



# WILEAG Governing Board Meeting Minutes

June 19, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0905 hours by President Greg Peterson.

Present: Peterson, Christopherson, Bayer, Nasci, Stojkovic, Pederson, Cole, Otterbacher, Dunn and Wagner.

Excused: Palmer, Mayzik, Ruzinski, Ferguson, Jungbluth,

Others: Bob Rosch, Rick Balistreri, Katie Wrightsman and Lara Vendola-Messer

The minutes from the May 1, 2017 meeting were sent in advance of the meeting. ***After review, the meeting minutes of the May 1, 2017 were approved on a unanimous voice vote following a motion by Bayer, seconded by Pederson.***

## **Standing and Ad-hoc Committee Reports**

- **Process Committee** – Nothing to report.
- **Training Committee** – Bayer commented that the Accreditation Manager Training held on 5/11/17 at CVMIC was well attended. CVMIC will be assisting WILEAG with recording a webinar that focuses on achieving compliance with Evidentiary and Temporary Holding standards as these are two areas that agencies continue to struggle with.

Upcoming WILEAG training includes the following:

- September 14            Assessor Training
  - September 28           Accreditation Manager Training
  - October 5                CSVP Assessor Training
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- **Outreach Committee** – Rosch informed the board that WILEAG is all set for the Wisconsin Chiefs of Police Association Summer Conference in Green Bay August 6-9. WILEAG will be presenting LEXIPOL an award of appreciation at the event recognizing their support and sponsorship of WILEAG.
  - **Large Agency Committee**- Nothing to report.

## **OFFICER'S REPORTS**

- **President's Report** – Board Member Ben Wesson has taken a position as an Assistant US Attorney. Since he represents the Wisconsin District Attorney's Association, he will no longer be able to serve as their representative on the WILEAG Board. WDAA President Jacalyn LaBre (Manitowoc DA) is currently soliciting their members for a new representative.
- **Vice President's Report** – Nothing to report.
- **Secretary's Report** – Nothing to report.

**Financial Report**- Rosch provided and reviewed the financial reports that he compiled with Board members. He reported a current balance of \$52,443.41 as of 06/19/17. Rosch also reviewed with the Board a 6-month snapshot of the current operating budget and commented on current budget variances. Peterson advised the Board that the Executive Committee had already reviewed the detailed financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Stojkovic, seconded by Nasci and passed on a unanimous voice vote to accept the Financial Reports.***

**Executive Director Report** – Rosch provided and reviewed his written report that he compiled with Board members. He recapped the schedule of upcoming agency reviews for the remainder of 2017. Rosch is currently working with Delafield PD as their deadline for reassessment under the Core Standards Verification Program was designated as early 2017. Following general discussion, the Board determined that Delafield PD should be added as an agenda item for Agency Verification Review at the August 21, 2017 Board meeting. Lastly, Rosch advised the Board that he has been amassing information to work toward the concept of Dispatch Accreditation. He is currently soliciting input from Waukesha County Communications, Rock County Communications and Bayside Communications. He will continue to update the Board as this undertaking develops.

## **Old and Unfinished Business**

**Candidate Drug Testing**- The timing as to whether candidate drug testing should be administered before or after a conditional job offer is made continues to be a point of discussion. Bayer further researched this matter and at this time, he is not ready to endorse a best practice. He elaborated that some attorneys are advising that drug testing should be administered prior to a job offer to be in compliance with EEOC guidelines. However, this EEOC recommendation has yet to be litigated in the courts and therefore is an untested guideline which may be overturned. Compounding the issue is that the type of drug screening being performed (5 panel vs. 9 panel test) is also a variable impacting when testing should occur. Bayer will continue to research this topic and advises at this time, agencies should consult with their own legal counsel to determine at what point in their unique hiring process candidates should be subjected

to drug testing. Pederson added that the LESB recognizes that law enforcement hiring processes can be lengthy. In consideration of this, effective 06-07-17, the LESB amended the drug testing requirement from 60 to 120 days prior to the first date of employment. This topic will be added to the August 21, 2017 agenda for continued discussion.

### **New Business**

- **Board Member Practices/Procedures Questions-** No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.
- **CVMIC Training**
  - Balistrieri reports that CVMIC will be hosting *Law Enforcement Focus Group* training on 09-26-17 that includes a legal update regarding Body Worn Cameras. This training is open to all law enforcement agencies and those interested can register directly on the CVMIC website [www.cvmic.com/services/training/](http://www.cvmic.com/services/training/)
  - Bayer reports that a future CVMIC training program will deal with sexual offender placement. He anticipates an emerging trend that plaintiffs will bring suit against government bodies that have regulations restricting where sexual offenders may reside. Because litigants will claim they have suffered a Civil Rights Violation, these will be Federal suits that have the potential for being very costly should a judgment be awarded.
- **WILEAG Credentials-** Upon meeting accreditation or verification standards, agencies are presented with a certificate to display and provided the opportunity to purchase additional WILEAG merchandise. It should be understood that only law enforcement agencies that are currently accredited or verified with WILEAG should be displaying squad decals, web page logos or other materials that infer accreditation or verification. To do otherwise, undermines the integrity of both WILEAG and the agency that is falsely purporting to be in good standing. Agencies that are not conforming to this philosophy will be sent a cease and desist letter from WILEAG.

***Following a motion by Stojkovic, seconded by Cole, at 1005 hours the Board convened in a closed session on a unanimous voice vote.***

**Lacrosse PD Accreditation Hearing.** The written report was sent to Board members in advance of the meeting. Captain Barry Waddell appeared in person and provided a summary covering the process and findings. He then responded to specific questions from Board members. Discussion followed. ***There was a motion by Bayer, seconded by Stojkovic and passed on a unanimous voice vote to grant WILEAG re-accreditation under the 4th Edition for a period in three years, effective June 19, 2017.*** Lacrosse PD will be invited to the next Board meeting for formal recognition of their accredited status.

**Janesville PD Accreditation Hearing.** The written report was sent to Board members in advance of the meeting. Captain Curtis Kleppin appeared in person and provided a summary covering the process and findings. He then responded to specific questions and there was consensus amongst the Board that Janesville PD had not demonstrated compliance with standard *11.2.1 Receipt of Evidence/Property*. Following discussion, ***there was a motion by Nasci seconded by Stojkovic and passed on unanimous voice vote that the decision regarding re-accreditation would be deferred until the next board meeting to afford Janesville PD the opportunity to correct the identified deficiency.*** The agency review will be added to the August 21, 2017 Board meeting as an agenda item.

**Bayside PD Accreditation Hearing.** The written report was sent to Board members in advance of the meeting. Captain Curtis Kleppin appeared in person and provided a summary covering the process and findings. He then responded to Board questions wherein compliance concerns were identified regarding standard *11.2.6 System Integrity*. Following discussion, ***there was a motion by Stojkovic seconded by Bayer and passed on unanimous voice vote to grant WILEAG re-accreditation under the 4th Edition for a period in three years, effective June 19, 2017 with the condition that that Bayside PD would be subject to re-inspection at the one year mark to ensure continued compliance with standard 11.2.6 System Integrity.*** Bayside PD will be invited to the next Board meeting for formal recognition of their accredited status.

***Following a motion by Stojkovic, seconded by Bayer, at 1115 hours the Board reconvened in open session on a unanimous voice vote.***

**Middleton PD Accreditation Presentation.** Middleton PD Chief Charles Foulke, Captain Troy Hellenbrand, Captain Steve Britt and Mayor Gurdip Brar were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant accreditation status effective March 27, 2017. They were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

**Evansville PD Accreditation Presentation.** Evansville PD Chief Scott McElroy and Officer Christopher Jones were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant accreditation status effective May 1, 2017. They were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

Following a lunch break from 1145-1220 hours, the Board reconvened to continue with the business meeting. A quorum was confirmed with the following Board members present: Peterson, Christopherson, Bayer, Nasci, Stojkovic, Pederson, Cole and Otterbacher.

***Following a motion by Stojkovic, seconded by Bayer, at 1225 hours the Board convened in a closed session on a unanimous voice vote.***

**Lake Delton PD Accreditation Hearing.** The written report was sent to Board members in advance of the meeting. Captain Lara Vendola-Messer appeared in person and provided a summary covering the process and findings. She then responded to specific questions from Board members. Discussion followed. ***There was a motion by Bayer, seconded by Nasci and passed on a unanimous voice vote to grant WILEAG re-accreditation under the 4th Edition for a period in three years, effective June 19, 2017.*** Lake Delton PD will be invited to the next Board meeting for formal recognition of their accredited status.

**South Milwaukee PD Accreditation Hearing.** Due to time constraints, review of South Milwaukee PD was postponed and will be rescheduled for the August 21, 2017 Board meeting.

***Following a motion by Stojkovic, seconded by Bayer, at 1241 hours the Board reconvened in open session on a unanimous voice vote.***

In response to the length of today's Board meeting, general discussion ensued regarding strategies that could be implemented to increase Board meeting efficiency. One of the issues identified is the trend that agency on-site reports have become very lengthy and target the Agency CEO as the intended audience. Much of the information are recommendations for streamlining processes or program enhancement that are not pertinent to the Board when determining accreditation status. Rosch will work with Team Leaders to ensure that future on-site reports are concise with a focus on demonstrating standards compliance.

**Next meeting** – Confirmed at CVMIC, August 21, 2017. Morning start time to be determined based on the length of the agenda (either 0900 or 1000 hours).

***The meeting was adjourned at 1303 hours on a unanimous voice vote following a motion by Pederson, seconded by Stojkovic.***

Respectfully submitted,

Todd Christopherson, Secretary