

Approved
10/23/17

Minutes for the September 25, 2017 Bolivar Planning Commission Meeting

Attending: Barb Staats, Steve Paradis, Danny Chiotos, John Garza, Mike Lowrey, Randall Hughes

Absent: Deb Hale

Steve Paradis called the September 25, 2017 to order at 7:00 pm

Mike Lowrey made a motion to approve the minutes as presented. Barb seconded the motion. Motion carried.

Unfinished Business:

None

New Business:

1. **Board of Zoning Appeals Actions:** No action to report
2. **Approval of permits for Lots 10, 15 & 17 Ashland Village S/D-** John Garza, zoning administrator presented documents to the BPC members for lots 10, 15 & 17 in Ashland Village S/D. John stated that the S/D has been resurveyed. According to the plans presented, the setback requirements have been met on each lot. Mr. Davis, (owner & contractor of the property) was in attendance of the meeting in order to answer additional questions from the BPC members. Mr. Davis also provided additional details regarding the construction of each home. John Garza made a recommendation to approve the plans as presented. Mike Lowrey made a motion to approve the permits for lots 10, 15, & 17 in Ashland Village S/D. Randall Hughes seconded. Motion carried.
3. **Sun-porch addition for Lot 1-Columbia Street-Bittinger property-** John Garza presented documents to the BPC members to add a sun-porch to the existing foot print of lot 1, Columbia Street owned by Steve Bittinger. Alec Carroll, contractor was in attendance to present a site plan and answer additional plans regarding setbacks and construction. John made a recommendation to approve the plans as presented. Barb Staats made a motion to approve the plans as presented. Danny Chiotos seconded the motion. Motion carried.

Attendee Concerns:

1. **Update of AirBnB Discussion-** Mr. Hammer discussed this issue at the September town council meeting. Steve asked for a copy of the town council minutes to be added to the BPC records. Mr. Hammer discussed the definitions in the ordinances as well as the districts. AirBnB's are
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starting to become very popular in many communities but there is nothing that prohibits the Airbnb's at this time. Further discussion of this topic took place including the requirements for these establishments to obtain a business license.

2. **WVU Law Clinic-** Mr. Hammer reviewed the report from the law clinic and felt that the roles and responsibilities section needed to be clarified. Mr. Hammer and Jesse Richardson will be joining together on this subject. Jesse Richardson will also be gearing up to look at our ordinance language.

Adjournment:

Barb Staats made a motion to adjourn the meeting at 7:45 pm

Randall Hughes seconded the motion

Motion carried
