

OFFICER'S REPORT

Name Cheryl Peirce
Title/Office Treasurer
Email treasurer@mccpta.org
Month/Year of Report March 2018

Meetings/Events attended

- BOD Meetings: 2/1/18
- Delegates Assembly, 2/27/18

Projects/Issues

- General Accounting Tasks
- Annual Financial Review/Form 990 Preparation (professional)
 - Proposal received from Weyrich, Cronin & Sorra (WC&S) for annual financial review and Form 990 preparation.
 - Discussion/vote scheduled at March BOD.
- Annual Charitable Organization Registration Renewal
 - 2016 Renewal: Letter of receipt received from Maryland Office of the Secretary of State.
 - 2017 Renewal: Submitted. Will need to send copy of 990 when completed.
- Budget Revision
 - MCCPTA Proposed Revised Budget: Submitted at the February 1 BOD for approval. No quorum so could not be voted or presented to February 27 D.A. for approval. Will be unfinished business at March BOD.
- Workers Comp and General Liability Insurance
 - A balance of \$152.50 was owed The Hartford for the previous policies. This amount has been paid and new policies have been issued, invoices pending.

Announcements/Upcoming Events

- April 15: Annual Personal Property Tax filing is due! New form this year. Information has been sent to the Treasurer's E-list.
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