

Dear Families,

Thank you for your interest in our center. In this package you will find all you need for registering your child for our 2023/2024 10-month program, which runs with the school year. We currently offer three class choices which are listed in the registration package on the fee schedule.

Spaces will be given on a first come first serve basis when your “complete” package is handed in. Please ensure that you number your choices for classes, as you may not receive the class you initially had hoped for. We are limited to 20 students per class so we will do our best to accommodate requests.

Should you choose to double up on classes so that your child can attend 5 days a week then all of the required information will need to be submitted twice, including the registration fee. However, the monthly post-dated cheques may be combined so that you are only submitting one set but the registration fee will double and will be due upon registering for each class. Please also note we do take families on Subsidy...please enquire about how to apply if you think you may qualify. You can visit the affordable childcare website and use their estimate calculator prior to applying.

Your registration is deemed complete when the following is submitted:

1. Registration package filled out completely
2. \$50 non-refundable annual registration fee due upon registration
3. 10-posted dated cheques in the amount of either \$195.00 or \$245.00 dependent on the class you are requesting. Dated September 1/23 through to June 1/24. If cheques are not in before August 1/23 your space will be considered forfeited. If you are paying e-transfer or cash, September's fee should be paid by August 1st If any registration is cancelled after August 1st you will be charged Septembers fees.
4. Once your package is submitted, please request an Emergency Card from us. We will need it filled out front and back with a small photo attached fitting in the square provided. (This should be returned to us before June 1/23)

**Please note that even if you are a returning student you are still expected to submit the above information again.

If you have any questions, please do not hesitate to call me at 250-377-8700 or 250-319-8586.

Thank you,
Irene & Marissa