



# Immokalee Fire Control District

## Regular Fire Commission Meeting

### Thursday, December 13, 2018

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#### **PLEASE TURN OFF OR SILENCE CELL PHONES**

- 1) Call Meeting to Order (State date and time for the record)
- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Oath of Office – Re-Elected Board Members (Commissioners Halman, Keen and Olesky)
- 5) Greet Public and Public Comment Statement
- 6) Proof of Publication (Alma)
- 7) Roll Call / Establish a Quorum
- 8) Approval of Agenda; Move, Remove, and/or Add Agenda Items
- 9) Union Report
- 10) Business of the District

#### **I. Consent Agenda**

1. Approval of Previous Minutes:
  - a) November 15, 2018 Regular Board Meeting
2. Chief Financial Officer Bronsdon's Financial Report
  - a) Memo from CFO Bronsdon
  - b) Financial Statements – General Fund and Impact Fee Fund
  - c) Trial Balance – General Fund and Impact Fee Fund
  - d) Monthly Check Registry
  - e) Bank Reconciliation – General Fund and Impact Fee Fund
3. Deputy Chief Cunningham's Report
4. Fire Chief's Report

#### **II. Old Business**

1. Status of CDBG Grant for Land Acquisition
2. Station 32 Update

#### **III. New Business / Action Items**

1. Awards and Recognitions
  - a) Action Recommended – Publicly Recognize Employee(s)
  - b) Public Comment
2. Board Approval of Health, Dental, Life Insurance Group Benefit Plans for the Period of January 1, 2019 through December 31, 2019
  - a) Action Recommended – Board Approval of Coverages as Recommended for the Period of January 1, 2019 through December 31, 2019
  - b) Public Comment
3. Board Approval of Lease of Pierce Velocity Pumper through Leasing 2
  - a) Action Recommended – Board Approval of Lease of Pierce Velocity Fire Engine through Leasing 2

4. Approval of District Policy 813 - Employee Recognition and Event Funding Policy by Adoption of Resolution 2018-19
  - a) Action Recommended – Board Approval of District Policy 813 – Employee Recognition and Event Policy by Adoption of Resolution 2018-19
  - b) Public Comment
5. Adoption of Resolution 2018-20 Establishing Special Event User Charges
  - a) Action Recommended – Board Adoption of Resolution 2018-20 Establishing Special Event User Charges
  - b) Public Comment

8. District Manager Comments

9. Commissioners Comments

10. General Public Overall Comment; Limited to 3 Minutes Per Person

11. Adjourn Meeting (State time for the Record)

Next Scheduled Meeting(s):

- Regular Board Meeting: January 17, 2019 - 6 pm, Ave Maria Master Association Office, 5076 Annunciation Circle, Suite 103, Ave Maria, Florida 34142

Fire Commission Meeting  
Immokalee Fire Control District  
Board Meeting Minutes  
November 15, 2018

These Minutes are a summary of the meeting. Any further information can be obtained by a tape. The minutes will follow the order of the Agenda.

Present Commissions: Goodnight, Brister, Halman, Keen. Olesky, Chief Michael Choate, Deputy Chief Thomas Cunningham, Members of the Union,

- 1) Call meeting to order at 6:00 pm by Commissioner Goodnight
- 2) Pledge of Allegiance by Commissioner Goodnight
- 3) Invocation or Moment of Silence led by Commissioner Goodnight
- 4) Greet Public and Read Public Comment Statement by Commissioner Goodnight
- 5) Proof of Publication by Anne Goodnight
- 6) Roll Call/Establish a Quorum by Alma Valladares
- 7) Approval of Agenda: Move, Remove and/or Add Agenda Items

**Commissioner Brister motioned to approve the Agenda and Commissioner Keen seconded the motion. Motion carries unanimously.**

8) Union Report

President, Rookard mentioned that they are having staffing changes and that they will be at Naples Moose Lodge to raise money to support Terry Heath's headstone.

9) Business of the District

I. Consent Agenda

**Commissioner Olesky motioned to approve the Consent Agenda and Commissioner Brister seconded the motion. Motion carried unanimously.**

II. Old Business

1. Status of CDBG Grant for Land Acquisition  
Chief Choate discussed with the board
2. Station 32, Ave Maria Update  
Chief Choate discussed with the board.
3. FEMA Reimbursement-2017 Hurricane Irma
4. District's \$1 Million Line of Credit  
Chief Choate discussed with the board.

III. New Business

1. Election of Officers for Board of Commissioners  
Chief Choate discussed with the board  
Commissioner Olesky motioned to leave it as is. Commissioner Brister would like to get someone else to do the Treasurer. No one else volunteered.  
**Commissioner Olesky motioned to leave it as is and Commissioner Halman seconded the motion. Motion carries unanimously.**

2. Awards and Recognitions  
Chief Choate presented Battalion Chief Rodgers a certificate and was pinned by his father, Leo Rodgers. Brian Hughes was presented with a certificate for 20 years of services.
3. Amendment to the 2017-2018 General Fund Budget by Adoption of Resolution 2018-15  
Chief Financial Advisor Bronsdon discussed with the board  
**Commissioner Brister motioned to approve the Amendment to the 2017-2018 General Fund Budget by Adoption of Resolution 2018-15 and Commissioner Halman seconded the motion. Motion carries unanimously.**
4. Amendment to 2017-2018 Impact Fee Fund Budget by Adoption of Resolution 2018-1  
Chief Financial Advisor Bronsdon discussed with the board.  
**Commissioner Halman motioned to approve the Amendment to 2017-2018 Impact Fee Fund Budget by Adoption of Resolution 2018 and Commissioner Olesky seconded the motion. Motion carries unanimously.**
5. Approval of Medical Clinic Services Contract between the District and Dr. Paul Hobaica  
Chief Financial Advisor Bronsdon discussed with the board  
**Commissioner Brister motioned to approve the Medical Clinic Services Contract between the District and Dr. Paul Hobaica and Commissioner Halman seconded the motion. Motion carries unanimously.**
6. Approval of Cash Management Policy by Adoption of Resolution 2018-18  
Chief Financial Advisor Bronsdon discussed with the board  
**Commissioner Olesky motioned to approve the Cash Management Policy by Adoption of Resolution 2018-18 and Commissioner Halman seconded the motion. Motion carries unanimously.**
7. Approval to Establish a Deferred Compensation Plan through the State of Florida Deferred Compensation Program by Adoption of Resolution 2018-17  
Chief Financial Advisor Bronsdon discussed with the board  
**Commissioner Olesky motioned to approve to establish a Deferred Compensation Plan through the State of Florida Deferred Compensation Program by Adoption of Resolution 2018-17 and Commissioner Brister seconded the motion. Motion carries unanimously.**

8) District Manager Comments

Chief Choate mentioned that are having our Christmas party on December 15<sup>th</sup> at Ave Maria.

9) Commissioners Comments

Commissioner Halman would like to thank all the fire fighters that went to the upper pan handle to help with the Hurricane. He heard good comments regarding our guys. Commissioner Brister asked about Station 32. Chief Choate mentioned that it would be on the December Agenda.

10) General Public Comments: Limited to 3 Minutes per person  
none.

11) Adjourned Meeting at 6:56pm

Next scheduled Meeting(s):

- Regular Board Meeting: December 13, 2018-6pm, 502 New Market Road East, Immokalee, FL 34142



# Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

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## Memorandum

**To:** Board of Commissioners

**From:** Becky Bronsdon, Chief Financial Officer

**Date:** 12/4/2018

**Re:** Financial Report for the Period Ended 11-30-18

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Attached for your review are the bank statements and financial statements for the General Fund and the Impact Fee Fund for the period ended November 30, 2018. The following is a summary of those reports:

### General Fund

As of 11-30-18, total General Fund revenue is \$1,273,630.12, or 30% of budgeted revenue. Most of this revenue is the first large disbursement of Ad Valorem revenue sent by the Tax Collector right after Thanksgiving. Last year at this time, total revenue was \$418,180.92 or 9% of budgeted revenue, so this year's receipts are much higher than last year at this time.

Total General Fund expenses as of 11-30-18 are \$735,553.60 or 16% of budgeted expenses, as compared to \$588,517.47 or 10% of budgeted expenses last year at this time. Expenses are at a higher percentage this year because of overtime incurred due to the provision of assistance for Hurricane Michael and the payment of the first quarter of worker's compensation insurance. Staff continues to monitor all expenses very closely.

The breakdown of expenses by category is as follows:

Category	Amount	Percentage of Budget
Personnel	\$ 630,583	17%
Operating	\$ 104,971	15%
Capital	\$ -0-	0%
<b>Total Expenses</b>	<b>\$ 735,554</b>	<b>16%</b>

General Fund cash at 11-30-18 totals \$2,453,204.72.

### **Impact Fee Fund**

As of 11-30-18, Impact Fee Fund revenue totals \$52,951.94, or 6.55% of budgeted revenue, which consists October impact fees and interest received. Remember the County collects and distributes the impact fees one month in arrears. Last year at this time, over \$115,000 or 18% of budgeted revenue had been received.

Impact Fee Fund expenses total \$121,806.24, or 3% of budgeted expenses, which is the payment made to the County related to the land for Station #32 and some architect fees. Last year at this time, total expenses were \$1,583 or less than 1% of budgeted expenses.

Impact Fee Fund cash at 11-30-18 totals \$5,148,210.

IMMOKALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
<b>CASH RESERVES (FUND BALANCE) - CASH CARRYFORWARD</b>	<b>1,004,651.00</b>	<b>1,004,651.00</b>	<b>14,000.00</b>	<b>1.40%</b>
<b>310000 - INCOME</b>				
<b>311000 - AD VALOREM TAXES - TOTAL</b>				
311100 - AD VALOREM TAXES	1,265,671.68	5,000.00	1,260,671.68	25,313.43%
311000 - AD VALOREM TAXES - TOTAL - Other	0.00	3,826,780.00	-3,826,780.00	0.0%
<b>Total 311000 - AD VALOREM TAXES - TOTAL</b>	<b>1,265,671.68</b>	<b>3,831,780.00</b>	<b>-2,566,108.32</b>	<b>33.03%</b>
331900 - OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.0%
335210 - STATE FIREFIGHTER SUPP COMP.	1,440.00	3,840.00	-2,400.00	37.5%
337200 - LOCAL GOVT GRANT - CDGB	925.00	259,000.00	-258,075.00	0.36%
339000 - PILT - OTHER LOCAL GOVERNMENT				
339002 - PILT - COLLIER COUNTY	0.00	50,000.00	-50,000.00	0.0%
<b>Total 339000 - PILT - OTHER LOCAL GOVERNMENT</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>0.0%</b>
361100 - INTEREST INCOME	2,919.15	9,000.00	-6,080.85	32.44%
362000 - RENTS & ROYALTIES INCOME	0.00	3,459.00	-3,459.00	0.0%
365000 - SALE OF SURPLUS MATERIALS	1,674.25			
366000 - DONATIONS RECEIVED	0.00	100.00	-100.00	0.0%
369900 - OTHER MISCELLANEOUS REVENUE				
369901 - RETIREE HEALTH INS REIMB	533.47	6,401.00	-5,867.53	8.33%
369902 - OTHER MISC REVENUE	465.09	10,000.00	-9,534.91	4.65%
369903 - IMMOKALEE WATER/SEWER	0.00	65,000.00	-65,000.00	0.0%
369904 - REIMB. FROM NC - IT SERVICES	0.00	5,000.00	-5,000.00	0.0%
369900 - OTHER MISCELLANEOUS REVENUE - Other	1.48			
<b>Total 369900 - OTHER MISCELLANEOUS REVENUE</b>	<b>1,000.04</b>	<b>86,401.00</b>	<b>-85,400.96</b>	<b>1.16%</b>
<b>Total 310000 - INCOME</b>	<b>1,271,690.12</b>	<b>4,243,580.00</b>	<b>-2,969,040.88</b>	<b>30.15%</b>

Expense

510000 - PERSONNEL COST

512000 - SALARIES REGULAR TOTAL

512100 - SALARIES - OPS & SURPRESSION

Total 512000 - SALARIES REGULAR TOTAL

513100 - SALARIES PART-TIME TOTAL

513110 - SALARIES-PART-TIME-OPS & SUPR

295,585.26	1,868,551.00	-1,572,965.74	15.82%
295,585.26	1,868,551.00	-1,572,965.74	15.82%
1,605.00			

IMMOKALEE FIRE CONTROL DISTRICT  
GENERAL FUND FINANCIAL STATEMENT  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
CASH RESERVES (FUND BALANCE) - CASH CARRYFORWARD	1,881,651.00	1,881,651.00	12,000.00	
<b>310000 · INCOME</b>				
311000 · AD VALOREM TAXES - TOTAL				
311100 · AD VALOREM TAXES	1,265,671.68	5,000.00	1,260,671.68	25,313.43%
311000 · AD VALOREM TAXES - TOTAL - Other	0.00	3,826,780.00	-3,826,780.00	0.0%
Total 311000 · AD VALOREM TAXES - TOTAL	1,265,671.68	3,831,780.00	-2,566,108.32	33.03%
331900 · OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.0%
335210 · STATE FIREFIGHTER SUPP COMP.	1,440.00	3,840.00	-2,400.00	37.5%
337200 · LOCAL GOVT GRANT - CDGB	925.00	259,000.00	-258,075.00	0.36%
339000 · PILT - OTHER LOCAL GOVERNMENT				
339002 · PILT - COLLIER COUNTY	0.00	50,000.00	-50,000.00	0.0%
Total 339000 · PILT - OTHER LOCAL GOVERNMENT	0.00	50,000.00	-50,000.00	0.0%
361100 · INTEREST INCOME	2,919.15	9,000.00	-6,080.85	32.44%
362000 · RENTS & ROYALTIES INCOME	0.00	3,459.00	-3,459.00	0.0%
365000 · SALE OF SURPLUS MATERIALS	1,674.25			
366000 · DONATIONS RECEIVED	0.00	100.00	-100.00	0.0%
369900 · OTHER MISCELLANEOUS REVENUE				
369901 · RETIREE HEALTH INS REIMB	533.47	6,401.00	-5,867.53	8.33%
369902 · OTHER MISC REVENUE	465.09	10,000.00	-9,534.91	4.65%
369903 · IMMOKALEE WATER/SEWER	0.00	65,000.00	-65,000.00	0.0%
369904 · REIMB. FROM NC - IT SERVICES	0.00	5,000.00	-5,000.00	0.0%
369900 · OTHER MISCELLANEOUS REVENUE - Other	1.48			
Total 369900 · OTHER MISCELLANEOUS REVENUE	1,000.04	86,401.00	-85,400.96	1.16%
<b>Total 310000 · INCOME</b>	<b>1,273,680.12</b>	<b>4,243,980.00</b>	<b>-2,969,949.88</b>	<b>30.01%</b>

Expense

510000 · PERSONNEL COST

512000 · SALARIES REGULAR TOTAL

512100 · SALARIES - OPS & SUPPRESSION

295,585.26 1,868,551.00 -1,572,965.74 15.82%

Total 512000 · SALARIES REGULAR TOTAL

295,585.26 1,868,551.00 -1,572,965.74 15.82%

513100 · SALARIES PART-TIME TOTAL

513110 · SALARIES-PART-TIME-OPS & SUPR

1,605.00



IMMORALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
Total 513100 · SALARIES PART-TIME TOTAL	1,605.00			
514100 · OVER TIME PAY - TOTAL				
514110 · OVER TIME PAY - REGULAR	51,848.21	175,000.00	-123,151.79	29.63%
Total 514100 · OVER TIME PAY - TOTAL	51,848.21	175,000.00	-123,151.79	29.63%
514200 · OVER TIME PAY - FLSA - TOTAL				
514210 · OVER TIME PAY - FLSA - REG	20,058.45	118,715.00	-98,656.55	16.9%
Total 514200 · OVER TIME PAY - FLSA - TOTAL	20,058.45	118,715.00	-98,656.55	16.9%
515200 · HOLIDAY PAY TOTAL				
515210 · HOLIDAY PAY - REGULAR	13,066.28	52,000.00	-38,933.72	25.13%
Total 515200 · HOLIDAY PAY TOTAL	13,066.28	52,000.00	-38,933.72	25.13%
515300 · TOTAL STATE SUPP COMP				
515310 · STATE SUPP COMP- REGULAR	860.00			
Total 515300 · TOTAL STATE SUPP COMP	860.00			
516000 · VACATION SELL BACK TOTAL				
516100 · VACATION SELL BACK - REGULAR	659.94	11,000.00	-10,340.06	6.0%
Total 516000 · VACATION SELL BACK TOTAL	659.94	11,000.00	-10,340.06	6.0%
517000 · SICK LEAVE SELL BACK TOTAL				
517100 · SICK LEAVE SELL BACK - REG	2,394.84	11,000.00	-8,605.16	21.77%
Total 517000 · SICK LEAVE SELL BACK TOTAL	2,394.84	11,000.00	-8,605.16	21.77%
521000 · FICA (SOC SEC/MEDICARE) TOTAL				
521100 · FICA - REGULAR	29,178.86	171,074.00	-141,895.14	17.06%
Total 521000 · FICA (SOC SEC/MEDICARE) TOTAL	29,178.86	171,074.00	-141,895.14	17.06%
522000 · RETIREMENT TOTAL				
522100 · RETIREMENT - REGULAR	91,680.90	525,535.00	-433,854.10	17.45%
Total 522000 · RETIREMENT TOTAL	91,680.90	525,535.00	-433,854.10	17.45%
523000 · GROUP INSURANCE				
523100 · HEALTH INSURANCE				
523110 · Regular	42,073.60	656,770.00	-614,696.40	6.41%
Total 523100 · HEALTH INSURANCE	42,073.60	656,770.00	-614,696.40	6.41%
523200 · DENTAL INSURANCE				
523210 · Regular	6,642.93			

IMMOKALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
Total 523200 · DENTAL INSURANCE	6,642.93			
523500 · AD&D INSURANCE				
523510 · Regular	757.00			
Total 523500 · AD&D INSURANCE	757.00			
523000 · GROUP INSURANCE - Other	39,930.24			
Total 523000 · GROUP INSURANCE	89,403.77	656,770.00	-567,366.23	13.61%
524000 · WORKERS' COMP TOTAL				
524100 · WKRS' COMP - REGULAR	34,241.33	103,974.00	-69,732.67	32.93%
Total 524000 · WORKERS' COMP TOTAL	34,241.33	103,974.00	-69,732.67	32.93%
Total 510000 · PERSONNEL COST	630,582.84	3,893,619.00	-3,063,036.16	17.07%
530000 · OPERATING EXPENDITURES				
531100 · EMPLOYEE PHYSICALS TOTAL				
531110 · EMPLOYEE PHYSICALS - REGULAR	0.00	1,000.00	-1,000.00	0.0%
Total 531100 · EMPLOYEE PHYSICALS TOTAL	0.00	1,000.00	-1,000.00	0.0%
531200 · LEGAL FEES				
531210 · LEGAL FEES - GENERAL COUNSEL	0.00	6,000.00	-6,000.00	0.0%
531200 · LEGAL FEES - Other	1,237.50			
Total 531200 · LEGAL FEES	1,237.50	6,000.00	-4,762.50	20.63%
531310 · PROPERTY APPRAISER	5,877.14	25,000.00	-19,122.86	23.51%
531320 · TAX COLLECTOR	27,188.43	78,486.00	-51,297.57	34.64%
531400 · PROFESSIONAL SERVICES				
531422 · Smarsh Web Archiving Service	219.00			
531430 · Background Investigations	46.52			
531400 · PROFESSIONAL SERVICES - Other	1,021.51	5,000.00	-3,978.49	20.43%
Total 531400 · PROFESSIONAL SERVICES	1,287.03	5,000.00	-3,712.97	25.74%
531600 · SERVICES - CONSTR - TOTAL				
531610 · SVCS - CONSTRUCTION - STN 30				
531611 · ARCHITECT - STATION 30	0.00			
Total 531610 · SVCS - CONSTRUCTION - STN 30	0.00			
Total 531600 · SERVICES - CONSTR - TOTAL	0.00			
532100 · AUDIT	1,000.00	35,000.00	-34,000.00	2.86%

IMMOKALEE FIRE CONTROL DISTRICT  
GENERAL FUND FINANCIAL STATEMENT  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
534200 · CONTRACT SVCS - Logistics/IT	0.00	1,000.00	-1,000.00	0.0%
534300 · ADMIN MOU	1,452.48	5,000.00	-3,547.52	29.05%
540000 · TRAVEL AND PER DIEM TOTAL				
540100 · TRAVEL AND PER DIEM	0.00	9,000.00	-9,000.00	0.0%
Total 540000 · TRAVEL AND PER DIEM TOTAL	0.00	9,000.00	-9,000.00	0.0%
541000 · COMMUNICATIONS				
541100 · TELEPHONE / INTERNET				
541110 · Comcast - Station 30	670.76			
541120 · Comcast - Station 31	307.88			
541100 · TELEPHONE / INTERNET - Other	541.53			
Total 541100 · TELEPHONE / INTERNET	1,520.17			
541200 · CABLE TV				
541210 · Direct TV - Station 30	451.90			
541220 · Direct TV - Station 31	212.96			
Total 541200 · CABLE TV	664.86			
541000 · COMMUNICATIONS - Other	-3.95	22,000.00	-22,003.95	-0.02%
Total 541000 · COMMUNICATIONS	2,181.08	22,000.00	-19,818.92	9.91%
542100 · POSTAGE	100.79	500.00	-399.21	20.16%
542200 · SHIPPING	106.06	3,000.00	-2,893.94	3.54%
543000 · UTILITIES				
543100 · ELECTRICAL POWER				
543110 · LCEC - Station 30	2,026.46			
543120 · LCEC - Station 31	829.64			
543100 · ELECTRICAL POWER - Other	0.00	16,500.00	-16,500.00	0.0%
Total 543100 · ELECTRICAL POWER	2,856.10	16,500.00	-13,643.90	17.31%
543200 · WATER/SEWER				
543210 · Water/Sewer - Station 30	211.99			
543220 · Water/Sewer - Station 31	145.89			
543200 · WATER/SEWER - Other	187.28	4,200.00	-4,012.72	4.46%
Total 543200 · WATER/SEWER	545.16	4,200.00	-3,654.84	12.98%
543400 · GARBAGE				
543410 · Garbage - Station 30	29.75			

IMMOKALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
543420 · Garbage - Station 31	29.75			
543400 · GARBAGE - Other	0.00	2,140.00	-2,140.00	0.0%
Total 543400 · GARBAGE	59.50	2,140.00	-2,080.50	2.78%
Total 543000 · UTILITIES	3,460.76	22,840.00	-19,379.24	15.15%
544000 · RENTALS AND LEASES	7,578.54	55,092.00	-47,513.46	13.76%
545000 · LIABILITY INSURANCE	19,349.80	60,270.00	-40,920.20	32.11%
546100 · REPAIR & MAINT VEHICLE				
546110 · R&M VEHICLE - OPS AND ADMIN	15,107.87	122,587.00	-107,479.13	12.32%
546100 · REPAIR & MAINT VEHICLE - Other	40.50			
Total 546100 · REPAIR & MAINT VEHICLE	15,148.37	122,587.00	-107,438.63	12.36%
546200 · REPAIR & MAINT EQUIP				
546201 · R&M F.F. & RESCUE EQUIP	731.11	13,000.00	-12,268.89	5.62%
546204 · R&M BUNKER GEAR	0.00	1,000.00	-1,000.00	0.0%
546260 · R&M COPY MACHINE	73.15			
Total 546200 · REPAIR & MAINT EQUIP	804.26	14,000.00	-13,195.74	5.75%
546300 · REPAIR & MAINT BLDG				
546310 · R&M - BLDG - Station 30	2,986.17			
546300 · REPAIR & MAINT BLDG - Other	466.46	42,250.00	-41,783.54	1.1%
Total 546300 · REPAIR & MAINT BLDG	3,452.63	42,250.00	-38,797.37	8.17%
546400 · REPAIR & MAINT GENERATORS	925.00	2,100.00	-1,175.00	44.05%
546500 · HVAC Maintenance				
546510 · R&M - HVAC - Station 30	490.03			
546500 · HVAC Maintenance - Other	900.04	1,100.00	-199.96	81.82%
Total 546500 · HVAC Maintenance	1,390.07	1,100.00	290.07	126.37%
546600 · PEST CONTROL	0.00	1,125.00	-1,125.00	0.0%
546700 · LAWN CARE	250.00	1,575.00	-1,325.00	15.87%
547000 · PRINTING AND BINDING	0.00	260.00	-260.00	0.0%
548100 · LEGAL ADVERTISING	4.24	3,360.00	-3,345.76	0.13%
548210 · PUBLIC EDUCATION	400.00	1,000.00	-600.00	40.0%
549300 · MISCELLANEOUS EXPENSE	174.81	2,000.00	-1,825.19	8.74%
551000 · OFFICE SUPPLIES				
551100 · OFFICE SUPPLIES - GENERAL	0.00	3,700.00	-3,700.00	0.0%

MINORALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
551000 · OFFICE SUPPLIES - Other	262.39			
Total 551000 · OFFICE SUPPLIES	262.39	3,700.00	-3,437.61	7.09%
552100 · EMS SUPPLIES	21.50	10,000.00	-9,978.50	0.22%
552110 · F.F. RESCUE SUPPLIES	128.21	10,500.00	-10,371.79	1.22%
552130 · MINOR EQUIPMENT	0.00	4,500.00	-4,500.00	0.0%
552140 · BUNKER GEAR SUPPLIES	330.00	10,000.00	-9,670.00	3.3%
552150 · STATION (JANITORIAL) SUPPLIES	1,390.39	9,000.00	-7,609.61	15.45%
552160 · STATION (NON JANITORIAL)				
552161 · NON-JANITORIAL SUPPLIES- 30	18.99			
552162 · NON-JANITORIAL SUPPLIES- 31	18.99			
Total 552160 · STATION (NON JANITORIAL)	37.98			
552180 · FUEL & OIL				
552181 · FUEL & OIL - OPERATIONS	3,942.26			
552180 · FUEL & OIL - Other	0.00	60,000.00	-60,000.00	0.0%
Total 552180 · FUEL & OIL	3,942.26	60,000.00	-56,057.74	6.57%
552200 · UNIFORMS				
552210 · UNIFORMS - OPERATIONS	334.92			
552200 · UNIFORMS - Other	586.95	20,000.00	-19,413.05	2.94%
Total 552200 · UNIFORMS	921.87	20,000.00	-19,078.13	4.61%
552300 · PHYS. FITNESS EQUIPMENT	0.00	500.00	-500.00	0.0%
552410 · COMPUTER EQUIPMENT	0.00	1,575.00	-1,575.00	0.0%
552420 · COMPUTER SOFTWARE & TRAINING	0.00	12,000.00	-12,000.00	0.0%
552500 · FURNITURE	0.00	1,000.00	-1,000.00	0.0%
554100 · BOOKS & DUES				
554110 · BOOKS & DUES - OPS/ADMIN	2,435.97			
554100 · BOOKS & DUES - Other	175.00	2,500.00	-2,325.00	7.0%
Total 554100 · BOOKS & DUES	2,610.97	2,500.00	110.97	104.44%
555000 · EDUCATION/TRAINING				
555100 · EDUC/TRAINING - OPS/ADMIN	1,335.00			
555400 · EDUC/TRAINING - ADMIN AND BOC	390.00			
555000 · EDUCATION/TRAINING - Other	231.20	30,000.00	-29,768.80	0.77%
Total 555000 · EDUCATION/TRAINING	1,956.20	30,000.00	-28,043.80	6.52%

IMMOKALEE FIRE CONTROL DISTRICT  
**GENERAL FUND FINANCIAL STATEMENT**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
<b>Total 530000 - OPERATING EXPENDITURES</b>	<b>104,978.26</b>	<b>695,810.00</b>	<b>-590,839.24</b>	<b>15.09%</b>
<b>560000 - CAPITAL OUTLAY</b>				
561000 - CAP OUTLAY - LAND	0.00	259,000.00	-259,000.00	0.0%
564000 - CAP OUTLAY - MACH & EQUIP				
564100 - CAP OUTLAY - F.F / RESCUE EQUIP				
564191 - CAP OUTLAY-PROTECTIVE GEAR	0.00	11,500.00	-11,500.00	0.0%
564100 - CAP OUTLAY - F.F / RESCUE EQUIP - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total 564100 - CAP OUTLAY - F.F / RESCUE EQUIP</b>	<b>0.00</b>	<b>21,500.00</b>	<b>-21,500.00</b>	<b>0.0%</b>
564200 - CAP OUTLAY - COMM EQUIP	0.00	10,000.00	-10,000.00	0.0%
564500 - CAP OUTLAY - COMPUTER EQUIP	0.00	2,000.00	-2,000.00	0.0%
<b>Total 564000 - CAP OUTLAY - MACH &amp; EQUIP</b>	<b>0.00</b>	<b>33,500.00</b>	<b>-33,500.00</b>	<b>0.0%</b>
<b>Total 560000 - CAPITAL OUTLAY</b>	<b>0.00</b>	<b>292,500.00</b>	<b>-292,500.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>735,553.80</b>	<b>4,681,929.00</b>	<b>-3,946,375.40</b>	<b>15.71%</b>
<b>CASH RESERVES (FUND BALANCE) 10-1-18</b>	<b>1,899,557.99</b>	<b>1,884,651.00</b>		
<b>INCOME</b>	<b>1,273,630.12</b>	<b>4,243,580.00</b>		
<b>EXPENSES</b>	<b>-735,553.60</b>	<b>(4,681,929.00)</b>		
<b>CASH RESERVES (FUND BALANCE) 9-30-19</b>	<b>2,437,634.51</b>	<b>1,446,302.00</b>		
<b>ASSIGNMENT OF RESERVES</b>				
UNASSIGNED	991,332.51			
ASSIGNED - FIRST QUARTER OF OPERATIONS	1,007,953.00	1,007,953.00		
ASSIGNED - 2018-2018 PROJECTED DEFICIT	438,349.00	438,349.00		
<b>TOTAL RESERVES 9-30-19</b>	<b>2,437,634.51</b>	<b>1,446,302.00</b>		

IFED-IMPACT FUND  
**Profit & Loss Budget vs. Actual**  
October through November 2018

	Oct - Nov 18	Budget	\$ Over Budget	% of Budget
<b>284000 - IMPACT FEE CARRYFORWARD</b>	<b>5,114,601.44</b>	<b>4,451,806.00</b>	<b>662,795.44</b>	<b>114.89%</b>
<b>Income</b>				
324100 - IMPACT FEE REVENUE	46,508.31	787,359.00	-740,850.69	5.91%
361100 - IMPACT FEE INTEREST EARNED	6,443.63	21,000.00	-14,556.37	30.68%
<b>Total Income</b>	<b>52,951.94</b>	<b>808,359.00</b>	<b>-755,407.06</b>	<b>6.56%</b>
<b>Expense</b>				
531320 - TAX COLLECTOR COMMISSIONS	0.00	12,000.00	-12,000.00	0.0%
531411 - PROF FEE - IMPACT FEE STUDY	0.00	50,000.00	-50,000.00	0.0%
531600 - CONSTRUCTION - TOTAL				
531630 - CONSTRUCTION - STATION 32				
531631 - ARCHITECTURE - STATION 32	806.24			
531630 - CONSTRUCTION - STATION 32 - Other	0.00	4,000,000.00	-4,000,000.00	0.0%
<b>Total 531630 - CONSTRUCTION - STATION 32</b>	<b>806.24</b>	<b>4,000,000.00</b>	<b>-3,999,193.76</b>	<b>0.02%</b>
<b>Total 531600 - CONSTRUCTION - TOTAL</b>	<b>806.24</b>	<b>4,000,000.00</b>	<b>-3,999,193.76</b>	<b>0.02%</b>
561000 - LAND	121,000.00			
<b>Total Expense</b>	<b>121,806.24</b>	<b>4,062,000.00</b>	<b>-3,940,193.76</b>	<b>3.0%</b>
<b>Deferred Revenue at 10-01-18</b>	<b>5,114,601.44</b>	<b>4,451,806.00</b>	<b>662,795.44</b>	<b>114.89%</b>
<b>Total Income</b>	<b>46,508.31</b>	<b>787,359.00</b>	<b>-740,850.69</b>	<b>5.91%</b>
<b>Total Expense</b>	<b>-121,806.24</b>	<b>-4,062,000.00</b>	<b>3,940,193.76</b>	<b>3.0%</b>
<b>Deferred Revenue at 9-30-19</b>	<b>5,039,303.51</b>	<b>1,177,165.00</b>	<b>3,862,138.51</b>	<b>428.09%</b>

11:19 AM

## IMMOKALEE FIRE CONTROL DISTRICT

## Trial Balance

12/04/18

Accrual Basis

As of November 30, 2018

	Nov 30, 18	
	Debit	Credit
101000 · FNB CHECKING	1,078,400.87	
102000 · FNB MONEY MARKET	1,374,803.85	
105000 · PETTY CASH	100.00	
11000 · Accounts Receivable		22,793.70
110000 · PAYROLL CLEARING ACCOUNT	0.00	
12000 · Undeposited Funds	22,793.70	
120000 · DUE FROM OTHER GOVERNMENTS	1,134.55	
131000 · DUE FROM IMPACT	2,463.00	
155000 · PREPAID INSURANCE	0.00	
170000 · Exchange	0.00	
64000 · LAND	114,916.14	
64200 · BUILDING	455,967.00	
64300 · CONSTRUCTION IN PROGRESS	229,638.11	
64400 · FURNITURE AND FIXTURES	7,737.53	
64500 · EQUIPMENT	1,333,239.11	
64600 · AUTOS & TRUCKS	2,962,609.41	
680000 · AMOUNT TO BE PROVIDED	374,299.25	
200000 · ACCOUNTS PAYABLE	8,934.01	
220000 · ACCRUED COMPENSATED ABSENCES		374,299.25
221000 · ACCRUED PAYROLL	0.00	
222000 · AFLAC INSURANCE DEDUCTIONS		2,985.46
223000 · PAYROLL LIABILITIES		164.81
224000 · RETIREMENT PAYABLE	36.86	
22410 · Accrued Expenses	0.00	
224100 · Due to Impact Fee Fund	0.00	
224200 · DUE TO OTHER GOVERNMENTS		25,088.36
960000 · INVESTMENT IN FIXED ASSETS		5,104,107.30
284190 · RESERVES FORWARD - UNASSIGNED		204,983.77
30000 · Opening Balance Equity	0.00	
32000 · Unrestricted Net Assets		1,694,574.22
311100 · AD VALOREM TAXES		1,265,671.68
335210 · STATE FIREFIGHTER SUPP COMP.		1,440.00
337200 · LOCAL GOVT GRANT - CDGB		925.00
361100 · INTEREST INCOME		2,919.15
365000 · SALE OF SURPLUS MATERIALS		1,674.25
369900 · OTHER MISCELLANEOUS REVENUE		1.48
369901 · RETIREE HEALTH INS REIMB		533.47
369902 · OTHER MISC REVENUE		465.09
512100 · SALARIES - OPS & SUPPRESSION	295,585.26	
513110 · SALARIES-PART-TIME-OPS & SUPR	1,605.00	
514110 · OVER TIME PAY - REGULAR	51,848.21	
514210 · OVER TIME PAY - FLSA - REG	20,058.45	
515210 · HOLIDAY PAY - REGULAR	13,066.28	
515310 · STATE SUPP COMP- REGULAR	860.00	
516100 · VACATION SELL BACK - REGULAR	659.94	
517100 · SICK LEAVE SELL BACK - REG	2,394.84	
521100 · FICA - REGULAR	29,178.86	
522100 · RETIREMENT - REGULAR	91,680.90	
523000 · GROUP INSURANCE	39,930.24	
523110 · Regular	42,073.60	
523210 · Regular	6,642.93	
523510 · Regular	757.00	
524100 · WKRS' COMP - REGULAR	34,241.33	
531200 · LEGAL FEES	1,237.50	
531310 · PROPERTY APPRAISER	5,877.14	
531320 · TAX COLLECTOR	27,188.43	
531400 · PROFESSIONAL SERVICES	555.39	
531422 · Smarsh Web Archiving Service	219.00	
531430 · Background Investigations	46.52	
531611 · ARCHITECT - STATION 30	0.00	
532100 · AUDIT	1,000.00	
534300 · ADMIN MOU	1,452.48	
541000 · COMMUNICATIONS		3.95
541100 · TELEPHONE / INTERNET	541.53	



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12/04/18

Accrual Basis

## IMMOKALEE FIRE CONTROL DISTRICT

## Trial Balance

As of November 30, 2018

	Nov 30, 18	
	Debit	Credit
541110 · Comcast - Station 30	670.76	
541120 · Comcast - Station 31	307.88	
541210 · Direct TV - Station 30	451.90	
541220 · Direct TV - Station 31	212.96	
542100 · POSTAGE	100.79	
542200 · SHIPPING	106.06	
543110 · LCEC - Station 30	2,026.46	
543120 · LCEC - Station 31	829.64	
543200 · WATER/SEWER	187.28	
543210 · Water/Sewer - Station 30	211.99	
543220 · Water/Sewer - Station 31	145.89	
543410 · Garbage - Station 30	29.75	
543420 · Garbage - Station 31	29.75	
544000 · RENTALS AND LEASES	7,578.54	
545000 · LIABILITY INSURANCE	19,349.80	
546100 · REPAIR & MAINT VEHICLE	40.50	
546110 · R&M VEHICLE - OPS AND ADMIN	15,107.87	
546201 · R&M F.F. & RESCUE EQUIP	731.11	
546260 · R&M COPY MACHINE	73.15	
546300 · REPAIR & MAINT BLDG	466.46	
546310 · R&M - BLDG - Station 30	2,986.17	
546400 · REPAIR & MAINT GENERATORS	925.00	
546500 · HVAC Maintenance	900.04	
546510 · R&M - HVAC - Station 30	490.03	
546700 · LAWN CARE	250.00	
548100 · LEGAL ADVERTISING	4.24	
548210 · PUBLIC EDUCATION	400.00	
549300 · MISCELLANEOUS EXPENSE	174.81	
551000 · OFFICE SUPPLIES	262.39	
552100 · EMS SUPPLIES	21.50	
552110 · F.F. RESCUE SUPPLIES	128.21	
552140 · BUNKER GEAR SUPPLIES	330.00	
552150 · STATION (JANITORIAL) SUPPLIES	1,390.39	
552161 · NON-JANITORIAL SUPPLIES- 30	18.99	
552162 · NON-JANITORIAL SUPPLIES- 31	18.99	
552181 · FUEL & OIL - OPERATIONS	3,942.26	
552200 · UNIFORMS	586.95	
552210 · UNIFORMS - OPERATIONS	334.92	
554100 · BOOKS & DUES	175.00	
554110 · BOOKS & DUES - OPS/ADMIN	2,435.97	
555000 · EDUCATION/TRAINING	231.20	
555100 · EDUC/TRAINING - OPS/ADMIN	1,335.00	
555400 · EDUC/TRAINING - ADMIN AND BOC	390.00	
531457 · Gmail Support and Storahge	466.12	
<b>TOTAL</b>	<b>8,702,630.94</b>	<b>8,702,630.94</b>

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12/04/18

Accrual Basis

# IFCD- IMPACT FUND

## Trial Balance

As of November 30, 2018

	Nov 30, 18	
	Debit	Credit
100 · Cash in Bank-FFI	1,046,373.98	
101000 · FL-FIT	4,001,836.16	
120 · Due From Other Governments	0.00	
125 · Due from General Fund	0.00	
20000 · Accounts Payable	0.00	
223 · Deferred Revenue		3,180,394.33
22421 · Due to General Fund		2,463.00
224220 · Due To Other Governments	0.00	
31500 · Temp. Restricted Net Assets	0.00	
32000 · Unrestricted Net Assets		1,934,207.11
324100 · IMPACT FEE REVENUE		46,508.31
361100 · IMPACT FEE INTEREST EARNED		6,443.63
531631 · ARCHITECTURE - STATION 32	806.24	
561000 · LAND	121,000.00	
TOTAL	5,170,016.38	5,170,016.38

IMMOKALEE FIRE CONTROL DISTRICT  
 MONEY MARKET ACCOUNT  
 502 E NEW MARKET RD  
 IMMOKALEE FL 34142

## CHECKING ACCOUNTS

Please reference the enclosed schedule  
 for fees effective January 1, 2019

PUBLIC FUNDS MONEY MARKET		Number of Enclosures	5
Accounts @XXXXXXXXXX@8191		Statement Dates 11/01/18 thru 12/02/18	
Beginning Balance	1,540,635.93	Days in the Statement Period	32
6 Deposits/Credits	13,203.49	Average Ledger	1,444,603.94
4 Checks/Debits	180,345.90	Average Collected	1,443,960.85
Service Charge	.00	Interest Earned	1,393.20
Interest Paid	1,310.33	Annual Percentage Yield Earned	1.11%
Ending Balance	1,374,803.85	2018 Interest Paid	15,184.07

*Reconciled 12-4-18 AS*

## Deposits and Electronic Transactions

Date	Description	Debit	Credit
11/08	Transf to DDA Bus 108175	14,686.78- ✓	
	11-8-18 Accounts Payable		
	Confirmation number 1108180161		
11/13	Transf to DDA Bus 108175	117,079.12- ✓	
	11-15-18 Payroll		
	Confirmation number 1113180604		
11/15	Trsf from IMAPACT FEE 108183		806.24 ✓
	Reimb for Architect Paid by GF		
	Confirmation number 1115180338		
11/15	Transf to DDA Bus 108175	21,209.79 ✓	
	Transfer for 11-15-18 A/P		
	Confirmation number 1115180330		
11/16	Remote Deposit		1,674.25 ✓
11/20	Remote Deposit		700.00 ✓
11/21	Remote Deposit		7,658.00 ✓

IMMOKALEE FIRE CONTROL DISTRICT  
 MONEY MARKET ACCOUNT  
 502 E NEW MARKET RD  
 IMMOKALEE FL 34142

PUBLIC FUNDS MONEY MARKET @XXXXXXXXXX@8191 (Continued)

Deposits and Electronic Transactions

Date	Description		Debit	Credit
11/28	Remote Deposit			925.00
11/28	Transf to DDA Bus	108175	27,370.21-✓	
	11-28-18 A/ P			
	Confirmation number 1128180149			
11/29	Remote Deposit			1,440.00 ✓
11/30	Interest Deposit			1,310.33 ✓

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
11/01	1,540,635.93	11/16	1,390,140.73	11/29	1,373,493.52
11/08	1,525,949.15	11/20	1,390,840.73	11/30	1,374,803.85
11/13	1,408,870.03	11/21	1,398,498.73		
11/15	1,388,466.48	11/28	1,372,053.52		

END OF STATEMENT

9:30 AM

12/04/18

**IMMOKALEE FIRE CONTROL DISTRICT**  
**Reconciliation Summary**  
**102000 - FNB MONEY MARKET, Period Ending 11/30/2018**

---

	Nov 30, 18
<b>Beginning Balance</b>	1,540,635.93
<b>Cleared Transactions</b>	
Checks and Payments - 4 items	-180,345.90
Deposits and Credits - 7 items	14,513.82
	<hr/>
<b>Total Cleared Transactions</b>	-165,832.08
	<hr/>
<b>Cleared Balance</b>	<b>1,374,803.85</b>
	<hr/>
<b>Register Balance as of 11/30/2018</b>	<b>1,374,803.85</b>
	<hr/>
<b>Ending Balance</b>	<b>1,374,803.85</b>

9:30 AM

12/04/18

**IMMOKALEE FIRE CONTROL DISTRICT**  
**Reconciliation Detail**  
**102000 - FNB MONEY MARKET, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						<b>1,540,635.93</b>
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Transfer	11/08/2018			X	-14,686.78	-14,686.78
Transfer	11/13/2018			X	-117,079.12	-131,765.90
Transfer	11/15/2018			X	-21,209.79	-152,975.69
Transfer	11/28/2018			X	-27,370.21	-180,345.90
<b>Total Checks and Payments</b>					<b>-180,345.90</b>	<b>-180,345.90</b>
<b>Deposits and Credits - 7 items</b>						
Transfer	11/15/2018			X	806.24	806.24
Deposit	11/16/2018			X	1,674.25	2,480.49
Deposit	11/20/2018			X	700.00	3,180.49
Deposit	11/20/2018			X	7,658.00	10,838.49
Deposit	11/28/2018			X	925.00	11,763.49
Deposit	11/29/2018			X	1,440.00	13,203.49
Deposit	11/30/2018			X	1,310.33	14,513.82
<b>Total Deposits and Credits</b>					<b>14,513.82</b>	<b>14,513.82</b>
<b>Total Cleared Transactions</b>					<b>-165,832.08</b>	<b>-165,832.08</b>
<b>Cleared Balance</b>					<b>-165,832.08</b>	<b>1,374,803.85</b>
<b>Register Balance as of 11/30/2018</b>					<b>-165,832.08</b>	<b>1,374,803.85</b>
<b>Ending Balance</b>					<b>-165,832.08</b>	<b>1,374,803.85</b>

IMMOKALEE FIRE CONTROL DISTRICT  
502 E NEW MARKET RD  
IMMOKALEE FL 34142

## CHECKING ACCOUNTS

Please reference the enclosed schedule  
for fees effective January 1, 2019

PUBLIC COMMERCIAL CHECKING		Number of Enclosures	56
Accounts @XXXXXXXXXX@8175		Statement Dates 11/01/18 thru 12/02/18	
Beginning Balance	54,627.34	Days in the Statement Period	32
8 Deposits/Credits	1,418,829.15	Average Ledger	215,124.73
64 Checks/Debits	354,557.47	Average Collected	215,124.73
Service Charge	.00		
Interest Paid	.00		
Ending Balance	1,118,899.02		

*✓*  
*Reconciled 12-4-18 BG*

## Deposits and Electronic Transactions

Date	Description	Debit	Credit
11/02	INSURANCE AFLAC CCD F3955985456 11	2,985.46- ✓	
11/08	ACH PYMT CC TAX COLLECTOR CCD 000000000300016		899.98 ✓
11/08	ACH PYMT CC TAX COLLECTOR CCD 000000000300016		11,291.28 ✓
11/08	Trsf from MMKT 108191 11-8-18 Accounts Payable Confirmation number 1108180161		14,686.78 ✓
11/13	Trsf from MMKT 108191 11-15-18 Payroll Confirmation number 1113180604		117,079.12 ✓
11/15	Trsf from MMKT 108191 Transfer for 11-15-18 A/P		21,209.79 ✓

IMMOKALEE FIRE CONTROL DISTRICT  
502 E NEW MARKET RD  
IMMOKALEE FL 34142

PUBLIC COMMERCIAL CHECKING @XXXXXXXXXX@8175 (Continued)

## Deposits and Electronic Transactions

Date	Description	Debit	Credit
	Confirmation number 1115180330		
11/15	XR01DD Ameritas Life In	607.44-	
	PPD XR010000089278		
11/15	USATAXPYMT IRS	31,595.76-	
	CCD 270871932194601		
11/15	PAYROLL IMMOKALEE FIRE C	85,483.36-	
	PPD 8		
11/19	ACH PYMT CC TAX COLLECTOR		145,094.53
	CCD 000000000300016		
11/28	Trsf from MMKT 108191		27,370.21
	11-28-18 A/ P		
	Confirmation number 1128180149		
11/30	ACH PYMT CC TAX COLLECTOR		1,081,197.46
	CCD 000000000300016		
11/30	XR01DD Ameritas Life In	550.64-	
	PPD XR010000094207		
11/30	USATAXPYMT IRS	24,795.68-	
	CCD 270873404284836		
11/30	CRC FLA DEPT REVENUE	55,295.49-	
	CCD 66208707		
	S		
11/30	PAYROLL IMMOKALEE FIRE C	69,139.92-	
	PPD 8		

## Check in Serial Number Order

Date	Check #	Amount	Date	Check #	Amount
11/05	35527	489.32	11/08	35556	425.95
11/01	35534*	925.00	11/06	35557	138.55
11/02	35541*	165.00	11/05	35558	20.00
11/06	35551*	400.00	11/08	35560*	140.85
11/29	35553*	20.00	11/13	35561	2,076.00
11/06	35554	108.96	11/06	35562	8,520.33
11/07	35555	438.91	11/09	35563	20.00

\* Denotes missing check numbers



IMMOKALEE FIRE CONTROL DISTRICT  
502 E NEW MARKET RD  
IMMOKALEE FL 34142

PUBLIC COMMERCIAL CHECKING @XXXXXXXXXX@8175 (Continued)

Check in Serial Number Order

Date	Check #	Amount	Date	Check #	Amount
11/07	35564	364.38✓	11/19	35588	1,000.00✓
11/14	35566*	59.50✓	11/16	35589	14.68✓
11/14	35567	466.12✓	11/14	35590	3,942.26✓
11/19	35568	126.41✓	11/15	35591	181.38✓
11/19	35569	330.00✓	11/20	35592	46.52✓
11/14	35570	870.44✓	11/27	35593	335.38✓
11/15	35571	2,833.83✓	11/20	35594	103.33✓
11/19	35572	45.40✓	11/27	35595	130.00✓
11/15	35573	37.98✓	11/26	35596	3,897.43✓
11/14	35574	1,172.59✓	11/20	35598*	204.65✓
11/14	35576*	125.00✓	11/23	35599	971.94✓
11/14	35577	351.92✓	11/23	35600	1,237.50✓
11/23	35578	249.00✓	11/20	35601	490.03✓
11/15	35579	815.72✓	11/23	35603*	6,584.25✓
11/14	35580	73.15✓	11/23	35604	44.26✓
11/14	35581	1,004.00✓	11/21	35606*	757.00✓
11/15	35582	22.05✓	11/27	35608*	39,396.77✓
11/15	35583	46.62✓	11/28	35609	391.17✓
11/16	35584	267.00✓	11/26	35611*	350.00✓
11/30	35585	22.60✓	11/28	35612	537.58✓
11/15	35587*	75.01✓	11/27	35597*	240.00✓

\* Denotes missing check numbers

35597

#### Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
11/01	53,702.34	11/13	181,365.79	11/23	205,434.01
11/02	50,551.88	11/14	173,300.81	11/26	201,186.58
11/05	50,042.56	11/15	72,811.45	11/27	161,084.43
11/06	40,874.72	11/16	72,529.77	11/28	187,525.89
11/07	40,071.43	11/19	216,122.49	11/29	187,505.89
11/08	66,382.67	11/20	215,277.96	11/30	1,118,899.02
11/09	66,362.67	11/21	214,520.96		

9:39 AM

12/04/18

**IMMOKALEE FIRE CONTROL DISTRICT**  
**Reconciliation Summary**  
101000 · FNB CHECKING, Period Ending 11/30/2018

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	Nov 30, 18	
Beginning Balance		54,627.34
Cleared Transactions		
Checks and Payments - 64 items	-354,557.47	
Deposits and Credits - 11 items	1,418,829.15	
Total Cleared Transactions	1,064,271.68	
Cleared Balance		1,118,899.02
Uncleared Transactions		
Checks and Payments - 19 items	-40,498.15	
Total Uncleared Transactions	-40,498.15	
Register Balance as of 11/30/2018		1,078,400.87
Ending Balance		1,078,400.87

9:39 AM

12/04/18

**IMMOKALEE FIRE CONTROL DISTRICT**  
**Reconciliation Detail**  
**101000 - FNB CHECKING, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						54,627.34
<b>Cleared Transactions</b>						
<b>Checks and Payments - 64 items</b>						
Bill Pmt -Check	10/12/2018	35534	Marby Brothers, Inc;	X	-925.00	-925.00
Bill Pmt -Check	10/12/2018	35527	Comcast	X	-489.32	-1,414.32
Bill Pmt -Check	10/23/2018	35541	Eddie Bock's Plumbi...	X	-165.00	-1,579.32
Bill Pmt -Check	10/31/2018	35562	P.G.I.T.	X	-8,520.33	-10,099.65
Bill Pmt -Check	10/31/2018	35561	North Collier Fire Co...	X	-2,076.00	-12,175.65
Bill Pmt -Check	10/31/2018	35555	DIRECTV	X	-438.91	-12,614.56
Bill Pmt -Check	10/31/2018	35556	Eagle Engraving	X	-425.95	-13,040.51
Bill Pmt -Check	10/31/2018	35551	Alert-All	X	-400.00	-13,440.51
Bill Pmt -Check	10/31/2018	35564	United Uniforms US...	X	-364.38	-13,804.89
Bill Pmt -Check	10/31/2018	35560	Municipal Emergenc...	X	-140.85	-13,945.74
Bill Pmt -Check	10/31/2018	35557	Immokalee Water & ...	X	-138.55	-14,084.29
Bill Pmt -Check	10/31/2018	35554	Culligan Water	X	-108.96	-14,193.25
Bill Pmt -Check	10/31/2018	35566	Waste Connections ...	X	-59.50	-14,252.75
Bill Pmt -Check	10/31/2018	35563	Thomas Manning	X	-20.00	-14,272.75
Bill Pmt -Check	10/31/2018	35553	christopher blind	X	-20.00	-14,292.75
Bill Pmt -Check	10/31/2018	35558	James Langlois	X	-20.00	-14,312.75
General Journal	11/02/2018	bjb		X	-2,985.46	-17,298.21
Bill Pmt -Check	11/05/2018	35567	AppSmart	X	-466.12	-17,764.33
Bill Pmt -Check	11/08/2018	35590	WEX Bank	X	-3,942.26	-21,706.59
Bill Pmt -Check	11/08/2018	35571	Cardmember Service	X	-2,833.83	-24,540.42
Bill Pmt -Check	11/08/2018	35574	Dade Paper & Bag, ...	X	-1,172.59	-25,713.01
Bill Pmt -Check	11/08/2018	35581	Leal Tire Company	X	-1,004.00	-26,717.01
Bill Pmt -Check	11/08/2018	35588	Tuscan & Company,...	X	-1,000.00	-27,717.01
Bill Pmt -Check	11/08/2018	35570	Callaghan Tire	X	-870.44	-28,587.45
Bill Pmt -Check	11/08/2018	35579	John Collins Auto P...	X	-815.72	-29,403.17
Bill Pmt -Check	11/08/2018	35577	Home Depot Credit ...	X	-351.92	-29,755.09
Bill Pmt -Check	11/08/2018	35569	Bennett Fire Product...	X	-330.00	-30,085.09
Bill Pmt -Check	11/08/2018	35584	Overhead Door Co o...	X	-267.00	-30,352.09
Bill Pmt -Check	11/08/2018	35578	JJS Technical Servi...	X	-249.00	-30,601.09
Bill Pmt -Check	11/08/2018	35591	Networkfleet Inc.	X	-181.38	-30,782.47
Bill Pmt -Check	11/08/2018	35568	B&L HARDWARE	X	-126.41	-30,908.88
Bill Pmt -Check	11/08/2018	35576	Grounds Force P.M.	X	-125.00	-31,033.88
Bill Pmt -Check	11/08/2018	35587	Tamiami Ford	X	-75.01	-31,108.89
Bill Pmt -Check	11/08/2018	35580	Konica Minolta Busi...	X	-73.15	-31,182.04
Bill Pmt -Check	11/08/2018	35583	Office Depot	X	-46.62	-31,228.66
Bill Pmt -Check	11/08/2018	35572	Channel Innovations	X	-45.40	-31,274.06
Bill Pmt -Check	11/08/2018	35573	Culligan Water	X	-37.98	-31,312.04
Bill Pmt -Check	11/08/2018	35585	Pak-n-Ship Of SWFL	X	-22.60	-31,334.64
Bill Pmt -Check	11/08/2018	35582	Municipal Emergenc...	X	-22.05	-31,356.69
Bill Pmt -Check	11/08/2018	35589	Waste Connections ...	X	-14.68	-31,371.37
General Journal	11/15/2018	bjb		X	-85,483.36	-116,854.73
General Journal	11/15/2018	bjb		X	-31,595.76	-148,450.49
Bill Pmt -Check	11/15/2018	35603	North Collier Profess...	X	-6,584.25	-155,034.74
Bill Pmt -Check	11/15/2018	35596	Enterprise FM Trust	X	-3,897.43	-158,932.17
Bill Pmt -Check	11/15/2018	35600	Manson Bolves Don...	X	-1,237.50	-160,169.67
Bill Pmt -Check	11/15/2018	35599	Lee County Electric ...	X	-971.94	-161,141.61
Bill Pmt -Check	11/15/2018	35606	The Hartford	X	-757.00	-161,898.61
General Journal	11/15/2018	bjb		X	-607.44	-162,506.05
Bill Pmt -Check	11/15/2018	35601	Marby Brothers, Inc;	X	-490.03	-162,996.08
Bill Pmt -Check	11/15/2018	35593	Comcast	X	-335.38	-163,331.46
Bill Pmt -Check	11/15/2018	35597	Hawkeye Sign Co	X	-240.00	-163,571.46
Bill Pmt -Check	11/15/2018	35598	Immokalee Water & ...	X	-204.65	-163,776.11
Bill Pmt -Check	11/15/2018	35595	Eddie Bock's Plumbi...	X	-130.00	-163,906.11
Bill Pmt -Check	11/15/2018	35594	Cummins Power So...	X	-103.33	-164,009.44
Bill Pmt -Check	11/15/2018	35592	Applicant Insight	X	-46.52	-164,055.96
Bill Pmt -Check	11/15/2018	35604	Office Depot	X	-44.26	-164,100.22
Bill Pmt -Check	11/20/2018	35608	Florida Blue	X	-39,396.77	-203,496.99
Bill Pmt -Check	11/20/2018	35612	Verizon	X	-537.58	-204,034.57
Bill Pmt -Check	11/20/2018	35609	Lee County Electric ...	X	-391.17	-204,425.74
Bill Pmt -Check	11/20/2018	35611	Self Insured Plans L...	X	-350.00	-204,775.74
General Journal	11/30/2018	bjb		X	-69,139.92	-273,915.66
General Journal	11/30/2018	bjb		X	-55,295.49	-329,211.15

9:39 AM

12/04/18

**IMMOKALEE FIRE CONTROL DISTRICT**  
**Reconciliation Detail**  
**101000 · FNB CHECKING, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	11/30/2018	bjb		X	-24,795.68	-354,006.83
General Journal	11/30/2018	bjb		X	-550.64	-354,557.47
Total Checks and Payments					-354,557.47	-354,557.47
<b>Deposits and Credits - 11 Items</b>						
Bill Pmt -Check	09/25/2018	35494	Hawkeye Sign Co	X	0.00	0.00
Bill Pmt -Check	10/31/2018	35565	Verizon	X	0.00	0.00
Bill Pmt -Check	11/08/2018	35575	Firecom	X	0.00	0.00
Deposit	11/08/2018			X	899.98	899.98
Deposit	11/08/2018			X	11,291.28	12,191.26
Transfer	11/08/2018			X	14,686.78	26,878.04
Transfer	11/13/2018			X	117,079.12	143,957.16
Transfer	11/15/2018			X	21,209.79	165,166.95
Deposit	11/16/2018			X	145,094.53	310,261.48
Transfer	11/28/2018			X	27,370.21	337,631.69
Deposit	11/29/2018			X	1,081,197.46	1,418,829.15
Total Deposits and Credits					1,418,829.15	1,418,829.15
Total Cleared Transactions					1,064,271.68	1,064,271.68
Cleared Balance					1,064,271.68	1,118,899.02
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Bill Pmt -Check	09/07/2018	35442	Derek Neuman		-5.00	-5.00
Bill Pmt -Check	10/31/2018	35550	Alan T. Davis		-20.00	-25.00
Bill Pmt -Check	10/31/2018	35552	Andre Cotilla 176		-20.00	-45.00
Bill Pmt -Check	10/31/2018	35559	Javier Barcela		-20.00	-65.00
Bill Pmt -Check	11/08/2018	35586	Robert Mendoza		-675.00	-740.00
Bill Pmt -Check	11/15/2018	35602	North Collier Fire Co...		-6,066.50	-6,806.50
Bill Pmt -Check	11/15/2018	35605	Tamiami Ford		-101.00	-6,907.50
Bill Pmt -Check	11/20/2018	35610	North Collier Fire Co...		-6,066.50	-12,974.00
Bill Pmt -Check	11/20/2018	35607	Comcast		-153.94	-13,127.94
Bill Pmt -Check	11/28/2018	35613	Arthur J. Gallagher ...		-13,487.00	-26,614.94
Bill Pmt -Check	11/28/2018	35620	P.G.I.T.		-8,520.33	-35,135.27
Bill Pmt -Check	11/28/2018	35622	Principal Life Insura...		-3,298.97	-38,434.24
Bill Pmt -Check	11/28/2018	35618	North Collier Profess...		-1,604.86	-40,039.10
Bill Pmt -Check	11/28/2018	35614	DIRECTV		-225.95	-40,265.05
Bill Pmt -Check	11/28/2018	35615	Grounds Force P.M.		-125.00	-40,390.05
Bill Pmt -Check	11/28/2018	35619	Office Depot		-62.55	-40,452.60
Bill Pmt -Check	11/28/2018	35621	Pak-n-Ship Of SWFL		-22.60	-40,475.20
Bill Pmt -Check	11/28/2018	35617	Municipal Emergenc...		-12.95	-40,488.15
Bill Pmt -Check	11/28/2018	35616	Hawkeye Sign Co		-10.00	-40,498.15
Total Checks and Payments					-40,498.15	-40,498.15
Total Uncleared Transactions					-40,498.15	-40,498.15
Register Balance as of 11/30/2018					1,023,773.53	1,078,400.87
<b>Ending Balance</b>					<b>1,023,773.53</b>	<b>1,078,400.87</b>

IMMOKALEE FIRE CONTROL DISTRICT  
 IMPACT FEE ACCOUNT  
 502 E NEW MARKET RD  
 IMMOKALEE FL 34142

## CHECKING ACCOUNTS

Please reference the enclosed schedule  
 for fees effective January 1, 2019

PUBLIC FUNDS NOW		Number of Enclosures	1
Accounts	@XXXXXXXXXX@8183	Statement Dates	11/01/18 thru 12/02/18
Beginning Balance	999,752.60	Days in the Statement Period	32
1 Deposits/Credits	46,508.31	Average Ledger	1,018,193.09
1 Checks/Debits	806.24	Average Collected	1,018,193.09
Service Charge	.00	Interest Earned	982.38
Interest Paid	919.31	Annual Percentage Yield Earned	1.11%
Ending Balance	1,046,373.98	2018 Interest Paid	29,636.16

*Reconciled 12-4-18*

## Deposits and Electronic Transactions

Date	Description	Debit	Credit
11/15	Transf to MMKT 108191	806.24- ✓	
	Reimb for Architect Paid by GF		
	Confirmation number 1115180338		
11/20	Remote Deposit		46,508.31 ✓
11/30	Interest Deposit		919.31 ✓

## Daily Balance Information

Date	Balance	Date	Balance
11/01	999,752.60	11/20	1,045,454.67
11/15	998,946.36	11/30	1,046,373.98

END OF STATEMENT

10:01 AM

12/04/18

**IFCD- IMPACT FUND**  
**Reconciliation Summary**  
**100 · Cash in Bank-FFI, Period Ending 11/30/2018**

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	<u>Nov 30, 18</u>
<b>Beginning Balance</b>	999,752.60
<b>Cleared Transactions</b>	
Checks and Payments - 1 item	-806.24
Deposits and Credits - 2 Items	47,427.62
	<u>46,621.38</u>
<b>Total Cleared Transactions</b>	
<b>Cleared Balance</b>	<u><u>1,046,373.98</u></u>
<b>Register Balance as of 11/30/2018</b>	1,046,373.98
<b>Ending Balance</b>	1,046,373.98

10:01 AM

12/04/18

**IFCD- IMPACT FUND**  
**Reconciliation Detail**  
**100 - Cash in Bank-FFI, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						999,752.60
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	11/15/2018			X	-806.24	-806.24
<b>Total Checks and Payments</b>					-806.24	-806.24
<b>Deposits and Credits - 2 Items</b>						
Deposit	11/20/2018			X	46,508.31	46,508.31
Deposit	11/30/2018			X	919.31	47,427.62
<b>Total Deposits and Credits</b>					47,427.62	47,427.62
<b>Total Cleared Transactions</b>					46,621.38	46,621.38
<b>Cleared Balance</b>					46,621.38	1,046,373.98
<b>Register Balance as of 11/30/2018</b>					46,621.38	1,046,373.98
<b>Ending Balance</b>					46,621.38	1,046,373.98

Nov-18

<b>IMMOKALEE FIRE APPLICATION</b>	<b>#</b>	<b>COLLECTED</b>
FIRE - Application - TENT	1	\$ 50.00
FIRE Application - Alarms Monitoring	1	\$ 100.00
FIRE Application - Architectural	11	\$ 1,984.06
FIRE Application - Fire Alarm - Commerical	1	\$ 90.00
FIRE Application - New Fire Suppression System	1	\$ 65.00
<b>TTLS</b>	<b>15</b>	<b>\$ 2,289.06</b>



Nov-18

<b>IMMOKALEE FIRE REVIEW</b>	<b>#</b>	<b>COLLECTED</b>
Fire Code Review - CARNY	1	\$ 100.00
Fire Code Review - Insubstantial Change to Site Plan	1	\$ 100.00
FIRE Review Fee - Alarms - Commercial	2	\$ 43.55
FIRE Review Fee - Fossil Fuel Storage Systems (gas/diesel)	1	\$ 50.00
FIRE Review Fee - New Fire Suppression System	1	\$ 20.00
<b>TTLs</b>	<b>6</b>	<b>\$ 313.55</b>

Nov-18

<b>IMMOKALEE FIRE INSPECTION</b>	<b>#</b>	<b>COLLECTED</b>
FIRE Inspection - Alarm Monitoring	2	\$ 200.00
FIRE Inspection Add/Alt - Commercial	1	\$ 400.00
FIRE Inspection Alarm - New Construction	2	\$ 643.55
FIRE Inspection Hoods	1	\$ 209.00
FIRE Inspection Minimum Fee - (not otherwise noted)	2	\$ 200.00
FIRE Inspection Suppression Systems - Flood & Pre-Engineered or Clean Agent	1	\$ 62.00
FIRE Inspection Tent	1	\$ 100.00
<b>TTLS</b>	<b>10</b>	<b>\$ 1,814.55</b>

Nov-18

<i>IMMOKALEE IMPACT FEES</i>	<i>#</i>	<i>COLLECTED</i>
Fire Impact Fee - Immokalee - Res	24	\$ 72,097.83
Fire Impact Fee - Immokalee - Non Res	0	\$ -
<b>TTLS</b>	<b>24</b>	<b>\$ 72,097.83</b>



# Immokalee Fire Control District

2 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

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MONTHLY STATUS REPORT: December 2018

Thomas Cunningham, Deputy Fire Chief

## **Calls for Service**

**November 2017 393 calls**

**November 2018 379 calls**

## **Completed Projects**

- Squad 30 placed in service running calls
- **Reimbursement for Hurricane Irma has been received**
- Truck Committee finalized proposed design plan for new fire engine
- Ordinance for Special Fire Watch (on December Meeting for approval)
- Annual Fire Inspection of fire stations completed
- New Verizon fleet tracking system installed and operating

## **On Going Projects**

- Old 4" fire hose from Tower 30 to be placed on Gov Deals for sale
- 4" appliances from Tower 30 to be placed on Gov Deals for sale
- Old out dated computers to be disposed of on Gov Deals
- Ongoing cost analysis of Janitorial supplies (looking at different vendors)
- Multiple leaks in roof of Stn 30 fixing as they are found (in progress of receiving a quote to replace roof at Stn 30)
- Repairs to roof at Stn 31
- Submitted grant for new mattresses for all new beds (FSFFA)
- Create new SOG's to for Operational calls i.e. Structure Fires and Vehicle Accident to implement Quality Assurance process
- Continue to update forms and documents
- Continue to update SOG's
- **Documentation submitted for reimbursement for 30<sup>th</sup> Ave Brushfire (04/20/2017)**
- Station committee multiple meetings to add to STN 32 design
- Disposal List for Capital Assets
- **Small Unmanned Aircraft (Drone) SOG**

## **Purchases/Quotes**

- Quotes to remodel Kitchen at Station 30
- Multiple Tools Appliance Quotes Missing from Apparatus
- Receiving Quotes for new mattresses for Station 30 and 32

## **Fleet Updates**

- Engine 30 back from fleet after receiving PM
- Engine 32 back from fleet after receiving PM
- NCFR EVT at Station 30 for multiple repairs to multiple units



# **Immokalee Fire Control District**

## **Regular Fire Commission Meeting**

### **Thursday December 13, 2018**

---

#### **STATUS REPORT: December, 2018**

**Michael J. Choate, Fire Chief**

#### **Completed Projects**

- **Ave Maria Land Acquisition for Station-32 – (Agreement Completed)**
- **Real Estate Contract From District Attorney for CDBG Land Purchase**
- **New Health Insurance Agent Hired**
- **All Employee's EMT and Paramedic License Has Been Renewed**
- **Appraisals for Station 30 and Station 31**
- **Changed Response Matrix on Medical Responses**
- **Fiscal Year 18/19 Budget in Preparation**
- **Cleaned Up Disposal of Older Assets**

#### **On Going Projects**

- **Hurricane Irma Reimbursements has been approved – Pending State Disbursement**
- **CDBG Funding for Land Acquisition to Purchase Land to Rebuild Station-30 – Extension Filed, Environmental is Underway**
- **Station-30 Complete Kitchen/Dining Room Remodel – 3 Quotes in Progress**
- **Fire Apparatus Committee for Apparatus Lease Purchase**
- **Upgrading/Changing Interlocal With North Collier**
- **Agreement with Ave Maria Stewardship Board for \$80,000.00 – In Review**
- **Ave Maria Station-32 Construction, Architects and Engineer Meetings – (We Have to RFP for all Services)**
- **Communicating with Collier County, Greater Naples and North Collier to Explore any and all Options for Our District Moving Forward**
- **All Employee's EMT and Paramedic License Renewal**
- **All Department Policies Being Revised**
- **Department Standard Operating Guidelines Being Revised**
- **2017 Wildfire Reimbursement, is in que with State**
- **Strategic Planning Process, SOG's and Policies**
- **Annual Fit Testing for All Combat Employees**
- **IFCD 5 Year Capital Improvement Expenditure Plan Lost but Being Rebuilt**
- **IFCD Comprehensive 5 Year Capital Improvement Strategic Plan Lost but Being Rebuilt**
- **Small Unmanned Aircraft (Drone) SOG**
- **Response to Mass Violence Events SOG**
- **Annual Health Check/Physical**

### **Other Notables**

- **New Insurance Agent Has Found Better Florida Blue Plan**
- **Should See a Small Reduction in our Workers Compensation Insurance**
- **Station Maintenance and Repairs are Steadily Increasing**
- **Vehicle Maintenance and Repairs are Steadily Increasing**



# Immokalee Fire Control District

## Regular Board Meeting

### Thursday, December 13, 2018

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**Meeting Date:** December 13, 2018

**Prepared By:** Chief Financial Officer Becky Bronsdon

**Date Prepared:** December 4, 2018

**Subject:** Request for Board Approval of Health, Dental, Life and Employee Assistance Program Employee Group Benefit Plans for the Period of January 1, 2019 through December 31, 2019

**Objective:**

Obtain Board approval of the District's employee group benefit plans (health, dental, life and employee assistance program) for the period of January 1, 2019 through December 31, 2019.

**Background Information:**

At the September 20, 2018 Regular Board Meeting, the Board selected the proposal of Case Benefit Consultants, LLC to provide benefit consulting and agent of record services for the District's employee group benefits for the coverage period of January 1, 2019 through December 31, 2019.

During the month of October 2018, Pat Case reviewed all of the District's employee benefit plans and then distributed requests for proposals for coverage from all of the significant carriers in our area. Staff met with Ms. Case on November 16, 2018 to review the proposals and the recommendations for the period of January 1, 2019 through December 31, 2019.

Attachment 1 is a summary of the recommendation for coverages, along with the cost comparison to the amount provided for in the 2018-2019 General Fund Budget.

**Considerations:**

The employee benefit plans include:

1. Health Insurance (including the Health Reimbursement Account and Medical Clinic)
2. Dental Insurance
3. Vision Insurance
4. Life Insurance
5. Employee Assistance Program ("EAP")

**Health Insurance**

Requests for Proposals were sent to Florida Blue (the current carrier), Cigna, United and Aetna. Aetna declined to submit a proposal. Proposals were received from Florida Blue for both the

current plan design and an alternate plan design with better benefits, and Cigna and United Health Care with plans matching both the current plan design and an alternative plan.

After careful analysis, and with input from Pat Case, staff is recommending the Board approve Plan No. 14006 with Florida Blue, which is the alternative plan design with benefits restored to the level provided in 2017. While the premiums for this plan are more expensive than the current plan, with savings achieved in overall employee benefits, the total cost remains well under budget.

Benefits restored under the recommended plan include:

- Co-payments returned to \$25/\$45 for office visits instead of \$40/\$85 as currently provided.
- Co-insurance once deductible is met restored to 80% instead of the current 50%.
- Deductibles are restored to \$1,000/\$4,000 instead of \$1,500/\$4,500.
- Maximum out of pocket is reduced to \$4,000/\$8,000 instead of \$7,000/\$14,000.

See Attachment 2 – comparison of all proposals received for full details on each proposal.

Ms. Case negotiated rate increases down to 2% on the current plan (10% increase was budgeted); the cost to renew the current plan (premiums only) is \$489,018; premium costs for the recommended plan (better benefits) is \$546,555 (\$57,537 more than the current plan design). However, a 10% increase in the cost of the current plan (with lower benefits) was budgeted. The anticipated increase on the current plan was estimated to be \$47,962; additional savings on the other components of the employee benefits more than provide for the additional premiums

### **Dental Insurance**

The current carrier for dental insurance is Principal Life Insurance Company. Proposals were received from Principal and Guardian. Benefits are identical in each proposal **except** Guardian reimburses at 90% of customary charges, while Principal reimburses at “prevailing rates”.

Staff is recommending the Board accept the proposal from Guardian which reflects a slight increase of \$264.36 per year than Principal but provides reimbursement at a much better level. An increase of 10%, or \$2,753 was provided for in the budget. The recommended plan results in a much smaller increase, leaving \$2,500 of budgeted funds to apply to the health insurance.

### **Vision Insurance**

The current carrier for vision insurance is Principal Life Insurance Company. Proposals were received from Principal and Guardian. The coverages provided by the Guardian Plan are much better and are available through retail and private providers, such as Walmart and Target. The current carrier only provides benefits through private providers.



Staff is recommending the Board approve the proposal of Guardian. The benefits are better and the annual cost is \$4,362.96, **\$2,848.69 less** than the renewal proposal with Principal.

#### **Life and Line of Duty Life Coverage**

Principal is the current carrier for life insurance. Proposals were received from Principal and Standard Insurance. Standard Insurance proposal includes an additional \$50,000 if death occurs in the line of duty (a benefit not provided by the Principal coverage). Standard's proposal is \$277.20 less than the proposal from Principal and provides for the additional line of duty coverage.

Staff recommends the Board accept the proposal from Standard for life insurance coverage.

#### **H.R.A. Account Funding and Administration**

Health Reimbursement Account ("HRA") is currently administered by Self Insured Plans, LLC for an annual administration fee of \$5,320. Staff is proposing the administrative services be provided by Diversified Administration for an annual cost of \$3,550.00. Employees will also be provided with a debit card for their HRA account so they will not have to wait for reimbursement of qualified expenses. We are also eliminating plan co-payments as eligible HRA expenses. Funding is don

#### **Additional Coverage**

##### **Employee Assistance Program**

The District currently does not have an Employee Assistance Program ("EAP") in place. A proposal for coverage was received from Standard for a **total annual premium of \$105**. This services provides counseling and mental health support for employees and their dependents for both work and non-work related life issues. The cost is exceptionally minimal and may avoid some mental health related claims which result in incurred costs to the health insurance.

#### **Teledoc**

Teledoc is a web based/telephone health provider service that the employees had prior to 2018. It is a service which provides 24/7/365 care and no cost to the employee or their dependent and generates no health insurance claims or cost. The total annual cost to the District for this service is \$2,730. This service will result in a reduction of H.R.A. funds used since many of those costs are office visit related, and this service will allow the employee to avoid an office visit and corresponding charge.

#### **Fiscal Impact:**

As identified on Attachment 1, total costs for all of the above recommended coverages, including the medical clinic and funding of the health reimbursement account ("HRA") totals \$604,751 when the refund of unused HRA dollars (which we have already received) and the other premium savings are factored in. This total includes an estimated HRA funding of \$15,000, which is 50% more than was spent in the current year. It is anticipated that the actual

amount will be far less with the implementation of the medical clinic and Teledoc. The total amount provided for in the General Fund Budget for 2018-2019 for employee group benefits (insurance coverage) is \$656,770. Even with the recommended coverages which attempt to restore the benefits to the 2017 level, total cost is a little more than \$50,000 under budget.

**Recommendation:**

Staff recommends the Board accept the following proposals for the period of January 1, 2019 through December 31, 2019:

1. Health Insurance – Florida Blue Plan 14006.
2. Dental – Guardian
3. Vision – Guardian
4. Life – Standard
5. EAP – Standard
6. Teledoc
7. H.R.A. funding administered by Diversified Administration

The Board has already approved the contract for the Medical Clinic at last month's Board Meeting.

The entire packet of proposals and related information presented by Case Benefits, LLC is available for review upon request.

**Attachments:**

Attachment 1: Summary – All Employee Benefit Coverages – Cost vs. Budget

Attachment 2: Health Insurance Proposals

# IMMOKALEE FIRE CONTROL DISTRICT EMPLOYEE BENEFIT FINANCIAL SUMMARY: JANUARY 1, 2019

<u>FLORIDA BLUE MEDICAL PLANS</u>	2018 PLAN YEAR COSTS	2019 PLAN YEAR COSTS
Total Annual Cost: CURRENT PLAN DESIGN	\$479,162.88	
Total Annual Cost: <b>ALTERNATE FLORIDA BLUE</b> PLAN DESIGN		\$546,555.24
<u>GROUP LIFE, DENTAL AND VISION PLANS</u>	Current Carrier: Principal	Proposed Carriers: Guardian and Standard
Total Annual Cost: LIFE INSURANCE	\$5,544.00	\$5,266.80
Total Annual Cost: DENTAL INSURANCE	\$27,530.28	\$27,794.64
Total Annual Cost: VISION INSURANCE	\$7,211.64	\$4,362.96
Total Annual Cost: MEDICAL, LIFE, DENTAL AND VISION INSURANCE	\$519,448.80	\$583,979.64
<b>ANNUAL Teladoc Premium (35 employees/ family members)</b>		<b>\$2,730.00</b>
<b>ANNUAL EAP Premium (35 employees/ family members)</b>		<b>\$105.00</b>
<b>ANNUAL FUNDING MY CARE CLINIC</b>		<b>\$35,000.00</b>
<b>PROJECTED HRA CONTRIBUTION (BASED ON CURRENT YEAR PLUS 50%)</b>		<b>\$15,000.00</b>
<b>PROJECTED ANNUAL PREMIUMS FOR BENEFITS:</b>	<b>\$519,448.90</b>	<b>\$636,814.64</b>
<b>ANCILLARY PREMIUM SAVINGS</b>		
<b>REFUND OF 2017 HRA CLAIM DOLLARS</b>		<b>\$22,794.00</b>
<b>REFUND OF VHS/ ADD PREMIUM</b>		<b>\$7,500.00</b>
<b>ANNUAL PREMIUM SAVINGS HRA ADMINISTRATION:</b>		<b>\$1,770.00</b>
<b>TOTAL ANCILLARY PREMIUM SAVINGS:</b>		<b>\$32,064.00</b>
<b>NET COST TO THE DISTRICT FOR 2019 EMPLOYEE BENEFITS PACKAGE:</b>		<b>\$604,750.64</b>

Presented by Case Benefit Consultants, LLC

Total Budgeted

\$

656,770.00

	CURRENT - Florida Blue Plan 14056		ALTERNATE - Florida Blue Plan 14006		ALTERNATE - Cigna Plan 4	
	Blue Options		Blue Options		Open Access Plus	
NETWORK:	IN NETWORK	OUT OF NETWORK	IN NETWORK	OUT OF NETWORK	IN NETWORK	OUT OF NETWORK
BENEFITS:						
OFFICE VISITS						
Family Physician/PCP	\$40 Copay	50% Coinsurance after Ded	\$25 Copay	50% Coinsurance after Ded	\$25 Copay	50% Coinsurance after Ded
Physician Services in Office Setting	Included in Copay	50% Coinsurance after Ded	Included in Copay	50% Coinsurance after Ded	Included in Copay	50% Coinsurance after Ded
Specialist	\$85 Copay	50% Coinsurance after Ded	\$45 Copay	50% Coinsurance after Ded	\$45 Copay	50% Coinsurance after Ded
Requires Referrals	No	No	No	No	No	No
PREVENTATIVE						
Well Child		Lab - QUEST		Lab - QUEST		Lab - QUEST & LABCORP
Adult Wellness	Covered at 100%	50% Coinsurance	Covered at 100%	50% Coinsurance	Covered at 100%	Not Covered
Preventive Clinical Lab	Covered at 100%	50% Coinsurance	Covered at 100%	50% Coinsurance	Covered at 100%	Not Covered
OTHER SERVICES						
Urgent Care Centers	\$90 Copay	\$90 Copay and Ded	\$50 Copay	\$50 Copay and Ded	\$50 Copay	50% Coinsurance after Ded
Advanced Imaging	\$300 Copay	50% Coinsurance after Ded	\$250 Copay	50% Coinsurance after Ded	\$250 Copay	50% Coinsurance after Ded
Diagnostic Clinical Lab	Covered at 100%	50% Coinsurance after Ded	\$25 Copay	50% Coinsurance after Ded	20% Coinsurance after Ded	50% Coinsurance after Ded
HOSPITAL / FACILITY CHARGES						
Emergency Room	50% Coinsurance after Ded	50% Coinsurance after Ded	\$300 Copay	\$300 Copay	\$300 Copay	\$300 Copay
In-Patient	50% Coinsurance after Ded	50% Coinsurance after Ded	\$300 Copay up to \$1,500 Max	50% Coinsurance after Ded	\$300 Copay and 20% Coinsurance after Ded	50% Coinsurance after Ded
Out-Patient	50% Coinsurance after Ded	50% Coinsurance after Ded	\$350 Copay	50% Coinsurance after Ded	\$350 Copay	50% Coinsurance after Ded
Ambulatory	\$400 Copay	50% Coinsurance after Ded	\$200 Copay	50% Coinsurance after Ded	\$350 Copay	50% Coinsurance after Ded
Surgeon Fees	Covered at 100%	Covered at 100%	\$75 Copay	\$75 Copay	20% Coinsurance after Ded	50% Coinsurance after Ded
PRESCRIPTIONS						
Pharmacy (Retail 30 day supply)						
Generic	\$0 / \$4 / \$15	Not Covered	\$0 / \$4 / \$15	Not Covered	\$15	Not Covered
Name Brand	\$50 / \$100	Not Covered	\$30 / \$60	Not Covered	\$50	Not Covered
Non-Formulary	\$200	Not Covered	\$100	Not Covered	\$200	Not Covered
Specialty Rx	\$300	Not Covered	\$200	Not Covered	\$300	Not Covered
Pharmacy (Mail Order-90 day supply)	Approximately 2X Retail	Not Covered	Approximately 2X Retail	Not Covered	\$45 / \$150 / \$600	Not Covered
CALENDAR YEAR DEDUCTIBLE						
Individual	\$1,500 Per Person	\$4,500 Per Person	\$1,000 Per Person	\$4,000 Per Person	\$1,000 Per Person	\$4,000 Per Person
Family	\$3,000 Family Maximum	\$9,000 Family Maximum	\$3,000 Family Maximum	\$8,000 Family Maximum	\$3,000 Family Maximum	\$8,000 Family Maximum
Coinsurance						
	50%	50%	80%	50%	80%	50%
CALENDAR YEAR OUT-OF-POCKET MAXIMUM						
Individual	\$7,000 Per Person	\$14,000 Per Person	\$4,000 Per Person	\$8,000 Per Person	\$4,000 Per Person	\$8,000 Per Person
Family	\$14,000 Family Maximum	\$28,000 Family Maximum	\$8,000 Family Maximum	\$16,000 Family Maximum	\$8,000 Family Maximum	\$16,000 Family Maximum
Copays Included in OOP	Yes	Yes	Yes	Yes	Yes	Yes
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
RATES PER MONTH:						
Employee	\$533.47	Renewal Rates	\$533.47	\$544.31	\$550.77	\$550.77
Monthly Premium for Employees	\$19,204.92		\$19,204.92	\$19,595.16	\$19,827.72	\$19,827.72
Additional Cost for Dependents						
Spouse	\$533.47		\$533.47	\$544.31	\$605.84	\$605.84
Child(ren)	\$453.45		\$453.45	\$462.66	\$495.68	\$495.68
Spouse and Child or Children	\$986.92		\$986.92	\$1,006.97	\$1,101.51	\$1,101.51
Monthly Premium for Dependents	\$20,725.32		\$20,725.32	\$21,146.37	\$23,131.73	\$23,131.73
TOTAL MONTHLY PREMIUM TO IFCD:	\$39,930.24		\$40,741.53	\$46,163.01	\$42,959.45	\$42,959.45
VARIANCE IN COST COMPARED TO CURRENT:			\$811.29 / \$9,735.48	\$6,232.77 / \$74,793.24	\$3,029.21 / \$36,350.52	\$3,029.21 / \$36,350.52

This summary is not an offer or guarantee of insurance, nor is it a full description of the benefits and limitations of the plan(s) shown. Please refer to the carrier issued Certificate of Coverage for specific benefit coverages. The carrier issued SPD will prevail should there be any discrepancies.

**UHC ALTERNATE BENEFITS AND RATES IMMOKALEE FIRE CONTROL DISTRICT**  
EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

		<b>ALTERNATE - UHC Plan AUW8/310</b>	<b>ALTERNATE - UHC HSA Plan AVXJ/922</b>
<b>NETWORK:</b>		<b>Choice</b>	<b>Choice Plus</b>
<b>BENEFITS:</b>		<b>IN NETWORK</b>	<b>OUT OF NETWORK</b>
<b>OFFICE VISITS</b>			
Family Physician/PCP		\$25 Copay	Not Covered
Physician Services in Office Setting		Additional Fees May Apply	Not Covered
Specialist		\$50 Copay	Not Covered
Requires Referrals		No	Not Covered
<b>PREVENTATIVE</b>		<b>Lab - QUEST &amp; LABCORP</b>	<b>Lab - QUEST &amp; LABCORP</b>
Well Child		Covered at 100%	40% Coinsurance after Ded
Adult Wellness		Covered at 100%	40% Coinsurance after Ded
Preventive Clinical Lab (Quest)		Covered at 100%	40% Coinsurance after Ded
<b>OTHER SERVICES</b>		<b>Lab - QUEST &amp; LABCORP</b>	<b>Lab - QUEST &amp; LABCORP</b>
Urgent Care Centers		\$50 Copay	20% Coinsurance after Ded
Advanced Imaging		\$200 Copay	20% Coinsurance after Ded
Diagnostic Clinical Lab (Quest)		\$50 Copay	20% Coinsurance after Ded
<b>HOSPITAL / FACILITY CHARGES</b>			
Emergency Room		\$250 Copay	20% Coinsurance after Ded
In-Patient		\$600 Copay	20% Coinsurance after Ded
Out-Patient		\$500 Copay	20% Coinsurance after Ded
Ambulatory		\$500 Copay	20% Coinsurance after Ded
Surgeon Fees		50% Coinsurance after Ded	20% Coinsurance after Ded
<b>PRESCRIPTIONS</b>			
<b>Pharmacy (Retail 30 day supply)</b>			<b>All Copays Apply After Deductible</b>
Generic		\$20 / \$20	\$15 / \$15
Name Brand		\$65 / \$100	\$50 / \$125
Non-Formulary		\$100 / \$300	\$85 / \$250
Specialty Rx		\$200 / \$500	Not Applicable
<b>Pharmacy (Mail Order-90 day supply)</b>		\$60 / \$195 / \$300 / \$600	\$37.50 / \$125 / \$212.50 / NA
<b>CALENDAR YEAR DEDUCTIBLE</b>			
Individual		\$2,000 Per Person	\$3,000 Per Person
Family		\$4,000 Family Maximum	\$6,000 Family Maximum
<b>Coinsurance</b>			
		50%	80%
<b>CALENDAR YEAR OUT-OF-POCKET MAXIMUM</b>			
Individual		\$4,750 Per Person	\$6,550 Per Person
Family		\$9,500 Family Maximum	\$13,100 Family Maximum
Copays Included in OOP		Yes	Yes
<b>Lifetime Maximum</b>		Unlimited	Unlimited
<b>RATES PER MONTH:</b>		<b>ALTERNATE - UHC Plan AUW8/310</b>	<b>ALTERNATE - UHC HSA Plan AVXJ/922</b>
Employee	36	\$581.37	\$487.57
Monthly Premium for Employees		\$20,929.32	\$17,552.52
<b>Additional Cost for Dependents</b>			
Spouse	2	\$581.37	\$487.57
Child(ren)	2	\$494.16	\$414.43
Spouse and Child or Children	19	\$1,075.53	\$902.00
Monthly Premium for Dependents		\$22,586.13	\$18,942.00
<b>TOTAL MONTHLY PREMIUM TO IFCD:</b>		\$43,515.45	\$36,494.52
<b>VARIANCE IN COST COMPARED TO CURRENT: \$39,930.24</b>		<b>\$3,5821 / \$43,022.52</b>	<b>\$3,435.72/ \$41,228.64</b>

This summary is not an offer or guarantee of insurance, nor is it a full description of the benefits and limitations of the plan(s) shown. Please refer to the carrier issued Certificate of Coverage for specific benefit coverages.. The carrier issued SPD will prevail should there be any discrepancies.

*Presented by Case Benefit Consultants, LLC 4760 Tamiami Trail North, Suite 25 Naples, Florida 34103*

*Phone: (239) 213-9909 Fax: (239) 213-9989*



# Immokalee Fire Control District

## Regular Board Meeting

### Thursday, December 13, 2018

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**Meeting Date:** December 13, 2018  
**Prepared By:** Chief Financial Officer Becky Bronsdon  
**Date Prepared:** December 4, 2018  
**Subject:** Request for Board Approval of Lease for Pierce Velocity Pumper through Leasing 2, Inc.

**Objective:**

Obtain Board approval of a lease through Leasing 2, Inc. for a Pierce Velocity Pumper.

**Background Information:**

For the last several months, staff has had multiple discussions with the Board regarding the need for a pumper apparatus. Staff has obtained a cost proposal for a Pierce Velocity Pumper in conjunction with the Government Publishing Office ("GPO") bid, and multiple leasing options through Leasing 2, Inc., a local government equipment financing provider who bids out the lease financing and provides funding options to multiple fire and EMS agencies across the country.

Attachment 1 reflects the leasing options for the Pierce Velocity Pumper. Attachment 2 is the Contract confirmation for the GPO bid for Fire Apparatus with Pierce Manufacturing. The GPO bid is reflected in the cost of the apparatus.

**Considerations:**

The **maximum** cost of the Pierce Pumper is the identified "Equipment Cost" on all of the leasing options. That cost is \$764,074 which reflects a \$20,000 down payment. It is anticipated that the actual cost will be less once some of the non-essential options are removed from the apparatus specifications.

The variables in the lease options are:

1. Number of annual miles allotted (either 10,000 or 12,000)
2. The lease term (5, 7 or 9 years)
3. The buyback amount paid to the District at the end of the lease term

Once the Board selects an option, the actual lease documents will be prepared by Leasing 2, Inc., reviewed by legal counsel and provided to the Board for approval at the January 2019 meeting.

**Fiscal Impact**

There is a \$20,000 fiscal impact for the 2018-2019 year, which constitutes the down payment. This down payment has not been provided for in the 2018-2019 General Fund Budget. The first lease payment would not be due until the 19-20 fiscal year. Please note that we expect to receive FEMA reimbursement for Hurricane Irma during this fiscal year which has not been budgeted and could be used to offset the down payment.

**Recommendation:**

Staff is recommending the Board select **Option 2 on the 10,000 mile lease plan**. This options provides for an annual payment of \$104,731.34 for a period of 7 years with an interest rate of 4.19%. At the end of the lease term, the District would receive \$194,300 as the buyback amount. The cost for mileage overage is \$5.47 per mile.

The average annual mileage on the current apparatus is just slightly over 10,000. Deputy Chief Cunningham recommends the Board select the lease option based on 10,000 miles because that is the closest option to actual miles currently used.

**Attachments:**

Attachment 1: Lease Options – 10,000 mile allotment and 12,000 mile allotment

Attachment 2: Confirmation of GPO Bid for Fire Apparatus

# LEASE FINANCING PROPOSAL

Attachment 1

Requested by  
Eric Huovinen

Representing



Presented To (As Lessee)

## Immokalee Fire Control District

<b>Proposal Date:</b>	October 17, 2018					
<b>Equipment Description:</b>	Pierce Velocity PUC Pumpers					
<b>Commencement Date:</b>	December 1, 2018					
	Quantity 1			Quantity 2		
	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
<b>Equipment Cost:</b>	\$764,074	\$764,074	\$764,074	\$1,518,148	\$1,518,148	\$1,518,148
<b>Lessee Down Payment:</b>						
<b>Amount Financed:</b>	\$764,074	\$764,074	\$764,074	\$1,518,148	\$1,518,148	\$1,518,148
<b>Lease Term:</b>	5 Years	7 Years	9 Years	5 Years	7 Years	9 Years
<b>First Payment Date:</b>	12/1/2019	12/1/2019	12/1/2019	12/1/2019	12/1/2019	12/1/2019
<b>Payment Frequency:</b>	Annual	Annual	Annual	Annual	Annual	Annual
<b>Lease Rate:</b>	4.19%	4.19%	4.24%	4.13%	4.14%	4.19%
<b>Payment Amount:</b>	\$127,998.12	\$104,731.34	\$93,629.69	\$253,027.87	\$207,196.80	\$185,380.25
<b>Buyback:</b>	\$252,300	\$194,330	\$114,300	\$504,600	\$388,660	\$228,600
<b>Buyback Due Date:</b>	10/15/2024	10/15/2026	10/15/2028	10/15/2024	10/15/2026	10/15/2028
<b>Cost/Mile over 10,000/yr:</b>	\$5.35	\$5.47	\$4.44	\$5.35	\$5.47	\$4.44

Pricing based on 10,000 miles per year per unit

### Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.



# LEASE FINANCING PROPOSAL

Requested by  
**Eric Huovinen**



Presented To (As Lessee)  
**Immokalee Fire Control District**

<b>Proposal Date:</b>	October 17, 2018					
<b>Equipment Description:</b>	Pierce Velocity PUC Pumpers					
<b>Commencement Date:</b>	December 1, 2018					
	<b>Quantity 1</b>			<b>Quantity 2</b>		
	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>	<b>Option 4</b>	<b>Option 5</b>	<b>Option 6</b>
<b>Equipment Cost:</b>	\$764,074	\$764,074	\$764,074	\$1,518,148	\$1,518,148	\$1,518,148
<b>Lessee Down Payment:</b>						
<b>Amount Financed:</b>	\$764,074	\$764,074	\$764,074	\$1,518,148	\$1,518,148	\$1,518,148
<b>Lease Term:</b>	5 Years	7 Years	9 Years	5 Years	7 Years	9 Years
<b>First Payment Date:</b>	12/1/2019	12/1/2019	12/1/2019	12/1/2019	12/1/2019	12/1/2019
<b>Payment Frequency:</b>	Annual	Annual	Annual	Annual	Annual	Annual
<b>Lease Rate:</b>	4.19%	4.19%	4.24%	4.13%	4.14%	4.19%
<b>Payment Amount:</b>	\$137,443.06	\$113,988.88	\$100,799.69	\$271,950.23	\$225,750.57	\$199,756.59
<b>Buyback:</b>	\$198,800	\$117,700	\$34,422	\$397,600	\$235,400	\$68,844
<b>Buyback Due Date:</b>	10/15/2024	10/15/2026	10/15/2028	10/15/2024	10/15/2026	10/15/2028
<b>Cost/Mile over 12,000/yr:</b>	\$4.89	\$3.77	\$1.27	\$4.89	\$3.77	\$1.27

*Pricing based on 12,000 miles per year per unit*

**Qualifications:**

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.



IN SERVICE TO SERVE YOU

Equipment Proposal

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire Equipment, Inc. ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: **December 4, 2018** ("Proposal Date") Customer: **Immokalee Fire Control District** ("Customer")

Customer Address: **502 New Market Rd E Immokalee, FL 34142**

Quantity	Product Description & Options	Price
1	Pierce Manufacturing one (1) Velocity PUC Pumper based on NPPGOV Fire Rescue GPO Contract 1420 Model ID Code 2.3 - Pierce Bid #601	\$784,074.00
	100% Prepay Discount (includes performance bond) - Payment due at time of order	(\$20,000.00)
Purchase Price:		\$764,074.00

**Delivery Timing:** The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 9 (months) after Company receives Customer's acceptance of this Proposal as defined below.

Other: \_\_\_\_\_

Unless accepted within 50 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

**INTENDING TO CREATE A BINDING AGREEMENT**, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: **Immokalee Fire Control District**

Ten-8 Fire Equipment, Inc.

By: \_\_\_\_\_

By: 

Title: \_\_\_\_\_

Title: **Authorized Sales Representative**

Print: \_\_\_\_\_

Print: **Eric Huovinen**

Date: \_\_\_\_\_

Date: **12-04-18**



# FREQUENTLY ASKED QUESTIONS

## FIRERESCUE GPO



### Q What is FireRescue GPO?

**A** FireRescue GPO is a program of NPPGov, a Cooperative Purchasing Organization that offers cost savings to public entities. FireRescue GPO facilitates the creation of publicly solicited contracts on behalf of its tens of thousands of government members nationwide. These contracts are publicly solicited by a lead public agency in accordance with government purchasing regulations and include "piggybacking" language, which allows government agencies to use these contracts in place of their own RFP process. FireRescue GPO members save time and money by making purchases through these publicly solicited contracts.

### Q How does the program work?

**A** FireRescue GPO uses a "lead public agency" to publicly solicit and award contracts through a Request for Proposal (RFP) process. Our members are eligible to access these contracts by signing an intergovernmental agreement (IGA) with the lead public agency, thereby eliminating the need to complete their own RFP process. FireRescue GPO staff and legal counsel facilitate this process and provide necessary documentation and support.

### Q Can my entity purchase through FireRescue GPO?

**A** Your state and local procurement laws and policies dictate the ability to use contracts available through FireRescue GPO. In the vast majority of jurisdictions the answer is "yes"! FireRescue GPO staff are available to answer questions about how our contracts are established to help determine eligibility. Virtually all 50 states have statutes in place that specifically allow the use of publicly solicited contracts even if the contract was created in another state. More information about state statutes can be found on our website (<https://www.nppgov.com/procurement-solutions/state-statutes>). The only other requirement is that you must be a member of NPPGov/FireRescue GPO.

### Q I have to be a member? How does that work?

**A** As a cooperative procurement organization we rely on the strength of our membership to develop competitive contracts. Membership is free and joining is easy.

Eligible organizations include

- **Government:** States, cities, counties, special districts, turnpikes, K-12 public schools, townships, parks and recreation districts, metro/city transits, public works, higher education facilities, etc.
- **Non-Profit:** All 501(c) 1-28 organizations that do not receive Medicaid funding.
- **FireRescue GPO:** Municipal fire department (city or county), State or federal fire agency, fire districts, volunteer fire agencies/departments, industrial fire departments, volunteer rescue squads, municipal EMS agencies
- **Law Enforcement GPO:** police departments, sheriff departments, correctional facilities, emergency communications, and emergency management.

To become a NPPGov/FireRescue GPO Member

1. Visit our website: [nppgov.com/firerescue-gpo](http://nppgov.com/firerescue-gpo)
2. Click "Join Now"
3. Select "Department"
4. Complete the registration form and submit.
5. You will receive a welcome call and e-mail confirming your membership within 24-48 hours (usually the same day). The welcome email will include your username and password. Vendor discount information can be accessed using your login credentials to log into [nppgov.com/firerescue-gpo](http://nppgov.com/firerescue-gpo).

### Q What services are offered through the FireRescue GPO program?

**A** A complete list of our vendors and discounts are available on [nppgov.com/firerescue-gpo](http://nppgov.com/firerescue-gpo). After registering and logging into the website, click on "Our Vendors" tab. Our vendor portfolio is extensive and includes many categories such as: fire apparatus, firefighting and rescue equipment, apparel and wildland gear, EMS and medical supplies, exhaust removal systems, maintenance, repairs and operations, station furniture, safety equipment, tires, office supplies, and more. Personal shopping assistance is available through our customer service line and email (877.329.8847 or [customerservice@nppgov.com](mailto:customerservice@nppgov.com)). We are also available to answer your procurement questions and provide guidance on the cooperative procurement process.

COOPERATIVE PURCHASING  
**nppgov.com**  
FREE MEMBERSHIP

**Q What is the difference between NPPGov/  
FireRescue GPO and some other cooperatives?**

**A** We can't speak to how other cooperatives conduct business but we know our members appreciate:

1. Responsive customer service, including communications with our legal counsel.
2. Our use of separate Lead Public Agencies to conduct RFPs on behalf of our members, which keeps the process fair and unbiased.
3. Readily available access to all necessary RFP and contract documentation.
4. Our revenue supports our non-profit hospital owners, funding critical healthcare initiatives such as autoimmune disease research.
5. Fire/Rescue specific revenue supports the fire service through a revenue sharing program with fire chiefs associations nationwide.

**Q Where do I find information on products offered through FireRescue GPO contracts?**

**A** Our website has a full list of all of our vendors/contracts as well as products and pricing. Some information is only available to members who have logged in to the website: [www.nppgov.com/firerescue-gpo](http://www.nppgov.com/firerescue-gpo)

**Q Who provides the quotation for products of interest?**

**A** Although our website lists pricing, your Pierce authorized dealer will provide the final quote and purchase order for the items of interest.

**Q What does it cost to join FireRescue GPO?**

**A** There are no costs or user fees, no purchasing obligations, and no minimum purchasing requirements.

**Q How is FireRescue GPO funded?**

**A** We negotiate a small administrative fee with our vendors to cover operating expenses.

**Q Where do the funds go?**

**A** Revenue from our program funds critical healthcare initiatives such as autoimmune disease research, as well as supports the fire service through a revenue sharing program with fire chiefs associations nationwide.

**Q Where do I send the payments?**

**A** Invoices and payments go directly through the vendor you are working with for the products of interest. FireRescue GPO does not collect any payments from our members for products or services.

**Q What process validated the product and services offered?**

**A** NPPGov serves as a nationwide channel providing publicly awarded agreements to government entities. Our publicly solicited agreements have been awarded through an RFP issued by a lead public agency. The lead agency is an independent government entity that carries out the advertising and bid procedures required by public contracting law.

NPPGov's contracts are established through the following process:

1. The Lead Public Agency prepares an RFP, incorporating the required cooperative purchasing (piggybacking) language that allows public entities across the nation to utilize the contract.
2. Suppliers respond to the RFP and the Lead Public Agency evaluates and awards the Master Price Agreement(s).
3. Contract documents are posted on our website under the "our vendors" tab. NPPGov members can review all documents online and access contract pricing by signing the Intergovernmental Cooperative Purchasing Agreement (IGA).
4. Our public solicitation process is consistent with AFG guidelines. For further information, please contact us at 877.329.8847.

**Q Where can I obtain copies of the legal documentation associated with each publicly solicited contract?**

**A** Contracting documents including the RFP, Master Price Agreement, IGA, and Synopsis are available on our website under the vendor page and may be accessed by logging onto the website, [nppgov.com/firerescue-gpo](http://nppgov.com/firerescue-gpo).

**Q What is the term of the contract?**

**A** Contract length varies by the public entity that conducted the solicitation but usually the initial contract terms are 3 calendar years and may be extended for an additional three 12-month periods.

**Q How do I customize the product offerings to meet our needs?**

**A** Many of our contracts provide for various options and customized products. Review the specific contract you are interested in for further details. Both the vendor and our staff are available for consultation.

**Q How do I learn more about FireRescue GPO?**

**A** For more information about our program please visit our website: [nppgov.com/firerescue-gpo](http://nppgov.com/firerescue-gpo). If you need more information or would rather speak to someone please call or email: [customerservice@nppgov.com](mailto:customerservice@nppgov.com)/877.329.8847





# Immokalee Fire Control District

## Regular Board Meeting

### Thursday, December 13, 2018

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**Meeting Date:** December 13, 2018

**Prepared By:** Chief Financial Officer Becky Bronsdon

**Date Prepared:** November 27, 2018

**Subject:** Request for Board Approval of District Policy 813 – Employee Recognition and Event Funding Policy by Adoption of Resolution 2018-19

**Objective:**

Obtain Board approval of District Policy 813 – Employee Recognition and Event Funding Policy by adoption of Resolution 2018-19.

**Background Information:**

Staff is in the process of reviewing, revising and updating all financial and administrative District Policies. Presented for Board approval is District Policy 813 - Employee Recognition and Event Funding Policy. This Policy is proposed on the advice of the District's auditor to clearly identify the Board's approval of employee recognition and other events, and to identify the source of funding for such events.

Attachment 1 is District Policy 813 – Employee Recognition and Event Funding Policy.  
Attachment 2 is Resolution 2018-19 adopting the policy.

**Considerations:**

The attached policy acknowledges the importance of employee recognition events, and provides the funding for any such ceremonies or events, including events involving the community such as station open houses, will be provided for by the General Fund non-Ad Valorem income, such as the sale of surplus equipment. This provision maintains compliance with restrictions on the use of Ad Valorem proceeds for certain types of activities, such as those covered under the proposed policy.

**Fiscal Impact:**

There is no fiscal in the adoption of District Policy 813.

**Recommendation:**

Staff recommends the Board approve District Policy 813 – Employee Recognition and Event Funding by adoption of Resolution 2018-19.

**Attachments:**

**Attachment 1: District Policy 813 – Employee Recognition and Event Funding**

**Attachment 2: Resolution 2018-19**

# ATTACHMENT 1

## ***IMMOKALEE FIRE CONTROL DISTRICT DISTRICT POLICY***

<b>TITLE</b>	<b>813 Employee Recognition and Event Funding Policy</b>
Board Adoption Date	December 13, 2018
Resolution #	2018-19
Effective Date	December 13, 2018
Revision Date	

### **PURPOSE**

This policy is designed to document the Board's approval of the provision of funding for employee recognition and other employee and community events, and to establish the funding source for such events.

- 1. Funding Source for Employee Recognition and Other Employee and Community Events**  
The Board hereby acknowledges the importance of recognizing employee actions, years of service and other acts of commitment and dedication to the Fire District and the community, as well as the need, from time to time, to fund District events to benefit the community, such as fire station open houses, which provide education and information opportunities to the residents of the Immokalee Fire Control District.

The funding for any such events or recognition ceremonies shall be provided by the District's General Fund, non-Ad Valorem revenue (such as the sale of surplus equipment, user fees, and interest earned). In no event shall Ad Valorem revenue be used to fund any of the events, ceremonies or activities provided for under this policy.

## ATTACHMENT 2

### RESOLUTION #2018-19

#### A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF THE IMMOKALEE FIRE CONTROL DISTRICT ADOPTING DISTRICT POLICY 813 – EMPLOYEE RECOGNITION AND EVENT FUNDING POLICY

The undersigned, being all of the Fire Commissioners of the Board of Fire Commissioners of the Immokalee Fire Control District, a governmental entity, by this instrument at a meeting of the Board of Fire Commissioners, hereby consent to the following resolutions:

**WHEREAS**, the Board of Fire Commissioners of the Immokalee Fire Control District desires to adopt District Policy 813 – Employee Recognition and Event Funding Policy to provide for the funding for employee recognition and events from sources other than Ad Valorem income; and

**WHEREAS**, the Board of Fire Commissioners of the Immokalee Fire Control District desires to adopt District Policy 813 – Employee Recognition and Event Funding Policy attached hereto as Attachment 1;

**NOW THEREFORE**, BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE IMMOKALEE FIRE CONTROL DISTRICT that District Policy 813 – Employee Recognition and Event Funding Policy attached hereto as Attachment 1, is hereby adopted.

This resolution shall take effect immediately upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ who moved for its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and the Vote was as follows:

Commissioner Patricia Anne Goodnight	_____
Commissioner Joseph Brister	_____
Commissioner Edward Olesky	_____
Commissioner Bonnie Keen	_____
Commissioner Robert Halman	_____

Duly passed and adopted on this 13th day of December, 2018.

Board of Commissioners of the Immokalee Fire Control District

By: \_\_\_\_\_  
Patricia Anne Goodnight, Chair





# Immokalee Fire Control District

## Regular Board Meeting

### Thursday, December 13, 2018

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**Meeting Date:** December 13, 2018  
**Prepared By:** Fire Chief/District Manager Michael Choate  
**Date Prepared:** December 4, 2018  
**Subject:** Request for Board Adoption of Resolution 2018-20 Establishing Special Event User Charges.

**Objective:**

Obtain Board approval of special event user charges by Adoption of Resolution 2018-20.

**Background Information:**

In an attempt to recover costs for the provision of services for special events, attorney Laura Donaldson has prepared Resolution 2018-20 (Attachment 1) identifying the District's authority to charge for such services. Attachment 2 is Exhibit A to Resolution 2018-20 – Schedule of Fees.

**Considerations:**

In an effort to recover costs for services provided for special events, staff is proposing the following schedule of fees:

1. Hourly cost (by rank) for each individual assigned to the special event. The hourly cost is based on the overtime rate by rank plus benefit costs, and ranges from \$37.45 for a firefighter/EMT to \$70.62 for a Battalion Chief.
2. The cost of an assigned apparatus based on the FEMA reimbursement rates in effect.
3. A minimum of two hours will be billed; thereafter, any time is billed as a full additional hour with no pro-ration for portions of an hour.

Based on the proposed fee schedule and the average assignment for a routine special event (non fire-work related) the cost for a two hour event would be \$264.90 (1 FF/EMT, 1 ENG/EMT and one attack truck for two hours).

**Fiscal Impact**

The exact fiscal impact is unknown because it is based on the number of special events for which the fee would apply. However, because there is currently no fee charged, the fiscal impact would only be positive.

**Recommendation:**

Staff recommends the Board adopt the Schedule of Fees by adoption of Resolution 2018-20.

**Attachments:**

Attachment 1: Resolution 2018-20

Attachment 2: Exhibit A – Schedule of Fees

## **ATTACHMENT 1**

### **RESOLUTION 2018-20**

#### **A RESOLUTION OF THE IMMOKALEE FIRE CONTROL DISTRICT ESTABLISHING USER CHARGES; ENFORCEMENT AND PENALTY; CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Immokalee Fire Control District ("District") is an independent special fire control and rescue district established by an act of the Florida Legislature in 1955 and is governed by Chapter 2000-393, Laws of Florida, as amended, and Chapters 189 and 191, Florida Statutes ("F.S."), and provides fire protection and prevention services and rescue response services to an approximately 234-square mile area in Collier County; and

**WHEREAS**, the Board of Fire Commissioners ("Board") of the District is responsible for the fire prevention, fire protection, and emergency rescue services within the District; and

**WHEREAS**, Section 7 of the District's Charter, found in Section 3 of Chapter 2000-393, Laws of Florida, authorizes the District to assess and collect taxes, assessments, impact fees, and user charges in the manner prescribed by general law or special law; and

**WHEREAS**, Section 191.009(3)(d), Florida Statutes ("F.S."), authorizes the District's Board to provide a reasonable schedule of charges for inspecting structures, plans, and equipment to determine compliance with firesafety codes and standards; and

**WHEREAS**, Chapter 633, F.S., authorizes an independent special fire and control and rescue district to provide a schedule of fees to pay the costs of fire inspections and related administrative expenses; and

**WHEREAS**, Section 633.208, F.S., provides that each independent special fire control and rescue district is required to enforce the Florida Fire Prevention Code, as may be amended; and

**WHEREAS**, specific occupancy classifications are required by law and state and/or federal regulations to comply with a periodic fire and life safety inspections; and

## **ATTACHMENT 1**

**WHEREAS**, the establishment of a fee schedule for special events will enable the District to educate the public, to enhance public safety, and to enforce the Florida Fire Prevention Code uniformly throughout the District's boundaries.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE IMMOKALEE FIRE CONTROL DISTRICT AS FOLLOWS:**

**I. Definitions.** As used herein, the following terms shall have the specified meanings unless another meaning is clearly required by the text.

1. "Property Owner" or "Owner" means the owner of the Premises, including each co-owner of the property, including but not limited to, each tenant in common.
2. "Premise" or "Premises" means any residence, building, structure, apartment, office, condominium, or any other unit thereof.
3. "Responsible Party" means:
  - a. each Owner;
  - b. each occupant of the Premises who is 18 years or older;
  - c. each tenant and subtenant; and
  - d. other persons or entities if any that have by written agreement with the owner agreed to be responsible for that Premises.

**II. Schedule of Fees; General Provisions.**

1. The Board approves and adopts the Schedule of Fees, attached hereto as Exhibit A, as those fees charged by the District for performing the services enumerated therein. The Board shall review the Schedule of Fees on an annual basis and will adopt any changes, if needed, by resolution.
2. All existing buildings shall be identified by occupancy classification per the Florida Fire Prevention Code, the District's Amendments to the Florida Fire Protection Code, and Schedules of Inspections for Existing Occupancies and Regulatory License required by the State of Florida. The Schedule of Fees sets forth fair and reasonable sums to be assessed to those who receive the benefits of the fire prevention, fire protection, and rescue services provided by the District. The Schedule of Fees is reasonably related to the cost of providing such services.

## ATTACHMENT 1

3. The District, in its sole discretion, can waive or modify the Schedule of Fees upon a written request from a Responsible Party.

4. The Fire Chief or his/her designee is authorized to take any and all necessary steps for the implementation of this Resolution and the Schedule of Fees. The Fire Chief or his/her designee is hereby delegated the authority to waive or modify the Schedule of Fees upon a written request from a Responsible Party.

5. The failure to pay an invoice within thirty (30) days from the date of inspection may result in further legal action such as the imposition of a lien in accordance with Chapter 191, F.S., and any other applicable laws. All collection costs including accrued late fee services, court fees, and reasonable attorney's fees shall be charged.

### **III. Miscellaneous.**

1. Enforcement. Enforcement of this Resolution and collection of fines, fees, and charges assessed hereunder may be by civil action, criminal prosecution, and/or any manner authorized by law, including filing liens against the Premises.

2. Joint and Several Liability to Pay Fees and Fines. All fees and/or fines charged under this Resolution shall be an obligation owed jointly and severally by each Responsible Party. Fees and fines shall be paid to the District within the time periods specified in this Resolution, except as may be otherwise ordered by a court of law.

3. Conflict and Severability. In the event that this Resolution conflicts with any other applicable Resolution or Ordinance of the District, or other applicable law, the more restrictive shall apply. If any phrase or portion of this Resolution is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion.

4. Effective Date. This Resolution shall be effective immediately upon adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ who moved for its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and the Vote was as follows:

## ATTACHMENT 1

Commissioner Patricia Anne Goodnight \_\_\_\_\_

Commissioner Joseph Brister \_\_\_\_\_

Commissioner Edward Olesky \_\_\_\_\_

Commissioner Bonnie Keen \_\_\_\_\_

Commissioner Robert Halman \_\_\_\_\_

Duly passed and adopted on this 13th day of December, 2018.

Board of Commissioners of the Immokalee Fire Control District

By: \_\_\_\_\_  
Patricia Anne Goodnight, Chair

## **ATTACHMENT 2**

### **Exhibit A** **Schedule of Fees**

#### **Special Event Fees**

1. Personnel – Hourly overtime rate per employee hour for each District personnel member assigned to the Special Event, with a minimum billing of two (2) hours per Special Event and, if needed, each additional hour or portion thereof beyond the minimum will be charged as a full hour (not pro-rated) as follows:
  - a. Firefighter/EMT - \$37.45/hour
  - b. Engineer/EMT - \$43.35/hour
  - c. Lieutenant/EMT - \$50.19/hour
  - d. Captain/EMT - \$58.12
  - e. Battalion Chief/EMT - \$70.63
2. Apparatus – For each apparatus required for the Special Event, the FEMA Reimbursement Rates in effect at the time of the Special Event.