

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3

PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON

September 28, 2021

SPECIAL MEETING

4:00 PM

BOARD MINUTES

AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

GOVERNING BOARD ROOM

CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY ON ANY MATTER ON THIS AGENDA.

Agent for the Governing Board, Deb Warren , Interim Administrator

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

1. The meeting was called to order by: Leanne Donason @ 4:00pm
2. Roll Call: Leanne Donason, Megan Watts, Lorie Cote, Tammy Herrera (via phone)
3. Pledge of Allegiance:
4. Moment of Silence:
5. Approval of Special Board Meeting Minutes for September 21, 2021:
 - a. Motion to approve by Lorie Cote
 - b. Motion seconded by Megan Watts
 - c. Motion passed in favor 4 - 0.
6. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

7. Reports

- A. Administrator: None
- B. School Board Report: None
- C. Business Manager:None

8. Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Hackberry Elementary S.D. #3 front office, 9501 Nellie Dr. Any Board member may request an item be pulled off the agenda for further discussion.

- A. Approval of Danicia Rohler's letter of resignation to be effective October 2, 2021.
(End of pay period)
 - a. Motion to approve by Megan Watts
 - b. Motion seconded by Lorie Cote.
 - c. Motion passed in favor 4 - 0.

9. Possible motion to move into Executive Session per A.R.S. 38-431.03(A)(1) for discussion or consideration of employing an Administrator/Principal for Hackberry Elementary School District #3.

Job description was posted on Hackberry Elementary S.D. #3 website, facebook page and on Nextdoor Digest for 5 days. Within the 5 days, there was not a response to the position posted.

Mr. Alex Mayo was not present due to illness, and he approved in a text message sent to Ms. Warren, to discuss his employment in a public meeting.

The Board discussed Mr. Mayo's credentials. They reviewed his resume which was provided to them at the September 21, 2021 board meeting.

- a. Megan Watts motioned to approve reassignment of Alex Mayo from Director of Food Service to School Supervisor to be effective October 4, 2021. The School Supervisor will be a probationary position through June 30, 2022 and will be reviewed by the Board prior to the end of the contract. The motion includes the following requirements to be followed and/or completed by Mr. Alex Mayo.
 - 1. Enroll in an educational program (Capstone) in January, 2022 and complete Bachelor's degree by June 30, 2022.
 - 2. Salary and agreement days of current contract will remain the same.
 - 3. Mr. Mayo will continue with the same vision/direction that Interim Administrator, Deb Warren has implemented for the 2021-22 school year.
 - 4. Mr. Mayo will be an active participant in the training process of becoming the Educational Leader at Hackberry E.S.D. #3.
- b. Motion seconded by Lorie Cote
- c. Motion passed in favor 4 - 0.

10. Adjournment

- a. Motion to adjourn by Megan Watts.
- b. Motion seconded by Lorie Cote
- c. Motion passed in favor 4 - 0.

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

Leanne Donason, Board President

Date