



## BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

### MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY SEPTEMBER 18, 2021

- 1) Call to Order –Chairman Shannon Scott called the meeting to order at 10:02 AM.
- 2) Pledge of Allegiance: Chairman Scott led the assembly in the pledge of allegiance.
- 3) Roll Call of Board Members: Larry Lambert, Judy Varns, Cindy Perelli, and Shannon Scott. Jack Beale was absent. In addition, Assistant Chief Bob Lashua was present representing Chief Paine.
- 4) Review and adoption of agenda:  
Chairman Scott asked for a motion to adopt the Agenda. Mr. Lambert made a motion to adopt the Agenda as presented and Ms. Perelli seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote.
- 5) Announcements: The next Board Meeting will be held October 16, 2021 at 10AM.
- 6) Reports and Correspondence:
  - a) Chairman's Report:
    - Chairman Scott announced that Board Member Jack Beale had tendered his resignation from the BRFD District Board. Chairman Scott also thanked Mr. Beale for his service to BRFD. He also briefly discussed the process for finding a replacement for Mr. Beale and qualification for new Board Members.
    - Chairman Scott said that we were still working on the BRFD 457-b Plan document. Chief Paine will be sending the existing plan document to Nationwide to get their feedback, then there will be a Board Work Session to suggest further changes. The Board will then seek legal counsel for final review.
  - b) Chief's Report – This report was presented by Assistant Chief Lashua.
    - Personnel: 15 volunteers, 15 paid reserve, 4 full time, 2 part time.
    - Apparatus Report: all vehicles in service
    - Incident Report: 16 EMS, 1 fire (cooking), 1 MVC, 8 Service Calls
    - Training Report: 283 hours of training during the month of August including ladders, hydrants with LDH, horizontal standpipe, fire extinguishers, respiratory emergencies, medication administration, gurney operations, and paramedic student training.
  - c) Updates to the Board:
    - Camp Coley fire protection agreement is complete and payment received.
    - A summary of the latest COVID numbers was given. Cases have risen from this time last year but deaths from COVID are down.
    - BRFD Auxiliary update – Ms. Perelli stated that the September 4<sup>th</sup> Sale netted \$13,999.01.
    - Correspondence – a thank you card was received and a thank you note from a resident who had issues with their smoke detectors.
    - Flu shot will be available at the Blue Ridge Community Church on September 30<sup>th</sup>.

- d) Other Reports: none
- 7) Call to the Public: No one had signed up to speak.
- 8) Old Business: - Discussion and possible action on the status of Chief Paine's Goals. Chairman Scott asked for a motion. Ms. Perelli made a motion to review and discuss the draft of Chief Paine's goals and Mr. Lambert seconded the motion. After some discussion with Assistant Chief Lashua, it was decided to table this item until the October 16<sup>th</sup> Board Meeting.
- 9) New Business:
- a) APPROVAL OF MINUTES  
Discussion and possible action to approve minutes from the Board Meetings held August 21, 2021  
Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the minutes as presented and Ms. Varns seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed.
- b) APPROVAL OF THE FINANCIAL REPORT:  
Discussion and possible action to approve the Financial Report for August 2021.  
Chairman Scott asked for a motion. Ms. Perelli made a motion to discuss and approve the August 2021 Financial Report as presented and Mr. Lambert seconded the motion. Chairman Scott asked Mrs. Wise to read the Financial Report summary to those present. There was no discussion and Chairman Scott asked for a vote. The motion passed.
- c) Discussion and possible action on a draft of a BRFD 5-year Plan.  
Due to Chief Paine not being present, this item was tabled and will be on the Agenda for the October 16<sup>th</sup> Board Meeting.
- d) Discussion and possible action on Chief Paine's update of the BRFD 10 Year Plan.  
Chairman Scott asked for a motion. Mr. Lambert made a motion to review and discuss the updated 10-year Plan and Ms. Varns seconded. There was some discussion and Chairman Scott asked for a vote. The motion passed.
- 10) Agenda items for the next board meeting
- o Review and discussion regarding Chief Paine's Goals
  - o Review and discussion on draft of the Districts 5-year Strategic Plan.
  - o Review and discussion on update of the Districts 10-year plan.
- 11) Adjournment  
The Board Meeting was adjourned at 10:50 AM.

Respectfully submitted: September 21, 2021

Cynthia Perelli

Clerk of the BRFD Board

Minutes Approved: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the BRFD Board

# **BLUE RIDGE FIRE DEPARTMENT**

## **Fire Chief's Report for August 2021**

**1. Personnel:** 15 volunteer, 15 paid reserve, 4 full time, and 2 part-time.

**2. Apparatus Report:** All in service

E-14	In service	C-1	In service
E-13	In service	C-5	In service
E-12	In service	R-8	In service
M-1	In service	BR-24	In service
M-2	In service	U-1	In service
M-3	In service	TR-7	In service

### **3. Incident Report:**

Total call volume for August was 26

- 16 EMS
- 1 Fire (cooking)
- 1 MVC
- 8 Service Calls

### **4. Training Report:**

283 hours of training during the month of August including ladders, hydrants with LDH, horizontal standpipe, fire extinguishers, respiratory emergencies, medication administration, gurney operations, and paramedic student training.

### **5. Updates:**

Camp Colley Fire Protection Agreement completed and paid in full

Coconino County COVID Update

Auxiliary Sale - \$14,000?

Correspondence (3)