

Brisbane Property Market P/L

CLEANING CHECKLIST

Follow the checklist to maximise your Bond refund.

To avoid cleaning charges and unnecessary deductions from your bond, it would be in your best interest to ensure that following items are attended to, before returning the keys/vacating the property. If work is required at the property, rent will be payable until the property is in a satisfactory condition.



DONE

GENERAL – ALL ROOMS

- All exhaust fans throughout the property to be cleaned
- Air vents to be dusted
- Air conditioner filters to be cleaned or replaced
- Venetians to be washed thoroughly
- All verticals spot cleaned and strings to be attached and secure and tops dusted.
- Curtains spot cleaned and backs cleaned
- Flyscreens to be hosed or brushed carefully to remove dirt/dust
- Windows, window sills, window tracks and fly screens to be cleaned thoroughly. Tracks are to be wiped out with a wet cloth not just vacuumed.
- Doors and doorframes to be left clean and undamaged
- Walls to be washed down with sugar soap. Please do not remove existing hooks from walls and do not attempt to patch paint the walls. If damage has occurred, the entire wall must be painted. Walls *include* inside wardrobes and garage. Smaller marks to be removed with a magic eraser.
- Cobwebs to be removed from ceiling cornices & walls and all outdoors areas
- All light fittings & ceiling fans to be cleaned and free from insects with working light globes. Bulbs to be correct fitting type.
- All floors and skirting boards to be dusted & cleaned
- All ceiling fans throughout to be free from dust
- Clean all mirrors throughout including wardrobe door mirrors
- All bins and to be cleaned and relined
- Outdoor areas/balconies swept and clean, ceilings to be cleaned from bugs
- Any items left behind not present on the inventory or belonging to the property are to be removed
- All cupboards are to be cleaned and all personal items are to be removed.
- Carpets are to be steam cleaned by professional carpet cleaners – local cleaners. A receipt for our records is required.
- Lawns are to be mowed, gardens are to be weeded and edges are to be trimmed.
- Rubbish that will not fit into the rubbish bin is to be removed from the premises and organize the rubbish to be removed if moving does not fall on the vacate date; bins should be washed and clean on hand over.
- The dwelling will not be considered to be vacated until all keys are returned and rent will be charged until then.

KITCHEN

- Stove including elements, oven, oven racks and griller is to be cleaned. Drip trays to be cleaned of all grease
- Range hood to be cleaned including the filters and the light must be working
- All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
- All drawers to be cleaned inside and out (don't forget under the cutlery tray!)
- Sink taps, dish drainer and disposal unit to be cleaned and polished
- Walls, tiled areas and splashback to be free from grease
- All benches and floors to be cleaned and free from grease
- The dishwasher is to be left clean including door rubbers and filters to be cleaned. Wipe over internal door and removed debris from bottom drainer

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower head, taps, fittings and all surfaces to be spotless
- Shower curtain (if applicable) to be washed and shower screen to be cleaned and de-scaled from soap scum
- All plugholes are to be clean, free from debris and in place
- Mirrors to be wiped over and polished
- All drawers and cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat, cistern and behind
- Exhaust fans to be cleaned

LAUNDRY

- Clean under and sides of laundry tub and clean plughole
- Cupboards to be cleaned thoroughly inside and out

CARPETS

- Carpets are to be professionally cleaned and a carpet receipt produced to our office with the return of the keys. We recommend the following contractors:
 - North Lakes, Narangba, Griffin: *Clean & Pest - 0421 312 156*
 - Springfield Lakes, Forest Lake, Redbank Plains: *True Blu Carept & Pest – 0413 795 078*
 - Waterford, Ormeau, Upper Coomera: *Evolution - 0449 558 097*

PEST CONTROL

- Full pest control – internally and externally is required. *Your Local Termite & Pest Control* is recommended. They can be contacted on 0414 993 465 and ask for Nathan. Flea control must also be done internally and externally for any home with pets. Please ensure if you attend to the flea treatment, a full pest control is required as well as per lease agreement.

DAMAGE

- Damage that occurs due to the tenants neglect will be rectified at the tenants cost.

IMPORTANT NOTE

- DISCONNECT THE POWER / ELECTRICITY (*only once exit report is completed and agreed upon*)
- DISCONNECT THE TELEPHONE
- REDIRECT MAIL ADDRESS

RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE RETURNED TO THE OFFICE

Should you have any accidental damage it is best if you discuss this with us as we may be able to advise of competent trades people who will be able to attend to this for you.

Complete Exit Condition Report (This must be returned with the keys).

Instruction Manuals to Appliances are to be left in the kitchen bottom drawer.

If the items above are not attended to satisfactorily, the agent reserves the right to employ professional cleaners to attend to same at the tenant's expense.