

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on March 19, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Senator Carolyn Laine
Representative Connie Bernardy

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz asked that Item 10 C., Staff Direction on the Property at 525 Osborne Road, be added to the agenda.

5. Discussion From The Floor

Senator Laine provided the Council with Legislative update reporting that the major focus of the session will be on tax conformity. She reported that she co-authored a bill regarding Sexual Misconduct and the bill is moving to the Senate floor. She provided a recap on the budget forecast for the remaining 16 months and provided a summary on the developments of the Minnesota Licensing and Registration System.

Representative Bernardy provided a brief summary on the legislative session and encouraged residents to contact her with any concerns or questions.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – March 5, 2018
- B. Disbursements
 1. General Fund Disbursement Claim No. 18-03 -- \$395,013.95
 2. Liquor Fund Disbursement Claim No. 18-04 -- \$100,303.23
- C. Statement of Fund Balance/Budget to Date – February 2018
- D. First Quarter Billing for 2019 Payable 2020 Property Tax Assessment
- E. Right of Way Application – Zayo Group LLC
- F. Contractor's Licenses

G. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported in the month of February, the Public Works Department continued to maintain ice rinks; continued to collect the garbage and recycling at the parks, and work on repairs to the equipment. He reported that the Department plowed and salted six times in the month of February. He reported that the Department has been working on cleanup of snow around mailboxes and near the storm drains.

Mr. Randall reported that there were two water main breaks in the month of February. He stated that he monitored the evacuation of Triangle Park pond. He stated that pond was dredged approximately five to five and half feet in the middle and the nonhazardous material was taken out and hauled away.

Mr. Randall stated that the Public Works Department attended the required AWAIR safety training in the month of February.

8. Police Report

Police Chief Ebeltoft reviewed the February 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred twenty two calls for service for the month of February 2018 compared to four hundred forty calls for service in February 2017.

Chief Ebeltoft reported that School Resource Officer Chlebeck indicated that he participated in the "School Lockdown" drill during the month of February as well as attended the County Wide School Resource Officer meeting. Officer Chlebeck presented a Constitutional Amendments presentation to the 12th grade AP Government class.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

9. Parks and Recreation Report

Ms. Rygwall reviewed the department statistics and provided a summary of the upcoming tours with the Department. She reported that the softball season will be starting soon and registration has started. She stated that 78 people attended the Valentine sweetheart dance and the senior luncheon sponsored by the Spring Lake Park Lions was a huge success.

Ms. Rygwall reported that the Tower Days Committee will meet on March 27, 2018 at 7:30 PM. She stated that staff has been processing parade and vendor applications and looking at new ideas to be added to this year's celebration.

10. New BusinessA. Authorize to Purchase Accessories for Public Works Pickup Trucks

Public Works Director Randall reported that at the February 20, 2018 City Council meeting, the Council approved the purchase of Chevrolet Pickup Trucks for the Public Works Department. He reported that the trucks have been ordered and he is now seeking authorization to purchase the accessory items for two of the pickup trucks.

Mr. Randall stated that he is seeking approval to purchase a Boss Plow 8 foot wide, a Tommy Lift Gate, one strobe light on the top and an arrow stick, below the strobe light, for the trucks. The quoted price for installation on each truck is \$11,015.00.

Mr. Randall has reviewed the State contract vendors and decided to contract with Towmaster, as they are the lowest cost. He contacted Crysteel for a quote of the same equipment and received a quote of \$11,468.66 for each vehicle.

Mr. Randall requested that the equipment be purchased from Towmaster of Litchfield, MN in the amount of \$22,030.00. The funds will be paid from the 2018 Equipment Certificate.

MOTION MADE BY MAYOR HANSEN TO APPROVE THE PURCHASE OF ACCESSORIES FOR THE PUBLIC WORKS PICKUP TRUCKS IN THE AMOUNT OF \$22,030.00. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Authorize to Purchase Accessories for Public Works One-Ton

Public Works Director Randall reported that at the February 20, 2018 City Council meeting, the Council approved the purchase of a One Ton Chevrolet pickup truck for the Public Works Department. He stated that the truck has been ordered and is now seeking authorization to purchase the accessory items.

Mr. Randall stated he is seeking approval to purchase a box, hoist, lift gate, plow and lights. The quoted price from Towmaster for installation on the truck is \$22,682.00. He requested that the equipment be purchased and noted the funds will be paid from the 2018 Equipment Certificate.

MOTION MADE BY MAYOR HANSEN TO APPROVE THE PURCHASE OF ACCESSORIES FOR THE PUBLIC WORKS ONE TON TRUCK IN THE AMOUNT OF \$22,682.00. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Staff Direction on Property at 525 Osborne Road NE

Administrator Buchholtz reported that the City Council discussed at two recent workshop sessions potential interest in accepting the property at 535 Osborne Road NE in lieu of receiving the City's share of the distribution of funds from the North Suburban Hospital District. He stated that the Council asked very good questions and the consensus of the Council was that the City has an interest in the property.

Administrator Buchholtz stated staff recommends the City Council authorize the City Administrator to submit a letter of interest to the North Suburban Hospital District to accept the property in lieu of the City's share of the distributed funds. He reminded the Council that the City would have control over future development on the property.

MOTION MADE BY MAYOR HANSEN TO AUTHORIZE CITY ADMINISTRATOR TO SUBMIT LETTER OF INTEREST TO THE NORTH SUBURBAN HOSPITAL DISTRICT TO ACCEPT THE 525 OSBORNE ROAD NE PROPERTY IN LIEU OF THE CITY'S SHARE OF THE NORTH SUBURBAN HOSPITAL DISTRICT ASSETS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel reported that he is working with Public Works Director Randall on the Surface Water Management Plan and have been using the storm water model to evaluate proposed conditions to see what can be done to reduce flooding in areas.

Mr. Gravel reported that he received correspondence regarding new safety concern updates to the plans at the Early Childhood Center located at 1415 81st Avenue NE. He noted that fencing has been added near the playground areas and crosswalk striping along with signage will be added to the parking lot area.

12. Attorney's Report - None

13. Reports

A. Administrator Reports

Administrator Buchholtz reported he and Engineer Gravel along with Public Works Director Randall will be meeting with staff from Emmanuel Christian Center on March 23, 2017 regarding the storm water issues that is causing flooding on Terrace Road.

14. Other - None

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:40 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer