

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE
September 23, 2019
11201 Lake Woodbridge Drive
Sugar Land Texas 77498**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Planz called the meeting to order at 6:38p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer, Kathy Falkenbury and Flor Nelson. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Ms. Stephens, all in favor, motion carried.

HOMEOWNER FORUM

Account#155241 was in attendance to discuss their ACC application they had submitted for a driveway extension. Homeowner stated that he has done a few projects to his home and he is aware of the ACC application process, and he wanted to discuss the application he submitted for his driveway. The reason he would like the walkway is because of the roots is causing damaging to his sidewalk. The homeowner wants to install flagstone on the walkway and he stated that he is driven the community and has seen several homes in the community with the same walkway. The board advised the homeowner to resubmit the application and they will speak to the ACC Committee.

MINUTES REVIEW

The August 27, 2019 minutes were reviewed and approved as written. S. Stephens made a motion to approve, P. Urban, seconded the motion, all in favor, motion carried.

FINANCIAL REVIEW

The August 31, 2019 financials were reviewed in detail.

OLD BUSINESS

Landscape Proposals

The board reviewed proposal#8429 for the work to be done on both side of the entrances. They plan to remove stone and grates and will cut out the sections of concrete in the bottom for drainage. The proposals also included modifying the old basins to become planters by drilling holes in the bottom of each for drainage, and install topsoil and seasonal color with irrigation. After much discussion the proposal was tabled until Mr. Planz could get clarification on how much of the bottom would be dug out and where will the Jasmine be installed.

The board reviewed proposal#8426 to remove damaged Crape Myrtle and (2) two stumps from previous trees and to install edging in between grass and new bed. A motion was made, carried and approved to accept proposal#8426 in the amount of 4,214.39.

Proposal#8430 to install (20) twenty trees throughout the community were reviewed. After much discussion a motion was made by P. Urban, K. Falkenbury seconded, motion carried and proposal#8430 in the amount of \$11,644.74 was approved.

Playground Proposals

The playground proposal from McKenna Construction was reviewed and the board made the decision to obtain additional proposals.

NEW BUSINESS

Bellaire/Westmoor Project

Ms. Stephens explained that streetlights wasn't a part of the project, she stated that the MUD has agreed to install trees and irrigation along Westmoor.

National Night Out

Sgt. Jackson had sent a flyer to Ms. Stephens regarding National Night Out for the community. Ms. Stephens stated that this might be something the board would consider for next year.

Holiday Decorations

Mr. Planz would like to install the Holiday Decorations before Thanksgiving, and it was discussed that the wreaths needed to look more festive. Ms. Nelson will obtain some ideas and pricing to spruce up the wreaths.

EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:30pm.

There weren't any outstanding items at this time.

At 8:31 pm the Board adjourned from Executive Session and entered into General Business.

At 8:32 pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on October 22, 2019 11201 Lake Woodbridge, Sugar Land, Texas 77498.

Sonyan Stephens, Secretary