



**Western Association of Educational Opportunity Personnel
Southern California Chapter Meeting
Friday, October 8, 2021
10:00 AM – 12:00 PM**

- 1. Welcome & Call meeting to order – Horacio Aceves (OXY)**
 - 1.1. At 10:11 A.M.
- 2. Roll Call and Quorum – Jasmine Marie Mageno Torres (VOALA)**
 - 2.1. Quorum is met.
- 3. Approval of the Agenda**
 - 3.1. Motion to approve agenda by **Michelle Scott (CSULB)**, second by **Eddie Paje (UCSD)**.
 - 3.1.1. Motion passes; agenda approved.
- 4. Approval of Minutes**
 - 4.1. Review of Minutes from 6/4/2021 Chapter Meeting.
 - 4.2. Sentence 6.1.8. should read “Spraggins grant.” **Michelle Scott (CSULB)**.
 - 4.3. Motion to approve meeting minutes by **Sergio Galvez (CLU)**, second by **Christina Aguirre (BLI)**.
 - 4.3.1. Motion passes; minutes approved.
- 5. Executive Board Reports**
 - 5.1. President – Horacio Aceves (OXY)**
 - 5.1.1. Introductions of Executive Board and Service Council.
 - 5.1.2. FY 21-22 Goals and Priorities: advocacy plan for TRIO/equity programs to showcase impact at the local, state, and national level; incorporate Equity, Diversity, and Inclusion (EDI) into chapter programming; increase member involvement and increase membership from non-TRIO programs; collaborate with WESTOP professional development, and President and Treasure to follow Financial Affairs Committee (FAC) guidelines and manual to ensure our accounting and bank accounts are in order and in good standing.
 - 5.1.3. WESTOP SoCal Chapter Executive Board Vacancy: Parliamentarian.
 - 5.1.4. WESTOP SoCal Chapter Service Council Vacancies: Alumni Relations Chair, and Student Development Chair (SLC, TRIO Day, Service Days).
 - 5.1.5. National TRIO Day: tentative Saturday, February 26th, 2022.
 - 5.1.6. Days of service: TBD tentative MLK Day or commemorate civil rights leaders.
 - 5.1.7. Chapter Meetings: 2021-2022: October 8, 2021 (Zoom), December 10, 2021 (Zoom), and TBD @ WESTOP Conference (In-person), June 3, 2021 (Virtual)
 - 5.1.8. WESTOP Training/Board Meeting held 8/19-21/2021, in San Luis Obispo.
 - 5.1.9. FAC Chair and EDI Chair became official service council positions.
 - 5.1.10. WESTOP 44th Annual Conference: March 6-9, 2021 at the Hilton Waikoloa Village in Kona, HI; Registration launch is October 15th: <https://bit.ly/3uEWy1A>.
 - 5.1.11. WESTOP Strategic Planning this month hosted by Past President Dr. Kimberly Williams and will be attended by President Aceves (OXY) and President-Elect Hernandez (CSUDH)
 - 5.2. President-Elect – Elizabeth Hernandez (CSUDH)**
 - 5.2.1. Welcomes everyone and highlights new members.
 - 5.2.2. Goals and Priorities include working closely with President Aceves and Service Council Chairs to meet FY 21-22 chapter goals; creating WESTOP SoCal Timeline of events; designing

workshops for new TRIO Professionals and Chapter Members and participating in monthly WESTOP Strategic Planning process.

5.3. Past President – Jasmine Torres (VOALA) on behalf of Angie Alvarez (PCC)

5.3.1. No Report

5.4. Treasurer – Horacio Aceves (OXY) on behalf of Miguel Zarate (RCC)

5.4.1. Review of Deposits: SLC 2021 Registration, SLC Donations, PDS Registration.

5.4.2. Review of Expenditures: Chapter Supplies, SLC Scholarships, and Student Project Award, and PDS Scholarships.

5.4.3. Review of Account Balances - as of October 7, 2021.

5.4.3.1. Wells Fargo Checking: \$275.00

5.4.3.2. Wells Fargo Savings: \$625.07

5.4.3.3. Chase Checking: \$15,335.76

5.4.3.4. Total Combined Balance: \$16,235.83

5.4.3.5. QuickBooks account balance pending.

5.4.4. Outstanding Charges and Checks - 4 SLC student scholarship checks.

5.4.5. Motion to accept executive board reports by **Leslie Serpas (CSUDH)**, second by **Michelle Scott (CSULB)**.

5.4.6. Motion passes; Executive Board Reports accepted as submitted.

6. Service Council Reports

6.1. COE Fair share Campaign -Ana Prado (CLU)

6.1.1. Goals are to increase membership, contributions for the Fair Share Campaign, and assist COE raise 100% of goal by June 30, 2022.

6.1.2. Final WESTOP 40-for-40 challenge totals are 23 exceeding the goal of 12 and earning WESTOP SoCal a free registration to Policy Seminar.

6.1.3. The 10-for-10 Campaign is pending calculations from COE; last year it was 21.

6.2. Legislation & Education - Xochil Garcia (OXY)

6.2.1. Goals include keeping chapter informed of state and national legislation, meeting with WESTOP Legislative Ed Chair to align chapter goals, maintaining updated information for CA Policy Fact Book, and congressional visit scheduling for Policy Seminar.

6.2.2. Updates: COE urges Department of Education to forgive student loans for TRIO educators; Build Back Better Act \$3.5B voted by House Budget Committee; Congress passed nine-week continuing resolution to avert government shut down through December 3, 2021; COE Policy Seminar is March 20-23, 2022, and ETS/EOC slates are out.

6.3. Membership & Elections – Victoria Garcia (CLU)

6.3.1. Welcome everyone including our 13 new members.

6.3.2. Make sure all staff is on the WESTOP, WESTOP SoCal Chapter, and COE email list.

6.3.3. As of 9/17/21, we have 110 members but has increased since then.

6.3.4. October 9th is the deadline for discounted WESTOP membership.

6.3.5. PDS is November 17-20, 2021, and WESTOP Annual Conference is March 6-9, 2022.

6.4. Professional Development - Sergio Galvez (CLU), Lidia Alfaro (VOALA), Katie Peña (OC)

6.4.1. Committees are filled, but day-of volunteers and workshop presenters are needed.

6.4.2. Hybrid model with a goal of 100 in-person attendees and 40 virtual attendees.

6.4.3. Cap for Hybrid Swag due to shipping cost.

6.4.4. Registration and Hotel Room links are open.

6.4.5. Norma Chavez Peterson secured for Plenary Speaker.

6.4.6. Sponsorships from Study Smart Tutors and Tried and True LLC.

6.4.7. Service Awards and Scholarships will be available soon.

6.5. Public Relations - Horacio Aceves (OXY) on behalf of Geovani Rubio (TELACU)

6.5.1. No Report.

6.6. Resource Development – VACANT

6.7. Student Development - VACANT

6.8. Technology – Leslie Serpas (CSUDH)

6.8.1. Goals and Priorities include keeping the WESTOP SoCal Chapter website updated and providing technical support to all Executive Board and Service Council members.

6.9. EDI - Gabriela Perez (PCC)

6.9.1. Will serve as EDI liaison to align chapter and WESTOP goals and identify equity issues or challenges in order to improve the chapter and member experiences.

6.9.2. Seeking members for the EDI service council.

6.10. TRIO Alumni – VACANT

6.11. Motion to accept Service Council reports as presented by Berenice Jau (UCSD), second by Eddie Paje (UCSD).

7. Unfinished Business

7.1. None

8. New Business

8.1. Motion to appoint Kevin Baker to the Parliamentarian role by Michelle Scott (CSULB), second by Christina Aguirre (BLCI).

8.2. Motion Passes; Kevin Baker is appointed WESTOP SoCal Chapter Parliamentarian.

9. Action Items

9.1. None

10. Membership Discussion Items

10.1. Annual Conference FAQ - Norma Romero, WESTOP Conference Chair

10.1.1. Due to COVID restrictions, the hotel needs to submit for a permit indicating a “large percentage” of registrants are vaccinated; indicate this on registration form.

10.1.2. Registration will be open on October 15, 2021, followed by the call for proposals.

10.1.3. All presenters must be onsite, and virtual attendees will view the in-person session.

10.1.4. A physical vaccination card may be required; copies or digital cards may not be accepted.

10.2. APR and Grant Writing Support - Horacio Aceves, WESTOP SoCal Chapter President

10.2.1. WESTOP SoCal can offer a no-cost APR Roundtable if there is interest.

10.2.2. COE sent out registration for grant-writing and APR webinars.

10.2.3. Draft RFP for UB is available to review and is due November 18, 2021.

10.3. There are no updates to the Higher Education Reauthorization Act at this time.

11. Announcements

11.1. Please fill out the WESTOP Professional Development Survey in the WESTOP Wednesday email.

12. Adjournment

12.1. Motion to adjourn meeting by Ramon Gallegos (VOALA), second by Leslie Serpas (CSUDH)

12.1.1. Meeting adjourned at 12:25 PM.