providing strategic HR management. Prepared offer packets for candidates. Created exit interview policy. Wrote and investigated policies to include in a new employee handbook. Redesigned employee full-time and intern hiring processes.

U.S. DEPARTMENT OF EDUCATION; Washington, DC

2/5/2013 – 8/8/2013

Doctoral Administrative Intern, Office of Communications and Outreach

Direct reports: Karen Stratman-Krusemark, Deputy Assistant Secretary for External Affairs, Jacqueline Cortez-Wang, Director Hispanic Communications and Outreach, **and** Kimberly Watkins-Foote, Director of African American Outreach.

Created briefing papers for the Secretary of Education and senior executive travel reports for the White House. Conducted research on a variety of topics then turning that content into Blog Ready Posts. Attended education events in order to extract talking points from speakers to use in articles. Attended communication strategy meetings around the budget and career readiness. Wrote press releases. Managed the communication list-serve and contact list for key political constituents.

MASSACHUSETTS INSTITUTE OF TECHNOLOGY; Cambridge, MA

8/1/2012 – 2/1/2013

Ph.D. Graduate Advisor, Global Education & Career Development (GECD)

Employer Relations & Career Programs Manager, Global Education & Career Development (GECD)

Project Management of the Employer Sponsorship Program *Contract

- Created timelines, benchmarked into excel spreadsheets, set recruiting deadlines, **edited policies and procedures, wrote content for advertisement materials**, researched and evaluated the President's Report and Student survey.
- Conducted research on second-round interview policies at competitive schools, analyzed data, generated an excel report, and **wrote an executive summary** for the Executive Director.
- Generated solutions and policies for students, employers and faculty in response to the Committee on Academic Performance's (CAP) request for additional information surrounding student claims that interviewing conflicts with students' ability to sustain academic commitments.

Counseling

- Designed workshops: 'Interviewing' to be delivered to the MIT student community and for IAP on 'Being Mentored' which guided students on how to find a mentor, foster a relationship and maintain it over time.
- Provided career counseling and resume edit assistance to MIT undergraduate, graduate, Ph.D's and Post Doc students.

Employer Relations

- Communicated with recruiters such as the **NSA, UBS, BCG, IBM and Apple**, by email and phone to disseminate details for on campus events; while ensuring they were properly registered in CareerBridge and all documents have been submitted
- Maintained employer relationships by managing industry panels, corporate information sessions, and guest speakers
- Moderated a consulting panel – for 81 students which included recruiters from: McKinsey, Opera, Putnam and Accenture
- **Wrote career articles for MIT website both internal and external**

MIT SLOAN SCHOOL OF MANAGEMENT; Cambridge, MA

8/1/2012 – 2/1/2013

MBA Admissions Committee

10/26/2010 – 6/1/2011

Two Year Cycles

10/15/2011 – 10/23/2011

- Read and evaluated applications for admission out of an applicant pool of 4700+
- Synthesized at variance data (including: transcripts (domestic, international), test scores, professional history, letters of recommendations, extracurricular involvement, essays, and personal statements, in an effort to select the best candidates
- Submitted evaluations and recommendations to Associate Director, and Director regarding admissibility of applicants

EXPERIENCE cont.

BOSTON UNIVERSITY SCHOOL OF MANAGEMENT; Boston, MA 8/18/2008 – 8/13/2010

Lecturer, Organizational Behavior Department, “Charting Your Career Path” 60+ students per class, 2 courses per/term

- Discussion topics included: teamwork, employer expectations, conflict resolution, MBTI/Jung Assessment, decision making, employment offers, presentation skills and interviews (behavioral, case, credential etc.).

Assistant Director, Undergraduate Career Services

- Provided counseling sessions approx. 20-80/week; ensured student’s needs were met by monitoring career progression
- Managed and trained 4 teacher assistants who provided curriculum development and career coaching to students
- Edited resumes and cover letters approx... 60/week of students and professional candidates to influence hiring selections
- Conducted weekly presentations, class room visits on campus, off campus and during open house events

Manager, School of Management Undergraduate Employment Data Report

Published annually, the employment report which provided students, employers and other interested parties employment data of the undergraduate program. Each report provided employment information such as: salary, offers, functions and concentration breakdowns. Retrieved data through the management of 18 team members and 500 graduating seniors

Recruiting Initiatives (Undergraduates & Graduates), Feld Career Center

- Partnered with corporate relations to support clients such as: **JP Morgan, PWC, Biogen, Mercer, Staples, FBI, Goldman Sachs, Fidelity, INROADS, and SEO** in order to identify, recruit and attract best candidates
- Established relationships with affinity groups and nationally recognized organizations including: **ALPFA, NABA, MLT, Black MBA, NSHMBA**, etc. in order to provide additional opportunities in sourcing best-fit candidates

Project Manager, Boston University Networking Events

- Collaborated with a team of 6 to execute networking events and mentoring programs for Consulting, Marketing and Finance
- Conducted research and made cold-calls to alumni in order to obtain resources for a new mentorship program, resulting in stronger relationships with **Oliver Wyman, Bain, BCG, McKenzie, Deloitte** and BU faculty

JOHNSON & WALES COLLEGE OF BUSINESS; Providence, RI 8/28/2006 – 8/16/2008

Co-op & Employment Specialist

Co-lead employment efforts for over 1600 students within the College of Business. Administered and graded 4.5 and 9.0 credit thesis projects for over 300 seniors per academic year; editing over 150 resumes per term, and career counseling; while contributing to **maintaining the 98% employment rate**. Supported the recruitment of candidates and employer relationships with companies such as Target, CVS, Bally, Disney, Hill Holiday, Digitas, and Meditech.

- **Adjunct Instructor:** Introduction to Career Management, included *attending and speaking* at on & office campus events.
- Taught an 11 week rotational career course, for 60 undergraduate students within a variety of majors. Emphasis was placed on self-assessment, establishing individual career goals, identifying career paths, and self-marketing documents. Students also developed academic schedules and work experience plans.
- Topics covered included: professional presentation, communication, and career research. Also, brought in guest speakers from various industry sectors to speak on career paths to offer their real-world perspectives.
- In conjunction, administered and graded 4.5 and 9.0 credit internship projects average 20-50 pages for over 300 seniors as a graduation requirement. The senior project was for the student to report factual information regarding their respective internship site and to critically analyze aspects of the operation, systems and/or policies; offering recommendations for areas of improvement or development.

MACY’S (formerly FILENE’S); Providence, RI 6/8/2005 – 6/4/2006

Assistant Human Resource Manager

Managed and led over 300 associates in developing optimum selling and exceptional customer service skills. Achieved new hire compliance targets of 100%. Negotiated salaries with new hires in: sales, customer service, and management positions while comparing to budget. Conducted employee reviews, and **hired and trained over 200 associates** under my tenure.

A.G. EDWARDS & SONS., INC. | now WELLS FARGO; Boston, MA 9/2002 – 5/2005

Financial & Operations Associate (Reporting directly to VP of Investments & Branch Manager)

- **Handled various aspects of investment portfolios with assets between \$1 - \$100M.** Built rapport with vendors: American Funds, John Hancock, MFS, BlackRock and Vanguard. **Calculated** trade commissions for consultants. **Managed incoming** client calls and questions most efficiently. **Prepared presentations** for stock brokers. **Operations Certification, August 2014.** **Analyzed** bond and cash flow reports including profit/loss in order to accurately and timely advise clients. **Recruited** advisors, Opened over 300 investment advisory accounts including: IRAs, Trusts, 401k, 529 Plans

STATE STREET RESEARCH MANAGEMENT | now BLACK ROCK; Boston, MA 9/2001 – 8/2002

Client Reporting Specialist (Generated investment **performance reports for portfolios valued between \$25,000 – \$25M.**)

Ensured high quality, timely reporting of all daily, weekly, quarterly & month-end trade reports. Reviewed client audits.

ENTREPRENEURIAL

The Youth Career Coach Inc. Founded in Boston, MA | Virtual/Remote

8/2009 - Present

www.theyouthcareercoach.com | www.nataschasaunders.com | Domestic & international!

Founder, Preparing teens and young adults to become self-aware and market-ready!

Provider of one-on-one coaching, workshops, training & development, curriculum development and education consulting.

The YCC Inc. provider of career coaching, workshops, trainings, curriculum development and consulting services.

CONSULTING APPOINTMENTS

- Northeastern University College of Professional Studies (**Redesigning Leadership Bachelor's Curriculum**), **Current**
- Boston Public Schools (**Students and Mentoring Programs**)
- Year Up (**Professional Development training at corporate partners like State Street Bank and Brown Brothers**)
- Clarendon Real Estate (**HR Consulting, Hiring Employee Handbook, International Hiring**)
- EnCompass (**Executive C-Suite Workshops** and Career Coaching)
- HeartShare/St. Vincent's Brooklyn, NY (**Foster Care, Recidivism Youth Career Development Training**)
- Flames Restaurant (**Marketing, Branding, PR Services - Proposal**)
- Luke C. More Alternative High School in D.C. (**Career Curriculum Design**)

AWARDS & RECOGNITIONS

- Northeastern University Excellence in Teaching Nomination **2015**
- METCO Natick High School Alumni of the Year Nominee **2014**
- Woman of the Week - Young Woman's Christian Home – TMH **2013**
- Randolph Public Schools 'Appreciation' **2012**
- Spark & Hustle 'Daring Doer', Tory Johnson ABC Workplace Correspondent **2011**
- Exquisite Woman for Promoting Positive Images, The Black Man Can **2011**
- Change Agent, Youth Town Hall, Mass Housing & Mass Impact **2011**
- Harvard WECAN Empowerment 'Woman of the Year' Award **2010**
- Community Service Award, Zeta Phi Beta Sorority Incorporated **2010**
- Outstanding Academic Award *Initiation*, Sigma Epsilon Rho Honor Society, Northeastern University **2009**
- Touch 106.1FM, Wednesday's Inspirational Woman, Host Charles Clemons **2009**
- Honorary Faculty Member, Delta Sigma Pi Business Fraternity **2009**
- Inspirational Woman Award, Johnson & Wales University **2008**
- Boston University, Feld Career Center, Kudos Recognition for New Idea in Counseling **2008**
- Leadership for a Future, RI Senate Citation, RI Community & Justice and Institute for Labor Studies **2007**
- Miss Black Rhode Island (MissBlackUSA.org) **2006**
- Achievement Award, Omega Psi Phi Fraternity Incorporated **2006**
- ACE Administrative & Finance Award, University of Massachusetts at Amherst **2000**

Webinar:

- **Network Professionally with Facebook Alumni Career Speaker Series; TalentMarks.com, For many schools across USA including:** University of Minnesota Crookston, Southern Illinois University, Indiana University of Pennsylvania, State University, Tufts University, University of Kentucky, Fairleigh Dickinson University, Gettysburg College, University of Tennessee, The University of Iowa, Texas Christian University, Oregon State, University of Utah, Auburn University, Nazareth College, Southwestern Oklahoma State, Saddleback College, Neumann University, Waynesburg University, Auburn University, Metropolitan State College of Denver, Prairie View A & M, Marion Technical College, Purdue University Calumet, Orange County Community College, University of South Florida, and *more*.

PUBLICATIONS | BOOK CHAPTERS | ARTICLES

- **Interview E-News Writer, Journal of Negro Education (Peer Reviewed Academic Journal)**, 2014 - Current
- **Special Writer, AFRO Newspaper**, 2014 - Current
- **Senior Contributing Writer, Ethnic Online Magazine**, 2011 – Current
- **Various Article Interviews, METRO Newspaper** (Canada, Boston, Philadelphia). 2010 -2013
- **18 Internship Stories.** Why Internships Are Good: The Best Education Money Can't Buy. Contributor, Natascha Saunders, Main Author: Eric Woodard. Amazon 2012.
- ****Obama & Black Loyalty Vol. 1.** Book Chapter 5 Author Contributor, Natascha Saunders. Black Youth & Unemployment. Main Author Bankole Thompson 2010.
- **Parent Guide to Starting the Career Conversation**, InsideJobs.com Youth Career Coach Inc. 2012. Natascha Saunders
- **Career Columnist, ColorMagazine.USA** 2009 – 2010
- **Boston University SMG Gazette**, Career Columnist and Staff Feature. Spring 2009
- **Working Mother Magazine**, Online Job Coach Junior Columnist. Summer 2008
- **The Providence American**, Career Columnist & Feature Interviews. 2006-2008
- Youth Advocacy Project, **Roxbury Public Defenders**, Researcher, Recognized in Publication. Summer 2003

MEDIA

- Global Social Media Radio Interview, Global Coaches Academy in Australia, Interview by Keith Keller
- City Line, WCVB/TV/ABC Channel 5, Host Karen Holmes Ward, Interview
- Jim Vincent Show Rhode Island, Cox Cable
- Bay State Banner, Feature Interview (Multiple)
- Fall River Herald News Paper, Feature Key Note, National Girl Scouts
- New York City Avenue Pink Online Radio
- CKNW News Talk 980 Vancouver, BC
- Verizon Fios Black History Month Commercial
- Gen Y Radio Blog Talk Radio
- BNN Cable Network
- Karibbean Expressions Magazine California
- Boston Praise Radio Online
- HipHopRealEstateTV interviewed: MA Senator (Secretary of State) John F. Kerry and NAACP Chairwoman Roslyn Brock
- The Black Man Can, High School Inc. Feature
- U.S. Department of Education, Youth Voices News, Distribution

AFFILIATIONS

- **Member, Association of Colleges Unions International (ACUI); USA - Current**
- **Member, Smithsonian Associates; Washington, DC – Current**
- **Member, The City Club of Washington, DC – Current**
- **Committee Member, Career Network, National Black MBA Association; Washington, DC – Current**
- **Senior Research Fellow, American Leadership & Policy Foundation; Kansas City, MO - Current**
- Board of Directors, Institutional Review Board (OIRB) Harvard School of Public Health, Dimock Health Center
- NAACP Boston Branch, Education and Labor Committees
- Past Board of Directors, YWCA Greater Rhode Island
- Past Vice President Public Relations, JWU Toastmasters International Club
- African American Women in Higher Education
- Sigma Epsilon Rho Honor Society
- Alpha Kappa Alpha Sorority Inc.
- Career Counselors Consortium of New England
- Goodwill Ambassador, The Republic of The Gambia (Miss Black USA)
- Honorary Faculty Member, Delta Sigma Pi Business Fraternity
- National Association of Professional Women
- Notary Public, Massachusetts
- Professional Association of Resume Writers and Career Coaches
- NASPA - Student Affairs Administrators in Higher Education

PRESENTATIONS

K-12 Schools

- Career Development Curriculum for Teachers, **Luke C. Moore High School**; Washington, DC
- Key Note Address, 'Focus on You', **The Fenway High School**; Boston, MA
- Girls Mentoring Program Series, **East Boston High School**; East Boston, MA
- Key Note Address, 'Trying to Forget to Move Ahead', **Community Academy**; Roxbury, MA
- Host & Speaker, 'Homecoming Pageant', **Jeremiah E. Burke High School**; Dorchester, MA
- Image & Career Development, 'Presenter', **Paul Cuffee School**; Providence, RI
- Find your Passion, 'METCO Alumni Panel', **Natick High School**; Natick, MA
- Commencement Address, **Community Academy High School**; Roxbury, MA
- Finding your Career, 'Guest Speaker', **The Met School**; Providence, RI
- Career Readiness NCBW, 'Speaker', **Classical High School**; Providence, RI
- Speaker~ Preparing for College, 'Honor's Student Group', **Stoughton High School**; Stoughton, MA

Colleges / Universities

- Guest Lecturer on Career Counseling, Mentoring, **Boston College Lynch School of Education**; Chestnut Hill, MA
- Personal Branding, 'Workshop Facilitator', **George Mason University**; Fairfax, VA
- Speaker, ABPsi's, **Regent University School of Psychology & Counseling**; Virginia Beach, VA
- de art of Networking, 'Workshop Facilitator', **Simmons College**; Boston, MA
- Coaching Diverse Students, 'Panelist', AmeriCorps members, at **Brown University**; Providence, RI
- Mediation Techniques, 'Work Shop Facilitator', **Johnson & Wales University**; Providence, RI
- Keys to Your Success, Goal Setting, 'Panel Participant', **Providence College**; Providence, RI

Colleges / Universities Cont.

- Networking Workshop, WECAN, **Harvard University**; Cambridge, MA
- Opening Keynote for new Career Center, **Urban Community College of Boston**; Boston, MA
- Career Development Panelist, **Roxbury Community College**; Roxbury, MA
- Key Note Graduation Speaker, TRiO & Gear Up, **Mount Wachusett Community College**; Gardner, MA
- Career Development Panelist, **Brown University**; Providence, RI
- METCO Program, **Bentley University**; Waltham, MA
- Careers in Consulting, Panel Moderator, **Massachusetts Institute of Technology**; Cambridge, MA
- Key Note Address, 'Personal Story', **Lake State Superior University**; Ste. Marie, MI

Companies/Corporations

- Recruiting, 'Panel Participant', **Amica Insurance**; Providence, RI
- Recruiting, 'Panel Participant', **TJX Corporation**; Framingham, MA
- Career Readiness for College Students, **The Links Inc.**; Providence, RI
- Finding Your Passion; **85 Broads**; Boston, MA
- Management Expectations, Leadership, Student Intern Success, **PwC**; Boston, MA
- College Recruiting, **KPMG**; Boston, MA
- Year Up Students Career Development Program Multiple Series, **BNY Mellon**; Boston, MA
- Moderator/Guest Speaker, College Intern Event: 'Job Search Campaign', **Federal Reserve Bank**; Boston, MA
- Gatekeeping Strategies, Administrative Assistants Conference, **Lorman Education Services**; Lynn, MA
- Career Development Training Series in partnership with Year Up, **State Street Corporation**; Boston, MA
- Girls Who Live in Low Income Housing, **Housing Opportunities Unlimited**; Boston, MA
- Continuing Education in Graduate School, **EMD Serono** the biopharmaceutical division of **Merck KGaA**; Rockland, MA
- Social Media Branding, **The City Club of Washington**; Washington, D.C.

Non Profits

- Career Readiness Training, **Career Team Southwest**; Washington, DC
- Panel Presenter: Leadership, Work Evaluations, Personal Branding, **Black MBA Association DC Chapter**; Washington, DC
- Relationship Building through Effective Listening, **New Bethel Baptist Church**; Washington, DC
- Women's Month Panel Moderator, Leadership, **The National Diversity Council**; Washington, DC
- Problem-Solving, 'Workshop Facilitator', **Institute for Parent Leaders**; Providence, RI
- Mock Interviews, 'Facilitator', **INROADS.org**; Boston, MA
- Career Strategies, 'Facilitator and Summer Teacher', **Upward Bound**; Boston, MA
- Starting from the Beginning, 'Workshop Facilitator', **Church of the Holy Spirit**; Mattapan, MA
- Personal Branding, Vision Statements, 'Workshop Facilitator' **Jubilee Christian Church**; Mattapan, MA
- Personal Branding, Vision Statements, Goal Setting, 'Workshop Facilitator' **Grace Church**; Dorchester, MA
- Motivation, 'Guest Speaker', **Holy Tabernacle**; Dorchester, MA
- Vision & Purpose, 'Workshop Facilitator', **Greater Generations Church**; Dorchester, MA
- Key Note Speaker & Career Readiness Coach, **Greater Faith**; Hyde Park, MA
- Half-Day Career Training on Vision & Goal Setting for Students, **St. John Baptist Church**; Roxbury, MA
- The Truth about Hip Hop, **International Outreach Ministries**; Hyde Park, MA
- Workshop Facilitator and Key Note, SPOT Conference, **Good Shepherd Church of God**; Roxbury, MA
- Adult Careers & Networking, **Fountain of Grace Church**; Canton, MA
- Resumes & Career Readiness, 'Workshop Facilitator', **Exchange City**; Providence, RI
- Mission & Vision Statements, 'Workshop Facilitator', **The College Crusade**; Providence, RI
- Career Exploration, 'Key Note', to over 500 members, **Girl Scouts of America** at Battle Ship Cove; Fall River, MA
- The Value of Mentoring, Created a presentation, **RI Police NABLEO Symposium**; Providence, RI
- Resume Tips, 'Co-Workshop Facilitator', **Latina Parent Leadership Institute**; Providence, RI
- Customer Service Training and Multiple Workshops, **The Goodwill Industries**; Boston, MA
- Career Readiness, **Chinatown YMCA unwritten by The Boston Foundation**; Chinatown Boston, MA
- Various Career Development Panels & Workshops, **Urban League of Eastern MA**; Boston, MA
- Panelist/Moderator National Conference, **National Urban League**; Boston, MA
- Summer Job Pipeline Job Program Speaker on Branding & Self Esteem, **NAACP**; Boston, MA
- Multiple Key Notes, **METCO** (Metropolitan Council for Educational Opportunity); Boston, MA
- Career Training, **ABCD** (Action for Boston Community Development); Boston, MA
- Moderator Panelist, **ALPFA** (Association of Latino Professionals in Finance & Accounting); Boston, MA
- Girls in the House, **Black Ministerial Alliance**; Roxbury, MA
- Mock Interviewer / Speaker, **Bottom Line Inc.**; Jamaica Plain, MA
- Key Note, **CCAP Learn to Earn Providence Skills Center**; Providence, RI
- Speech & Interview Finals Judge; **USA Academic Decathlon**; Providence, RI
- Resume Building, **Mount Hope Neighborhood Association**; Providence, RI

Non Profits Cont.

- Self-Esteem, LEAD High School Girls, **National Coalition of 100 Black Women**; Providence, RI
- Woman Conference 2010, **Southern New England WOMAN Magazine**; Providence, RI
- Fashion Show Host, **Rivers Edge Art Fashion Show Fundraiser**; Providence, RI
- Key Note Speaker, **Black Data Processing Associates-RI Professional Development Seminars**; Providence, RI
- Speaker, Youth Venture Selection Panel, **United Way**; Boston, MA
- Speaker, Annual convention of **Uganda Diaspora and American Development Association (UADA)**; Boston, MA
- Building Your Personal Brand, **YBWS (Young Black Woman Society)**; Boston, MA
- Resume Writing Workshop, **Zeta Phi Beta Sorority Inc., Children's Services of Roxbury**; Roxbury, MA

Agencies

- Key Note, Social Worker & Black History, **Department of Children & Families: Health & Human Services**; Boston, MA
- Think Big Dream Big, **Professional Development Trainer, Massachusetts Housing Authority**; Cambridge, MA
- Career Development for Aging out Foster Care Kids, **Department of Human Services, ShareHeart/St. Vincent's**; Brooklyn, NY
- Career Training Facilitator. **Defense Intelligence Agency**: Federally Employed Women; Greenbelt, MD