

**ARCHITECTURAL CONTROL COMMITTEE (ACC) APPLICATION**

THIS FORM IS TO BE COMPLETED BY THE HOMEOWNER AND SUBMITTED TO THE ARCHITECTURAL CONTROL COMMITTEE THROUGH PINNACLE PROPERTY MANAGEMENT FOR APPROVAL PRIOR TO THE COMMENCEMENT OF ANY WORK BEING STARTED. REFER TO PARKSTONE'S AMENDED AND RESTATED DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS (ARTICLE 7: ARCHITECTURAL REVIEW) FOR A FULL DESCRIPTION OF THE ACC, ITS PURPOSE, REQUIREMENTS AND PROCEDURES. THE DOCUMENTS ALLOW FORTY-FIVE (45) DAYS UPON RECEIPT OF A "COMPLETE" APPLICATION FOR AN INITIAL DECISION TO BE MADE BY THE ACC.

Mail, email or deliver two (2) copies of a complete application to:  
Parkstone Community Association, Inc.  
c/o Pinnacle Property Management, LLC  
1511 East State Road 434, Suite 3001  
Winter Springs, FL 32708  
Phone: 407-977-0031 Fax: 407-977-5495 Email: [ARCH@ppmorlando.com](mailto:ARCH@ppmorlando.com)

Homeowner's Name: \_\_\_\_\_ Lot # \_\_\_\_\_  
Property Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address (If different from Property Address):  
\_\_\_\_\_  
\_\_\_\_\_

Please check if this unit is on a \_\_\_ Conservation Area \_\_\_ Pond  
E-mail address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Office Phone: \_\_\_\_\_

May the Architectural Control Committee contact you for questions? \_\_\_ Yes

By signing below, I/We understand the project cannot begin before receiving approval from the ACC. Furthermore, I/We assume all liability for any damage that may occur in Parkstone as a result of this project, as well as any additional maintenance costs that may be incurred. I/We also agree to obtain any and all permits that may be required by governmental agencies for this project and will attach them to this application.

Signature(s): \_\_\_\_\_  
Date: \_\_\_\_\_

Homeowner must complete the following and attach copies of any plans, samples, brochures, estimates, color photos, swatches and/or permits as applicable to the proposed project:

Name of Contractor/Vendor: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

PURPOSE OF APPLICATION: (Check appropriate items and include all specific details mentioned.)

\_\_\_\_\_ Fence Plan (Include a plat plan showing location of fence, copies of permits and picture of proposed fence style)

\_\_\_\_\_ Pool (Detail color of any screen enclosure and show how pool equipment will be screened from view, if applicable)

\_\_\_\_\_ Landscaping Plan (Detail plants, turf, shrubbery, trees, etc.; Include a plat plan showing location of landscaping.)

\_\_\_\_\_ Construction Project, such as screen room, room addition or re-roofing. (Include a plat plan and copy of permit; Detail colors, dimensions, and all materials to be used.)

\_\_\_\_\_ Painting Project (using exterior color selections\* from approved color book ONLY)

Page # \_\_\_\_\_ Main Color \_\_\_\_\_ Trim \_\_\_\_\_

Garage \_\_\_\_\_ Entry Door \_\_\_\_\_

\*EXTERIOR COLORS ARE TO BE SELECTED FROM THE APPROVED PARKSTONE COLOR BOOK ONLY, AVAILABLE ON OUR WEBSITE, [WWW.PARKSTONEHOA.COM](http://WWW.PARKSTONEHOA.COM).

ANY OTHER TYPE OF PROJECT (Must specify in detail):

\_\_\_\_\_  
\_\_\_\_\_

NOTE: Requests for building alterations must conform to all local Zoning and Building Regulations. If your request is approved by the ACC, you are responsible for completing the required permit process after the job is finished. Should your request be denied by the ACC, you may appeal to the Board of Directors for further review, using procedures established in the Parkstone documents: Article 7, Section 7.6. If any information or required materials are missing from this application at the time of submission, such as required permits, the time period allowed for approval/disapproval does not apply until a "complete" application has been received by the ACC.

Kindly attach additional page (s), as necessary, to make this project as clear and understandable as possible.

THIS SECTION TO BE COMPLETED BY THE ARCHITECTURAL CONTROL COMMITTEE

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments by the ACC: \_\_\_\_\_  
\_\_\_\_\_