

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
NOVEMBER 13, 2018
8:00 P.M.**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2018, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 6, 2018.

Roll Call

Councilman Austin: Present
Councilman Pierpont: Present
Councilwoman Rudley: Absent
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Council President Blass: Present
Councilman Razzo: Present
Councilman Weng: Present
Borough Solicitor Cornelius: Present

Approval of Minutes

Work Session, Formal Meeting, and Closed Formal Meeting Minutes of October 22, 2018

Motion: Blass

Second: Weng

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Absent
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Abstain
Councilman Weng: Yes

Council Reports

Councilman Austin read the following report:

The McCowan Memorial Library reported 7,023 visitors during the month of October, and 355 children attended story time activities. The next Library Board of Trustees meeting is scheduled for November 27 at 7:00 p.m. in the library.

I would like to thank the Friends of the Library for hosting their annual Scarecrow Decorating Contest.

Congratulations to the 2018 winners:

- First Place: Borough Hall Employees
- Second Place: Jim Connor Family
- Third Place: Fahrenheit Ceramic Studio

I would like to thank the employees of the Public Works Department for quickly addressing the drainage problem at the library.

Congratulations to Amy Rudley and Paul Blass on their re-election to Borough Council, and my appreciation and thanks to Patti Kelly and Jim Fortney for their efforts in running for office, and for their many years of

volunteering their time and assistance to the Pitman community. Jim and Patti had hoped to be here tonight and asked me to read the following statement.

'Jim and Patti extend their best wishes to Amy and Paul in their election. Pitman is a town based on community service, family values, and kindness to our neighbors. We trust that you will continue to preserve these values through your next term, just as we will continue to volunteer and continue to work for Pitman and the residents.'

Council President Blass

Council President Blass mentioned that Mother Nature is not cooperating with the Grove Auditorium project. The many days of rain have put the project behind schedule, with one section of shingles still to be installed. All renovations scheduled for the inside with this project are complete.

Councilman Razzo read the following report:

I also would like to congratulate Council President Blass and Councilwoman Rudley on their reelection to Council. Thank you to Jim Fortney and Patti Kelly for their willingness to volunteer and serve.

The Miss Pitman Pageant Committee met on October 29, and discussed being an organized formal Borough committee. This is something that they have been speaking about. It has been their belief they were already such an organization but after a search of old records no resolution or ordinance could be found. However, Sue Crispin found old documents where the members of the committee were sworn in to Council. So there has to be something somewhere. It is felt by the current members that they need something in place and I will have some drafted documents for review and discussion for the next Council meeting. They are also updating their rules.

The Recreation Commission met briefly last Thursday here in Borough Hall. Recreation Department Director Andy Fox discussed the programs for the winter, including boys and girls basketball. Registration and tryouts are taking place this week.

On the topic of basketball, we continue to have some issues with the use of the Middle School gym. Last night we had about 30 fifth and sixth grade students waiting outside because the custodian was not there yet. This apparently has been issue through the open gym season.

The Environmental Commission met last Thursday night. The topics discussed were the Motus project on Route 322, the future of the Lipari landfill and the filtration system, repairing the area around the Grove Auditorium following the reconstruction project, and the lack of the requested input from the Environmental Commission on the site plan within the Borough.

Chairman Bob Holwitt advised the Commission members that his contacts in the New Jersey Department of Environmental Protection have not heard or seen anything in regard to the Motus project; he will continue to follow up.

On the topic of that property, and the landfill, Chairman Bob Holwitt also advised the group that the United States Department of Environmental Protection will be turning over the maintenance and oversight of the Lipari Landfill and filtration system to the New Jersey DEP in August of 2019. Chairman Holwitt will continue to keep the lines of communication open to make sure everything that needs to be done, will be, in order to maintain the site and the continued progress that has been made over all these past years.

The Santa Parade will be held on Saturday, November 24, at 5:00 p.m. Registration will close this Friday at 4:00 p.m. for paper applications, or at midnight online. At this time there are about thirty-eight registered participants.

On a final note, I would like to ask Council Members and the public for their prayers for Bruce Lowden and his family, as the family works through this very difficult time.

Councilman Pierpont submitted the following report following the meeting:

Tonight we will vote on a contract with Omni Recycling for our recycling disposal. Single stream recycling is an issue throughout our region as costs have gone up. For the last few weeks, Mr. Rodi has conducted random checks of recycling that has been put out for collection. The majority of cans checked had many items that are not compliant with our recycling program. Mr. Rodi left informational letters with the residents about what is, and what is not authorized to be in our recycling cans. Information about this program, and the items that can and cannot go in the recycling can, is available online or by calling 589-1040.

On street leaf collection is ongoing. Please put leaves, and only leaves, at the curb for pick up. All other yard debris should be placed in a separate can for disposal.

Our trash and recycling statistics for the period of October 22 through November 9 are as follows;

Twenty loads of trash collected for a total of 241 tons

Sixteen loads of recycling totaling 62 tons

Leaves collected, 337 yards

Brush collected, 134 yards

Seven loads of bulk trash were collected

Our Water and Sewer Division is busy replacing water meters throughout the Borough. This project will continue through December, and is being done according to trash collection routes. Personnel will need access to most homes to accomplish this.

The next Greater Pitman Chamber of Commerce meeting is scheduled for November 20. I've invited our Borough Engineer to attend and brief the membership on the upcoming Theatre Avenue project.

Councilman Weng

Councilman Weng reported that in September the Borough Registrar issued three marriage licenses, and nine copies of previously issued marriage licenses and death certificates. The total amount of fees collected was \$549.00.

I would also like to extend my congratulations to Council President Blass and Councilwoman Rudley who were reelected, and thank you to Patti Kelly and Jim Fortney for also running in the election.

Pitman Police Department

Due to the absence of Councilwoman Rudley, Councilman Austin read the report submitted by Police Chief Daniel McAteer. Following is the report:

The switch to have Firearms Applications performed online, which was scheduled to begin on November 1, has been postponed by the New Jersey State Police. It is unknown at this time when the process will begin.

The Pitman Police Department would like to thank everyone who came out to support the PPD K-9 Unit during the Chowdown Uptown Food Truck Event. The support made the event very successful once again, and we are humbled by and appreciative of the support.

Corporal Marshall Pierson and Patrolwoman Dominique Khoury were recognized by three residents as being very professional and courteous during three separate incidents that the officers handled. The officers were

assigned together during Ptl. Khoury's Field Training Officer Period. Each resident contacted Chief McAteer directly and voiced their appreciation. These officers should be recognized and thanked for their continued service and commitment to the community. It is not often that officers are recognized for the job that they do, let alone for three separate incidents. These officers reflect well on our Police Department, and their profession overall. A job well done goes out to Cpl. Pierson and Ptl. Khoury.

New Business

Ordinance No. 15, 2018 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter XIV Entitled “Housing” of the Code of the Borough of Pitman (As amended in the Work Session meeting.)

First Reading

Motion: Weng

Second: Razze

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 197, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Memorializing the Appointment of Stacy C. Davis as Electrical Sub Code Official and Electrical Inspector for the Borough of Pitman

Motion: Weng

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 198, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Miscellaneous Special Charges

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 199, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Miscellaneous Special Charges

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 200, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Accepting the Corrective Action Plan as Submitted by the Borough’s Chief Financial Officer for the Year 2017

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 201, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Endorsing the 2018 Best Practices Inventory for the State of New Jersey

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 202, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation of Various Grant Receivable and Appropriated Reserve Balances

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 203, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Opening of a New Checking Account Entitled “Trust Other” at Investor’s Bank

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 204, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Closing of Various Bank Accounts Held at the New Jersey Cash Management Plan

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 205, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Closing of Various Bank Accounts at Investors Bank

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 206, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Closing of a Bank Account at Ocean First Bank

Motion: Austin

Second: Razzo

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 207, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to Omni Recycling, LLC

Motion: Pierpont

Second: Weng

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 208, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Accepting the Proposal Submitted by Federici & Akin, P.A., Jonathan Bryson, PE, CME, to Act as the Borough of Pitman, Gloucester County, New Jersey Representative for the 2018 NJDOT Resurfacing of Woodland Avenue and Sections of McClelland Avenue Project

Motion: Pierpont

Second: Weng

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 209, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Directing the Distribution of the Borough of Pitman Net Returned Surplus Funds Held in Trust by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 210, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Acknowledging and Authorizing the Pitman Gallery and Art Center, Inc. to Proceed With the Application of a Social Affairs Permit and Authorizing the Chief of Police and Borough Clerk to Sign the Approval of Said Social Affairs Permit Application Relating to the Gala Fundraiser for the Pitman Gallery and Art Center Event to be Held in Pitman on December 31, 2018

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 211, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Land Sale of Certain Block and Lots Within the Borough of pitman, County of Gloucester, State of New Jersey

Motion: Blass

Second: Razzo

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 212, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subject to be discussed shall be:

Personnel

Action may, or may not, be taken upon returning to an open meeting.

Motion: Pierpont

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes

Mayor Johnson _____

Payment of Bills

Motion: Austin

Second: Razzo

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes, Abstain #36378

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Absent

Councilman Weng: Yes, Abstain #36398

Mayor Johnson _____

Event Permit/Signage Applications

Event: Purple Ribbons for Epilepsy Awareness

Applicant: Sarah Jacobs

Contact Person: Sarah Jacobs

Date & Time: Month of November

Location: Lamp posts along Broadway

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Absent
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Event: Annual Santa Parade

Applicant: Pitman Parade Committee
Contact Person: Michael Razzo
Date & Time: November 24, 2018: 5pm
Rain date: November 27, 2018: 7pm

Location: Broadway from Lambs Road to Laurel Ave., and Ballard Park

Motion: Blass Second: Weng

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Absent
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Abstain
Councilman Weng: Yes

Event: Holiday Display, Santa House & Trolley Rides

Applicant: Greater Pitman Chamber of Commerce
Contact Person: Ron Brown
Date & Time: November 7, 2018 – January 9, 2019
Location: Ballard Park

Motion: Razzo Second: Blass

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Absent
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Event: Holiday Sing-Along

Applicant: Greater Pitman Chamber of Commerce
Contact Person: Vanessa James
Date & Time: December 15, 2018 * 5:30pm – 6:00pm
Location: Grove Auditorium

Motion: Razzo Second: Blass
Councilman Austin: Yes Council President Blass: Yes
Councilman Pierpont: Yes Councilman Razzo: Yes
Councilwoman Rudley: Absent Councilman Weng: Yes

Mayor Johnson _____

Approval contingent upon the execution of the Facilities Use Form for the Grove Auditorium by Ms. James.

Public Portion

Motion to open to the public: Razzo Second: Austin
Time: 8:32 p.m.

Jason James, 91 Circle Avenue – Mr. James thanked the members of Council for volunteering to serve the Borough, and expressed his appreciation of all that they do on behalf of the residents.

Motion to close the public portion: Razze
Time: 8:33 p.m.

Second: Blass

Closed Meeting

Motion to enter into a Closed Meeting: Blass
Time: 8:33 p.m.

Second: Austin

Motion to Return to an Open Meeting: Razze
Time: 8:40 p.m.

Second: Blass

*No action was taken by Council upon returning to an open meeting as a result of discussion in the Closed meeting.

Adjournment

Motion: Razze
Time: 8:40 p.m.

Second: Blass

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator