

## **BOARD OF HEALTH MINUTES**

**FEBRUARY 21, 2012**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairwoman L. Hendrixson at 7:00 p.m.

**ROLL CALL: BOARD OF HEALTH MEMBERS - Present:**

Chairwoman Linda Hendrixson, John Parks, Terry Cassidy, Barbara Horan, Donna Morris, Daniel Coranoto, John Degutis

**Absent:** Peggy Bopp

**Also Present:** Denise Webb, Sussex County Board of Health Inspectors; Valerie Galizia, Board of Health Secretary

**STATEMENT** – Chairwoman L. Hendrixson stated that the meeting was being held in compliance with the provisions of P. L. 1975, Chapters 231, 4 & 13 of the Sunshine Law, and that adequate notice of said the meeting has been published in the New Jersey Herald being the Daily and Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

### **CONSENT AGENDA**

All items with an asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\*MINUTES:** January 17, 2012

**\*SUSSEX COUNTY HEALTH DEPARTMENT REPORT FOR JANUARY 2012**

1. 23 Total Inspections for January

**Activity for (1910) Hampton Township****Period from 01/01/2012 to 01/31/2012**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/9/2012	/	DOLLARS R US		FOOD 12K/Retail Food Establishments - Field Investigation (Denise Webb)
1/18/2012	3501/30.04	Staples	ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
1/19/2012	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
1/19/2012	3501/30.1	Marshall's	3 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
1/23/2012	3603/25.04	Harmon Discount	10 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
1/24/2012	3603/25.04	Blockbuster Video	10 ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
				<b>Total Food: 6</b>
1/4/2012	1903/18			DWR G7A/Wastewater Correspondence (Stacie Hewitt)
1/23/2012	1502/14			DWR G7A/Wastewater Correspondence (Stacie Hewitt)
1/24/2012	901/2.09		63 POSSAGHI ROAD	DWR G4G/Septic Inspections - Other (Denise Webb)
1/26/2012	901/16		12 LAKE ROAD	DWR G4A/Septic Inspections - Soil Log (Denise Webb)
				<b>Total Septic: 4</b>
1/4/2012	3603/10	NEWTON VETERINARY HOSPITAL	ROUTE 206	BITE A1/Rabies - Rabies Case Received  (Ralph D'Aries)
1/5/2012	3501/30.03	NATURE'S COVE PET CENTER	17 HAMPTON HOUSE ROAD	PET C1/Animal Facility Operation - Complaint Investigation (Joan M Skillin)

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**Activity for (1910) Hampton Township****Period from 01/01/2012 to 01/31/2012**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/6/2012	2702/16.01	MCKEOWN SCHOOL	ONE SCHOOL ROAD	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
1/6/2012	3301/19	CAMP AUXILLIUM	14 OLD SWARTSWOOD ROAD	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
1/9/2012	3603/21	HAMPTON ROAD	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
1/9/2012	3603/21	HAMPTON DINER	36 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Marcia Chirico)
1/12/2012	3606/2		10 GRANITE PLACE	PHN C1/Public Health Nuisance - Complaint Investigation (Denise Webb)
1/13/2012	3603/2		101 GRANITE PLACE	PHN C2/Public Health Nuisance - Complaint Investigation Follow-up (Denise Webb)
1/17/2012	711/10		41-47 MAIN STREET	DOH 20/Other (Christine Davey)
1/19/2012	3501/30.03	NATURE'S COVE PET CENTER	17 HAMPTON HOUSE ROAD	PET B2/Animal Facility Operation - Facility Re-Inspection (Joan M Skillin)
1/19/2012	506/11		10 GLENBROOK DRIVE	DWR C3/Water Pollution - Complaint Investigation - Follow-up (Joan M Skillin)
1/23/2012	3603/25.03	GLOBAL	8 HAMPTON HOUSE ROAD	SWM-NF A4/Solid Waste - Non Facility - Container Investigation (Denise Webb)
1/31/2012	3603/25	GLOBAL WASTE INDUSTRIES	8 HAMPTON HOUSE ROAD	SWM-NF E1/Solid Waste - Non Facility - Enforcement Action - NOV (Adam Boltz/JAMES MCDONALD)
				<b>Total Other: 13</b>

Total for January 2012 **23**

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**\*PUBLIC HEALTH NURSING REPORT FOR JANUARY 2012**



County of Sussex

DEPARTMENT OF ENVIRONMENTAL AND  
PUBLIC HEALTH SERVICES  
Office of Public Health Nursing  
Sussex County Administrative Center  
One Spring Street - 2<sup>nd</sup> Floor  
Newton, New Jersey 07860  
Telephone: (973) 579-0570  
FAX: (973) 579-0571

HERBERT J. YARDLEY, M.A., R.E.H.S.  
Administrator/Health Officer

ELLEN PHELPS, M.S.N., R.N.C.  
Director Public Health Nurse Services

REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSE ACTIVITY

IN HAMPTON TOWNSHIP (1910) FOR JANUARY 2012

We are now 100% operational at our new office in Hardyston Township. The new physical address is 201 Wheatsworth Road, Hardyston Township. Please continue to send correspondence to the Newton address on our letterhead.

Public Health Nursing's Spring schedule is now set. Residents can call 973-579-0570, ext. 1211 to make an appointment. They can also go to [www.sussex.nj.us/publichealthnursing](http://www.sussex.nj.us/publichealthnursing) for the schedule of screenings. The Spring schedule is as follows:

- |                             |                |
|-----------------------------|----------------|
| • Women's Health Screening  | March 14, 2012 |
| • Men's Health Screening    | March 27, 2012 |
| • Chem-18 (Blood Screening) | April 16, 2012 |
| • Skin Cancer Screening     | May 10, 2012   |

**APPROVAL OF THE CONSENT AGENDA**

Minutes of the Previous Meeting: Chairwoman L. Hendrixson requested the January 17, 2012 Minutes be removed from the Consent Agenda for further consideration.

Public Health Nursing Report: A **MOTION** was made by Committeeman J. Parks and seconded by B. Horan to approve the Public Health Nursing Report for January 2012.

Sussex County Health Department Report: Committeeman T. Cassidy requested that the inspection on 1/5/2015, Nature's Cove Pet Center, be removed from the Consent Agenda for further consideration.

Committeewoman B. Horan requested that the following inspections be removed from the Consent Agenda for further consideration: 1/9/2012, Hampton Diner; 1/12/2012 & 1/13/2012, 10 Granite Place.

Chairwoman L. Hendrixson requested that the inspection on 1/19/2012, 10 Glenbrook Drive, be removed from the Consent Agenda for further consideration.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeewoman B. Horan, with all members in favor, to approve the Consent Agenda as listed above with the referenced items removed for further consideration.

## **AGENDA ITEMS TO BE DISCUSSED SEPARATELY**

### **January 17, 2012 Minutes**

Chairwoman L. Hendrixson asked to have the following correction made to the Minutes on page 10 under the Priority Discussion List stating “Chairwoman L. Hendrixson asked why Sears Hardware needs a Food Handler’s License. V. Galizia responded that it’s because they sell candy/snack items at the registers.” Chairwoman L. Hendrixson stated that Sears needs a Retail Food Establishment License because they sell prepackaged food. A person who prepares food requires a Food Handler’s Certification after taking a food safety course. This is not the case with anyone in Sears.

**A MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Cassidy, with all members in favor, to approve the correction to be made to the January 17, 2012 Minutes.

### **Complaint Investigation on 1/5/2012 at 17 Hampton House Rd (Nature’s Cove Pet Center)**

Health Inspector Denise Webb informed the Board members that Health Inspector Joan Skillin had conducted the investigation but she would do her best to describe the situation. The inspection involved the rodents at Nature’s Cove Pet Center and how they are treated. The owner was told that he needs to keep the rodents in containers so that they can’t escape and to keep them properly sanitized. It was also recommended that he keep count of the rodents in the cages to help prevent escapes. J. Skillin informed the owner he needed to repair the holes in the wall next to the sink in the back room as well as the missing/damaged floor tiles in the back room to prevent animal/insect harborage.

### **Safe Water Facility System Inspection on 1/9/2012 at 36 Hampton House Rd(Hampton Diner)**

Health Inspector Denise Webb stated that this was a routine transient water system inspection report. The water is safe to drink.

### **Complaint Investigation on 1/12/2012 & 1/13/2012 at 10 Granite Place**

Health Inspector Denise Webb stated this was a complaint from a tenant who lives in Carriage Acres stating she smelled septic odors in her trailer. The inspection revealed strong septic odors outside of the trailer. There is a sewage backup underneath the trailer’s crawlspace that needs to be cleaned and sanitized. The cleanout cap needs to be replaced and the septic tank needs to be pumped out.

The owner stated he would have the septic tank pumped that day and that they will try snaking the two tanks, one of which is located underneath the trailer to help prevent it from happening again. He will also have the crawlspace cleaned and will put lime down for the odors.

A call was received on January 13, 2012 to report that Septi Care found a clog in the pipe due to inappropriate items being flushed down the septic system. The pipe was unclogged and a filter was installed to prevent future clogs.

**Complaint Investigation Follow-up on 1/19/2012 at 10 Glenbrook Drive**

Health Inspector Denise Webb reminded the Board members that this was a septic malfunction regarding a rental facility. Health Inspector Joan Skillin is in charge of this investigation and had given the owner of the location an option to either get the septic system fixed or go to court. He still had not done anything to fix the situation after her warning, so he was issued a summons to appear at the Green Township Municipal Court for a first appearance on February 15, 2012.

The owner of the rental facility pleaded not guilty at his first appearance at court, so it will go on to a trial. The owner claims the breakout of sewage was due to all the rain water we received. He stated that he will pump the septic system monthly and have a dye test performed in three months. The last date of the septic system pump was October 19, 2011, and it overflowed only a month later on November 15, 2011. A recommendation was made to have no tenants in the rental property during this time, so there is no additional water being added to the system.

J. Skillin sent the property owner a follow-up letter on February 16, 2012 requesting that he provide proof within 90 days that he has contracted for a new septic system and to submit pumping receipts as required.]

The date of the trial is not available at this time. D. Webb will speak with J. Skillin to see what her follow up information is and will report back to the next meeting in March.

**PRIORITY DISCUSSION LIST**

Committeeman D. Coranoto took a moment to inform the Board members about the NJ Local Boards of Health Association Meeting on January 28, 2012.

Committeeman D. Coranoto explained an issue that the NJLBHA is currently discussing with the NJ State Department of Health to work out recommendations. It involves incidents of people with cancer who are deemed terminal who want to go home but have difficulty leaving the hospital before Hospice steps in. In order for patients to be released to go home they need equipment such as hospital beds, bedside commodes, IV's etc. Many also need to receive at-home help.

The issue is that there is no format for people to follow in such a situation. It could take families weeks to get everything coordinated to be able to get their family member home. The case managers, doctors, nurses, etc. do not have a standard protocol to follow for that type of situation. Usually there are many doctor's involved with each patient and each doctor needs to sign off for the patient to be released in order for the insurance company to approve it. Since there are many people involved, a lot of information ends up getting lost or not communicated properly and prolongs the process. It's a common complaint in Trenton where the State is trying to work something out to simplify the process. It needs to go through the state legislature and have a format created. The New Jersey Local Boards of Health Association will work with the State to decide what the procedure will be.

Committeeman J. Degutis asked what our Board of Health can do to help out. Committeeman D. Coranoto responded that the Board members can recommend that the Township send a letter stating that we support their effort.

Committeeman D. Coranoto also mentioned that the NJLBHA certification program will be on-line as of March 1, 2012. There will still be two classes available that members can go to in Bergen County in person or complete their certifications online.

Committeeman D. Coranoto also mentioned that there is a conference on March 4, 2012 at the Tropicana Resort & Casino in Atlantic City for the New Jersey State Environmental Health Association, if anyone is interested in attending.

The New Jersey Local Boards of Health Association election was held at the January meeting, and three new members were added to the Executive Board. The meetings are held the third Saturday of each month in South Brunswick if any of the Board of Health members would like to attend. They are always trying to get more members to join. The Association currently has 214 New Jersey local boards of health as members out of 566 municipalities so far.

Committeeman D. Coranoto asked to be excused to attend a Sussex County Agricultural meeting.

### **1. Vending Machine License Update**

Chairwoman L. Hendrixson called the Board's attention to an item on the Vending Machine Licenses spreadsheet sent to the Board with last month's minutes. It pertains to the Wal-Mart store having been charged \$1.00 each for two vending machine permits for machines which do not provide food or beverage—a Redbox machine that dispenses DVD's and a Tag machine that makes dog tags. These machines do not fall under the BOH jurisdiction which only applies to food and beverage vending machines, and she questioned if there was another township ordinance that pertained here. If not, the township owes Wal-Mart a \$2.00 refund. She asked the secretary to look into this matter.

Chairwoman L. Hendrixson wanted to discuss the Board of Health's Ordinance which states the Township only charges for vending machines that provide a food or beverage.

She also questioned the BOH practice of having businesses self-report whether they have vending machines or not when license applications are sent out. She stated, for example, that the Nautilus Gym self-reports having no vending machines, yet she recently saw a truck in their parking lot off-loading cases of water and sports drinks. She wondered if they were selling those products either in a vending machine or in a refrigerator, and suggested that we should ask our health inspector to visit each facility that self-reports having no vending machines to ascertain whether this is accurate or not.

Chairwoman L. Hendrixson also discussed the possibility that our board may want to amend the "Vending Machine" ordinance to cover small non-coin-operated refrigerators that some businesses are now using to dispense soda and water at the checkout counter. Our ordinance only covers permits for "coin-operated" vending machines.

Chairwoman L. Hendrixson then asked Health Inspector D. Webb if the Health Department inspects the inside of food and beverage vending machines. D. Webb responded that the Health Department does not inspect the inside of the vending machines. When the inspectors go out to inspect a facility, they check the food/beverages that are on the shelves, in large refrigerators, as would be found at Wal-Mart, or the overstock items in the back of the store. They inspect the outside of the vending machines to see if everything looks right, but they do not make an employee unlock and open the vending machine for them.

Chairwoman L. Hendrixson said that it doesn't make sense to license something if it's not inspected. Committeeman T. Cassidy stated that the licenses are probably required so the Township can keep track of which businesses have vending machines.

Chairwoman L. Hendrixson stated that it's our job to protect people's safety so they don't get sick due to machines being unclean or expired food that may be inside of the machines. Committeewoman B. Horan asked if it would be the Township's responsibility to ensure that the items inside of the machines at the stores are not expired or if it would be the store's responsibility to do so.

Health Inspector D. Webb will ask about having the insides of the vending machines added to their inspections.

## **2. Complaint Investigation from 12/21/11 at 10 Glenbrook Drive**

This item was previously discussed under Agenda Items To Be Discussed Separately—see page 5.

### **CORRESPONDENCE**

1. **Thank you letter for Joan Skillin's services.** The Board of Health asked Secretary V. Galizia to send a thank-you letter to Joan on behalf of the Board to thank her for her services while working with Hampton Township.  
Chairwoman L. Hendrixson also mentioned she sent a greeting card to Mayor P. Yetter on behalf of the Board of Health.
2. **Student Organized Blood Drive at Senior Center.** High school students Kyle Pasake & Erin Opitz are planning two scheduled blood drives at the Hampton Senior Center. Dates are still being finalized and will be posted.
3. **NJ Animal Rabies Cases by County & Species.** Spreadsheet provided by the NJ Department of Health & Senior Services showing the NJ animal rabies cases by county and species during the 2011 year. Sussex County had 11 cases total for the year: 4 Raccoon, 2 Skunk, 2 Fox, 2 Cat, and 1 Groundhog.
4. **SERVPRO February Newsletter: Brent's Information Center – Water Seepage.** Monthly newsletter with article on water seepage and ways to try to prevent water penetration mainly into basement type areas.
5. **Public Health Nursing's Upcoming Events.** 8 clinic dates schedules for the 2012 year at the new location in Hardyston. Appointments are required for all screenings and are available to Sussex County Residents who have no insurance to cover routine screenings.

### **OPEN DISCUSSION**

**No additional comments.**

**PUBLIC SESSION**

**Public session opened. No public comment. Public session closed.**

**ADJOURNMENT**

**A MOTION** was made by Committeeman T. Cassidy and seconded by Vice Chairman J. Degutis, with all members in favor, to adjourn the meeting at 8:22 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health Secretary