

BYLAWS SUBMITTAL FORM FOR UNITS AND COUNCILS

ATTACH THIS FORM TO EACH SET OF BYLAWS SUBMITTED FOR APPROVAL

This form may be duplicated as needed.

TO: Parliamentarian
 California State PTA
 2327 L Street
 Sacramento, CA 95816-5014

BYLAWS FROM: Unit _____
 Council _____
 District _____
 Organization Date _____
 California State PTA ID # _____
 National PTA ID # _____
 EIN _____
 Incorporation # _____
 Registry of Charitable Trust # _____
 Franchise Tax Board # _____
 Fiscal Year _____
 Date Submitted to District _____
 Date Submitted to State _____

ENCLOSED IS ONE (1) ORIGINAL SET OF BYLAWS WITH STANDING RULES AND FOUR (4) SIGNATURE PAGES FOR:

- New Unit New Council Organization Date _____
- Update to current standard bylaws without changes
- Change of Status/Fiscal Year – Original form signed by district president attached
- Mandatory update required to reinstate charter/recognition
- Proposed amendments as listed on page 2
- Additional standing rules attached as required Unit/council has no additional standing rules

FROM: _____, Parliamentarian, _____ District.

Address: _____

Telephone: aa _____

E-mail: _____

