

**MINUTES OF THE APRIL 16, 2024 SPECIAL MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

**Meeting Date:** April 16, 2024

**Place:** District Water Treatment Facility  
39W889 Wellington Way, Geneva, Illinois

**Time:** 7:00 p.m.

**Attendance Trustees:** James Dougherty, Ben D'Andrea, Mark Hammond  
were present.

**Others:** William Thomas, James Hare, Jason Fowler, Nick Bellavia (Committee member of the Local Government Efficiency Act Committee), Monika Adamski (Lauterbach & Amen), Kenneth Moore (JHC Development) and Mary Serle (JHC Development).

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL.**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District's Treatment Facility, 39W889 Wellington Way, Geneva, Kane County, Illinois on Thursday, April 16, 2024, by Trustee Dougherty. Trustee Dougherty, Trustee D'Andrea, and Trustee Hammond were present.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comment and there were members of the public were on the conference call or physically present at the meeting as identified above.

**3. LONG RANGE PLANNING.** Local Government Efficiency Act Committee member Nick Bellavia was present and Attorney Thomas provided a brief background on the Act, the Committee's responsibilities and the future report. The Local Government Efficiency Act Committee has no scheduled future meeting date at this time. The report needs to be prepared 18-months from June 2023 (due by December 2024).

**4. OLD BUSINESS.**

**a. Approval of the minutes of the March 19, 2024 Board of Trustees Meeting**

Motion by Trustee Hammond to approve the minutes of the March 19, 2024 Board of Trustees Meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**5. NEW BUSINESS.**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports.**

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**b. Consideration for approval the 2023 financial statement audit.**

Monika Adamski of Lauterbach & Amen provided highlights from the 2023 audit contained in the 2023 Annual Financial Report. Discuss changing the description of Lawsuit Settlement to Lawsuit Judgment on page 7 of the Report.

Motion by Trustee Hammond to approve the 2023 Annual Financial Report as amended; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**c. Operations Report from Sheaffer & Roland and discussion regarding the same.**

Fowler stated that the 2024 irrigation season has started with indication that the golf course would be taking water beginning on April 15. The Well 3 VFD & Automatic Switch project has been completed with final testing planned for the week of April 15. Carmody has been paid a 50% deposit on the siding and roof repairs to the irrigation pump station with work starting once supplies arrive. The replacement flow meter for the wastewater system has been received and is planned for installation in April. The new pump at Lift Station 5 was installed with new check valves planned for the week of April 15. The repaired pump at Lift Station 5 will be delivered by FlowTech the next time they are in the area. The new VFD for high service pump 3 was being installed and expected to be operational the week of April 15 with testing. Fowler advised that the District had a fire hydrant with a leaky valve which required an emergency repair costing

\$12,000. It was repaired with no interruption of service with the expenditure to be formally approved at next month's meeting.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays:0 Absent:0

Motion Approved

**d. Ratification of approving quote from Fundamental Technologies, Inc. in the amount of \$8,790.00 for the removal and replacement of the full VFD with appropriate bypass ability.**

Motion by Trustee Hammond to approve the quote from Fundamental Technologies, Inc. in the amount of \$8,790.00; seconded by Trustee D'Andrea.

Roll Call: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**e. Discus JHC Development request for potable water connection.**

Fowler advised that JHC Development is proposing a 30-parcel development and is seeking water and sewer connection from the District. Developer Kenneth Moore advised that he is in discussion with Kane County for approximately 30-40 homes over 11.5 total acres. Fowler advised that prior similar requests for water and sewer service from the District have been rejected as the District has no further capacity at this time. The Board indicated it was open to expansion of the District's capacity at a future time with the costs to be borne by the developer and possibly subject to recapture. No action taken.

6. **CLOSED SESSION.** None


7. **ADJOURNMENT.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of April 16, 2024, seconded by Trustee Hammond and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:59 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

APPROVED:



Mark Hammond, District Clerk

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**CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING**

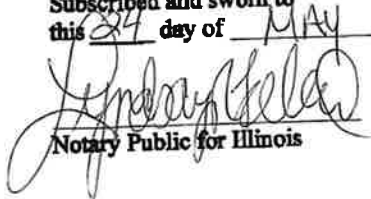
I hereby certify that the attached minutes were reviewed and approved for the April 16, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



**MARK HAMMOND  
DISTRICT CLERK**

Date: 5/24/24

Subscribed and sworn to  
this 24 day of MAY, 2024.



Notary Public for Illinois

