

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
May 21, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee. Board Member Absent: Trustee Long. Also in attendance – Jeffrey Craigmyle, Transfer Station; Jim Maike, County Commissioner & Planning Commission Chair; Holly Moon, Newaygo County Treasurer; Julie Burrell, The Right Place; Jim Maile, HWI; Aaron Parrish, HWI; Catherine Vandervelde
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda with the addition of “Today’s meeting will end at 2:30 pm. If there is any unfinished business, a special meeting will be called for May 28”. Ayes all. Motion passed.
5. **Approval of Board Minutes of April 16, 2019 & April 23, 2019** - Motion by Supervisor Maike with support by Trustee Chaffee to approve minutes for both meetings. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): none
7. **Holly Moon, Newaygo County Treasurer** – Holly Moon shared much appreciated information from her office (collections, tax sale, new/old employee, foreclosures, etc).
8. **Julie Burrell, The Right Place** – HWI IFT/SET aps – Julie Burrell, Jim Maile, and Aaron Parrish answered question regarding the HWI addition and the IFT/SET application. The item was tabled until the next Board meeting as Clerk Chaffee will have to advertise a Public Hearing and meet other requirements prior to any decision by the Board.
9. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$389,675.23 total in the general checking account and \$3,511.33 in the tax account for a total in Bank Accounts of \$393,186.56 as of 4/30/19. The Treasurer balances perfectly with the bank statement balance and the Clerk’s books.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$13,935.89 (ck #11178 – 11202 & E347 – E354). Trustee Chaffee made the motion to pay the Township’s bills as presented, supported by Supervisor Maike. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 17% of the 19/20 fiscal year has passed.
10. **Unfinished Business:**
 - A. **Republic Services** – Discussion.
 - B. **Recreational Marihuana – Ordinance 2019-11** (response from Attorney) – After a short discussion, Supervisor Maike moved to re-approve Ordinance 2019-11. Supported by Trustee Chaffee. Roll Call Vote – Ayes all. The Clerk will run the required ad.
 - C. **Numbers on Mailbox** – Supervisor Maike will complete putting the street number on the road side of the mailbox.
11. **New Business:**
 - A. **AT&T Metro Act Right of Way Extension** – Clerk Chaffee made the motion to approve the renewal as requested. Support by Supervisor Maike. Ayes all. Passed.
 - B. **MTA Nonpartisan Township Offices** – No action.

C. AMAR Assessment Guidelines – Tabled until June for more information. (The ap should include “not including primary residence” language).

10. Officer’s Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Trustee Chaffee & Commissioner Maike. The Zoning Administrator’s reports were reviewed. The process/expense/need for moving forward on the enforcement of Dangerous and Dilapidated Buildings was specifically discussed and it was decided that Zoning Administrator Mike Mohr will be asked for a list of priorities as he sees them. Trustee Chaffee made the motion to authorize the Zoning Administrator to pursue enforcement of the Dangerous and Dilapidated Building Ordinance one at a time. The motion was supported by Supervisor Maike and passed unanimously.
- b. County Commissioner** – Commissioner Maike updated the Board on topics including the Newaygo County Parks, tourism in the area, and a study that will be done on the dangerous intersection of M-20 and Elm.
- c. Transfer Station** – Attendant Craigmyle reported that business is good.
- d. Supervisor** – Supervisor Maike updated the Board on letters received from Dale Twing - one regarding Soil Erosion and one regarding Recycling.
- e. Clerk** – none.
- f. Treasurer** – Tracking IFTs.
- g. Trustees** – none.

11. Public Comment: none

12. Adjournment: at 2:45 pm.

Respectfully submitted by Clerk Pam Chaffee