

Virginia Association of Federal Education Program Administrators Board of Directors' Meeting Minutes

January 9, 2020

Cheryl P. Bostick, President
Carl McDaniel, Treasurer
Cristina Alsop, Region 1
Candy Llewellyn, Region 1
Angela Isbell, Region 2
Vacant, Region 2
Kimberley Chandler, Region 3
Roxana McCarthy, Region 3

Amber Boggs, President Elect
Ernestine Scott, Past President
Evonne DeNome, Region 4
Megan Moore, Region 4
Jane Wright, Region 5
Vacant, Region 5
Jennifer Dean, Region 6
Emily Altizer, Region 6

Valdivia Hall, Secretary

Jennifer Hurt, Region 7
Marcia Shortt, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Randall Johnson, VDOE
Lynn Sodat, VDOE

Meeting called to order at 9:30 a.m.

In Attendance: Cheryl Bostick, Valdivia Hall, Cristina Alsop, Jennifer Hurt, Kimberley Chandler, Carl McDaniel, Amber Boggs, Ernestine Scott, Megan Moore, Jane Wright, Randall Johnson, and Lynn Sodat.

The meeting was called to order at 9:30 AM by the president who presented the agenda. A quorum was available. A motion was made for approval of the agenda by Ernestine Scott. Carl McDaniel seconded the motion. Motion passed.

Minutes – Valdivia Hall

There was a motion by Amber Boggs to approve the December 2019 minutes. The motion was seconded by Megan Moore. The motion passed.

President's Report – Cheryl Bostick

- Board Representative Updates – Kimberley Chandler of Essex County Public has joined the Board for Region 3.
- NAFEPA Board Updates
 - Registration is open - NAFEPA Conference is March 15-18, 2020 – Virginia has already begun to register. The Early Bird cost is [\$545 for members]; \$645 for nonmembers, after February 1 Registration is \$645 for members, after March 1 Registration is \$745
 - Scholarship Committee provided documents. VAFEPA can submit 2 nominations as a result of our membership exceeding 100. We submitted 2 scholarship nominations for the 2018-19 school year and we had a NAFEPA winner. Applications are due to VAFEPA by January 17, 2020 Applications are due February 1, 2020. Request volunteers for the scholarship committee
 - NAFEPA State Leadership Award – Nominations were due by January 6. Due to NAFEPA by January 13, 2020. Altizer, Alsop, Boggs, Bostick, and Isbell
 - National ESEA Conference – February 4-7, 2020 Atlanta, GA.
 - Board Updates – Region 2 and Region 5 Vacancy
 - Committee of Practitioners Meeting – Waiver will be submitted to USED to exceed 1% cap on VAAP Assessment.

There was a motion by Megan Moore to accept the president's report. The motion was seconded by Cristina Alsop. The motion passed.

Treasurer's Report – Carl McDaniel

December BALANCES 2019		January BALANCES 2020	
2019 Checking Balance	\$ 5,535.78	2020 Checking Balance	\$ 6,005.94
2019 Money Market Balance	\$ 16,131.28	2020 Money Market Balance	\$ 16,152.78
2019 Business Primary Balance	\$ 50.00	2020 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 21,727.06	GRAND TOTAL:	\$ 22,208.72

There was a motion made by Jane Wright to accept the treasurer's report. The motion was seconded by Amber Boggs. Motion passed.

Committee Reports

2020 VAFEP Conference - VDOE approved a \$10K budget for keynote speakers. We have secured Dr. James Lane, State Superintendent; Vincent Windrow and Daniel Steele. Members were asked to follow the link to the Google doc to sign up for a sub-committee(s) by January 17 and provide suggestions for the conference theme. A conference call will be scheduled for 2020 Conference Committee meeting for the end of January/early February.

There was a motion made by Valdivia Hall to accept the committee reports. The motion was seconded by Carl McDaniel. Motion passed.

VDOE Report- Dr. Lynn Sodat

- The VDOE recently sought public input on a waiver to exceed the ESSA 1% cap on alternate assessments. Information on this topic is available on the VDOE website at http://www.doe.virginia.gov/testing/alternative_assessments/vaap_va_alt_assessment_prog/index.shtml
- The deadline to submit the Title I Comparability Report is January 24.
- A Superintendent's Memo announce revised FY19 Title III allocations will be released on January 10.
- A Superintendent's Email announcing the opportunity to review US Census data was recently released. The deadline to contact the US Census Bureau to challenge data is March 4.
- Family and Community Engagement (FACE) training will be offered to school teams this spring. The two-day training will be held in Staunton on April 20-21 and in Williamsburg on April 23-24.
- A one-day application workshop will be offered to federal program coordinators. The workshop will be held in Roanoke on April 28 and in Richmond on May 4.
- The 2020 Coordinators' Academy will be held in Roanoke on June 16-17 and in Richmond on July 21-22.

VDOE Report- Dr. Randall Johnson

- Due to the current format of the VAFEP website, a members' only section is not feasible. It would require moving to another system.
- There is still a need to get updated pictures of board members and additional information in order to update the website.

There was a motion made by Amber Boggs to accept the VDOE report. The motion was seconded by Valdivia Hall. The motion passed.

Regional Reports

Region 1 – No report

Region 2 – No report

Region 3 – No report

Region 4 – A joint meeting is being planned for Title I coordinators. Plans are being developed to offer principals' training in July on all aspects of serving the ELL population.

Region 5 – No report

Region 6 – No report

Region 7 – A Title I school in Region 7 (Bristol) will be recognized for their achievements at the National ESSA Conference in Atlanta. A team will be attending along with the superintendent.

Region 8 – No report

There was a motion made by Valdivia Hall to accept Regional Reports. The motion was seconded by Ernestine Scott. The motion passed.

Old Business

- All photos of board members have been updated and will be forwarded to

New Business

- Conference subcommittee document on google drive has been populated. Members are encouraged to sign up for committees.

A motion was made by Megan Moore and seconded by Carl McDaniel to adjourn the meeting. Motion passed. The next meeting is scheduled for February 13, 2020

Adjournment 10:09 AM

Respectfully submitted,
Valdivia Hall
VAFEPA Secretary