

Coral Community Charter School Lottery & Admission Policy and Procedures

1. Families will be asked to provide their student's name and grade level and a parent/guardian's name and phone number in order to be considered for enrollment.
2. If, on the annual lottery date, the number of students applying does not exceed the number of spaces available, students will be admitted on a first come first serve basis until enrollment is full.
3. If the number of students applying exceeds the number of spaces available on the annual lottery date during the third week of February, a lottery will be held pursuant to 22-8B-4.1 NMSA, 1978. An individual who is not affiliated with the school will choose student's names randomly.
4. When a classroom enrollment list reaches maximum capacity names selected will be placed on a waiting list until a space becomes available.
5. Throughout the year, the lottery process will be initiated immediately when a vacancy is created due to student withdrawal.
6. Returning students and siblings will be given first preference.
7. Families that are selected will be notified by e-mail and phone and given twenty-four hours to confirm. If they do not respond within the twenty-four hours the slot will be given to the next family whose name is drawn.

Adopted 5-22-18