



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING January 11, 2022

The regular meeting of the Mokena Fire Protection District was held on Tuesday, January 11, 2022, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the December 14, 2021, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Craig Warning made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$356,433.38 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Haas thanked all the firefighters for stepping up and working extra hours to cover those with illness.

Trustee Blank was thankful for the use of the engine for the delivery of gifts from Mokena Miracles.

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The Certificate of exempt property has been filed with the County Supervisor of Assessments.

The regular scheduled meetings of the Board has been posted.

The names of those required to file Economic Interest Statements has been filed with the County Clerk.

ASSISTANT CHIEF CAMPBELL'S REPORT

The HME engine out of Station 2 will be going to Chandler Services for front brakes. The cost for this budgeted repair is approximately \$2,500. The engine will be out of service for approximately one week.

Approximately three years ago Engine 92 (HME) sustained damage to the front bumper and the officer's side of the cab. A claim was submitted at that time to our insurance and money was received; however, due to other vehicles being out-of-service, it was not repaired at that time. The approximate cost of repairs is \$7,700. The Trustees agree to have Engine 92 repaired.

We have received one inquiry on the 2009 HME/Alexis since the relisting in November. We are waiting to hear back on this.

The new badge signs displayed on the front of Station 1 and Station 2 have been ordered through Image 360 and should arrive soon. They are designed for UV rays.

The treadmill at Station 2 was purchased as a refurbished unit approximately 15 years ago and is now out of service for multiple issues. We have purchased a refurbished unit for approximately \$1750 and took delivery of it on January 5.

The Board approved the following Class Request:

- Stewart Romadka Surface Ice Rescue Technician

The January training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

LCC Dispatch has been hit hard by Covid, with many dispatchers out and all supervisors/directors working the radio consoles. Due to this, there is no Directors Brief this month.

As an option for mobile internet connectivity, we now have a hot spot. This will be used when working remotely, as a backup to station internet/microwave, or if one of the mobile routers go down. We've had several of these in the past but switched to integrated cellular connections with our devices. This has worked well overall, but left a gap with remote laptop connectivity, both on incidents and routine remote work away from office/home. The Trustees agreed that the hot spot is a good option at a cost of \$35 monthly.

Chief Cirelli reviewed an Effective Response Force analysis for the recent apartment fire on First Street.

The cost recovery billing information was reviewed.

There was no objection from the Trustees to waive the \$290 balance on an ambulance bill after receiving the completed financial hardship paperwork by the patient.

The Covid situation has had an impact on the daily operations of the District. We've had several employees off on Covid related illnesses. Covid is no longer a presumptive illness; employees may submit for worker's compensation, but they must be able to prove that they contracted the virus while at work. To help reduce the risk of exposure, the following has been implemented through January and will be re-evaluated at that time:

- Trainings with outside departments will not be scheduled
- CPR classes will not be held during January
- Company and 7G fire inspections will be suspended
- Occupancy and for-cause inspections will continue
- Enhanced disinfection of stations and vehicles will continue
- A split schedule of the administrative team will be held

We have one member out on a duty-related back injury.

Letters received this month:

- Mokena Miracles sent a thank you note for the use of the fire engine for their holiday delivery.
- A card and donation was received from Schilling Brothers.
- A thank you letter was received from Argonne Fire Department for our support at the recent loss of one of their members.

The code enforcement report and community risk reduction surveys were reviewed by the Board.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVE UPDATED FINANCIAL RESOURCE MANUAL

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the Financial Resource Manual that was distributed last month. Motion passed with all ayes.

APPROVE UPDATED PURCHASING POLICY

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the Purchasing Policy that was distributed last month. Motion passed with all ayes.

DISCUSSION/POSSIBLE ACTION – STAFFING

The final eligibility register with 11 applicants was posted on December 1, 2021. Robert Hennessy made a motion, seconded by Ken Blank, to direct Chief Cirelli to have the Fire Commissioners start the process of hiring three new firefighters off this final eligibility register. Motion passed with all ayes.

APPROVE REPLACEMENT ROOF TOP UNITS (STATION #3)

Station 3 has two roof top units (RTU) that heat and cool the living quarters and are approximately 11 years old. The south RTU needs to be replaced due to a faulty heat exchanger. The cost to replace one unit is approximately \$7,140; however, we would save approximately \$1,000 if both units were replaced at the same time at a total cost of \$13,270. Craig Warning made a motion, seconded by Robert Hennessy, to approve the replacement of both RTU units. Motion passed with all ayes.

CLOSED SESSION

Robert Hennessy made a motion at 7:35 PM, seconded by Craig Warning, to enter into Closed Session. Motion passed with all ayes.

The Trustees returned to Open Session at 7:45 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

Robert Hennessy made a motion, second by Ken Blank, to direct Chief Cirelli and A/C Campbell to begin negotiations for the next Collective Bargaining Unit with Local 4270. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 7:48 PM after a motion by Robert Hennessy.

A handwritten signature in black ink, appearing to read "Robert Hennessy", written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel