

Eastern Oregon Workforce Board
Meeting Minutes
February 16, 2016

Blue Mountain Community College, Baker County Center
3275 Baker Street, Timberwolf Room
Baker City OR 97814

Present:

Bill Wyllie	Cam Preus	Deb Gargalis
Doug Dalton	Jessie Schmidt	Kathy Gover-Shaw
Mark Warne	Riley Hill	Sheryll Bates
Susie Cederholm		

Present through a ZOOM link:

Patrick Patterson	Randy Fulton	Mark Mascal
Debbie Radie	Pat Davis	

Guests:

Eric Labonte	Tara Bishop	Leann Rea
Tony Wendel	Chris Rich	Jan Bell
Terry Basford	Mary Jane Bagwell	Ed Susman
Tina Joyce	Dianna Ilaoa	Rhonda Culley
Darrell Green		

Staff:

Bill Rosholt, Executive Director EOWB
Erin Carpenter, Director of Projects EOWB
Brenda Frank, Program-Planner Specialist EOWB

Meeting Called to Order: 9:05 AM

- Motion to Approve Agenda: Kathy Gover-Shaw
Motion Second: Mark Warne
- Consent Agenda: Tabled. Send Minutes 01-05-2016 of last minutes with this current set

Definition of Quorum: Simple Majority of the membership, currently it is 12 with the total membership. There is no distinction between employers and agencies.

Director's Report: Bill Rosholt

- Kay Erickson, Acting Director of the Employment Department is engaging with OWP and is supportive of the direction Workforce is pursuing with regard to WIOA.
- Due to not just one but a few reasons the word "investment" has been removed from our title.
- Local Leadership Team: More involvement from all agencies under the auspices of WIOA. To assure best practices are being funneled from the bottom up three local implementation teams are being established in the three distinct area to share ideas with the LLT. The Team is making

decisions and suggestions on a consensus basis and when no consensus can be reached the decision reverts to the Executive Director. The direction of the team is going well.

- Finances: Oregon Workforce Alliance has given notice they want out of the financial contract with the three new Workforce Boards as of March 31. The four new Boards are in the process of hiring a CFO who will oversee the financial services of all four Boards.
- Sector Partnerships Committee: moving forward well and the Sector Partnership kick-off meeting for the advanced manufacturing sector has been scheduled for March 15, 2016.
- Strategic Planning Committee: Almost ready to have it posted for the 30 day public comment period in order to meet the April 1 deadline.
- RFP Committee: Susie will have more information later this morning, but it will be out on March 7 or 8, 2016.

EOWB Strategic Plan: Erin Carpenter

- Will be posting a draft on the web page for about a week to receive feedback from the Board prior to the final draft being posted.
- Information on how to read the document, instructions were given regarding the past and present but not in particularly the future. This is how the plan is to be written based on the specifications given by the State.
- Reviewed parts of the Plan. Will notice the name change.
- Committee will be meeting at a later date to review and update the document to incorporate any further information from the State of Oregon and to ensure it stays current and relevant.

Break

Request for Proposals (RFP) for Service Providers: Susie Cederholm

- The RFP Committee has met and will be meeting again soon to finalize the RFP.
- RFP is schedule to be released by March 7th or 8th. It is scheduled to be posted for 30 days. There was discussion about posting it for five or six weeks, but it was decided that there was not enough time to do that.
- Comment: Providers may not have enough time to write their proposals. Time is not set in stone, but it will be reconsidered by the Committee. Discussion by Committee was about the timing and shortening the entire process.
- There is a Bidder's Conference scheduled for March 16th in La Grande.
- Definition of who is eligible for RFP? Bill will get that information dispersed.

Sector Partnerships: Bill Rosholt

- A meeting to kick-off the first Eastern Oregon Sector Partnership effort by EOWB is scheduled for March 15, 2016. The first sector partnership focus is in the advanced manufacturing sector.
- Sent out 65-70 letters to Manufacturers asking for participation.
- Have received commitments from 10-12 people, but looking to have 25 participants at the meeting.
- Reconvene Committee to call those not yet committed.
- January 27 there was a Sector Partnerships Practitioner Training for the sector partner organizations about how the meeting on March 15, 2016 will go.
- The Sector Partnerships Practitioner Training was well attended, about 30-35 attendees.
- Board members were invited to attend the session.

Update on Local Leadership Team (LLT): Debbie Gargalis

- Implementation Team in various Areas.
- Work being done now is the alignment of services.
- Website for Oregon's Workforce System: The Big Picture website below www.wsostandards.weebly.com/the-big-picture.html.

Area Economic Report:

- Chris Rich: Handed out information to the EOWB for Baker County.
- Tony Wendell: handed out a report regarding minimum wages which is available on the website: www.Qualityinfo.org.

Baker Technical Institute (BTI): Doug Dalton

- Gave an Introduction to BTI. It is a training and education facility as a part of the Local Education Agency. Courses centered on career and technical education, including new areas to be added: CDL, Heavy Equipment and Information.
- For Tour: Contact Mr. Peacock at the school.

For the Good of the Order:

Cam Preus: Welcoming to BMCC Baker Campus, building in partnerships with four high schools.

Bill: Comment about work call the office. Meetings and new technology where are we going. WSO Technology at the Centers that may meet the need.

There being no public comment the meeting was:

Adjourned: 11:58

Next Meeting March 29, 2016 in Harney County.