

Observer Jessica Feldman

Meeting began: 8pm Meeting ended: 9:45 (moved into Executive Session)

Aldermen Present/Absent: Alderman Braithwaite absent

Staff Present: Sarah Flax; Karen Danzak Lyons, Marty Lyons, Scott Mangum; Farrar

Media Present: EvanstonNow; Evanston RoundTable, and 2 Northwestern Daily. (No Evanston Review.)

Mayor Public Announcements and Proclamations

- Presentation of Key to the City to Morris “Dino” Robinson
- National Volunteer Week, April 23-29, 2017
- Preservation Month, May 2017

City Manager Public Announcements

We’re Out Walking (WOW) Ten-Year Anniversary  
Celebrating the anniversary of Women Out Walking (note change of name to encourage families’ participating), Evonda Smith-Thomas and Ann Fisher, City Public Health staff introduced 5 participants to extoll benefits of the program.

Robert Crown Community Center Project Updates: Marty Lyons reported \$7M in donations /pledges bringing amt to \$81/5M. In schematic design phase; next stakeholders meeting: have design in July.

Communications: City Clerk –none

Public Comment: 12 speakers: Kate Mahoney presented Mental Health award; 7 opposed to proposal for Library parking lot, included president of Women’s Club, Lori Osborne from EHC; Glenn from Frances Willard House; Virginia Beatty; Sarah Shastok, Priscilla Giles, and an interior designer Jane P.; 2 regarding 831 Emerson; and Junad Rizki speaking to his usual concerns.

Special Order of Business

(SP1) Resolution 37-R-17: Urging the United States Congress to Move Our Tax Dollars from Militarism to Human and Environmental Needs Approved 9-0 (w/ Mayor).

CONSENT AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1) Payroll – March 20, 2017 through April 2, 2017	\$2,866,481.58
(A2) City of Evanston Bills – April 25, 2017	\$1,345,388.08
Credit Card Activity – Period Ending February 28, 2017	\$ 180,162.25

## **For Action**

### **(A3.1) Approval of Divvy Station and Divvy 4 Every Evanstonian (D4EE) Program Launch**

Staff recommends City Council authorize the City Manager to purchase and install one Divvy station and ten bicycles near the intersection of Dempster St. and Chicago Ave., and launch the Divvy 4 Every Evanstonian (D4EE) membership subsidy program.

### **(A3.2) Storefront Modernization Program Application for Viet Nom Nom at 618-1/2 Church St.**

Staff recommends approval of financial assistance through the Storefront Modernization Program to Viet Nom Nom at 618-1/2 Church Street in an amount not to exceed \$4,053.66 for the installation of signage and awnings.

### **(A3.3) Contract with A-1 Bus Service, LLC. for Parks, Recreation and Community Services Department 2017 Summer Bus Transportation**

Staff recommends City Council authorize the City Manager to execute a contract with A-1 Bus Service, LLC. (3542 West Peterson, Chicago, IL 60659) in the amount of \$38,943.15. A-1 Bus Service was the lowest responsive bidder for the Parks, Recreation and Community Services Department 2017 summer bus transportation.

### **(A3.4) Agreement with Krave LLC to Operate Concessions at the Evanston Lakefront**

Staff recommends that City Council authorize the City Manager to execute an agreement between the City of Evanston and Krave LLC for the Church and Clark Street food & drink stand and the lakefront mobile concessions (Lighthouse, Clark St., Greenwood St., South Blvd. and Lee Street) for the 2017 season.

### **(A3.5) Contract with Christopher Burke Engineering, Ltd. for Streetlight Master Plan Project**

Staff recommends that City Council authorize the City Manager to execute a contract with Christopher Burke Engineering, Ltd. (in the amount of \$146,143.05 to provide planning services for the Street Light Master Plan Project.

### **(A3.6) Contract Extension with Precision Pavement Markings, Inc. for 2017 Pavement Marking Program**

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for pavement markings with Precision Pavement Markings, Inc.

### **(A3.7) Contract with Builders Paving, LLC for Parking Lot Improvement Project**

Staff recommends City Council authorize the City Manager to execute a contract for the 2017 Parking Lot Improvement Project (Bid No. 17-27) with Builders Paving, LLC in the amount of \$1,188,000.00.

**(A3.8) Purchase of Tree and Planting Services from Suburban Tree Consortium** Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 512 trees and planting services for 350 of those trees from Suburban Tree Consortium (STC) in the amount of \$130,346.00.

**(A3.9) 2017 Purchase Order for New Tires from Wentworth Tire Service**

Staff recommends that City Council authorize the City Manager to execute a one-year agreement to purchase tires in the amount of \$60,000.00 from Wentworth Tire Service under the State Bid Contract # 4017722.

**(A3.10) Renewal of CAD Software License and Service Agreement with SunGard Public Sector**

Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with SunGard Public Sector for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$71,992.80.

**For Action: Accept and Place on File**

**(A3.11) Request For Proposal (RFP) Process**

Staff recommends the City Council review this response to the referral from the City Council and place on file.

**(A4) Resolution 28-R-17, Release of City Council Closed Session Minutes**

Staff recommends City Council adopt Resolution 28-R-17, releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B.

**For Action**

**(A5) Resolution 35-R-17, Authorizing the City Manager to Grant an Easement for Steam,**

**Condensate and Irrigation Service Lines Installation on Sheridan Rd** Staff recommends City Council adopt Resolution 35-R-17 authorizing the City Manager to execute an easement agreement with Northwestern University (NU) for a twenty-foot wide utility easement across Sheridan Road located 130 feet south of Haven Street. The easement would allow NU to install conduits for steam, condensate, and irrigation utilities to serve NU properties.

**(A6) Resolution 36-R-17, Authorizing the City Manager to Grant an Easement for Electric and Communication Service Line Installation on Sheridan Rd**

Staff recommends City Council adopt Resolution 36-R-17 authorizing the City Manager to execute an easement agreement with Northwestern University (NU) for a ten-foot wide utility easement across Sheridan Road located 50 feet south of Emerson Street. The easement would allow NU to install conduits for electric and communication utilities to serve NU properties. The easement would be granted for a 50-year period. No City funding is required for this utility crossing. NU will fund the project and will be assessed a one-time easement fee of \$57,437.00.

**(A7) Ordinance 40-O-17, Amending City Code Section 7-12-4-2, Lead Service Line Replacement Program**

Staff recommends that City Council adopt Ordinance 40-O-17, amending City Code Section 7-12-4-2, Installation and Maintenance of Service Pipe from Tap to Fixtures. The proposed amendment would promote the replacement of lead water service lines by residential property owners.

The following Ordinances were introduced at the April 17, 2017 City Council meeting.

**(A8) Ordinance 27-O-17, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1521**

Staff recommends City Council adopt Ordinance 27-O-17 allowing the paving of the alley north of Brummel Street and east of Grey Avenue through the Special Assessment Process. Funding will be from: 2017 Capital Improvement Program (CIP) General Obligation Bonds, Special Assessment funds and Sewer Fund.

**(A9) Ordinance 28-O-17, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1522**

Staff recommends City Council adopt Ordinance 28-O-17 allowing the paving of the alley north of Simpson Street and east of the Union Pacific Railroad Right of Way through the Special Assessment Process.

**(A10) Ordinance 31-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts**

Staff recommends that the City Council adopt Ordinance 31-O-17, amending City Code Sections 10-11-18(A) and 10-11-18(C) adding: Residents Parking Only on Sheridan Road, both sides, Central Street north to 2815 Sheridan Road.

**(A11) Ordinance 32-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 10(C): Limited Parking**

Staff recommends that the City Council adopt Ordinance 32-O-17, amending City Code Section 10-11-10(C) adding: Greenwood Street, south side, Grey Avenue to a point 125 feet east thereof.

**(A12) Ordinance 33-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18(J): Residents Only Parking Districts**

Staff recommends that the City Council adopt Ordinance 33-O-17, amending City Code Section 10-11-18(J), District 11: delete 8:00 a.m. to 5:00 p.m., Monday through Friday and add: Twenty-four (24) hours daily, seven (7) days per week. For 1100 block of Emerson Street and on East Railroad south thereof.

**(A13) Ordinance 34-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 10(G): Limited Parking**

Staff recommends that the City Council adopt Ordinance 34-O-17, amending City Code Section 10-11-10(G) adding: Green Bay Road, West side, from Emerson Street to a point 44 feet north thereof. Hecky's Barbecue, 1902 Green Bay Road, has requested that two (2) parking spaces be made available for customer use for a period of time not exceeding fifteen (15) minutes between the hours of 9:00 a.m. and 6:00 p.m. on any day for carry-out activity.

**(A14) Ordinance 35-O-17, Decreasing the Number of Class D Liquor Licenses for The Barn**

Local Liquor Commissioner recommends City Council adoption of Ordinance 35- O-17 amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses.

**(A15) Ordinance 36-O-17, Increasing the Number of Class I Liquor Licenses for The Barn**

Local Liquor Commissioner recommends City Council adoption of Ordinance 36- O-17 amending City Code Subsection 3-4-6-(I) to increase the number of authorized Class I liquor licenses from two (2) to three (3), and permit issuance of a Class I license to The Barn Investment, LLC. d/b/a The Barn located at 1016 Church Street (Rear).

**(A16) Ordinance 12-O-17, Amending City Code Section 3-4-6(K) Allowing On-Site Consumption of Beer and Wine for the Class K Liquor License**

Local Liquor Commissioner recommends City Council adoption of Ordinance 12- O-17 amending City Code Subsection 3-4-6(K) to allow on-site consumption of beer and wine for the Class K Liquor License. This Ordinance updates the liquor code to: include a craft beer definition consistent with the Illinois Liquor Code, 235 ILCS 5/3-12(18)(a); exclude the downtown core area from obtaining a Class K Liquor License; and require Class K Liquor License holders to provide limited food service when providing sale of craft beer and wine for on-site consumption.

**(A17) Ordinance 21-O-17, Amending City Code Title 7, Chapter 15, “Board of Local Improvements”**

Staff recommends City Council adoption of Ordinance 21-O-17 amending City Code Title 7, Chapter 15 “Board of Local Improvements.” Following the reorganization of the Public Works Agency, Ordinance 21-O-17 updates the titles of the employees that are members of the Evanston Board of Local Improvements and makes additional minor text amendments to modernize the language of the ordinance to current City standards.

**PLANNING & DEVELOPMENT COMMITTEE**

**For Action**

**(P1) Grant Renewal with Open Communities for Continuation of the Evanston Landlord-Tenant Program**

The Housing, Homelessness and Human Relations Commission and staff recommend approval of a \$40,500 renewal grant to Open Communities (614 Lincoln Ave, Winnetka, IL 60093) to continue the Evanston Landlord-Tenant Program. The City has partnered with Open Communities to provide landlord- tenant services to Evanston residents and property owners since August 1, 2011. The period of services funded would be from January 1 – December 31, 2017. The funding source is the City’s Affordable Housing Fund, (Account 250.21.5465.62490), which has a budget of \$75,000, out of a total \$1,704,757 budgeted for 2017.

For Introduction

**(P3) Ordinance 42-O-17, Major Adjustment to a Planned Development at 1881 Oak Avenue**

Staff recommends adoption of Ordinance 42-O-17 for approval of a Major Adjustment to a Planned Development at 1881 Oak Avenue, also known as E2. The applicant proposes to reduce the number of required parking spaces, currently 353, by 25% (88 spaces) in order to

lease those spaces to the public. The applicant has agreed to a one-time \$5,000 contribution to the City of Evanston Divvy Program as a public benefit.

### **For Introduction and Action**

**(P4) Ordinance 38-O-17, Granting a Special Use for a Business/Vocational School, Knowledge Systems Institute, at 820 Davis St.**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 38-O-17 granting special use approval for a Business/Vocational School, Knowledge Systems Institute, at 820 Davis St. in the D3 Downtown Core Development District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

*Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 24, 2017 City Council meeting.*

### **For Action**

**(P5) Ordinance 8-O-17, Amending Portions of the City of Evanston Zoning Code Regulating Micro-Distilleries**

The Plan Commission and staff recommend adoption of Ordinance 8-O-17, amending the Zoning Code's permitted and special uses within a number of the Business, Commercial and Industrial Zoning Districts relating to micro-distilleries. Based on feedback from the Plan Commission and staff research, staff is proposing to amend the zoning ordinance to change "micro-distillery" to "craft- distillery or micro-distillery". This modification also aligns with terminology used in the state liquor control regulations.

**(VII) Report of the Standing Committees  
Administration & Public Works**

**(A18) Ordinance 41-O-17, Authorization of the City Manager to Negotiate a Sales Contract for the City-Owned Real Property Located at 1714-20 Chicago Avenue**

Staff recommends City Council adoption of Ordinance 41-O-17, authorizing the City Manager to negotiate a sales contract for the City-Owned real property located at 1714-1720 Chicago Avenue. A two-thirds majority of City Council is required to adopt Ordinance 41-O-17.

**Defeated by vote of 6-2 (Fiske and Holmes voted for.**

**Planning & Development**

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**Alderman Revelle**

**(P6) Ordinance 37-O-17, Granting Special Use Approval for a Planned Development with Rezoning and Special Use for a Convenience Store at 831 Emerson**

The Plan Commission and staff recommend adoption of Ordinance 37-O-17 for approval of the Planned Development with rezoning from C1 Commercial and R5-General Residential to C1a Commercial Mixed use and a Special use for a convenience store. The 9-story 242-unit residential building would include 3,300 square feet of ground floor commercial space and 174 parking spaces on site. The development includes 10 site development allowances which can be found on the corresponding transmittal memorandum.

**At request of Developer item is held until the May 8 meeting.**

**League Action Needed: Responding to tonight's response to the request for Affordable Housing funding, we need to pay close attention to how the new Council will respond.**