

ST. CLAIR TOWNSHIP
 1539 S. Bartlett Rd. St. Clair, MI 48079
 Phone (810) 329-9042 Fax (810) 329-1198
www.stclairtp.org

St. Clair Township Board Meeting
 July 17, 2017
 7:00 p.m.

Supervisor Boulier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag. Roll call: Present-Trustees Mollan, Hovis, Boeck, Treasurer Hanrahan, Clerk Skonieczny. Absent-Trustee Kays.

1) Moved by Trustee Boulier. Seconded by Trustee Mollan to accept the minutes of the June 19, 2017 Township Board Meeting. Motion Carried.

2) Moved by Clerk Skonieczny. Seconded by Trustee Hanrahan to pay all bills:

BILLS TO BE APPROVED 7-17-17

GENERAL FUND

KCI	TAX BILL PROCESSING	422.24
R. HANRAHAN	JUNE MILEAGE (6-1 to 6-7)	27.29
PROPET DISTRIBUTERS	DOGIPOT LITTER BAGS	215.30
ADVNET	INTERNET	50.00
SCC RESA	COMPUTER SERVICES	324.08
AT & T	TWP HALL PHONES	479.75
21ST CENTURY MEDIA	PUBLICATIONS	170.80
MICHIGAN.COM	SUBSCRIPTION	22.00
JANETIZE IT	HALL CLEANING	500.00
SCHWEMS	OFFICE SUPPLIES	26.85
DTE ENERGY	STREETLIGHTS	2,284.05
CITY OF MARYSVILLE	RESPONSE COSTS	704.00
STEWART BEAUVAIS	ACCOUNTING SERVICES	5,000.00
SEMCOG	ANNUAL MEMBERSHIP	1,179.00

TOTAL GENERAL FUND

11,405.36

ROAD FUND

SCC ROAD COMMISSION	FIRST CHLORIDE	23,305.56
SCC ROAD COMMISSION	ROAD REPAIR	129.08

TOTAL ROAD FUND

23,434.64

SEWER FUND

DELUDE	PUMP STATION MAINT. #4	950.00
D. CHOPP	TRANSPORTATION	182.44
J. CHOPP	TRANSPORTATION	147.13
D. CHOPP	DPW SERVICES	825.00
J. CHOPP	DPW SERVICES	1,125.00
CITY OF ST. CLAIR	SEWER TREATMENT	10,584.49
DTE ENERGY	PUMP STATIONS	331.43

TOTAL SEWER FUND

14,145.49

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WATER FUND		
PAYMENT TO GENERAL FUND		7,000.00
DELUDE	REPAIRED WATER SHUTOFF/YANKEE RD	4,300.00
D. CHOPP	TRANSPORTATION	182.43
J. CHOPP	TRANSPORTATION	147.12
D. CHOPP	DPW SERVICES	1,275.00
J. CHOPP	DPW SERVICES	625.00
CITY OF ST. CLAIR	WATER PURCHASE	33,068.52
TOTAL WATER FUND		46,598.07
BILLS TO BE APPROVED 7-3-17		37,042.07
		37,042.07
TOTAL ALL FUNDS		132,625.63

Roll Call: Yes - Trustees Mollan, Boeck, & Hovis, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier.
 Motion Carried.

3) Citizens who wish to address the Township Board:

1. T. Poirier, Hurst Road – Questioned why no response regarding his correspondence concerning a violation of keeping horses on his property. Supervisor Boulier stated he would check with the Zoning Administration and get back with him.
2. L. Varty, Allen Road – Ordinance for how many animals you can have on your property.
3. S. North, Fitzgerald Road – Backfilling wetlands on Gratiot and Bartlett Road. DEQ has been notified. What is considered Light Industrial?
4. T. Hurley, Rattle Run Road – Cement Business still up and running next to his property.

New Business:

4) Moved by Clerk Skonieczny. Seconded by Trustee Boeck to purchase Office Phone Lines from Grid 4 at a cost of \$259.85 per month. Roll Call: Yes - Trustees Mollan, Boeck, & Hovis, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion Carried.

5) Moved by Trustee Boeck. Seconded by Trustee Mollan to purchase eight Samsung Officeserv 28 Key LCD telephones at a cost of \$3,850.00. Roll Call: Yes - Trustees Mollan, Boeck, & Hovis, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion Carried.

6) Account Services were discussed regarding a part-time bookkeeper. Moved by Trustee Mollan. Seconded by Treasurer Hanrahan to hire a part-time bookkeeper to work 6-8 hours per month at a rate not to exceed \$30.00 per hour until December 31, 2017 and then re-evaluate for the upcoming year. Roll Call: Yes - Trustee Mollan, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. No - Trustees Boeck and Hovis. Motion Carried. (Position to be bid out with Clerk Skonieczny and Treasurer Hanrahan conducting interviews. Treasurer Hanrahan requested the following be inserted in the minutes: “Robin Hanrahan invited Trustee Hovis to come into office and review any questions about bookkeeping duties.”

7) Tabled Positive Pay General Account.

8) Moved by Trustee Mollan. Seconded by Trustee Boeck to appoint Eva Vermeesch to the Planning Commission. Motion Carried.

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9) Moved by Trustee Mollan. Seconded by Clerk Skonieczny to appoint Michelle Eifert to the Board of Review. Motion Carried.

10) Moved by Trustee Boeck. Seconded by Clerk Skonieczny to partner with the City of St. Clair and subsidize the per participant fee surcharge of \$20.00 for swim lessons for Township Residents. Roll Call: Yes - Trustees Mollan, Boeck, & Hovis, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion Carried.

11) Old Business:

1. Treasurer Hanrahan presented to the Board the Treasurer's Report.
2. Discussed Code Enforcement letter for newsletter. Changes will be made and reviewed by Township Attorney.
3. Supervisor Boulier asked the Township Board Members to submit projects for the 2018 Local Road Funding Assistance Program.
4. Received complaint at office regarding DPW driving Township van on bike path picking up trash. Consensus of the Board is to continue taking the van on bike path as needed, driving with care.

12) Brief Comments:

1. K. Boulier asked about mulch for Township Park. Board agreed to purchase mulch for underneath playground equipment.

13) Moved by Trustee Boeck. Seconded by Trustee Mollan to adjourn. Motion Carried. Meeting adjourned at 8:15 pm.

Joyce A. Skonieczny
Clerk