

APPROVED

Arrowbear Park County Water District

Regular Meeting

September 21, 2023

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 21, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice-President Mark Bunyea
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

Director Seth Burt

Also present were the following:

General Manager Magaña
Secretary Rimmer
Field Operations Supervisor Weber
Chief Lindley
District Attorney Bradley Neufeld

Visitors present:

O. Rendelman
C. Carpenter

Open Session

President Bonito called the meeting to order. Field Operations Supervisor Weber led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Directors Miller, Wymer, Bonito, and Bunyea. Director that was absent: Burt

Public Comments:

There were no public comments.

President Bonito announced that the Closed Session is being held pursuant to Code 54957. Reason: Public employee discipline/dismissal/release.

Adjournment of Open Session: 6:32 PM

Closed Session began: 6:33 PM

Adjournment of Closed Session: 7:47 PM

Open Session began: 7:49 PM

Public announcement of action taken (if any) during Closed Session.

Vice President Bunyea announced that no action was taken during the Closed Session.

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Vice President Bunyea. Motion passed by unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea

Nays: None
Abstain: None
Absent: Burt

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly maintenance issues for the month of August, discussed the paving issue on Encina, and informed the Board of upcoming available equipment sales from Bacon Wagner Excavating.
- B) Chief Lindley reviewed the calls for the month of August.
- C) General Manager Magaña reported that the Workers' Compensation final bill for 2022 – 2023 was made available after the Board packets were distributed, but the final figures for FY 2022 – 2023 would be on the October 19, 2023 Agenda. General Manager Magaña also discussed potential Grants he was looking into for electronic meters, and informed the Board of the Minutes from the Fire & Safety Committee Meeting held September 11, 2023 at the Fire Department.

Discussion / Action Items:

A) Fire Department

- 1. Chief Lindley tabled the Agenda item regarding revisions and additions to the Fire Department's Standard Operating Procedures to the October 19, 2023 Regular Board Meeting.
- 2. There was a discussion regarding approval to designate the Brush Patrol Skid Kit as surplus and dispose of it to the highest bidder. A motion to designate the Brush Patrol Skid Kit as surplus and dispose of it to the highest bidder was made by Director Miller, seconded by Director Wymer and approved by a unanimous vote.

Ayes: Bunyea, Wymer, Miller, and Bonito.
Nays: None
Abstain: None
Absent: Burt

B) Board

- 3. There was a discussion regarding amending Policy #3035.10, Financial & Accounting – Authorized Signers. Motion was made to amend Policy #3035.10, Financial & Accounting – Authorized Signers and change from General Manager to Field Operations Supervisor and was made by Director Wymer, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea
Nays: None
Abstain: None
Absent: Burt

- 4. There was a discussion with a Motion to approve Resolution #2023-9-21B, appointing Field Operations Supervisor Weber, Administrative Secretary Rimmer, and the (2) current Board Members, Directors Miller and Bunyea as signers on District bank accounts. Motion to approve Resolution #2023-9-21B, appointing Field Operations Supervisor Weber, Administrative Secretary Rimmer, and the (2) current Board Members, Directors Miller and Bunyea as signers on District bank accounts was made by President Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller.

Nays: None
Abstain: None
Absent: Burt

5. There was a discussion regarding adjusting the calendar year 2024 Health Care Benefit premium ceilings (the employer contribution), for each employee or annuitant up to a maximum of \$917.00 per month with respect to employee or annuitant enrolled for self alone, \$1,616.00 per month for employee or annuitant enrolled for self and one family member, and \$2,103.00 per month for employee or annuitant enrolled for self and two or more family members and amend Policy #2110.20 to reflect the new amounts and. approve Resolution 2023-9-21A, fixing these amount under PEMHCA. Motion to approve adjusting the calendar year 2024 Health Care Benefit premium ceilings was made by Director Wymer, seconded by President Bonito, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller.
Nays: None
Abstain: None
Absent: Burt

6. There was a motion made to accept the resignation of President Bonito. Motion was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

7. There was a discussion to approve, filling by appointment, the vacant position on the Board. Motion to approve filling by appointment, the vacant position on the Board was made by Director Miller, seconded by Director Wymer, and passed by unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

8. A) There was a discussion to elect a new Board President. Motion to elect Vice President Bunyea as President was made by Director Wymer, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

B) There was a discussion to elect a new Board Vice President. Motion to elect Director Wymer as Vice President was made by President Bunyea, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea
Nays: None
Abstain: None
Absent: Burt

9. There was a discussion to approve Resolution 2023-9-21 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Terisa Bonito. Motion to approve Resolution 2023-9-21 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Terisa Bonito was made by Director Miller, seconded by Director Wymer, and passed by a majority vote.

Ayes: Bunyea, Wymer, and Miller

Nays: None

Abstain: Bonito

Absent: Weber

Announcements:

- A) The President had no announcements.
- B) The Board gave their appreciation to Director Bonito.
- C) Chief Lindley and the Fire Department thanked Director Bonito for her years of service.

The next Regular Board Meeting will be October 19, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 8:44 PM.



Jeffrey M. Bunyea, President



Caroline V. Rimmer, Secretary