

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Dining Hall – 6000 Hwy 3
Hayfork, CA 96041

Thursday, January 18, 2018

Following Annual Meeting – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 7:53pm

2. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments.

3. CONSENT AGENDA & MINUTES

a APPROVE January 18, 2018 AGENDA and December 21, 2017 MINUTES

Director Miller moved to approve the January 18, 2018 agenda and the December 21, 2017 meeting minutes, seconded by Director Sauer and pass unanimously.

4. APPROVE DECEMBER 2017 FINANCIAL REPORTS

Director Dummer moved to table the approval of the December 2017 financial reports until next board meeting, seconded by Director Sauer and passed unanimously.

5. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR DECEMBER 2017

6. CEO'S REPORT

Mike mentioned one thing that he wants to discuss with the board is the carnival for this year's fair. They want to renegotiate the fair's percentage due to them losing money last year. Discussion ensued. Mike explained that one of the options would be for the fair to go back to the old commission structure with the carnival where the fair retains all the presale ticket proceeds prior to the fair and the carnival keeps all proceeds on-site. Discussion ensued. The Board agreed to pursue this option giving the fair 100% of presale tickets sold.

7. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair
No report – Director Brinkley was not present.
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson
Chairman was changed to Dennis Anderson.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
No report – Director Brinkley was not present.

8. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
 - a. Status of cannabis event policy
Nothing has been done on this yet. We want to talk about it in one of the upcoming meetings.
 - b. Status of changes to policy manual
We are missing some notes which we hope to find. Most of the changes are redundant and obvious and take place several times throughout the policy document. Mike mentioned that the board policy committee is responsible for drafting the policy manual and then to turn it into the fair office to be added to the agenda and finally approved by the board.

9. OLD BUSINESS

- a. **DISCUSS AND APPROVE NEW SIGNATORIES FOR BANK ACCOUNTS**
Director Eggleston moved to remove Director Rourke, Donna Grisham and Sandy Bechtold as TCFA bank account signatories, retain Mike Fillette (CEO) and to add Director Anderson (Finance Chairman) and Sue Erenberger (Bookkeeper) as new signatories, seconded by Director Sauer and approved unanimously.

10. NEW BUSINESS

a. APPROVAL OF NEW AGREEMENTS AND CONTRACTS

EVENT RENTAL AGREEMENTS	FAIR VENDOR AGREEMENTS (2018)
RA18-04 MVUSD HES Winter Dance RA18-05 Kenny Halderman Party RA18-06 Rotary Club (Calcutta – October 13, 2018) RA18-07 Log Cabin Quilters (Retreat – April) RA18-08 Log Cabin Quilters (Retreat – October) RA18-09 Solid Rock Church (2018 Christmas Luncheon) RA18-10 Hayfork Chamber of Comm. (Candidates night)	COM18-02 Seventh-Day Adventist Church

Director Miller moved to approve the new agreements and contracts, seconded by Director Keys and approved unanimously.

DIRECTORS' REPORTS

Billie – Nothing to report.

Adam – Nothing to report.

Chuck – Nothing to report.

Carol – I just wanted to say thank you.

Sharon – Nothing to report.

Dennis R – Nothing to report.

Wallace – Nothing to report.

Dennis A – Nothing to report.

Adrien – Nothing to report.

11. ADJOURNED

Adjourned by Director Rourke at 8:39pm