

## Meeting #559

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, September 2, 2016 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, David Craigmile, John Cornell, and Joe Ferguson. Others present were: Trudy Hastad, Mary Homan, Ron Fjerkenstad, Mike Beecher, David Beecher, David Swenson, & Willis Beecher.

Chairman Ellefson asked for additions to the agenda. Manager Craigmile motioned to approve the agenda as presented, seconded by Manager Ludvigson. Upon vote, all voted in favor.

**PARK REPORT:** Park Manager Ron Fjerkenstad met with the Board for his monthly report. He reported the brush & tree's on the Canby Creek structures was done and a camera was set up at R-6. He had received some complaints on the draw-down of R-6. Ron discussed leaving the water on until October 3 and the power until October 10 if weather permits. Park reservation letters for seasonal spots are being accepted for the 2017 camping season. Minnesota Pump Control will do fall maintenance on the pump station. No further action was taken.

**CWP REPORT:** Homan reported the stream sampling for the 2016 portion of the SWAG grant was finished with one time left to sample the three lakes. She has been working on entering the field data into EQUiS reporting system for MPCA. The SWAG photos have also been completed. Homan requested payment to RMB Labs once invoices are accounted for as we received a credit memo from RMB Labs and want to ensure all invoices are accounted for and our check is in the correct amount to reduce any confusion as we are getting to the end of SWAG grant.

Manager Craigmile motioned to pay RMB Labs when invoices are accounted for and credit memo cleared, seconded by Manager Ferguson. Upon vote, all voted in favor.

Homan reported the Youth Energy Summit team from LqP Valley High School contacted her as their theme is water quality and quantity. She suggested having them take the SWAG data from 2015 & 2016 and create graphs for our sites and then present the data at the next TEAM meeting in November. She is waiting for a response from them. Homan reported being about half way done with the tile inventory for the Upper MN WRAPS. We sent in two applications for the MAWD Awards program this year, one on the cover crop day held last November and the other on our radio program with our partners and how effective it has been. Homan attended the buffer meetings in Bellingham and Dawson last week and recorded the questions for SWCD as they did a summary of meetings for the radio show last week.

**WCA REPORT:** Homan presented a notice for decision for Tim Milbeck's mitigation project in section 32, Lac qui Parle Township. Discussion followed.

Manager Craigmile motioned to approve an exemption for the mitigation project in Lac qui Parle Township, Section 32 of Lac qui Parle County, as the project has met the cropping history 6 out of 10 years prior to 1991, the wetland is entered into a Wetland Mitigation Agreement with the NRCS, the landowner will purchase 1.8 acres of new wetland credits from the Minnesota Wetland Mitigation Bank #1458 in Bank Service Area 5, the purchase will be completed according to state and local government requirements, and sale of the credits will be recorded in the state system, seconded by Manager Ludvigson. Upon vote, motion unanimously passed.

Homan reported the Moen Family Farm Wetland Bank application has been resent to us and still needs a couple of additions/corrections. The Board can approve with conditions or they can ask the Consultant to make corrections/additions and approve at our next meeting in October. Discussion followed. The Board of Managers decided to hold it until the consultant can make changes and present at the October Board meeting for approval.

Homan and Hastad discussed the quotes for a new printer in the Coordinator Office. The Board said this was in the budget and staff could order to fit the needs of the office. No further action was taken.

David Beecher, Mike Beecher, David Swenson, & Willis Beecher met with the Board to inform the Board the Upper Deer Creek Flood Control Structure is plugged and asked the Board to try and find out who keeps plugging it, and to get plug removed as this is causing flooding downstream on the Lac qui Parle river. The Board explained that this structure is located in South Dakota and outside our jurisdiction. They suggested talking to Jay Gilbertson with East Dakota Water Development District out of Brookings, SD. David & Mike Beecher said they had talked with him to no avail, but suggested we talk to Dan Lutgen from the Upper Deer Creek Watershed Board of Managers. Discussion followed. Hastad will contact Jay Gilbertson to discuss this issue and also investigate who is on the Upper Deer Creek Board. No further action was taken.

At 5:30 p.m. Chairman Ellefson opened the budget hearing for the Lac qui Parle-Yellow Bank Watershed District. Chairman Ellefson stated the hearing notice was published in the local newspapers for two weeks according to M.S. Chapter 103D.911 and 10 days in advance of the hearing. It was noted that no one was in attendance at the hearing except the Board & Administrator.

Administrator Hastad reviewed the 2017 proposed budget of \$290,000. Chairman Ellefson asked if there were any questions. There being none, Chairman Ellefson closed the hearing at 5:45 and called for motion.

Manager Craigmile motioned to approve the 2017 proposed budget of \$290,000, seconded by manager Cornell. Upon vote, all voted in favor.

**TREASURERS'S REPORT:** Manager Ludvigson presented the Treasurer's report. Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Ferguson. Upon vote, all voted in favor.

Manager Ludvigson motioned to transfer \$15,000 from the Canby Park deposit account into the Klein Park expense account, seconded by Manager Cornell. Upon vote, all voted in favor.

Manager Ludvigson reported that Klein Bank contacted him about the Watershed being over-pledged by \$754,621.12. FDIC is \$200,000 and they asked the Board to release some pledge funds, they will review our accounts weekly to make sure we have enough pledge. Discussion followed. Manager Ludvigson was instructed to sign the papers to release the over-pledge. Hastad will receive the e-mail notifications on this. No further action was taken.

SECRETARY'S REPORT: Secretary's report #558 was presented for approval. Manager Ferguson motioned to approve report #558, seconded by Manager Cornell. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, October 4, 2016 at 4:30 p.m.

ADMINISTRATOR'S REPORT: Hastad reviewed the current Watershed ditch account balances for possible 2017 assessments. The ditch needing assessment was Lincoln County Ditch #11 and she suggested a one year \$15,000 assessment due to the ditch cleanout completed the fall of 2015. Discussion followed. Manager Cornell motioned to approve the following resolution of \$15,000 1 year assessment, payable in 2017, to Lincoln WS Ditch #11, seconded by Manager Ferguson. Upon vote, all voted in favor.

BE IT RESOLVED, by the Lac qui Parle-Yellow Bank Board of Managers, acting as the Watershed Ditch Authority, Counties of Lac qui Parle, a portion of Yellow Medicine, & a portion of Lincoln Counties, State of Minnesota, that the following assessments are herewith adopted; and

BE IT FURTHER RESOLVED, that the following one year assessments are adopted to maintain an appropriate balance in each of the following Ditch Repair Funds:

LINCOLN COUNTY WATERSHED DITCH PROJECT:

|                          |          |
|--------------------------|----------|
| LQP-YB Lincoln Ditch #11 | \$15,000 |
|--------------------------|----------|

BE IT FURTHER RESOLVED, that the aforementioned assessments are due and payable to the Lac qui Parle-Yellow Bank Ditch Repair Funds in 2017.

WHEREUPON, the above resolution was adopted at the regular meeting of the Lac qui Parle-Yellow Bank Watershed Board of Manager this 6<sup>th</sup> day of September, 2016

Hastad reminded the Board of the upcoming meeting with Upper Minnesota River Watershed regarding the One Watershed One Plan Boundary change. This meeting is scheduled for Tuesday, September 13, 2016 at 1:00 p.m. Managers' Ellefson & Craigmile will attend along with Administrator Hastad and Coordinator Homan.

Hastad reminded the Board of the Advisory Board meeting to be held on Wednesday, September 7, 2016 at 6:00 p.m. She reviewed the proposed agenda. No action was taken.

Hastad asked Board for direction on time-frame for advertising for the Coordinator position. Discussion followed. The Board authorized Hastad to advertise for the Coordinator position for two weeks, the weeks of September 14<sup>th</sup> & 21<sup>st</sup>, with Board reviewing applications at the October 4<sup>th</sup> Board meeting. No further action was taken.

Hastad updated the Board on progress of the Level II PRAP and shared the plan accomplishments she had completed and sent to BWSR. No further action was taken.

Hastad reported the viewers needed some engineering done on JD #4 prior to completing the town portion of their report. Bolton & Menk will be providing this information. No action was taken.

Hastad reported that the preliminary Engineer report was almost completed on the CD #12 repair, but didn't think the viewer's had their portion completed at this time. Hastad discussed the CD #54 improvement project. Viewer's were working on the redetermination and engineer's were at a stand still until crops were off. She reported this will probably be controversial as has had some questions on the project already. No further action was taken. Hastad reported the personnel policy update was about 2/3 done and will send the draft to Board as soon as completed for their review. Hastad discussed the 2016 MAWD Annual meeting resolution process. No action was taken. The Board received a notice for a Conditional use hearing from LQP County on Monday, September 12, 2016 at 7:00 p.m. in the multi-media room in the LQP County Annex regarding a confinement swine feedlot facility being proposed in Mehurin Township. Discussion followed with no action taken.

Manager Cornell was getting complaints from landowners along Lincoln Ditch #11 that the spoil bank had not been leveled or seeded after the cleanout last fall. He thought this was part of the bid. Hastad will contact the contractor and see when he is doing this. Manager Ellefson thought the leveling & seeding was not included as part of his bid. Hastad will research this and report back to the Board.

Manager Cornell asked if the Board had received any quotes for fencing on Lazarus Creek as discussed earlier this summer. The manager's thought Lionel Fales was getting a quote for this. Manager Cornell will contact Mr. Fales. No further action was taken.

The following bills were presented for payment:

**GENERAL KLEIN ACCOUNT:**

|          |      |                                   |                                |                    |
|----------|------|-----------------------------------|--------------------------------|--------------------|
| 08-12-16 | 6422 | Darrel Rasusson & Schoepp Cont.   | SSTS Loan                      | \$2,200.00         |
| 08-12-16 | 6423 | Nathan Fjerkenstad & Jeff Johnson | SSTS Loan                      | \$5,390.00         |
| 08-12-16 | 6424 | Clint Schindler & Gerald Stensrud | SSTS Loan                      | \$8,000.00         |
| 09-06-16 | 6425 | Wilson Graphics/Precision Auto    | WRAPS – retractable banner     | \$200.00           |
| 09-06-16 | 6426 | RMB Environmental Laboratories    | SWAG – water sampling lab work | \$1,168.00         |
| 09-06-16 | 6427 | Mary Homan                        | SWAG – mileage reimb           | <u>\$1,134.00</u>  |
|          |      |                                   | <b>TOTAL</b>                   | <b>\$18,092.00</b> |

**PARK ACCOUNT:**

|          |             |                                 |   |                    |
|----------|-------------|---------------------------------|---|--------------------|
| 08-12-16 | 5670        | Lyon-Lincoln Electric Coop      | electricity @ park  | \$66.00            |
| 08-29-16 | 5671 – 5675 | monthly park payroll            | August payroll  | \$3,698.46         |
| 09-06-16 | 5676        | Canby True Value                | rakes, roundup, charmin,oil, socket etc.                  | \$431.68           |
| 09-06-16 | 5677        | D & K RV Sales                  | cord end, 30 amp replacement                              | \$21.64            |
| 09-06-16 | 5678        | Olson Sanitation LLC            | July trash expense  | \$631.52           |
| 09-06-16 | 5679        | Vlaminck Electric Inc.          | install wallpacks bathrooms, install 50 amps in park etc. | \$2,397.44         |
| 09-06-16 | 5680        | AT&T Mobility                   | park cell phone   | \$49.51            |
| 09-06-16 | 5681        | Frontier Communications         | park phone, fax, internet                                 | \$256.40           |
| 09-06-16 | 5682        | Running's Supply Inc.           | game camera for R-6                                       | \$87.46            |
| 09-06-16 | 5683        | Kockelman construction Inc.     | screened bituminous, class 5 gravel, blading              | \$708.00           |
| 09-06-16 | 5684        | Lyon Lincoln Electric           | park electricity  | \$3,068.20         |
| 09-06-16 | 5685        | Olson Sanitation                | park trash  | \$591.63           |
| 09-06-16 | 5686        | Doug's Service & Marine         | chains, chain repair                                      | \$419.26           |
| 08-29-16 | 5687 – 5688 | monthly park payroll            | (replace voided August check)                             | \$2,086.44         |
| 09-07-16 | 5689        | Lincoln Pipestone Rural Water   | monthly water   | \$165.00           |
| 09-07-16 | 5690        | C.A.S. Plumbing & Heating, Inc. | extendable stool auger                                    | <u>\$92.98</u>     |
|          |             |                                 | <b>TOTAL</b>  | <b>\$14,771.62</b> |

**UPB GENERAL ACCT:**

|          |             |                              |                                  |                    |
|----------|-------------|------------------------------|----------------------------------|--------------------|
| 08-19-16 | 2770 – 2771 | semi-monthly payroll         | August 1-15 payroll              | \$3,436.86         |
| 08-19-16 | 2772        | PERA                         | semi-monthly deductions          | \$644.95           |
| 08-31-16 | 2773        | PERA                         | monthly deductions               | \$344.16           |
| 09-02-16 | 2774 – 2775 | semi-monthly payroll         | August 16-31 payroll             | \$3,436.85         |
| 09-06-16 | 2776        | Rinke-Noonan Attorney's      | monthly retainer                 | \$200.00           |
| 09-06-16 | 2777        | Minnesota State Auditor      | audit services 6/1/16 to 7/26/16 | \$246.00           |
| 09-06-16 | 2778        | LQP Broadcasting             | radio program 7/13/16 & 7/27/16  | \$35.00            |
| 09-06-16 | 2779        | Frontier Communications      | office phone 320-598-3117        | \$38.63            |
| 09-06-16 | 2780        | Buffalo Ridge Newspapers     | 2 week budget hearing ad         | \$21.50            |
| 09-06-16 | 2781        | Frontier communications      | CWP – office phone 320-598-3319  | \$38.63            |
| 09-06-16 | 2782        | Dawson Sentinel              | 2 week budget hearing ad         | \$23.10            |
| 09-06-16 | 2783        | Dawson Sentinel              | SSTS Loan program ad             | \$73.16            |
| 09-06-16 | 2784        | LQP County Auditor/Treasurer | August postage                   | \$21.45            |
| 09-06-16 | 2785        | Western Guard                | 2 week budget hearing ad         | \$21.18            |
| 09-07-16 | 2786        | LQP-Liability                | Federal withholding              | \$4,442.88         |
| 09-07-16 | 2787 – 2792 | monthly payroll & ditch      | August payroll & ditch           | \$4,607.59         |
| 09-07-16 | 2793        | PERA                         | semi-monthly deductions          | \$644.95           |
| 09-07-16 | 2794        | Minnesota Revenue            | August sales & use tax           | \$270.00           |
|          |             |                              | <b>TOTAL</b>                     | <b>\$18,546.89</b> |

**DITCH ACCOUNT:**

|          |      |                     |              |                |
|----------|------|---------------------|--------------|----------------|
| 09/06/16 | 1347 | Larson Tiling, Inc. | WS #1        | \$30.00        |
|          |      |                     | <b>TOTAL</b> | <b>\$30.00</b> |

Manager Ludvigson motioned to approve the bills, seconded by Manager Ferguson. Upon vote, all voted in favor.

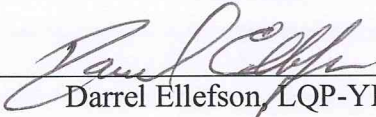
**PERMITS:** The following permit applications were applied for:

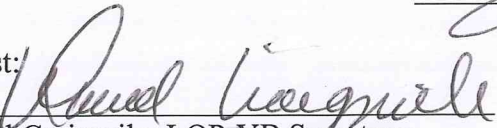
|                      |                                       |                   |                                 |             |
|----------------------|---------------------------------------|-------------------|---------------------------------|-------------|
| 11527 Renewal #11108 | Carol Asche                           | Walter, 17        | seepage, main tile, close ditch | 09/06/16 DE |
| 11528 Renewal #11259 | Ernie Chritt                          | Fortier, 36       | main tile                       | 09/06/16 JC |
| 11529                | Ron Enger                             | Garfield, 24      | seepage, main tile, close ditch | 09/06/16 DL |
| 11530                | Ron Enger                             | Garfield, 24      | seepage lines                   | 09/06/16 DL |
| 11531                | Wayne & Ron Enger                     | Garfield, 25      | clean ditch                     | 09/06/16 DL |
| 11532                | Farmers Coop Assn.                    | Norman, 9         | seepage, replace main tile      | 09/06/16 JF |
| 11533                | Freeland Township                     | Freeland, 10/15   | replace culvert                 | 09/06/16 DL |
| 11534                | Larry Gehrking                        | Hammer, 32        | seepage, main tile              | 09/06/16 JF |
| 11535                | Peter Haugen                          | Freeland, 10      | seepage, cleanout waterway      | 09/06/16 DL |
| 11536                | Peter Haugen                          | Freeland, 16      | seepage, main tile              | 09/06/16 DL |
| 11537                | Randy Hansen                          | OshKosh, 32       | seepage lines                   | 09/06/16 JF |
| 11538                | Doug Kennedy                          | Madison, 8        | seepage lines                   | 09/06/16 DL |
| 11539 Renewal #11213 | Richard Maatz                         | Walter, 24        | seepage lines                   | 09/06/16 DE |
| 11540 Renewal #11214 | Richard Maatz                         | Walter, 22        | seepage lines                   | 09/06/16 DE |
| 11541                | Lyle Olson                            | Lac qui Parle, 21 | seepage lines                   | 09/06/16 DE |
| 11542                | Jordan Peterson                       | Hammer, 24        | seepage lines                   | 09/06/16 JF |
| 11543                | Josh Peterson                         | OshKosh, 18       | seepage lines                   | 09/06/16 JF |
| 11544                | Michael Prokop                        | Hammer, 18        | seepage lines                   | 09/06/16 JF |
| 11545                | Michael Prokop                        | Hammer, 29        | seepage, main tile              | 09/06/16 JF |
| 11546                | Gary Robertson                        | Maxwell, 15       | clean ditch                     | 09/06/16 DC |
| 11547                | James Robertson                       | Maxwell, 15       | clean ditch                     | 09/06/16 DC |
| 11548                | Mark & Daren Schmidt                  | Mehurin, 19       | seepage, main tile              | 09/06/16 DE |
| 11549                | Dorn Severtson/Lester Severtson Trust | OskKosh, 32       | seepage lines                   | 09/06/16 JF |
| 11550 Renewal #11248 | Donn Streich                          | Augusta, 32       | seepage lines                   | 09/06/16 DE |
| 11551                | Nathan Thorpe                         | Florida, 24       | clean ditch                     | 09/06/16 JF |
| 11552                | Warren Trygestad                      | Lake Shore, 6     | seepage lines                   | 09/06/16 DE |
| 11553                | Bruce Vaala                           | Madison, 14       | seepage, main tile              | 09/06/16 DE |
| 11554                | Bruce Vaala                           | Madison, 22/23    | seepage lines                   | 09/06/16 DE |

**PERMITS HELD:** Gale Torstenson (site visit); Ken Perkins (cropping history); Richard Maatz (DNR permit); Curtis Wildung (public waters); Tim Milbeck (wetland credit purchase)

Manager Craigmile motioned to approve the permits except those held, seconded by Manager Cornell.  
Upon vote, all voted in favor.

The meeting adjourned at 6:40 p.m.

  
\_\_\_\_\_  
Darrel Ellefson, LQP-YB Chairman

Attest:   
\_\_\_\_\_  
David Craigmile, LQP-YB Secretary