

# Hayfield Farm Swim Club, Inc.

P.O. Box 150428 \* Alexandria \* VA \* 22315 \* 703-971-9837 \* [www.hayfieldpool.org](http://www.hayfieldpool.org)

## ~~~~~2013 Fall Newsletter~~~~~

**NOTICE:**  
**ANNUAL GENERAL MEMBERSHIP MEETING**  
**Tuesday, October 22, 2013 7:00pm**  
**Hayfield Elementary School Cafeteria**

At the end of this newsletter you will be asked to elect five members to the Board of Directors for a two-year term and confirm three members of the Board of Directors to complete the final year of their two-year term. Please return the ballot to us NO LATER THAN OCTOBER 18, or bring it with you to the membership meeting. WE ARE REQUIRED TO HAVE 43 MEMBERSHIPS REPRESENTED TO HAVE A QUORUM!!

Along with the ballot, there is an evaluation form and a couple of survey questions. Please fill it out and return it with your ballot. Please note that you can always voice your questions, compliments and concerns to the board by: Calling any of the Board members or speaking to them at the pool; or Mailing to the P.O. box (see above); or e-mailing to the pool's email address: [info@hayfieldpool.org](mailto:info@hayfieldpool.org).

### 2013 Membership Meeting Agenda

1. Call to order & confirm quorum.
2. 2012 General Meeting Minutes – review and approve.
3. Board member introductions.
4. Season summary.
  - a. State of the Pool Summary
  - b. Financial Report
  - c. Long Term Capital Improvement Plan
5. Nominations for 2013-14 board of directors.
6. Questions from the membership
7. Ballot collection.
8. Adjourn.

Results of the Election will be emailed and posted on the Pool website by November 1, 2013

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### 2012 Season Summary

Our 42nd season of the Hayfield Pool ended on September 8th after another fun and eventful year. Everyone enjoyed the pool over the summer, and we look forward to a very special season in 2014.

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### Management, Operations and Snack Bar

Operations had a good summer with the management team of Phil Hartman, Libby Ryan, and John Potts and we expect Phil to return next summer along with other managers. We also had many returning guards along with some new guards who will be with HFSC throughout the next few years, training to help in pool management. We made some changes to the lifeguard rotation, training and responsibilities and have been generally pleased with improvements in pool operations can pool cleanliness. We have some lessons learned from this summer that we will apply to next summer to further improve snack bar operations. Since we have a large number of guards expected to return, we are planning to complete hiring early. Please watch the web site and e-mail notifications for application requests.

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### Social Events

Even without a Social Chair, the members of the Hayfield Farm Swim Club still know how to have a good time! Libby Ryan stepped up to help plan social events, including a great Fourth of July Family Celebration and a Rockin' Crab Feast (our first in 2 years—hooray for good weather!)

## Swim/Dive Teams

Congratulations to the 2013 Seahawks for a great season! Both our swim and dive teams continue to grow! We had over 150 members of the competitive swim team, 50 divers and 70 minihawks. Our swim team, lead by Mikell von Kolnitz, Michael Monaco, Joel DeSatnick and Isabella Ness completed a very competitive season and brought home the first place trophy for relay carnival. The dive team, with seasoned coaches George Perdue, David Garaffo and Kelly Kalkus moved up to the very competitive Division 2 and held strong against some very tough teams. Kudos to all of the coaches for doing a super job motivating our young swimmers and divers. Thanks to all the swimmers, divers & parents alike for cheering on your teammates (and other teams!), volunteering on deck, working hard, and showing good sportsmanship to officials and your competitors. If you have any questions about our summer or winter swim/dive teams, please email [hayfieldswim@gmail.com](mailto:hayfieldswim@gmail.com)

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## Membership

The Hayfield pool continues to thrive in popularity. Our waiting list of families who want to become members of our pool is at a 4 year wait, with 57 families on it. We saw a drop in the number of shares sold or transferred this year which accounts for the increase in wait list time. Of the 425 pool shares, 117 shares were leased this season and we sold 33 additional Late Summer Passes. We are researching improvements to our check-in system and general computer setup for next season.

**PLEASE NOTE: It is important that you update your e-mail addresses and other contact information when there are changes. You may do that by using the website to send an update to our e-mail account, or send an e-mail directly to [info@hayfieldpool.org](mailto:info@hayfieldpool.org).**

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## Maintenance and Improvements

Last off-season we continued the improvements to the facility by completely rebuilding the bottom of the baby pool. There was a drainage problem that had to be resolved. One diving board was completely replaced and the other was refurbished. The parking lot had new gravel spread and compacted. The video camera security system was updated with new cameras and recording DVR. The drinking fountain was replaced. We are considering other capital improvements as well, but we also have to continue to rebuild the reserve funds in anticipation of the next white-coat replacement, so we are in a good financial position next time it needs to be replaced.

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## Board Members and Nominees

This year, we have two appointed Directors to be confirmed by the Membership and five Board positions are up for election. The names of the appointed Directors and the members who are nominated are on the ballot at the end of the newsletter.

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## Website and E-Mail

We are looking for folks to volunteer to serve on a website committee. We'd like to have an attractive, well maintained website that facilitates communication among members. Can you help? If so, please Email [info@hayfieldpool.org](mailto:info@hayfieldpool.org). Our pool website **WWW.HAYFIELDPOOL.ORG** needs to be constantly updated and we encourage all members to use the website for current information about everything regarding our pool – membership, policies, current events and scheduled closings, communication, and feedback.

Thank you for allowing us to communicate with you by e-mail. We are up to 398 memberships receiving their information by e-mail. Please make sure you keep your email address CURRENT by sending updates to [info@hayfieldpool.org](mailto:info@hayfieldpool.org), or by filling out the online form on the website.

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## Ballots

Please **bring your ballot on page 3 of this newsletter** to the General Membership Meeting on October 22, 2013. If you cannot make the General Membership Meeting, please fill out and return the ballot so that we can have a quorum at the meeting. We need 43 ballots for a quorum. All ballots must include your member number (please email us at [info@hayfieldpool.org](mailto:info@hayfieldpool.org) if you need assistance with your member number). You may return your ballot three ways:

- Drop off your ballot at the home of any Board member.  
~OR~
  - E-mail the ballot to the pool email address: [info@hayfieldpool.org](mailto:info@hayfieldpool.org).  
(Please put “**HFSC BALLOT**” in the subject line. E-mail ballots must be received by October 22, 2013)  
~OR~
  - Mail your ballot to: Hayfield Farm Swim Club Inc.\* P.O. Box 150428 \* Alexandria VA 22315  
(If mailing, please mail it no later than October 17 so it arrives in time for the meeting.)
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# Hayfield Farm Swim Club

## Proxy and Ballot

### October 2013

I HEREBY AUTHORIZE THE BOARD OF DIRECTORS AS MY PROXY RELATED TO VOTING FOR THE BOARD OF DIRECTORS, AND FOR ESTABLISHMENT OF A QUORUM FOR THE 2013 GENERAL MEMBERSHIP MEETING.

MEMBER NAME (print) \_\_\_\_\_

MEMBER SIGNATURE \_\_\_\_\_

SHARE NUMBER    # \_\_\_\_\_ (1 Ballot per Share)

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CONFIRMATION OF MEMBERS OF BOARD OF DIRECTORS APPOINTED TO SERVE VACANT POSITIONS (to complete the final year of 2 year term) (Vote for Three)

For Director (remaining 1 year of term) Mark Burnell \_\_\_\_\_

For Director (remaining 1 year of term) Tom Ryan \_\_\_\_\_

For Director (remaining 1 year of term) Kim Wilson \_\_\_\_\_

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ELECTION OF BOARD OF DIRECTORS (Vote for Five):

( \* indicates current director volunteering for another term)

For Director (2 year term):            Trevor Friend \_\_\_\_\_

For Director (2 year term):            Susan Grunder\* \_\_\_\_\_

For Director (2 year term):            Elke McLaren\* \_\_\_\_\_

For Director (2 year term):            Steve Redhead\* \_\_\_\_\_

For Director (2 year term)            Bev Watson\* \_\_\_\_\_

~~For Director (2 year term):            Dawni Kissler (nomination withdrawn) \_\_\_\_\_~~

For Director (2 year term):            John Watson \_\_\_\_\_

For Director (2 year term)            \_\_\_\_\_ (write in) \_\_\_\_\_

For Director (2 year term)            \_\_\_\_\_ (write in) \_\_\_\_\_

For Director (2 year term)            \_\_\_\_\_ (write in) \_\_\_\_\_

End of ballot

## Bios of Nominees

**Mark Burnell\*** has been a resident in Wickford since 2008. He has a wife, Sue. His 2 children attend Hayfield Elementary School and have been on the Hayfield Seahawks swim team for the past 2 seasons. He enjoys home renovation projects and helping friends and neighbors with their projects. He has served on the board in the Maintenance position for 9 months.

**Trevor S. Friend:** I have lived in Hayfield Farm since 2009, with my wife and two sons. I work as an account representative conducting training for a large legal publishing company in Washington DC. I am originally from Southern Maryland and have degrees from Ohio University and Marymount. My volunteer activities include: leading my older son's cub scout den for the past 5 years; serving on the property committee and assisting with children's' Sunday morning activities at our church, and helping with various events at the elementary school (Hayfield Happening, etc.) I would like to serve on the Hayfield Pool board as a way to give back to the Hayfield community. I believe that I would contribute leadership, strong communication, organizational, and financial management skills to the board.

**Susan Grunder\*** has lived in the Hayfield/Kingstowne area since 1993. She and her husband John have lived in Wickford since 2001. They leased a pool membership for several years and became full members in 2007. Both of their children are part of the Hayfield Seahawks Swim Team and Susan & John appreciate the wonderful community to which their family belongs. Susan had the privilege of being the Pep Rally Coordinator for the Swim Team for several years and enjoys helping out where needed! Susan was elected to the Pool Board in 2011 and initially served as Swim Team Chair. She stepped into the role of President in April 2013.

**Elke McLaren\*** has been a resident of Hayfield Farm since 2001. She and her husband Sean have 4 kids. The McLaren family has been active members of the Hayfield Farm swim team and the Boy and Girl Scout programs for numerous years. Elke has served on the HFSC Pool Board as Membership Chairperson since 2011 and looks forward to serving on the Board for another two years.

**Steve Redhead\*** and his family joined the pool in the summer of 1989, when they moved to Hayfield Farm. His youngest daughter, Alice, swam for the Hayfield Farm Seahawks for 10 years and ran the Mini Hawks developmental program. Steve was chief timer for the swim team from 2006-2013. He joined the Board two years ago and serves as the Treasurer. During his tenure, Steve and the pool's accountant have been successful in getting the Internal Revenue Service to abate tax penalties that were levied on the pool in 2011.

**Tom Ryan\*** was appointed the Operations Chair after the elections in 2012 and has served for the 2013 season. Tom is a Senior Program Manager for CACI, Inc, managing programs for the Federal Government. While in high school and college, Tom was a lifeguard, swim team coach, swimming and lifeguard instructor, and a pool manager.

**John Watson:** My parents moved into Hayfield in 1973 and I attended Hayfield Elementary and Hayfield Secondary. I currently live in Hayfield, on Bond Court. I've been going to the Hayfield Pool as far as I remember, back when there was a high dive, a slide, and when people actually played shuffle board. I knew Mr. Osisek and am still friends with one of his daughters. I work as a Special Agent for the Federal Government. I also assist with the Hayfield Security Patrol. I do accept the nomination to volunteer on the pool board because I heard the board needed more volunteers. I enjoy being a part of the neighborhood activities and I feel I can contribute to the success of the pool and its activities.

**Kim Wilson\*:** My family and I have been members of the Hayfield Farm Swim Club for 11 years. While we do not live in the Hayfield neighborhood, we travel a further distance than most because we love the friendly, laid-back atmosphere of the Hayfield Pool Community. My two children have grown up being a part of both the swim and dive teams and love the time they get to spend at the pool during the summer. Over the past several years I have served as the Clermont PTA Vice President and then as the Hayfield Farm Swim Team Rep. I am currently a member of our HOA's Architectural Committee and serve as the Awards Coordinator for NVGSA Girls Softball. I have served for the past four months as the Swim/Dive Representative to the Pool Board. I was temporarily appointed to fill that vacancy, and would like to continue fulfilling that roll. I believe it is important to be involved in the community where my kids are being raised and would be honored to continue serving on the Board of Directors for the Hayfield Farm Swim Club.

**If you would like to assist on a Committee, please give us your contact information:**

Name \_\_\_\_\_ Committee I am interested in: \_\_\_\_\_

Phone # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_ @ \_\_\_\_\_

**2013 Member Evaluation of the Pool**  
Please let us know your thoughts about our pool.

**2013 - Member Evaluation of the Pool**

	Excellent	Good	OK	Fair	Poor	N/A
Overall Pool Experience						
Value for the Cost of Annual Dues						
Hours of Operation						
Pool Cleanliness						
Deck Furniture						
Landscaping / Lawn Care						
Maintenance / Facilities Upkeep						
Manager						
Assistant Managers						
Lifeguards						
Snack Bar Appearance/Cleanliness						
Snack Bar Menu and Prices						
Bath House						
Swim and Dive Teams						
Social Events and Parties						
Front Desk Check in System						

**What do you like the MOST about our pool?**

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**What do you like the LEAST about our pool and how would you change it?**

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Additional Comments:

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