

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: September 9, 2019**

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Ms. Sue Pitts, Water Clerk

Guests: Mr. Greg Iiams, Council Member

Minutes: August 26, 2019 Meeting

*Ms. Libby Stidam moved to approve the August 26, 2019 meeting minutes.*

*Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea*

*The motion passed: 3 yeas – 0 nays*

Vouchers: In the absence of the Fiscal Officer, vouchers will be presented at the next meeting.

**REPORTS:**

A. August Water Loss Report

The board was provided a copy of the August 2019 water loss report showing a 15% water loss.

**ADJUSTMENTS:**

A. Ms. Shannon Steinmetz, Acct. 1190-1-RO, -\$50.00 shut off fee

Customers payment was stuck to another payment and not applied before assessing the shut off fee of \$50.00. The account was credited to remove the fee.

*Ms. Pat Cochenour made a motion to accept the above adjustment. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.*

*The motion passed: 3 yeas – 0 nays*

**RESOLUTIONS:** None

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

A. TTHM Samples

As discussed in the previous meeting Mr. Albert met with the new property owner that has been a regular test site for TTHM sampling. As a result the test site has been moved to 423 Harborview.

A. High Water Loss Research

It was determined that a high service meter controlled by a butterfly valve was slightly open allowing water to return into the clear wells and through the high service meter giving high reads. It is estimated that approximately thirty gallons per minute was returning to the clear wells. The valve has been closed completely and it is expected to resolve the high-water loss issue.

**NEW BUSINESS:**

A. RCAP – GIS Training

All three maintenance team workers have been signed up to attend a more in-depth training of the GIS mapping software. The training is scheduled for October 9, 2019 at the Logan County Water Pollution Control office.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:15 p.m.

Next Meeting Date: **Monday, September 23, 2019 at 6:00 p.m.**

\_\_\_\_\_  
Jeff Weidner, Fiscal Officer

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_