# SHCA Board Meeting

# Meeting Minutes

March 3, 2021

1. Call to order

Doug Brady called to order at 7:35PM

1. Attendees

Doug Brady, Daryl Poirier, Melissa Pinion

1. Open issues
   1. Entrance Update
      1. Cancelling TruGreen ChemLawn since fertilizer is included with Atlas service
      2. Doug has a call in for update on completion of front
         1. Engraving company needs 24 hours of temps above freezing
   2. Commercial and Recreational Vehicle Bylaws
      1. Documentation of enough interest for amendment has been submitted
      2. Doug will contact attorney to draft verbiage
         1. Commercial vehicles
            1. No semis, but cable and box trucks, etc. OK
         2. Recreational vehicles
            1. One week before Memorial Day to one week after Labor Day?
            2. Can only sit one week at a time
            3. How do we control aesthetics?
   3. Association Accounting
      1. Doug took over with Quick Books
         1. Found issues (Lot #55 payment credited to Lot #23); corrected
         2. Cancelling eFax account, saves $17/month
         3. Statements to be mailed out more frequently
         4. Encourage annual payments by offering no transaction fees on electronic payments?
   4. Fines
      1. Postpone again until bylaw amendments figured out
   5. Late fees
      1. Start collecting again May 1st
   6. Ask attorney about no parking signs or curb paint
2. New Business
   1. Schedule Annual Meeting
      1. May 23rd (Sunday) 5:00-6:30PM via Zoom
      2. Doug to mail notice to homeowners by March 18th for 60-day notice
         1. Include other topics
            1. Speeding
            2. Fines
            3. No parking areas
      3. Topics
         1. Amendment proposals
         2. Snow removal
         3. No hunting on common land
         4. Accounting transition
         5. Budget, invoices, & electronic payments
         6. Front entrance
         7. Annual garage sale
         8. Fines
   2. Lot #23 is rental property
      1. 1-year lease
      2. Doug to send owner request for lease and to inform of commercial vehicle bylaw
   3. Received emails on lack of snow removal; will discuss at Annual Meeting
3. Adjournment

Doug motion to adjourn at 8:09PM; 2nd Daryl Poirier.

Minutes submitted by: Melissa Pinion

Minutes approved by: