



Northwest Wyoming Board of  
Cooperative Educational Services  
**Minutes**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Chairman Dean Peranteaux called the November 17, 2016 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 4:35 p.m.

**B. ROLL CALL**

**BOARD MEMBERS PRESENT**

Mr. Dean Peranteaux, Chairman, Fremont #25  
Ms. Kristen Benson, Vice Chairman, Fremont #6  
Mr. David Tommerup, Washakie #1  
Mr. Dain Medow, Fremont #24  
Ms. Linda Cole, Converse #1  
Ms. Jane Thurston, Washakie #2

**ADMINISTRATION PRESENT**

Ms. Carolyn Conner, Administrative Director, NW BOCES

**C. APPROVAL OF MINUTES**

*MOTION #1924*

A motion was made by Mr. Dain Medow to approve the minutes of the October 26, 2017 meeting as presented. Ms. Kristen Benson seconded the motion. The motion carried.

**D. APPROVAL OF AGENDA**

**Additions:**

**Delete Audit Report**

**Add Executive Session – Student Grievances**

**Add Discussion Item #4—WSBA 2018-3 Resolution**

*MOTION #1925*

A motion was made by Ms. Kristen Benson to approve the agenda as amended. Mr. Dain Medow seconded the motion. The motion carried.

**II. COMMUNICATIONS**

**A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS**

Ms. Carolyn Conner presented Board member Mr. Dain Medow with a banner thanking him and the Shoshoni School for the donation of AED units to NWBOCES.

Ms. Conner also presented outgoing Board members with certificates for Years of Service to NWBOCES. Those recognized were Mr. Dean Peranteaux—8 YOS; Mr. Tracy Renner—5 YOS; Ms. Melissa Johnson—4 YOS; Mr. Rob McCray—2 YOS; and Ms. Linda Cole—1 YOS.

**B. AUDIENCE COMMENTS**

Audience present: Sam May, Park CSD #6; Kevin Cooley, Park CSD #16; Chris Kampbell, Big Horn CSD #4; Lynette Jeffres, Fremont CSD #25; There were no audience comments.

**C. FINANCIAL REPORT/APPROVAL OF BILLS**

The Financial Report was presented by Ms. Carolyn Conner in the absence of Ms. Kristen Miller. A copy is attached to the permanent minutes. Ms. Conner also reported the following:

- Revenue is at 27% for the fiscal year
- Expenses are at 25% for the fiscal year
- Food Service Expenses are at 24% for the fiscal year

*MOTION #1926*

A motion was made by Ms. Kristen Benson to approve the payment of bills, transfer of funds, and budget amendment as presented. Ms. Linda Cole seconded the motion. The motion carried.

**D. RESIDENTIAL REPORT**

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes.

**E. MAINTENANCE AND TRANSPORTATION REPORT**

The Maintenance and Transportation Report was presented by Ms. Carolyn Conner in the absence of Mr. Tony Larson. A copy is attached to the permanent minutes.

**F. ADMINISTRATORS REPORT**

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes.

**III. GENERAL BUSINESS**

**A. ACTION ITEMS**

**1. Policy 3016 Under Revision—2nd Reading**

*MOTION #1927*

A motion was made by Mr. Dain Medow to approve Policy 3016 Under Revision on second and final reading. Ms. Linda Cole seconded the motion. The motion carried.

**2. Policy 3019 Under Revision—2nd Reading**

*MOTION #1928*

A motion was made by Ms. Linda Cole to approve Policy 3019 Under Revision on second and final reading. Mr. David Tommerup seconded the motion. The motion carried.

**3. Policy 4015; Policies 4017 thru 4018b Under Revision/Review—2nd Reading**

*MOTION #1929*

A motion was made by Ms. Linda Cole to approve Policy 4015, Policy 4017, Policy 4017a, and Policy 4018a Under Revision/Review on second and final reading and bring back Policies 4018 and 4018b for 3<sup>rd</sup> and final reading with changes as noted. Ms. Jane Thurston seconded the motion. The motion carried.

#### **4. Policies 4001 thru 4007-R1 Under Revision/Review—1st Reading**

*MOTION #1930*

A motion was made by Ms. Linda Cole to approve Policies 4001 thru 4007-R1 on first reading. Mr. Dain Medow seconded the motion. The motion carried.

#### **B. DISCUSSION ITEMS**

##### **1. JEC 11-14-16 Meeting Update**

Ms. Carolyn Conner updated Board members re: BOCES directors request to keep BOCES funding on the JEC task force agenda. Steps toward understanding and planning have been made. More work needs to be done, specifically with regard to Medicaid payments and the Cost Study. BOCES directors thanked WDE for VIB funds and professional development opportunities.

##### **2. Review New Board Members Orientation**

Discussion was held on ways to inform and welcome new members. Suggestions included adding to the video. The new Board Orientation developed last year was reviewed. The importance of new members visiting NWBOCES, having a Board member mentor, and viewing the recent PR video were discussed.

##### **3. Board Member Status**

Ms. Conner plans to send a letter to Superintendents detailing what it means to be a Board member.

##### **4. WSBA 2018-3 Resolution**

WSBA resolution 2018-3 supports WDE paying for all students placed at BOCES by school districts. This would help district budgets, as currently districts are only reimbursed once a year. During the WSBA delegate assembly 11/16/16 wording was added to clarify that the payments would be at the district fee schedule rate.

#### **IV. FUTURE AGENDA ITEMS**

##### **A. Student Academic Growth**

##### **B. Policies 4001 thru 4007-R1 Under Revision/Review—2nd Reading**

##### **C. Board Reorganization**

##### **D. 4018 & 4018b Under Revision 3<sup>rd</sup> Reading**

#### **V. EXECUTIVE SESSION**

*MOTION #1931*

A motion was made by Mr. Dain Medow to go into Executive Session at 5:29 p.m. for Student Grievances. Ms. Kristen Benson seconded the motion. The motion carried. The session ended at 5:33 p.m.

#### **VI. ADJOURNMENT**

Chairman Dean Peranteaux declared the November 17, 2016 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 5:34 p.m.

  
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Recording Secretary

Approved and entered according to proceedings.

*Kuustin Benoon*

Chairman

*Hans H. Hardy*

Clerk