

# Westminster Wood

## **Minutes of Annual Members Meeting Monday, December 7, 2020**

The President called the meeting to order at 7:00 p.m. on Monday December 7, 2019, in the meeting room at the Wayne G. Sanborn Activity Center.

Introduction of the Board members.

Role of the attendees was called. The combined attendees and proxies received were certified at a total of 27, constituting a 30% quorum (22) required by the By-laws to conduct the meeting.

The President asked for the election inspectors to assist in opening and counting the secret ballots for election of board members. The two volunteers were Elle Menkart and Linda Arendale. The election inspectors adjourned to count the secret ballots. After the votes were counted, Bruce VanKirk, Glenn Heydolph and Carlton Vaught were elected to the board of directors.

### **Reports to the Members:**

#### **1. Secretary's Report:**

- a. Minutes from board and annual meetings once approved will be posted to the community website.
- b. The community directory is currently being updated. We will need to proof and hope to have new directors sent to homeowners around April 1st. I apologize for the delay. We've had a lot of activity in the neighborhood this past year.
- c. Currently Lot # 71 and Lot #72 are for sale.

#### **2. Treasurer's Report:**

- a. Income statement, balance sheet and transaction journal for the end of the fiscal year November, 2019 were distributed. All yearly homeowner fees have been collected. December, 2019 was submitted for review. A motion was made and seconded to accept the report as written. M: Dionne S: Bruce
- b. The budget is totally in balance and all bills have been paid.
- c. Annual homeowner dues will be increased to \$439.00, beginning 2020. This increase is in lieu of a special assessment in the next few years to replace all of the timbers in the subdivision. A reminder will be sent out if necessary, the beginning of March. Assessments are due April 1<sup>st</sup>.

#### **3. ARB Report:**

Nothing to report

#### **4. Landscape Maintenance Report:**

The board has been working to replace the signs at the entrance to the subdivision along orange Camp Blvd. We hope to have the new signs up by the 1<sup>st</sup> of the year. Thanks to Dionne for heading up this project.

**5. Maintenance Report:**

**6. Social/Community Activities:**

Garage Sale date and time to be announced.

**7. Old Business:**

**Speeding is an ongoing issue. Please adhere to speed limits and stop signs, before someone is injured.**

**8. New Business:**

Jon Chaney discussed the possibility of a new traffic light at Orange Camp and Blue Lake summer of 2020 and the widen of Orange camp from Blue Lake/Orang Camp to I-4.

The president asked if there was any other business to come before the meeting. There being no other business, a motion was made, seconded and unanimously carried that the meeting be adjourned at 7:45pm. M: Dionne S: Jonathan

*Thank you to BJ Giberti for decorating the front entrance and mailbox island for Christmas. It really looks beautiful!*

Dated: Approved: February 3, 2020

Monique S Colwell  
Secretary

President	Dionne West
Vice President	Bruce VanKirk
Secretary	Monique Colwell
Treasurer	Jonathan Grieco
Landscape/Maintenance	Glenn Heydolph
ARB	Carlton Vaught