

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: February 5, 2024

Ms. Libby Stidam called the meeting to order at 4:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: January 16, 2024 Meeting Minutes

Ms. Mary Herring made a motion to approve the January 16, 2024 meeting minutes as written.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills as paid by the Fiscal Officer.*

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Water Department Report

Water meters were not read in the month of January. Mr. Tynan emphasized the importance of the new meter project. A grant from the Ohio EPA was awarded to the village in the amount of \$10,000.00. Those funds should be received by the village by March. Buckeye Pumps completed the annual pump and motor service and fixed the volute at no charge. The maintenance team has been painting at the water plant during the winter months. The annual requirement to test back flow has been completed and this the water plant compliant the EPA. Mr. Tynan requested due to safety concerns, to have new lighting fixtures installed at the plant. The current fixtures are extremely high in the air and dangerous to replace. Sidney Electric is preparing a quote to install new fixtures. The Consumer Confidence Report has been filed and received by the EPA for reporting year 2023. Mr. Tynan also discussed an issue with the fire system at the treatment plant. The alarm was failing and not functioning correctly. Mr. Tynan contacted Security Professional Unlimited. Their team is currently working to correct the problem. Mr. Tynan provided a quote for the correction of the issue. An agreement was reached for partial payment in the amount of \$300.00. Security Professionals Unlimited will cover \$450.00 of the costs.

Mr. Tynan advised he was going to wait until next meeting but wanted to report on the flow/daily capacity at the plant. The team got together and placed pressure gages in various rooms of the water treatment plant. Two valves run from the softener room into the GAC room. One valve was shut off completely. It is now been opened and both pumps are running at 420,000 gallons per minute. Mr. Tynan will report more next meeting.

Ms. Libby Stidam made a motion to approve the fire alarm quote from Security Professionals Unlimited.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

ADJUSTMENTS:

Ms. Libby Stidam discussed two water accounts.

Erin Sloan #3568

Ms. Sloan phoned into the water clerks office and was unhappy with a \$45.00 after hours service charge. Ms. Stidam explained the fee was due to our maintenance team member being called out after hours to turn her water off. Ms. Stidam advised the board that is fee is written in the Ordinance.

William Goslee #4486

Ms. Stidam advised the board the Mr. Goslee was charged a late fee of \$4.25. Mr. Goslee reported that he instructed his bank to pay his water bill. He is unhappy with the late charge and feels the village is at fault. The check was dated for 1/16/2024 and not received until 1/22/2024. All payments are due by 1/15/2024. January 15, 2024 was a federal holiday. There was a lengthy discussion on this matter.

Ms. Libby Stidam made a motion to leave both water accounts as they are with no action. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

CITIZEN'S COMMENTS:

A. Dave Wallace

Mr. Wallace discussed a local car wash that was purchased by Mr. Fred Warren. Mr. Wallace question if this business owner has to pay a water bill if no water is being used and it is a dry storage area. Ms. Stidam advised he will still receive a minimum bill until the building is tore down.

OLD BUSINESS: None

NEW BUSINESS:

A. Fiscal Officer Resignation

Ms. Taylor Thompson has resigned from the position of Fiscal Officer. Her last official day is February 23, 2024.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The meeting was adjourned at 5:25 p.m.

Next Meeting Date: **Tuesday, February 20, 2024 at 4:30 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chair, Libby Stidam

Date Accepted _____