

Install Instructions

First, please print AND save this PDF.

That said, SafetyOffice products will run on any 32 bit Win OS including Win10. They are incompatible with Vista and Win8 and 8.1.

For Win 7 Pro 64 bit computers, download and install Virtual XP from Microsoft (free). SafetyOffice products must be *installed and run from Virtual XP on Win 7 64 bit operating systems*.

Download these five files to desktop before starting upgrade. Then install each in the same order as below:

Sos401.exe (primary install file)
ocoach_update.exe
critical_rpt_update.exe
olog.exe
flog.exe

TIP: Make a copy of downloaded files to sos\database folder after installation to retain them if needed in future.

PLEASE FOLLOW STEPS EXACTLY AND IN ORDER BELOW:

2. Install sos401.exe.
3. Install two updates.
4. Copy olog.exe and flog.exe to SOS\Oshalog or SOS\Trainlog folders respectively.
5. DO NOT START program(s). Steps 6 and 7 are only needed if moving old data to a new computer. Call Support if assistance is required to re-populate new install, otherwise go to step 7.
6. Using Windows Explorer on new computer, locate SOS\Database folder and delete it.
7. Copy SOS\Database folder from old computer to new computer SOS folder. SOS\Database contains all data from previous install.
8. On old computer, delete the SOS folder, shortcuts and SafetyOffice Program Group .
9. Remember to point SafetyOffice Automatic Backup utility first time it runs (when exiting application) to a pre-existing network shared drive folder.

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Path statement must have date format name at end with today's date (example - path\20160831). This will assure that your data is backed up on network, off local drive.

If asked for registration number, go back and re-do Step 4.

Customers with Support Subscriptions have support through subscriptions expiration date.

For customers without support contracts:

Single User products: \$100/call/product/seat

Multi-user products: \$200/call/product

Please call Tech Support if you experience any problems or need help. Emails are not a good solution.

Thank you for being our customer. Your business has been and is appreciated.

The Safety Software Support Team - 434-817-0911