

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 9, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:10 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

COVID 19 – Notice: All attendees were asked to maintain social distancing of 6 feet.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on July 7, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on June 11, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on June 11, 2020, as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$2,115,158.00 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Murray had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Coronavirus (COVID19) – Continue to monitor and update employees on any procedural changes.
- Captain testing and interviews will be completed this week.
- Vacant Firefighter Position – Lateral application/testing and interview process will be completed this week.
- Engineer testing will be completed in September.
- Part Time Firefighter Academy will begin this weekend. Captain Jones in Middleton has put together an outstanding program, expect this program to go very well.
- Building remodel is wrapping up, just finishing up tile and countertops.
- The crews have started training together again, just between Star and Middleton.

Deputy Chief Sparks: Not in attendance.

District Administrator: Robin Ward reported that all items she has been working on are on the agenda.

Firefighters Union Representative: Not in attendance.

Attorney Report: Attorney Gigray reported that the Impact Fees for Ada County are wrapping up and Canyon County is moving forward.

Committee Reports:

- **2021 Budget Committee** – DA Ward provided a draft of the proposed 2021 budget for review and discussion.

Chairman Moyle moved to approve the publication for the Notice of Budget Hearing to be published for the August 13, 2020, public hearing at 5:00 p.m.. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they had a meeting and are discussing possible changes that need to be made to the JPA.
- **Impact Fees:**
 - Canyon County – Resolutions presented for consideration.

Chairman Moyle moved to adopt Resolution 2020-10, Approving the Canyon County and Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Improvements. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to adopt Resolution 2020-11, Amending the District Policy Code, Adding Title 27 and Amending Title 10 and Title 8. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle affirmed that Robin Ward is the District’s appointed Impact Fee Administrator which will be inclusive of the Canyon County Impact Fees.

- City of Eagle – Nothing new to report.
- City of Star – Attorney has provided a first amended and reformed agreement, the City is currently reviewing and this is on hold until we receive a response.

- **New Station 1 and District HQ Remodel –**
 - Chief Report – Progress continues and remodel wrapping up. Will provide a tour after the meeting.
 - Bond Update – DA Ward reported that the current draw amount to date is \$3,650,000, will be determining the final draw amount over the next month or two.

New Business:

- **Surplus Property – Fire District Station 1 located at 10831 W State St., Star, Idaho:** Chief Timinsky presented a letter from the City of Star dated July 8, 2020, stating that they are declining their exclusive option to purchase the property.

Comm. Murray moved to surplus the building and property through the bid process and authorized the Chief and District Administrator to prepare a public notice for request for bids. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

A special meeting will be scheduled to review and approve the bid notice.

Executive Session: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting is scheduled for Thursday, August 13, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 5:58 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the August 13, 2020, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable