[ ]  Report

[ ] Request for Action

# Update/Action Request for Click or tap to enter a date.

[ ]  For Information Only

[ ]  Needs Action from Leadership Board

## Project/Team/Program/Group Click or tap here to enter text.

Contact:Click or tap here to enter text.

Name:Click or tap here to enter text.

Email:Click or tap here to enter text.

Phone:Click or tap here to enter text.

# ISSUE/PROPOSAL:

**Report**: Use this section to explain the actions, key strategies, and/or challenges with which the committee or team is faced. Include proposed solutions or strategic plans.

**Request**: Use this section to explain your request for action from the Leadership Board.

Click or tap here to enter text.

# FINDINGS/RATIONALE:

Explain how the proposed action helps the congregation fulfill its mission.

Click or tap here to enter text.

# FUNDING IMPLICATIONS:

 [ ]  None beyond budgeted.

 [ ] Yes. See Below for costs and funding plan.

# ACTIONS TAKEN BY COMMITTEE/TEAM:

Our congregation seeks to empower committees and ministry teams to do ministry and take action, within the guiding principles, strategic goals, and administrative policies of the congregation. What preparations have been made/what updates can be provided?

Click or tap here to enter text.

# ACTIONS REQUIRING LEADERSHIP BOARD APPROVAL:

Click or tap here to enter text.

***Please submit this form to the office by the first Monday of the month.***